



# Yakima County Elections

128 N 2nd St Room 117; Yakima WA 98901  
PO Box 12570; Yakima WA 98909

[www.yakimacounty.us/vote](http://www.yakimacounty.us/vote)

[iVote@co.yakima.wa.us](mailto:iVote@co.yakima.wa.us)

509.574.1340  
1.800.833.0569

# 2018 candidate filing basics

disponible en español

# where, when and cost to file

## Where to file

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### County Auditor:

Legislative offices | single county  
County offices  
Judicial offices | single county  
Precinct Committee Officer

### Secretary of State:

Federal offices  
State offices  
Legislative offices | multi-county  
Judicial offices | multi-county

## When to file

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Candidate filing week is May 14-18

### file by mail:

begins April 30 | ends May 18

mail to: Yakima County Elections Division  
PO Box 12570  
Yakima WA 98909

- your filing fee must accompany your declaration
- filings received prior to April 30 will not be accepted
- filings received after May 18, regardless of postmark, will not be accepted

### file in person:

begins May 14; 9am | ends May 18; 4pm

visit: Yakima County Auditor's Office  
128 N 2<sup>nd</sup> St, Room 117  
Yakima 98901

### file by email: or fax

begins May 14; 8am | ends May 18; 4pm

send to: [ivote@co.yakima.wa.us](mailto:ivote@co.yakima.wa.us)

- your filing is held until the filing fee is received
- filings received prior to May 14 will not be accepted
- filings received after 4pm on May 18 will not be accepted

## Cost to file

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Filing fees are **not** refundable under any circumstance. The Auditor's Office accepts checks, cash, credit and debit. If you lack the income to pay the filing fee, you may submit a filing fee petition.

Exact filing fees are available on the list of offices up for election at [www.yakimacounty.us/vote](http://www.yakimacounty.us/vote).

No salary.....	No filing fee
Per-diem or by-meeting basis .....	No filing fee
Annual salary <u>under</u> \$1,000 .....	\$10.00
Annual salary <u>over</u> \$1,000 .....	1% of salary

# the declaration of candidacy

All candidates must submit a Declaration of Candidacy.

## 1. Candidate Information

Enter your information as you are registered to vote.

You are responsible for meeting all the qualifications of the position.

## 2. Campaign Information

If you do not provide campaign contact information, your voter registration information will be published on the list of candidates who have filed. Government offices may *not* be used for campaign contact information.

## 3. Ballot information

Print the jurisdiction, office name and position number that defines the office for which you want to be a candidate. The responsibility for filing for the correct office is yours.

Print your name exactly as you want it to appear on the ballot. A title, rank, or symbol is not allowed.

**party preference information:** If you file for a partisan office, you may state the party name you prefer using 16 characters or less.

If left blank, "States No Party Preference" will be printed on the ballot.

Party preference does not imply that you have been nominated, endorsed, or approved by the party. It is entirely your decision and plays no role in determining how candidates are elected.

Do not list a party preference if you are a candidate for a nonpartisan office.

## 4. Filing fee

Mark the appropriate circle. Filing fees are not refundable and must accompany the declaration of candidacy.

## 5. Oath

Read and sign the oath. Your Declaration will not be approved without your signature.

Your Declaration of Candidacy is a public record.

Washington State Declaration of Candidacy				
candidate information as registered to vote	first name	<i>James Noothername</i>	last	<i>Doe</i>
	middle		city / zip	<i>Anywhere 99999</i>
	residential address	<i>100 Main Street Apt Q</i>		
	date of birth	<i>1/1/1950</i>	email address	<i>James4Office@anywhere.com</i>
			phone number	<i>555-4444</i>
campaign contact information for publication	campaign phone	<i>207 555-6666</i>		
	campaign email	<i>James4Office@anywhere.net</i>		
	mailing address (if different from residential address)	<i>PO Box XYZ</i>		
	city / zip	<i>Anywhere 99999</i>		
			campaign website	<i>www.Jamesisthebest/elect.net</i>
ballot information	jurisdiction	<i>Legislative Dist 40</i>	office name	<i>Representative</i>
			position number	<i>2</i>
	exact name I would like printed on the ballot	<i>Jimmy (James) Doe</i>		
	political party I prefer to be printed on the ballot, if filing for partisan office.	<input checked="" type="checkbox"/> Prefers <i>E x a m p l e</i> (Party) <input type="checkbox"/> (States No Party Preference)		
filing fee	<input type="radio"/> The office has no filing fee			
	<input checked="" type="radio"/> A filing fee of \$ <i>454.74</i> accompanies the declaration of candidacy			
	<input type="radio"/> I lack sufficient funds and submit a filing fee petition in lieu of the filing fee under RCW 29A, 24.091			
oath	I declare that the above information is true, that I am a registered voter residing at the address listed above, that I am a candidate for the office listed above, and that, at the time of filing this declaration, I am legally qualified to assume office.			
	I swear, or affirm, that I will support the Constitution and laws of the United States, and the Constitution and laws of the State of Washington.			
	sign here	<i>James M. Doe</i>		date here

# other information

## Important dates

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April 30	candidate filing by mail begins
May 14	candidate filing begins; 9am
May 18	candidate filing ends; 4pm
May 21	lot drawing for ballot placement
May 21	last day to withdraw
May 25	candidate statement due for online local voters' guide; 4pm
July 20	ballots mailed for Primary
August 7	Primary
October 19	ballots mailed for General Election
November 6	General Election

## Withdrawal of candidacy

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If you decide you do not want your name printed on the ballot, you must submit a signed withdrawal form to the office where you filed your Declaration of Candidacy. For filings submitted to the County Auditor's Office, your signed form must be received by 4pm on Monday, May 21.

Filing fees are not refundable, even if you filed for the wrong office. No withdrawal is permitted if you filed during a special filing period.

## Campaign finance reporting

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Candidates should refer to the Public Disclosure Commission for reporting requirements and forms. You may be required to complete a C-1 and F-1 within 2 weeks of becoming a candidate. Visit [www.pdc.wa.gov](http://www.pdc.wa.gov) for more detailed information.

Candidates for federal offices must report campaign finance information to the Federal Election Commission at [www.fec.gov](http://www.fec.gov).

## Voter guide statements

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Statement rules and deadlines are specific to the office for which you are a candidate.

### County Auditor:

County partisan offices  
District Court positions

### Secretary of State:

Federal offices  
State legislative offices  
Supreme Court and Court of Appeals positions

## Notes

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The information presented is subject to change. It does not replace any laws. Visit our website at [yakimacounty.us/vote](http://yakimacounty.us/vote) or call us at 574.1340 for more information.