

Younger Youth Skill Attainment Rate

- The measure applies to *all* in-school youth as well as any out-of-school youth assessed to be in need of basic, work readiness, and/or occupational skills.
- The intent is to create an appropriate intermediate-type measure for youth who require more services, such as academic and soft skills development, prior to attaining a diploma or equivalency, or employment, or post secondary education.
- If a younger youth is deficient in basic skills, a minimum of one basic skills goal *must* be set. (This does not preclude setting other goals, including an additional basic skills goal.)
- Notwithstanding the above parameter, participants may have any combination of the three types of skill goals (e.g., three work readiness goals, one basic skills goal and two occupational goals).
- Goal #1 must be set on the Registration Date. (When this is not possible, Goal #1 must be set as soon as possible after intake *but the start date of Goal #1 is still considered to be the date of registration.*)
- No more than three goals per person can be set in any given year (i.e., any 12 month period). As an extreme example, if three goals are set within the first 3 months of registration, and all 3 goals are completed/achieved by the eighth month, the fourth goal *cannot* be set until the next 12-month cycle begins.
- The Skill Attainment Rate is not based on exit. Success is recorded during participation. However, failure will be recorded in the quarter representing the 12th month from the time the goal was set.
- Information on achievement of skill attainment goals should be derived from case management or follow-up services. All data and methods to determine achievement of skill attainment goals must be documented and are subject to audit.
- The target date for goal completion can only be extended if the participant has a gap in service where they are placed in a hold status in which the participant is not receiving services but plans to return to the program. The clock begins again when the participant returns.