

**Definitions for the barriers to be used for
WIA IB Adult Prioritization of Service**

1. Basic Skills Deficient:

The individual computes or solves problems, read, writes, or speaks English at or below grade level 8.9 on a generally accepted standardized test or a comparable score on a criterion-referenced test.

Or

The individual is unable to compute or solve problems or read, write, or speak English at a level necessary to function on the job, in the individual's family, or in society.

2. School Dropout:

The individual is no longer attending any school and has not received a secondary diploma or its recognized equivalent.

3. Offender:

The individual has been subject to any state of the criminal justice process for which services under WIA may be beneficial.

Or

The individual requires assistance in overcoming artificial barriers to employment resulting from a record of arrest or conviction.

4. Individual with a Disability:

For any individual who has a physical (motion, vision, hearing) or mental (learning or developmental) impairment, or is regarded as having such an impairment.

Or

If the individual's physical or mental impairment constitutes or results in a substantial impediment to employment.

5. Homeless:

If the individual lacks a fixed regular, and adequate nighttime residence; and who has a primary nighttime residence that is:

- A. A public or private operated shelter for temporary accommodations (including welfare hotels, congregate shelter, and transitional housing for the mentally ill)

- B. An institution that provides temporary residence for individuals Intended to be institutionalized; or

- C. A public or private place not designed for, or ordinarily used as, a regular sleeping accommodation for human beings.

The term does not include a person imprisoned or detained pursuant to an Act of Congress or State law.

6. Single Parent:

If the individual is a single, separated, divorced or widowed individual who has primary responsibility for one or more dependent children under age 18.

7. Limited work History:

The individual has worked no more than 3 consecutive months in the past 12 calendar months. For this purpose, we are further defining “worked no more than 3 consecutive months” as having worked full time (20 hours or more a week) in unsubsidized employment for 13 consecutive weeks.

8. Underemployed:

Adults who are employed and their family is not yet self-sufficient.

9. Lacks Occupational Skills:

Adults must be determined as lacking occupational skills and have completed an IEP. The IEP must include an assessment of the person's job readiness, specific employment and training needs and specific strengths and deficiencies of the person's financial, social and or supportive needs and private justification for all services.

10. Management Approval:

On a case-by-case basis, an individual who requires WIA assistance to complete a certificate/educational program or require program intervention which will lead to self-sufficiency and/or wage gains. Documentation must support that the registrant lacks the means to complete the educational plan in the absence of WIA 1B resources. Must be approved by a WIA Agency Program Manager, and the Agency must maintain documentation of justification for the decision.