

4 p.m.  
Yakima Valley Technical Skills Center  
1120 S 18th Street  
Yakima, WA 98901

1. Agenda - February 10, 2015

Documents: [AGENDA - FEBRUARY 10, 2015.PDF](#)

2. Board Minutes December 9, 2014 - Draft

Documents: [BOARD MINUTES DECEMBER 9, 2014 - DRAFT.PDF](#)

3. Finance Committee Memo To Board

Documents: [FINANCE COMMITTEE MEMO TO BOARD.PDF](#)

4. Finance Report November 2014

Documents: [FINANCE REPORT NOVEMBER 2014.PDF](#)

5. Finance Report December 2014

Documents: [FINANCE REPORT DECEMBER 2014.PDF](#)

6. Program Year 2014 Contract Modification 1 Approval February 10, 2015 WorkFirst

Documents: [PROGRAM YEAR 2014 CONTRACT MODIFICATION 1 APPROVAL FEBRUARY 10, 2015 WORKFIRST.PDF](#)

7. Program Year 2014 Workforce Innovation Fund Housing Contracts Modification 3 Approval February 10, 2015

Documents: [PROGRAM YEAR 2014 WORKFORCE INNOVATION FUND HOUSING CONTRACTS MODIFICATION 3 APPROVAL FEBRUARY 10, 2015.PDF](#)

8. Lee Murdock South Central Workforce Development Council Presentation

Documents: [LEE MURDOCK SOUTH CENTRAL WORKFORCE DEVELOPMENT COUNCIL PRESENTATION.PDF](#)

9. County Tracts Handout

Documents: [COUNTY TRACTS HANDOUT.PDF](#)

10. Facilities Cost Analysis

Documents: [FACILITIES COST ANALYSIS.PDF](#)

11. Local Area Alternative Entity Request January 2015

Documents: [LOCAL AREA ALTERNATIVE ENTITY REQUEST JANUARY 2015.PDF](#)

12. 13 Board Responsibilities Under Workforce Innovation And Opportunity Act

Documents: [13 BOARD RESPONSIBILITIES UNDER WORKFORCE INNOVATION AND OPPORTUNITY ACT.PDF](#)

13. Workforce Innovation And Opportunity Act Responsibilities Of Board

Documents: [WORKFORCE INNOVATION AND OPPORTUNITY ACT RESPONSIBILITIES OF BOARD.PDF](#)

14. Board Retreat Survey

Documents: [BOARD RETREAT SURVEY.PDF](#)

15. 2015 South Central Workforce Development Council Committee Membership

Documents: [2015 SOUTH CENTRAL WORKFORCE DEVELOPMENT COUNCIL COMMITTEE MEMBERSHIP.PDF](#)

16. Workforce Development Council Program Year 2014 Quarter 2 Report

Documents: [WORKFORCE DEVELOPMENT COUNCIL PROGRAM YEAR 2014 QUARTER 2 REPORT.PDF](#)



## **SCWDC Full Board Meeting**

**February 10, 2015**

**4:00 p.m.**

**Yakima Valley Technical Skills Center**  
(1120 S. 18<sup>th</sup> St. Yakima, WA 98901)

### **Agenda**

Call to Order

Introductions

Dennis Flabetich

Approval of Minutes, December 9, 2014

*Action/Approval*

Dennis Flabetich

### **Consent Agenda Items:**

*Action/Approval*

#### **15-02-01 Finance Report**

To adopt the SCWDC Finance Reports as submitted for period ending November 30, 2014 and December 31, 2014.

#### **15-02-02 WorkFirst Amendment**

To authorize staff to enter into an amendment with Department of Commerce for the PY14 WorkFirst Contract; and to modify PY14 WorkFirst subcontracts as described in the provided narrative and chart.

#### **15-02-01 WIF Housing Referral Mod 3**

To authorize staff to enter into a contract modification with Triumph Treatment Services as described.

Lee Murdock Presentation

Facilities Update

Patrick Baldoz

WIOA Transition

Patrick Baldoz

- Local Area Designation
- Alternative Entity
- PowerPoint Presentation

Board Retreat

Patrick Baldoz

Board Committees

Patrick Baldoz

Director Report

Patrick Baldoz

Other Business

Adjourn

### **Additional Attachments:**

- Program Standards Report



**Executive Committee Meeting**  
**December 9, 2014**  
**4:00 p.m.**  
**SCWDC/WebEx**

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**Minutes:**

*Board Members Present:*

Carolyn Dresker  
Barbara Cosner, WebEx  
Brian Lenz, WebEx

Tony Edwards

Mark Todd  
Denny Newell, WebEx  
Leanne Liddicoat

Kathy Rheaume  
Dennis Flabetich, WebEx

Ric Pilgrim

*Staff Present:*

Patrick Baldoz  
David Gonzales  
Tim Hoerner

Becky Smith, Minutes  
Lori Edwards-Olson

Chuck Padorr  
Tamara Bosler

*Guests:*

Cindy Maib-Robinson  
Yesenia Rodriguez

Marcelino Osorio  
Don Meseck

Sondra Pieti

**Call to Order: Carolyn Dresker**

Carolyn Dresker called the meeting to order at 4:00 p.m. and welcomed everyone. Introductions were made.

**Approval of Minutes: Carolyn Dresker**

Carolyn called for a motion to approve the November 18, 2014 meeting minutes:

**Leanne Liddicoat moved to approve the November 18, 2014 Full Board Meeting minutes as printed, seconded by Mark Todd. Motion carried.**

**Consent Agenda**

**14-12-01 Finance Report**

To adopt the SCWDC Finance Reports as submitted for period ending October 31, 2014

**14-12-02 WIF Housing Provider Contract Modification #2**

To modify Fee for Service Contracts to reflect a no-cost extension.

**Denny Newell moved to approve the items on the Consent Agenda as presented, seconded by Leanne Liddicoat. Motion carried.**

### **Alternative Entity Recommendation: Patrick Baldoz**

Patrick shared from the provided memo summarizing the process the Board Development Committee went through in addressing board composition. The County Commissioners will be meeting on December 22 to discuss staying a consortium under WIOA. The recommendation will be shared with the commissioners for consideration. Patrick reviewed the requirements if we were to go to a new board and provided the pros and cons. There is a clause saying that we could request to maintain an alternative entity status. This would mean that the board would stay as it is and leave the door open for new composition at a later time.

**Dennis Flabetich moved that the Council forward a recommendation to the Consortium of County Commissioners that they make a request to the Governor that the South Central Workforce Council be allowed to maintain their current board size and structure under the “Alternative Entity” provision, seconded by Leanne Liddicoat. Motion carried.**

### **Director Report: Patrick Baldoz**

Patrick shared discussions from the Board Development Committee regarding the need to repopulate the board committees considering the work that has to be done to transition to WIOA.

They concluded the best approach would be to send a survey asking members to review the committees and consider serving on them. The survey was provided for review. Leanne suggested adding how often each committee meets. Patrick suggested adding the executive committee. Kathy suggested putting down a recommended number for each committee. The suggested changes will be made and the survey will be sent out to the board members within the week.

### **Other Business:**

Mark asked how the Long-term Unemployed projects are going. David shared that they are getting support from the Chamber and New Visions. The word is getting out. They are talking to many companies and residents in the community. The economy is better and the LTU numbers are coming down, but there are still a lot of unemployed people. The challenge is in recruiting participants. They have dropped out of WorkSource. They are trying new ways to get them reengaged and are following a new model in a job search boot camp. This is a long term project.

Don Meseck shared that the unemployment picture in the area is improving. There is still concern that the labor force is shrinking. It is a very slow recovery.

The meeting was adjourned at 4:28 p.m.



## MEMORANDUM

**TO:** SCWDC Board of Directors

**FROM:** SCWDC Finance Committee

**DATE:** February 9, 2015

**RE:** Financial Reports for the months of November & December 2014

On February 9, 2015, the Finance Committee held a regular meeting to review and discuss the Council's financial reports for the months of November & December 2014, which included financial statements and other financial and investment information prepared by staff.

The Committee found that the financial reports adequately reflects the current financial status of the organization and presents no significant financial issues for the Council.

Additionally, the Committee found that the financial reports brought attention to one or more issues that were adequately explained by staff and that, if needed, will be re-examined by the Finance Committee in the future.

Based on this review and discussion, the Finance Committee recommends that the foregoing financial reports be placed on the next consent agenda and approved by the Board.

South Central Workforce Development Council

Financial Information Summary

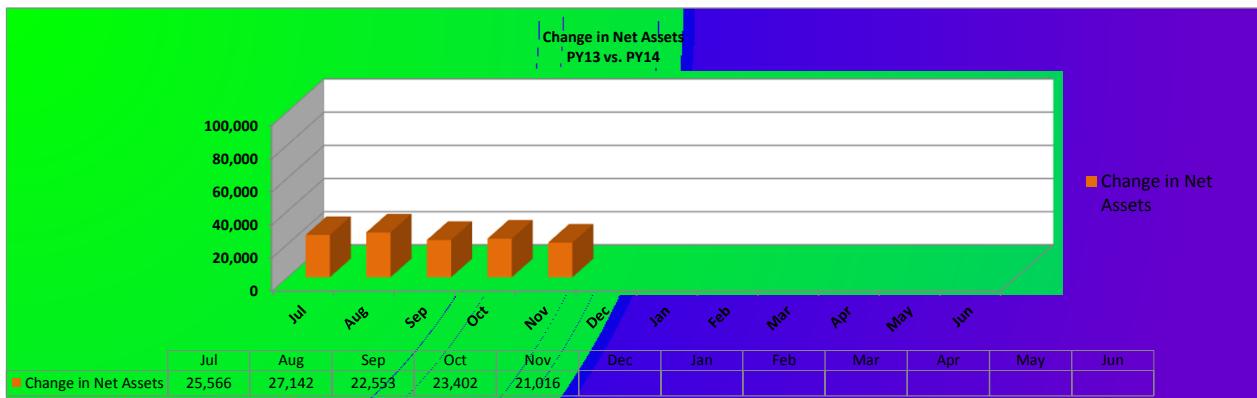
As of: 11/30/2014

	A Current Month (PY14) 11/1/2014 - 11/30/2014		C Current YTD (PY14) 7/1/2014 - 11/30/2014		E Prior YTD (PY13) 7/1/2013 - 11/30/2013	
	Actual	Budget	Actual	Budget	Actual	Budget
	1 Beginning Net Assets	1,694,414	1,688,967		1,661,791	
2 Revenue	394,548	579,538	1,991,250	3,012,318	2,215,103	2,817,049
3 Less Expenses	(392,472)	(582,104)	(1,983,728)	(2,758,180)	(2,201,420)	(2,625,271)
4 Ending Net Assets	<u>1,696,489</u>		<u>1,696,489</u>		<u>1,675,474</u>	
5 Cash	417,761		417,761		408,042	
6 Investments	1,232,699		1,232,699		1,225,700	
7 Receivables and Other Assets	751,927		751,927		778,409	
8 Less Accounts Payable	(587,316)		(587,316)		(621,947)	
9 Less Salary and Taxes Payable	(118,582)		(118,582)		(114,731)	
10 Less Other Payables and Deferred Revenue	0		0		0	
11 Ending Net Assets	<u>1,696,489</u>		<u>1,696,489</u>		<u>1,675,474</u>	

NET ASSETS  
PY13 vs. PY14



CHANGE IN NET ASSETS  
PY13 vs. PY14



South Central Workforce Development Council

Financial Information Summary

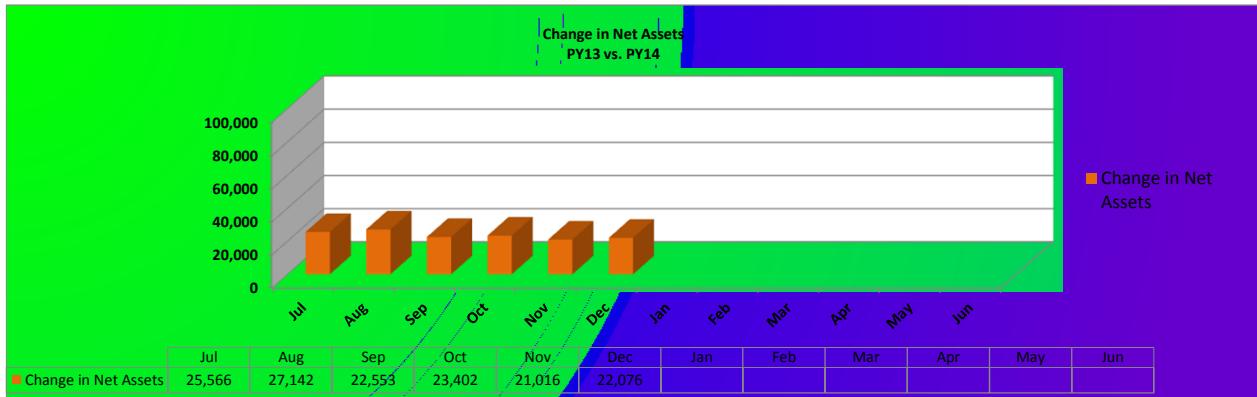
As of: 12/31/2014

	A		B		C		D		E		F	
	Current Month (PY14)		12/1/2014 - 12/31/2014		Current YTD (PY14)		7/1/2014 - 12/31/2014		Prior YTD (PY13)		7/1/2013 - 12/31/2013	
	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
1	Beginning Net Assets		1,696,489				1,688,967				1,661,791	
2	Revenue		461,173		579,538		2,452,423		3,591,856		2,685,764	
3	Less Expenses		(458,490)		(597,701)		(2,442,217)		(3,355,881)		(2,670,459)	
4	Ending Net Assets		<u>1,699,172</u>				<u>1,699,172</u>				<u>1,677,097</u>	
5	Cash		428,513				428,513				545,348	
6	Investments		1,233,134				1,233,134				1,226,457	
7	Receivables and Other Assets		784,420				784,420				738,485	
8	Less Accounts Payable		(627,389)				(627,389)				(717,256)	
9	Less Salary and Taxes Payable		(119,505)				(119,505)				(115,937)	
10	Less Other Payables and Deferred Revenue		<u>0</u>				<u>0</u>				<u>0</u>	
11	Ending Net Assets		<u>1,699,172</u>				<u>1,699,172</u>				<u>1,677,097</u>	

NET ASSETS  
PY13 vs. PY14



CHANGE IN NET ASSETS  
PY13 vs. PY14





## MEMORANDUM

TO: South Central Workforce Council

FROM: Amy M. Martinez, Program Manager

DATE: February 10, 2015

**SUBJECT: PY14 WORKFIRST CONTRACT AMENDMENT**

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The Workforce Council has been awarded an amendment to the PY14 WorkFirst contract from Department of Commerce to include revised contract language to incorporate increased in pay point amounts for all WorkFirst programs.

Staff will modify subcontractor agreements to reflect the new contract language. This modification does not change the subcontractor's full contract amounts.

Performance Payment Schedule for Community Jobs	Revenue
Attendance Reporting for Monthly Activities ( <i>increased by \$100</i> )	\$150.00
Part Time/Full Time Unsubsidized Employment ( <i>consolidated pay points</i> )	\$800.00
Performance Payment Schedule for Job Connection/Career Jump	Revenue
Career Plan Program Start Date transferred to Career Jump Program Start Date ( <i>new Pay Point</i> )	\$200.00
Career Jump Program Start Date ( <i>new Pay Point</i> )	\$700.00
Attendance Report for Job Readiness Activities ( <i>increased by \$100</i> )	\$150.00
Part Time/Full Time Unsubsidized Employment ( <i>consolidated pay points</i> )	\$800.00
Performance Payment Schedule for Career Development	Revenue
Career Development Enrollment Date ( <i>increased by \$200</i> )	\$500.00
Monthly Attendance ( <i>increased by \$100</i> )	\$150.00
Performance Payment Schedule for Community Works	Revenue
Community Works Enrollment Date ( <i>increased by \$200</i> )	\$500.00
Monthly Community Works Plan Updates ( <i>increased by \$100</i> )	\$250.00
Monthly Attendance ( <i>increased by \$100</i> )	\$150.00

**Recommendation:**

**The South Central Workforce Council authorizes staff to enter into an amendment with Department of Commerce for the PY14 WorkFirst Contract; and to modify PY14 WorkFirst subcontracts with People For People and Yakima Valley Farm Workers Clinic/NCAC as described in the above narrative and chart.**



## MEMORANDUM

TO: South Central Workforce Council

FROM: Amy M. Martinez, Program Manager

DATE: February 10, 2015

**SUBJECT: WIF HOUSING PROVIDER CONTRACT MODIFICATION #3**

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The Council is requesting to modify Triumph Treatment Services Fee For Service Contract to increase the amount by \$7,500, increase the number of referrals by 30 and extend the end date until April 30, 2015. This will bring the total contract amount to \$25,000 and total referrals to 100.

The contracts will be based upon a flat fee of \$250.00 per referral from June 1, 2014 and will end on April 30, 2015.

The chart below outlines the expected referrals and total funding:

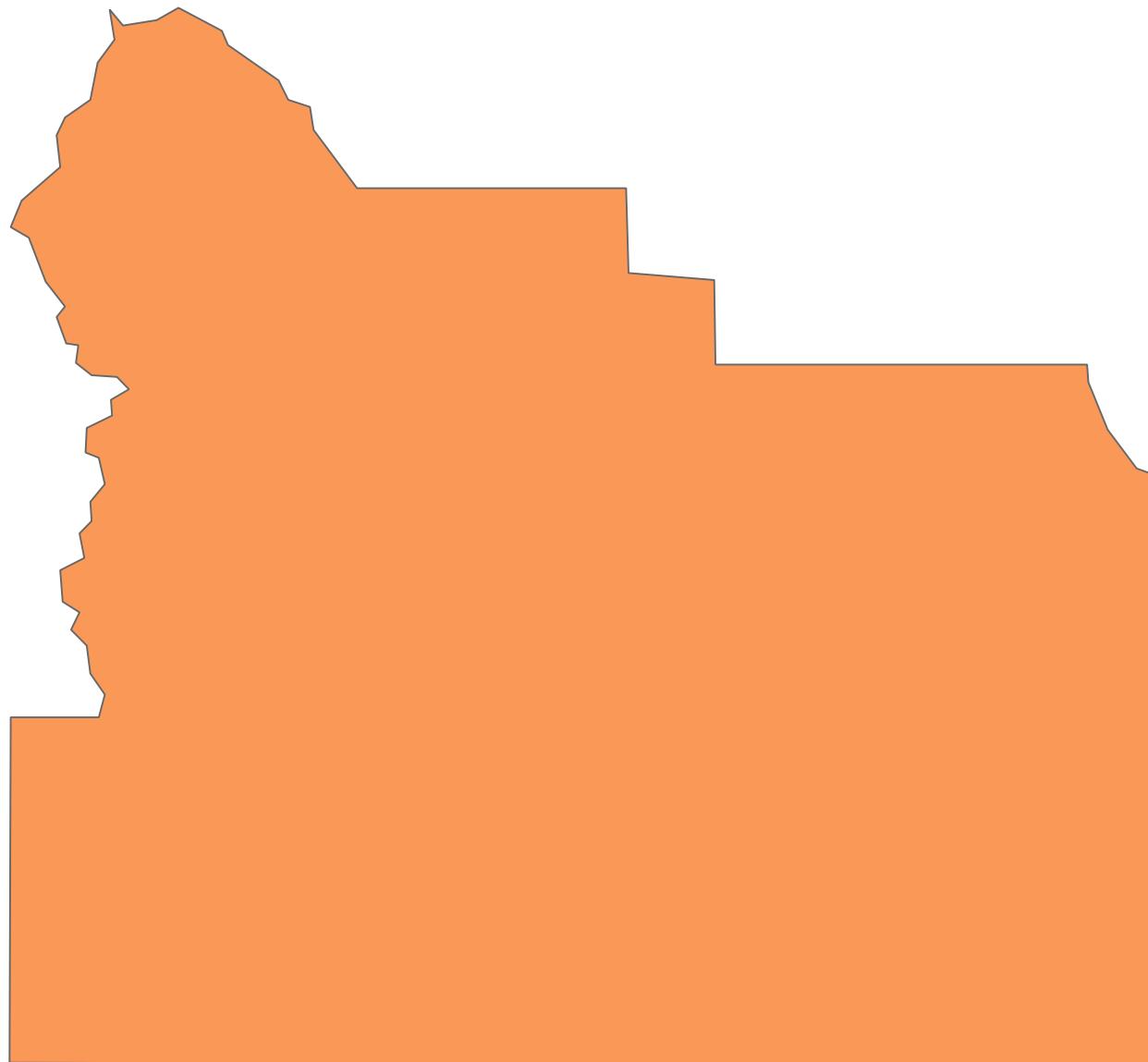
Triumph Treatment Services	Total Referrals	Total Funding
	100	\$25,000

**Recommendation:**

**The South Central Workforce Council authorizes staff to enter into a contract modification with Triumph Treatment Services as described in the above chart.**

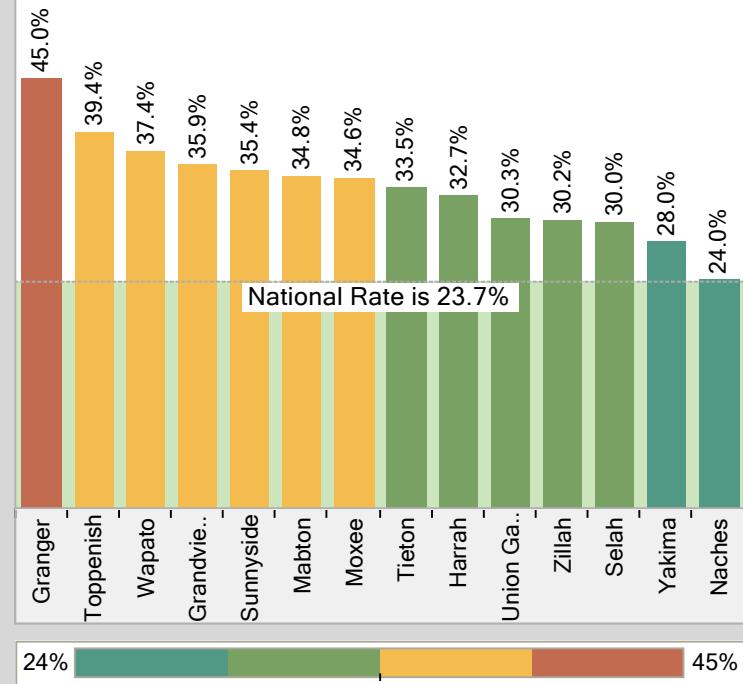
# Youth, Education, and Employment in Yakima County

2015

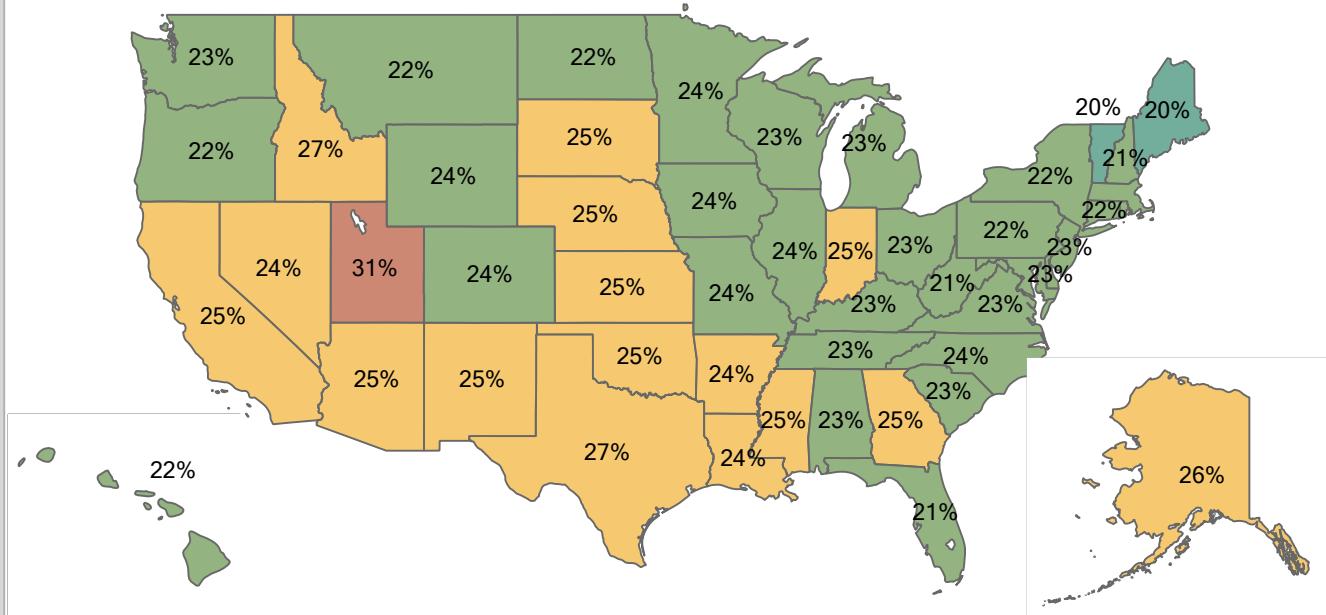


# Population Under 18

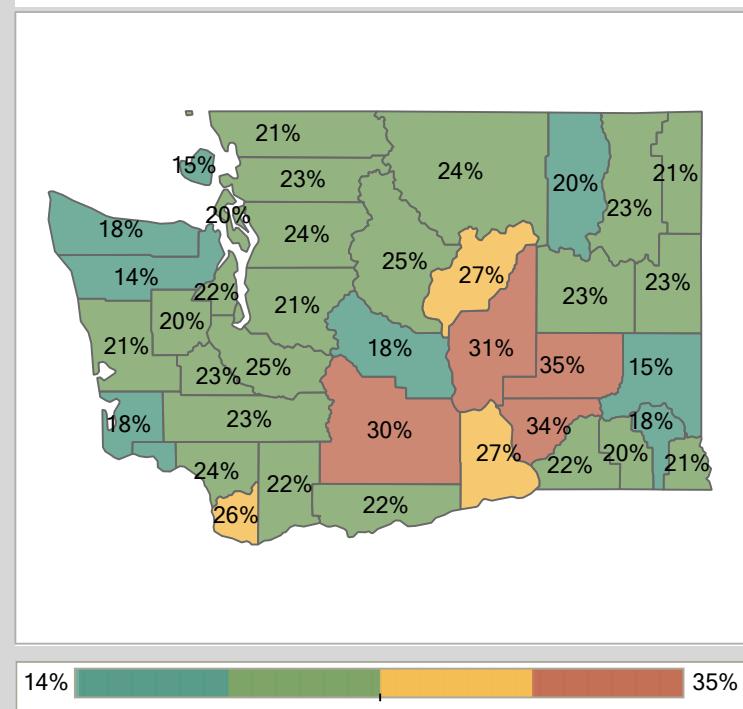
Cities in the County



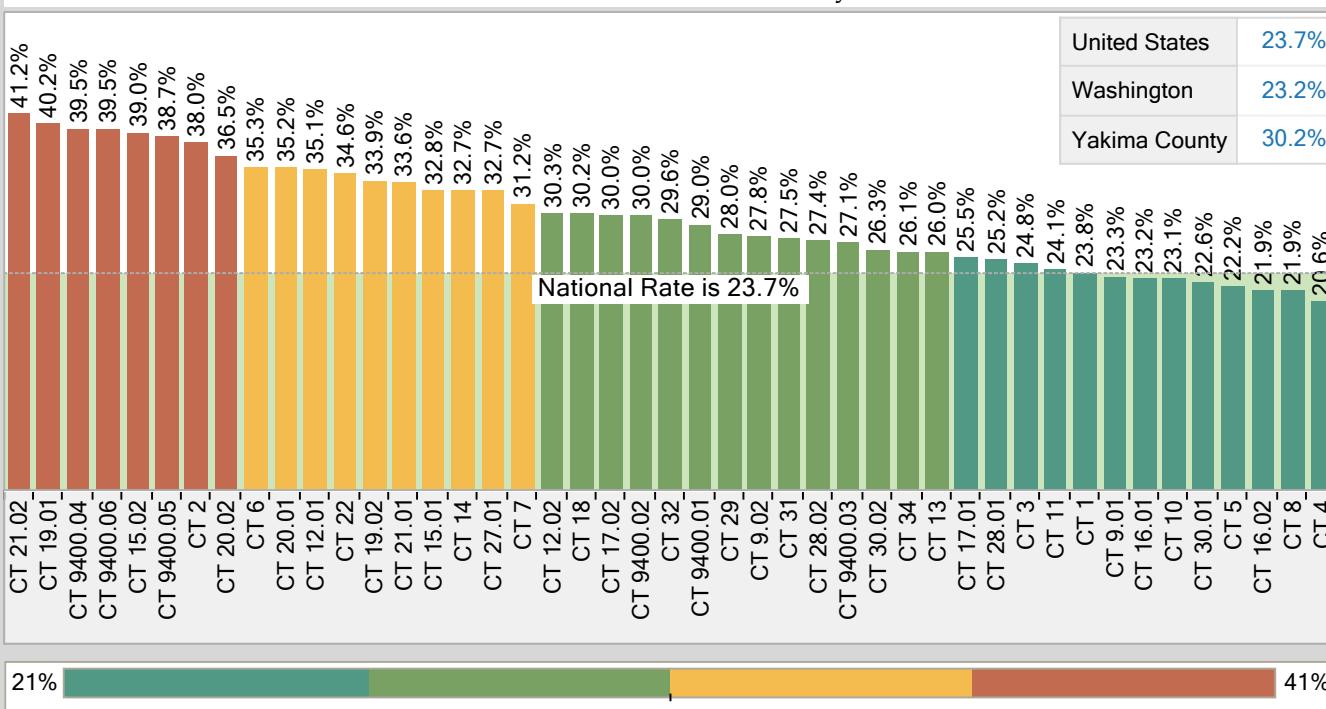
States in the Nation



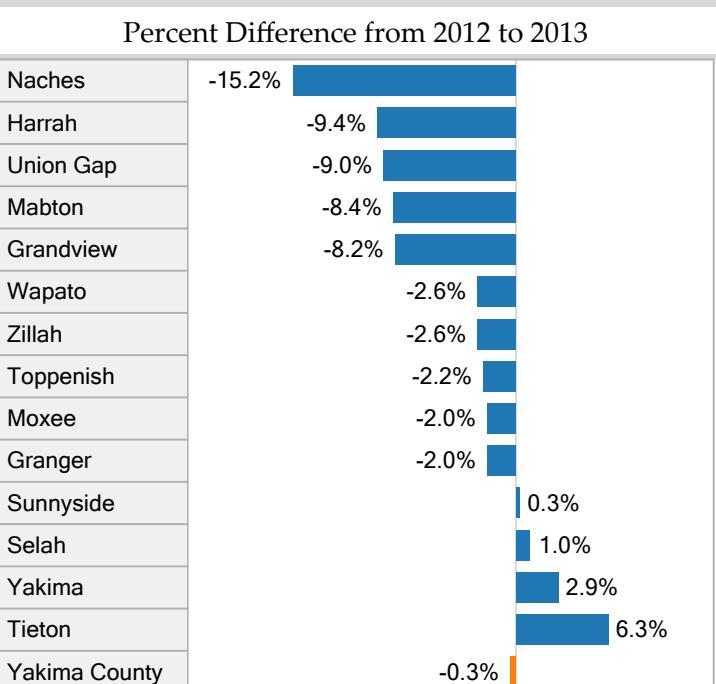
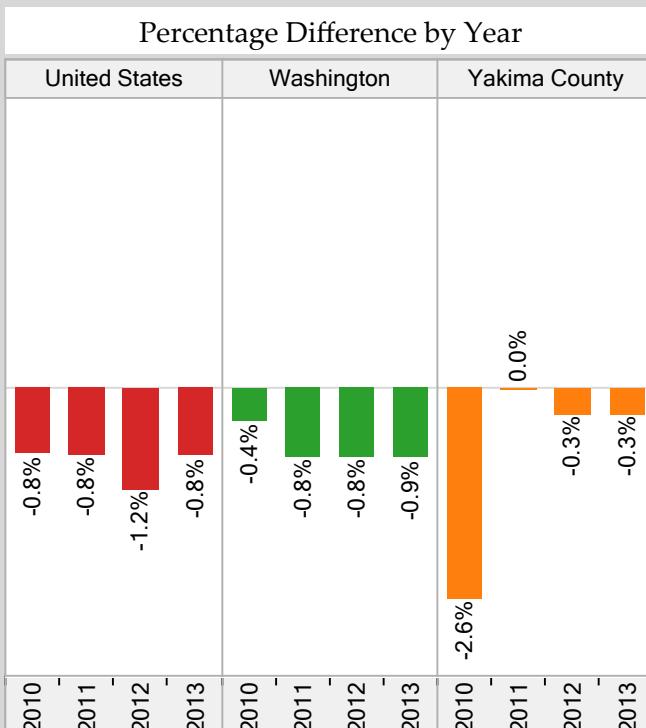
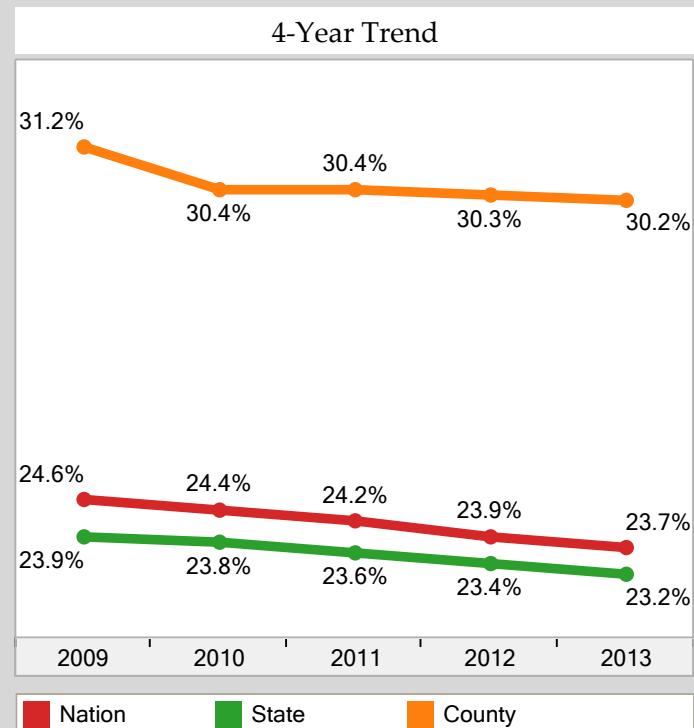
Counties in the State



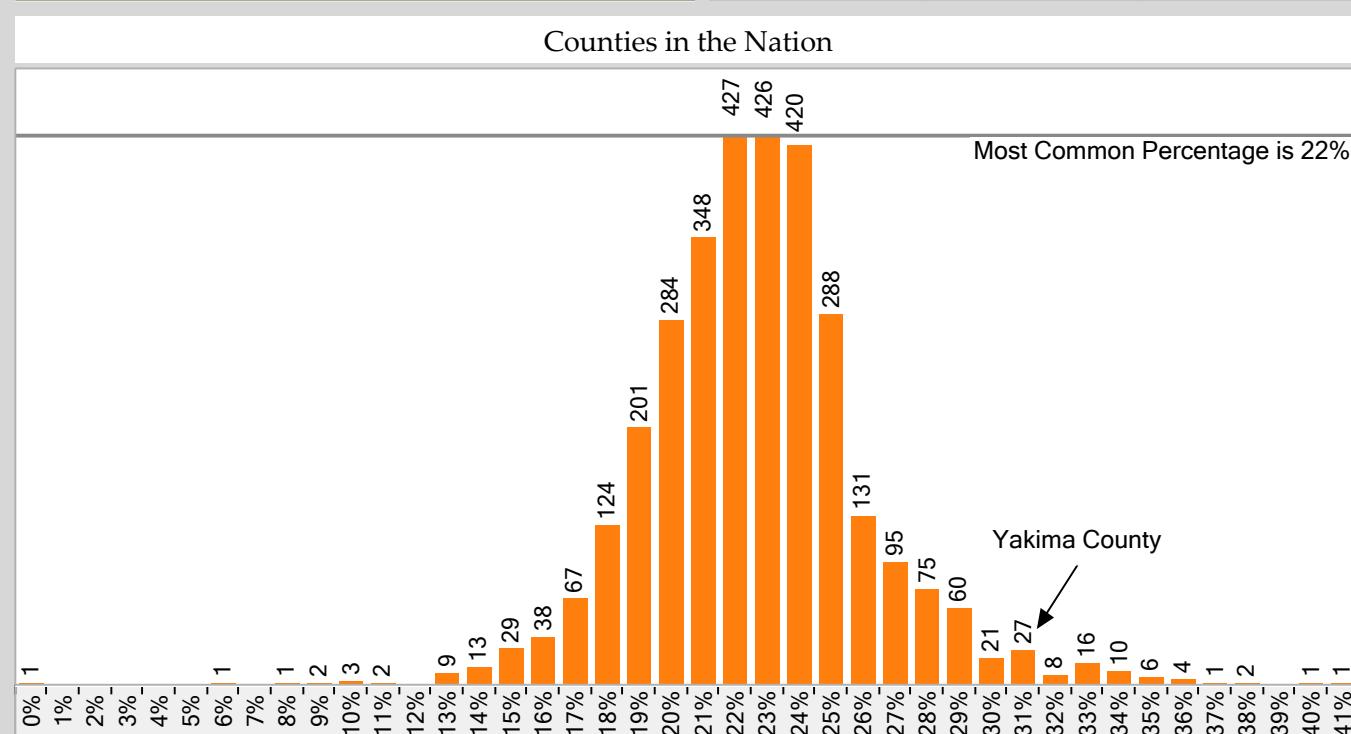
Census Tracts in the County



# Population Under 18



Difference in the percent of population under 18.

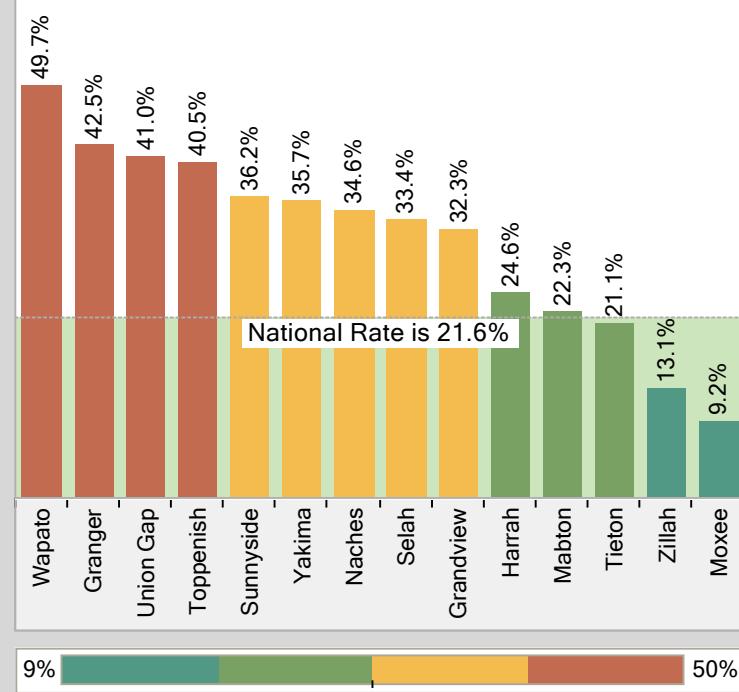


This chart groups counties by the percent of population who are under 18. For the 3,143 counties in the nation, the most common rate was 22.0%; in Yakima County, the rate was 30.2%. 49 Counties have a higher rate - last year it was 55.

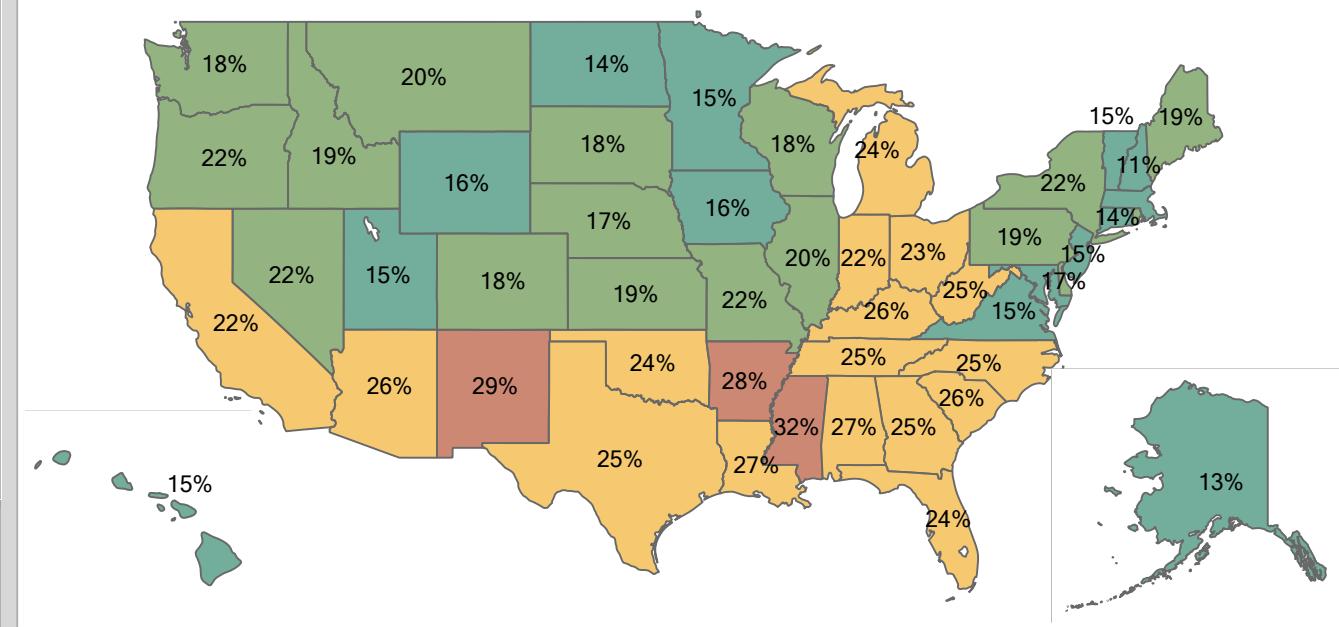
	Number of Children		Difference
	2012	2013	
Naches	241	220	-21
Harrah	210	185	-25
Union Gap	2,001	1,822	-179
Mabton	832	768	-64
Grandview	4,207	3,909	-298
Wapato	1,914	1,882	-32
Zillah	915	919	4
Toppenish	3,599	3,530	-69
Moxee	1,152	1,207	55
Granger	1,482	1,475	-7
Sunnyside	5,567	5,639	72
Selah	2,123	2,173	50
Yakima	24,731	25,742	1,011
Tieton	358	371	13
County	73,447	73,916	469

## Children Under 18 Living in Poverty

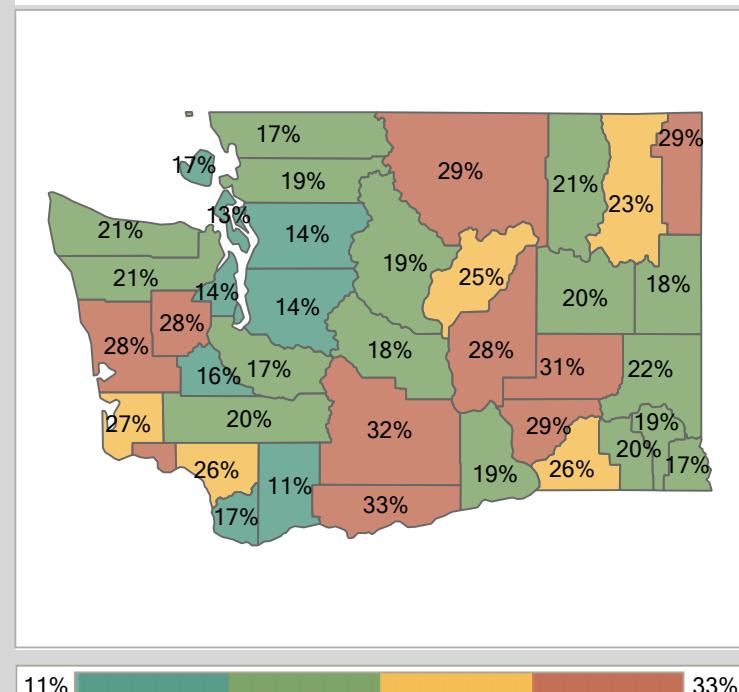
## Cities in the County



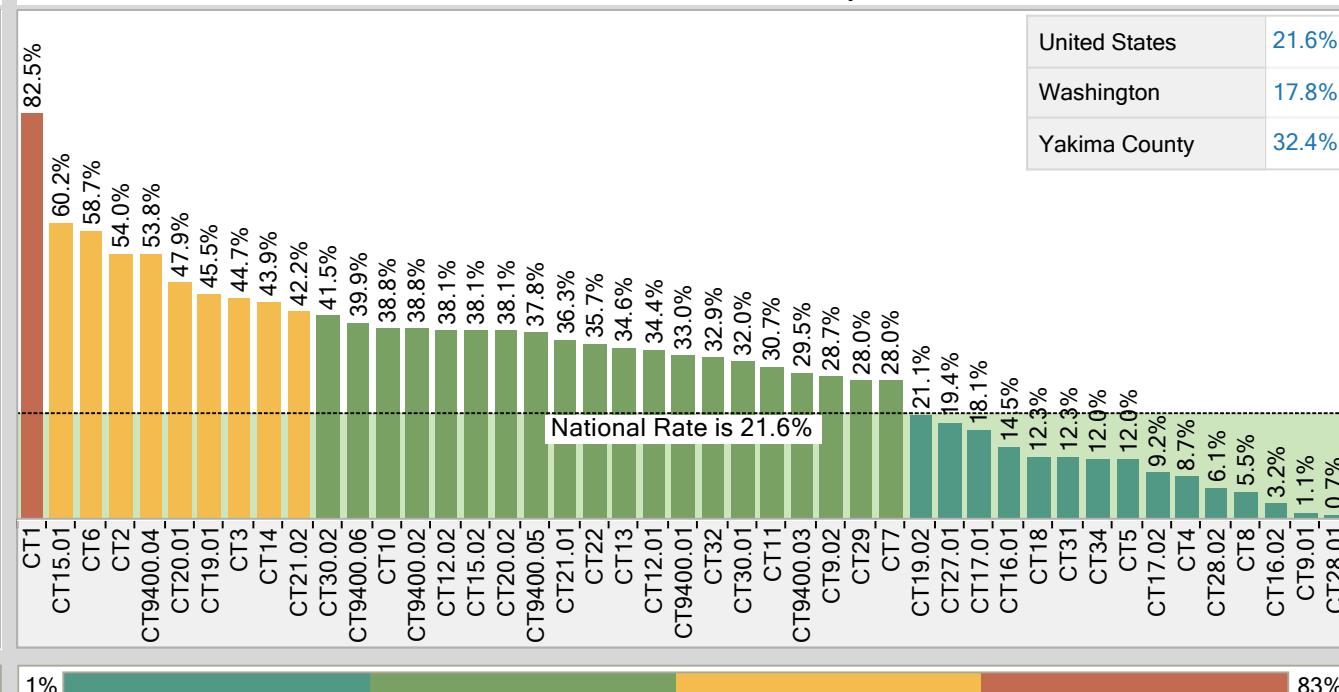
## States in the Nation



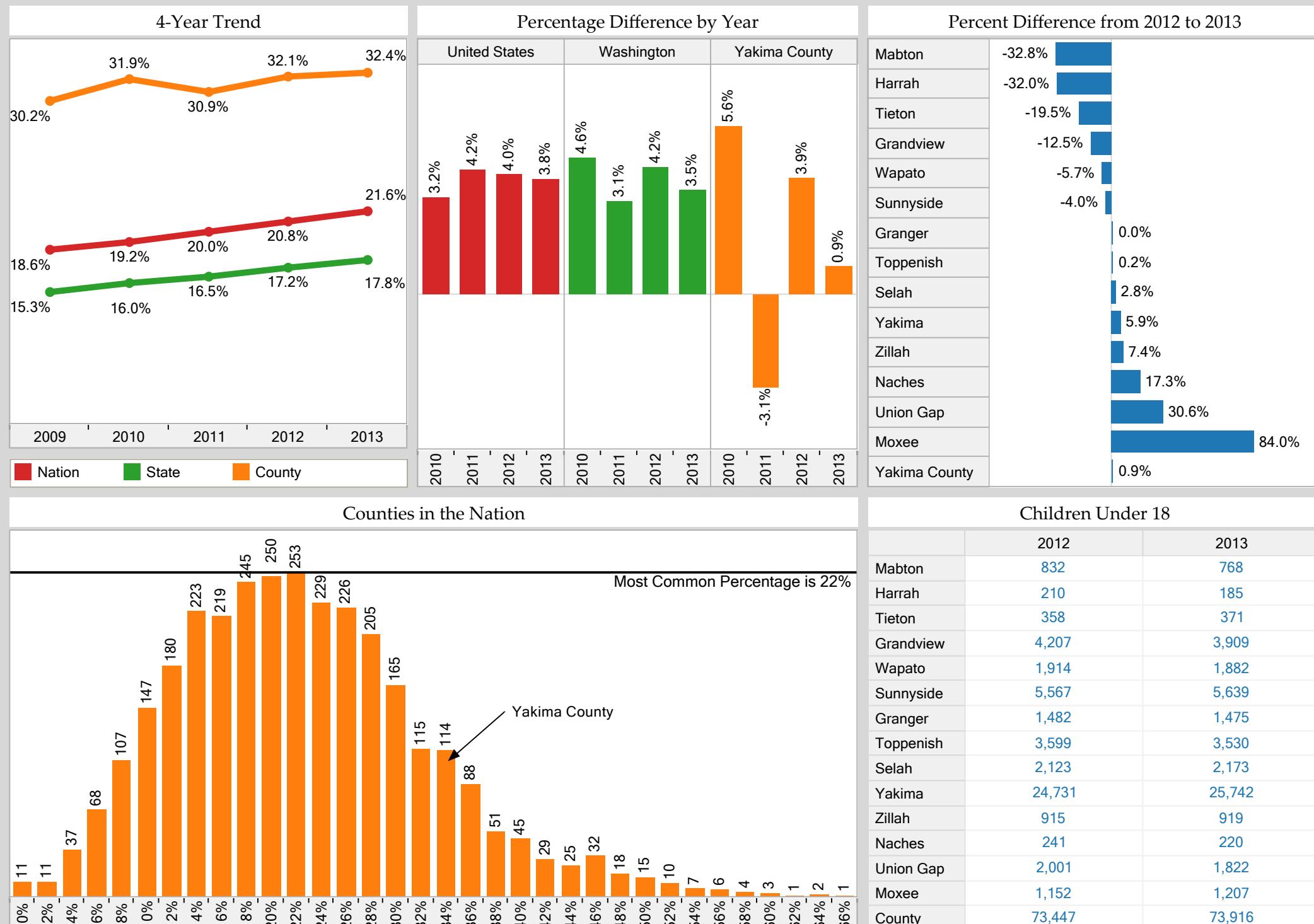
## Counties in the State



## Census Tracts in the County



# Children Under 18 Living in Poverty

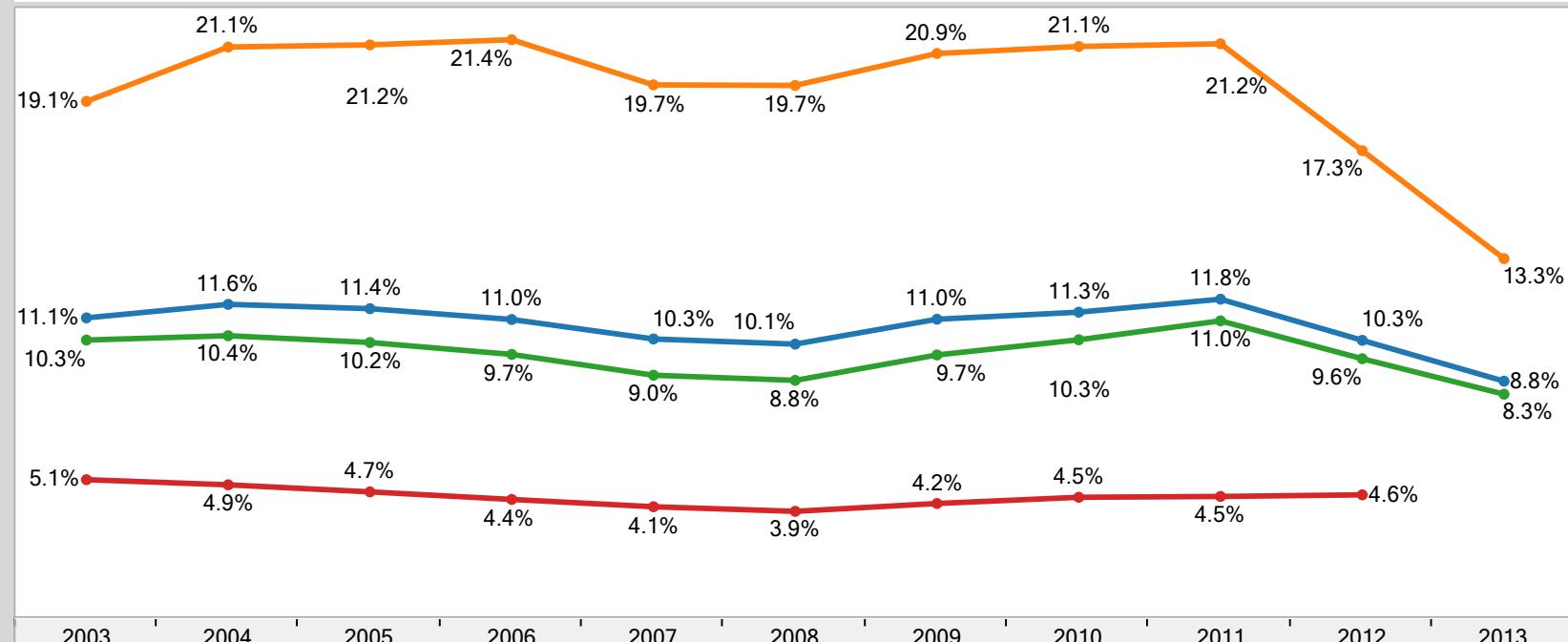


This chart groups counties by the percent of population who are under 18 and living in poverty. For the 3,143 counties in the nation, the most common rate was 22.0%; in Yakima County, the rate was 32.1%. 337 Counties have a higher rate - last year it was 391.

Note - US Census does not provide numbers of children living in poverty - the number of children in each city is shown for reference.

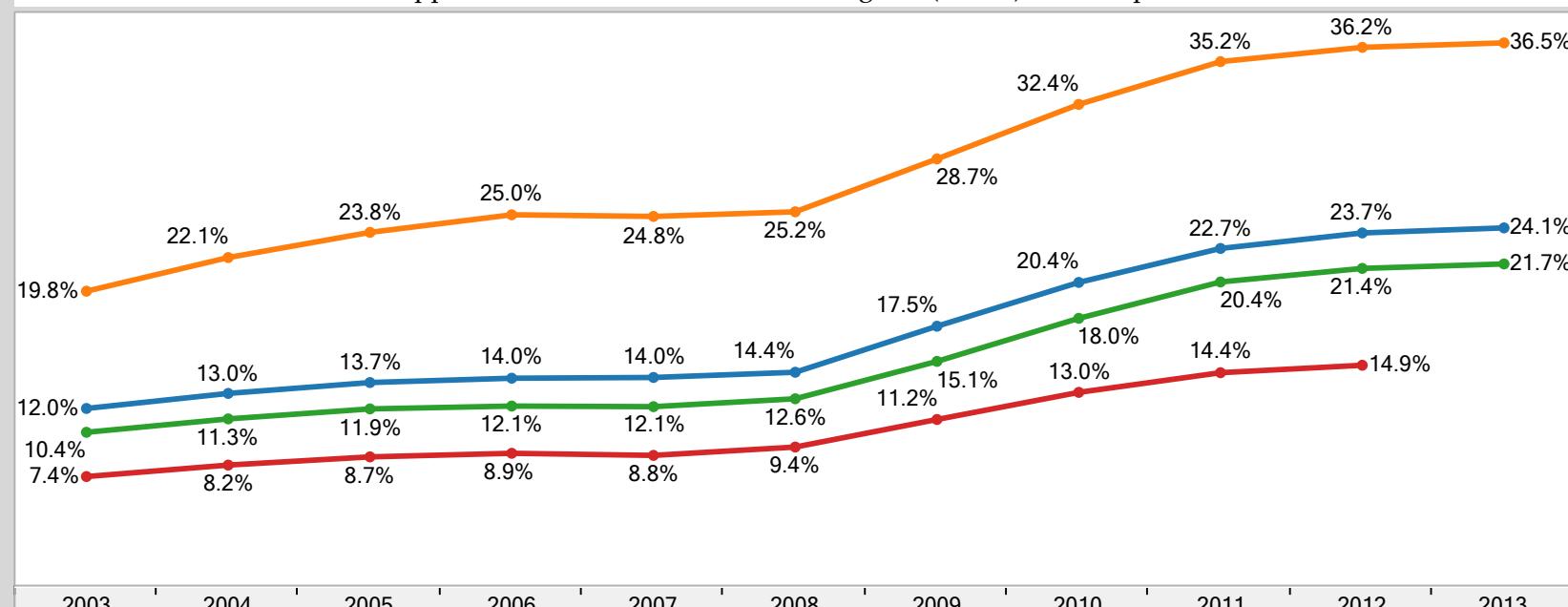
# Children and Households Receiving Public Assistance

## Temporary Assistance to Needy Families (TANF), Child Recipients

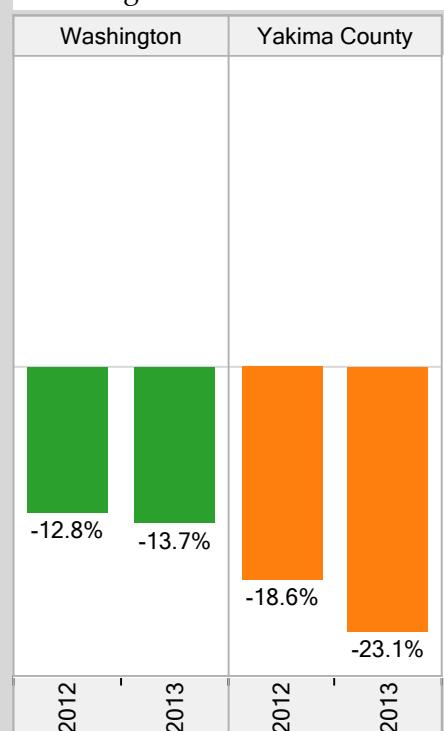


Source: Washington State Department of Social and Health Services, Risk and Protection Profile for Substance Abuse Prevention, 2014

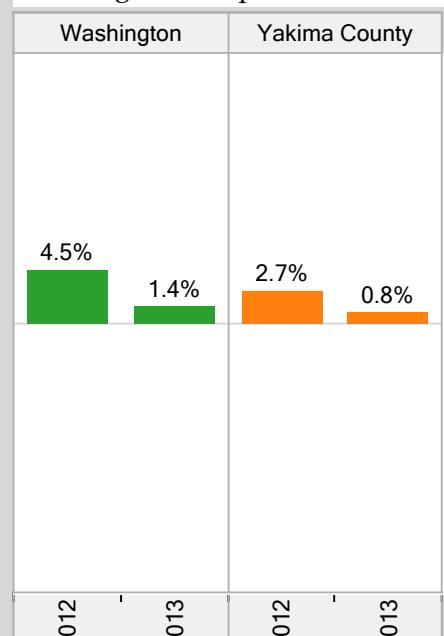
## Supplemental Nutrition Assistance Program (SNAP), All Recipients



## % Change of Children on TANF

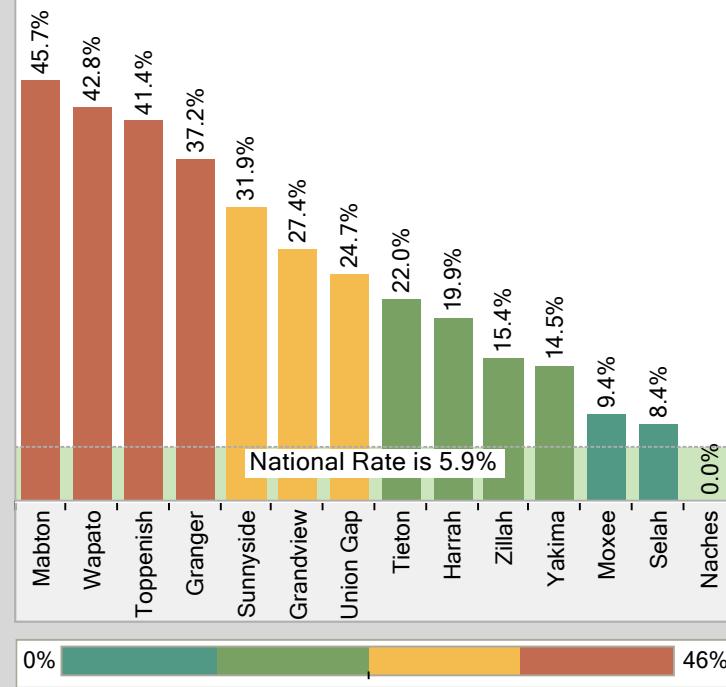


## % Change of Recipients on SNAP

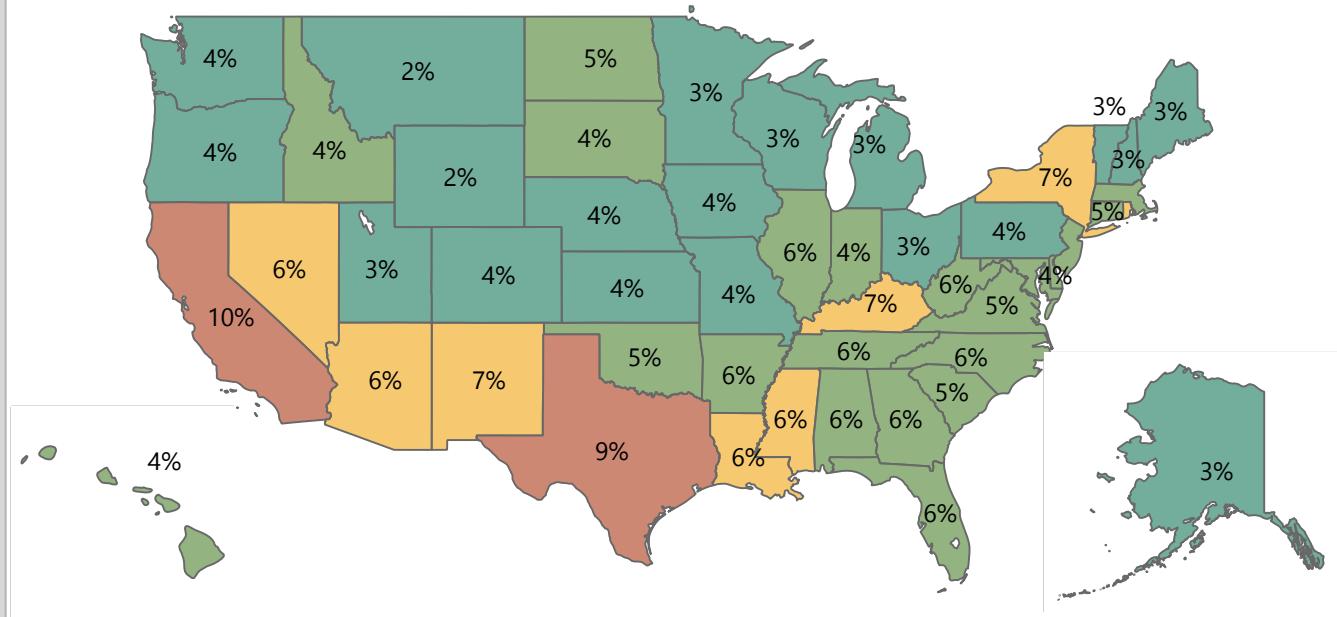


### Population over 25 with Less than a 9th Grade Education

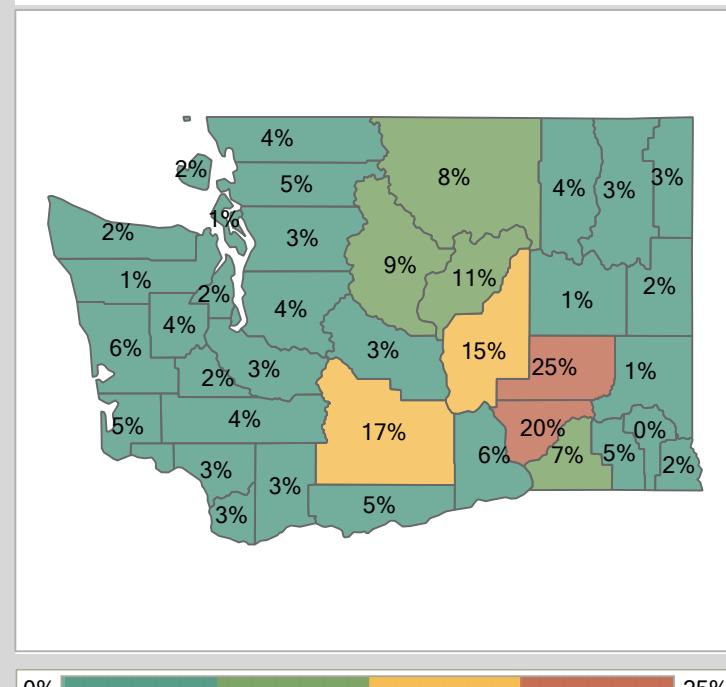
## Cities in the County



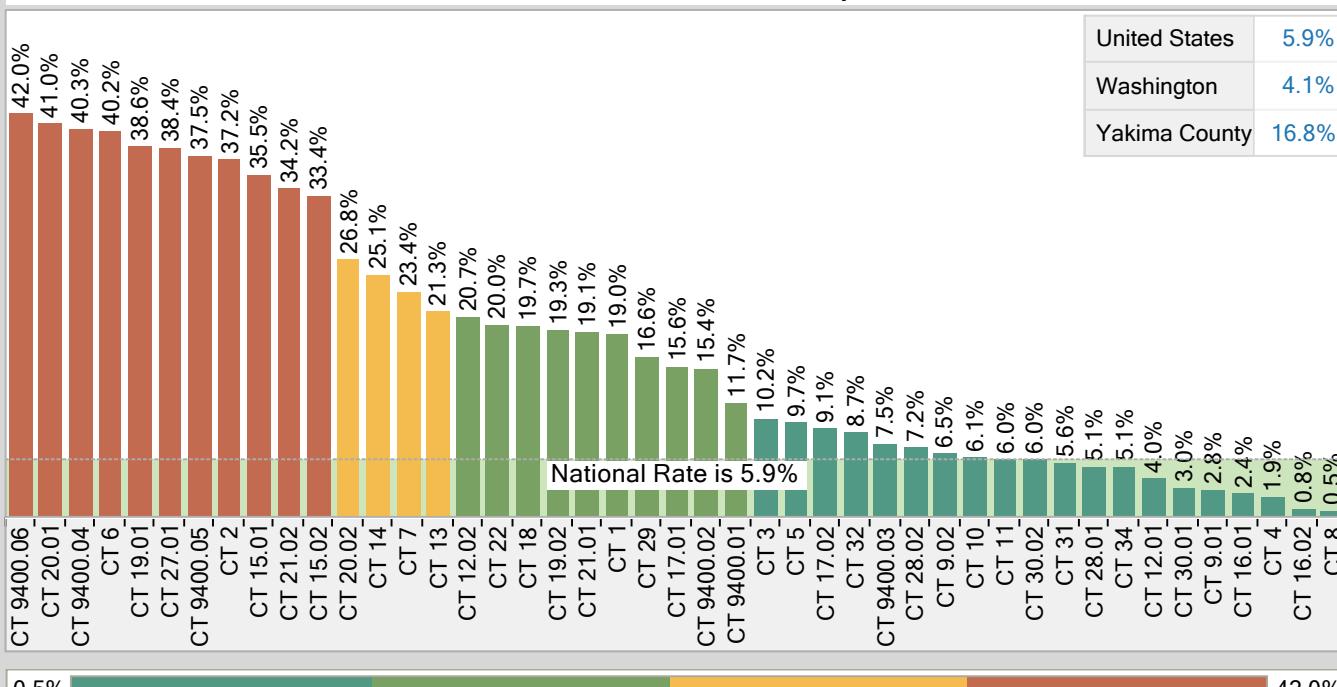
## States in the Nation



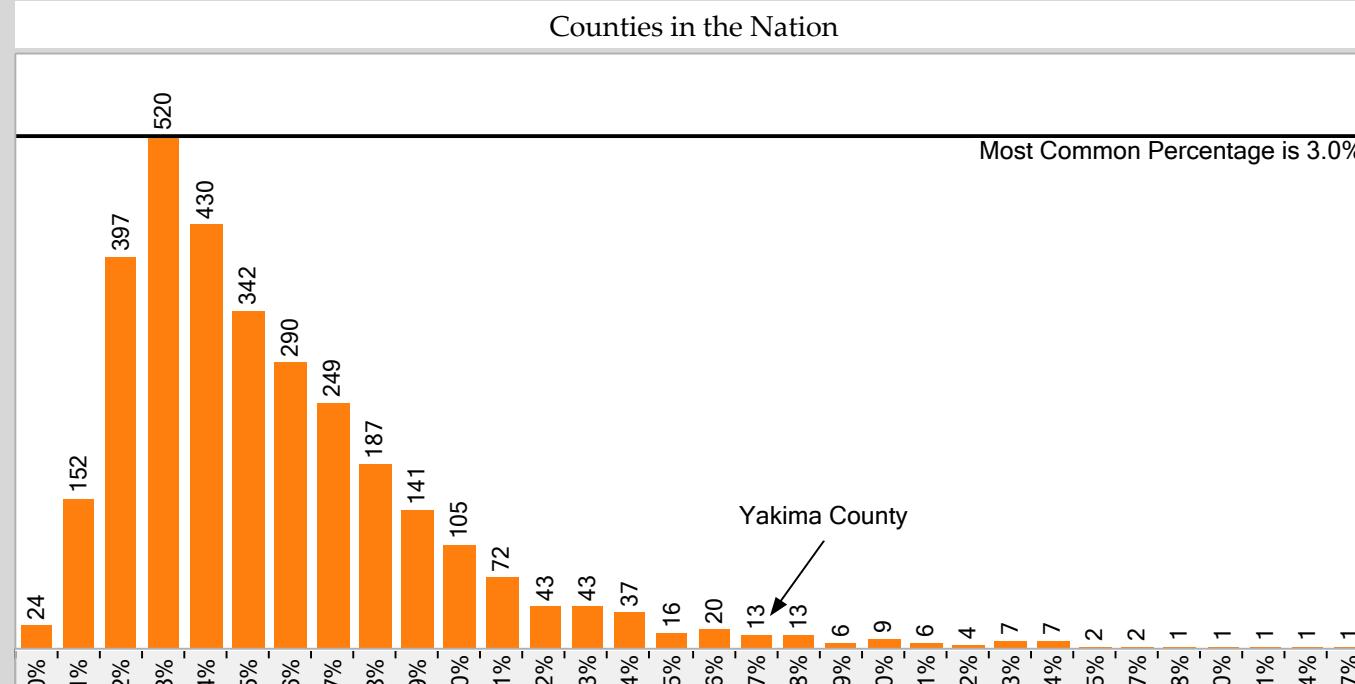
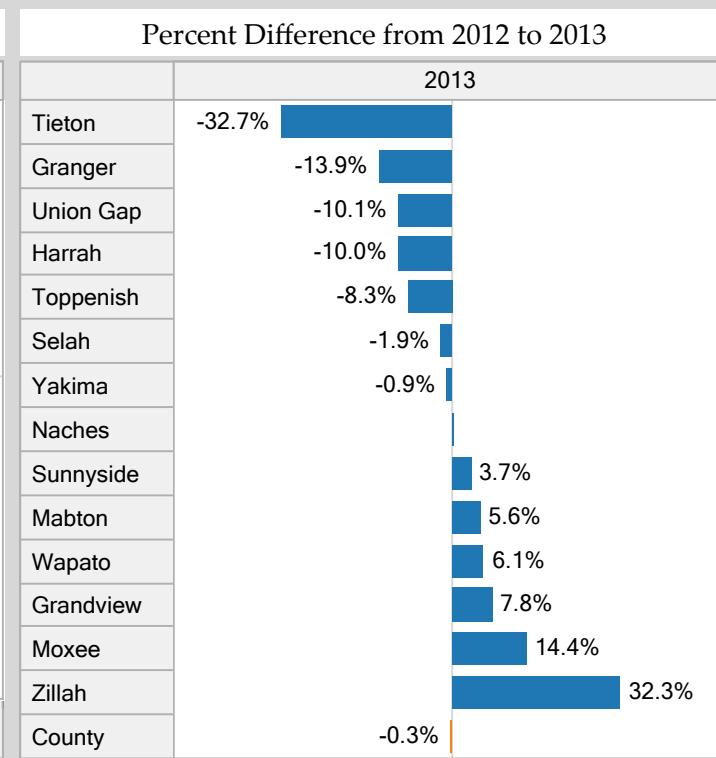
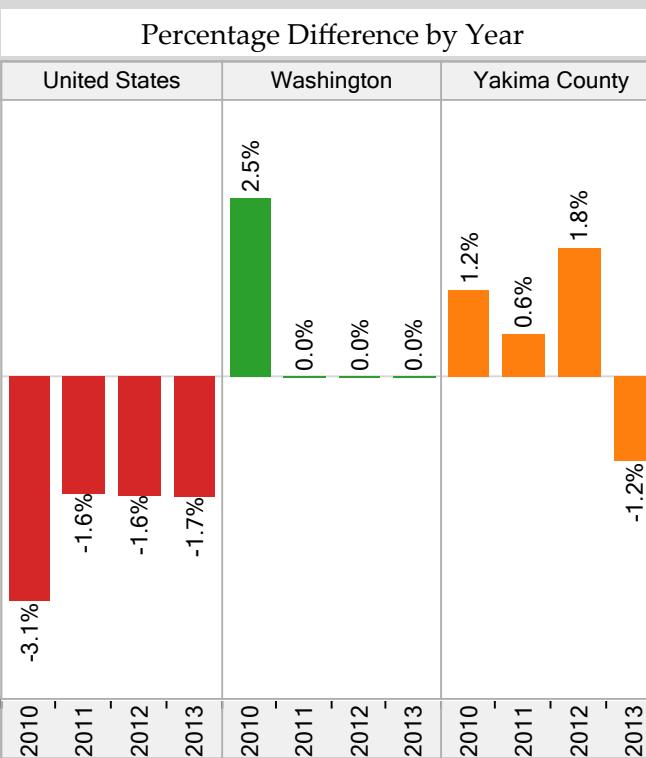
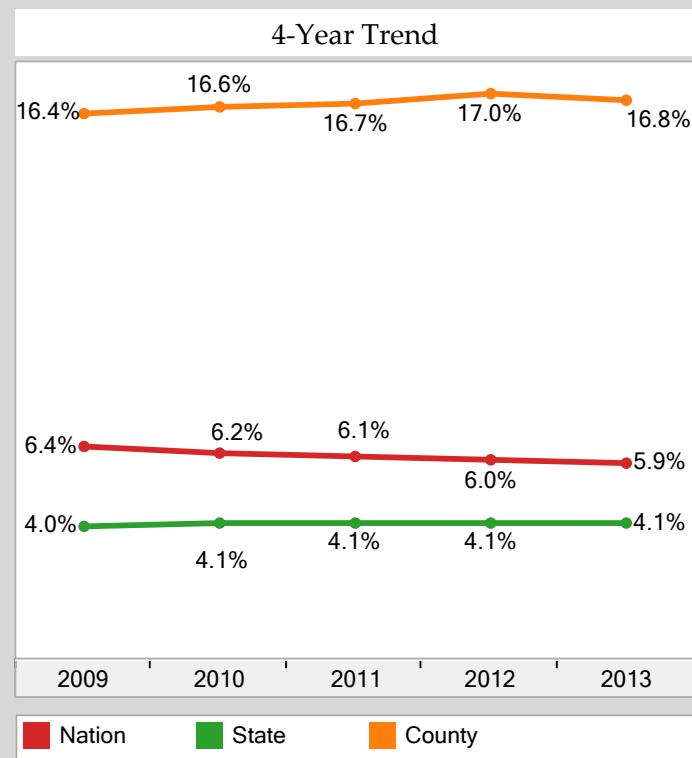
## Counties in the State



## Census Tracts in the County



# Population over 25 with Less than a 9th Grade Education



### Number of People

	2010	2011	2012	2013
Tieton	195	197	199	134
Granger	636	638	605	521
Union Gap	906	802	949	853
Harrah	51	57	70	63
Toppenish	1,918	1,815	2,006	1,840
Selah	384	294	375	368
Yakima	7,424	8,029	8,349	8,276
Naches	10	11	0	0
Sunnyside	2,569	2,673	2,468	2,560
Mabton	406	425	521	550
Wapato	906	883	993	1,054
Grandview	1,533	1,598	1,485	1,601
Moxee	245	165	160	183
Zillah	146	201	223	295
County	23,418	23,920	24,631	24,566

This chart groups counties by the percent of population with less than a ninth grade education. For the 3,143 counties in the nation, the most common rate was 3.0%; in Yakima County, the rate was 16.8%. 61 Counties have a higher rate - last year it was 64.

# Net Migration

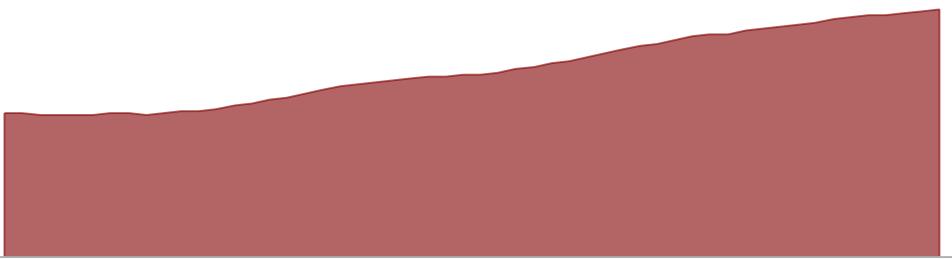
Births



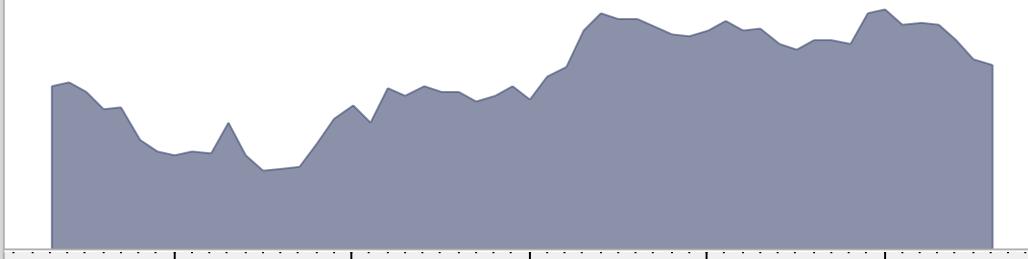
Deaths



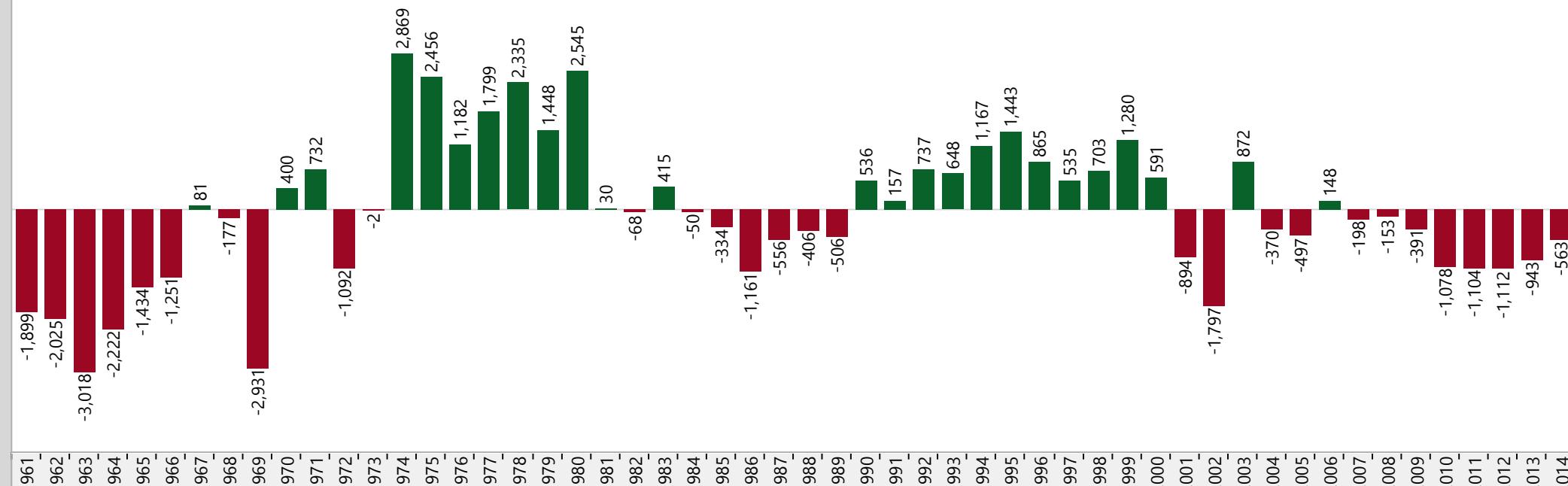
Annual Population



Natural Increase (Birth minus Deaths)



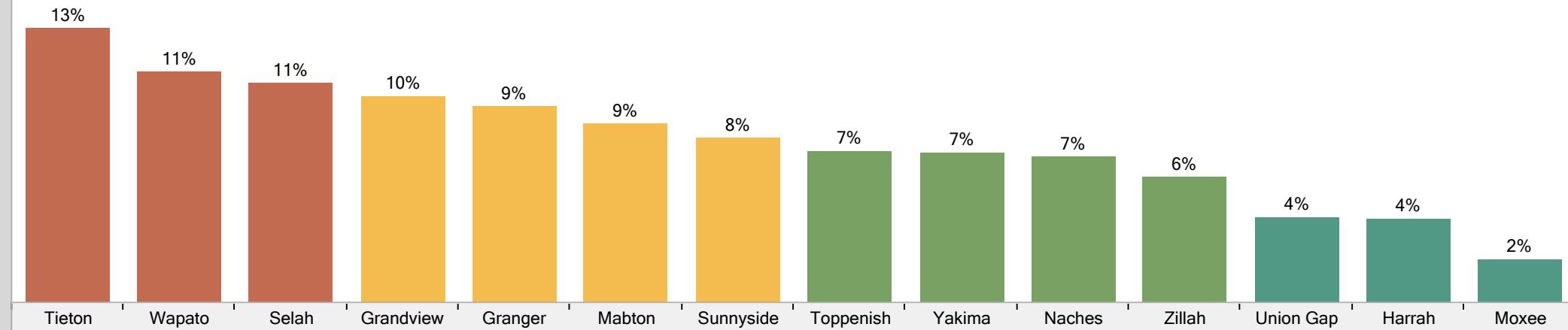
Population Change minus Natural Increase



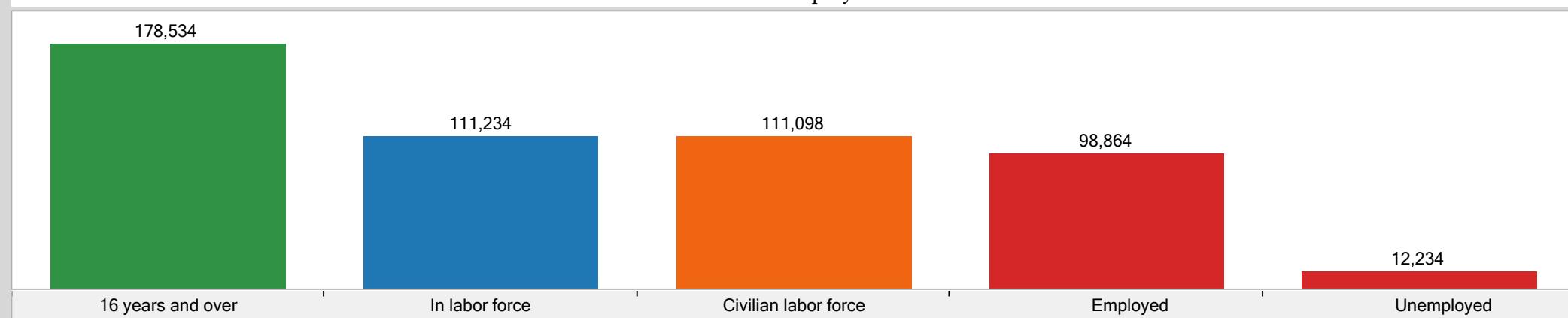
Source: Office of Financial Management, Population, population change, births, deaths, and residual migration

# Unemployment and the Labor Force

## Percent Unemployed



## Define Employed



## Number of People

	Tieton	Wapato	Granger	Toppenish	Selah	Grandview	Mabton	Sunnyside	Naches	Yakima	Zillah	Union Gap	Harrah	Moxee	County
Total population	1,108	5,031	3,277	8,970	7,243	10,893	2,210	15,940	915	92,082	3,046	6,021	566	3,484	244,654
16 years and over	770	3,310	1,969	5,893	5,227	7,241	1,492	10,884	725	68,901	2,257	4,338	398	2,348	178,534
In labor force	560	2,079	1,204	3,528	3,822	4,590	903	6,652	447	42,190	1,571	2,568	265	1,683	111,234
Employed	458	1,713	1,018	3,088	3,273	3,838	775	5,790	396	37,176	1,435	2,377	249	1,621	98,864
Unemployed	102	366	186	431	549	719	128	862	51	4,987	136	178	16	50	12,234
Not in labor force	210	1,231	765	2,365	1,405	2,651	589	4,232	278	26,711	686	1,770	133	665	67,300

# Employment Status by Disability Status

Percent of those not in the labor force who have a disability

35.9%

34.2%

27.9%

25.7%

25.2%

24.7%

22.3%

Klickitat County

Skamania County

Yakima County

United States

Washington

Grant County

Kittitas County

Number of People

Klickitat County

1,499

Skamania County

745

Yakima County

9,848

Grant County

2,891

Kittitas County

1,923

Percent of those currently unemployed who have a disability

21.7%

19.5%

11.8%

10.7%

10.2%

8.7%

6.0%

Skamania County

Klickitat County

Washington

United States

Yakima County

Grant County

Kittitas County

Number of People

Skamania County

120

Klickitat County

156

Yakima County

1,166

Grant County

434

Kittitas County

122

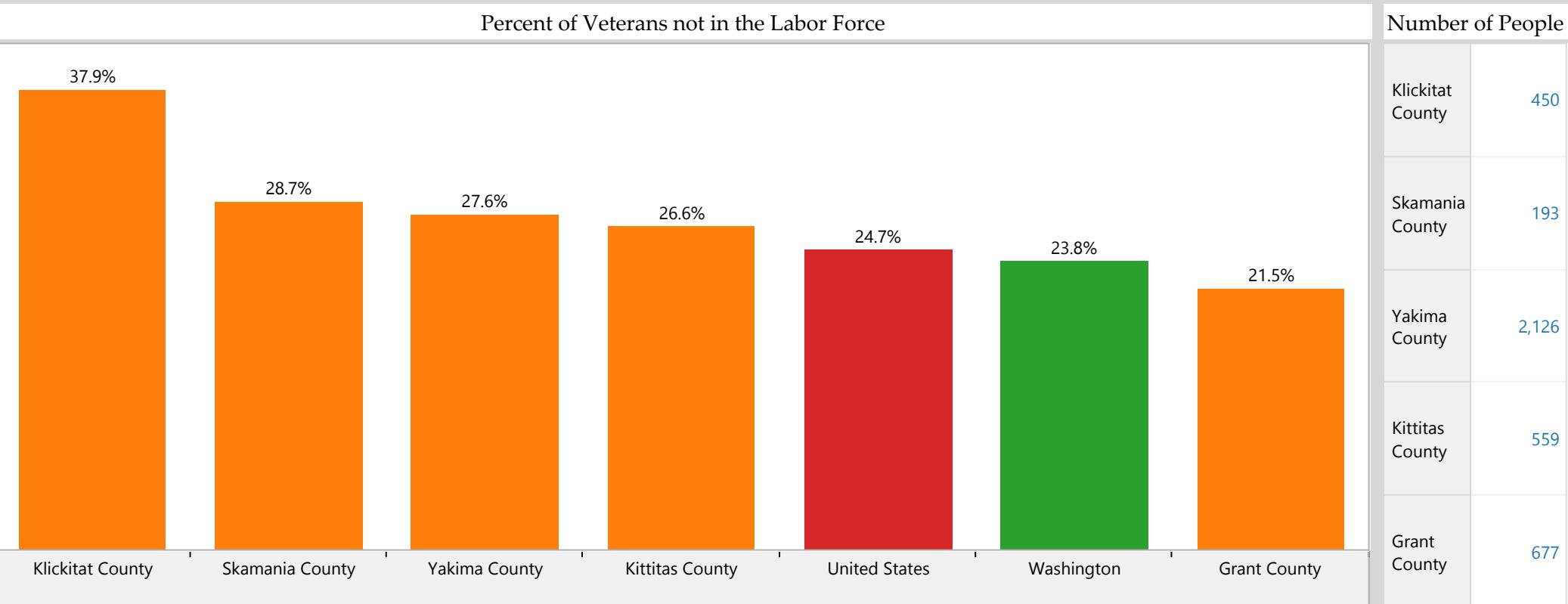
Nation

State

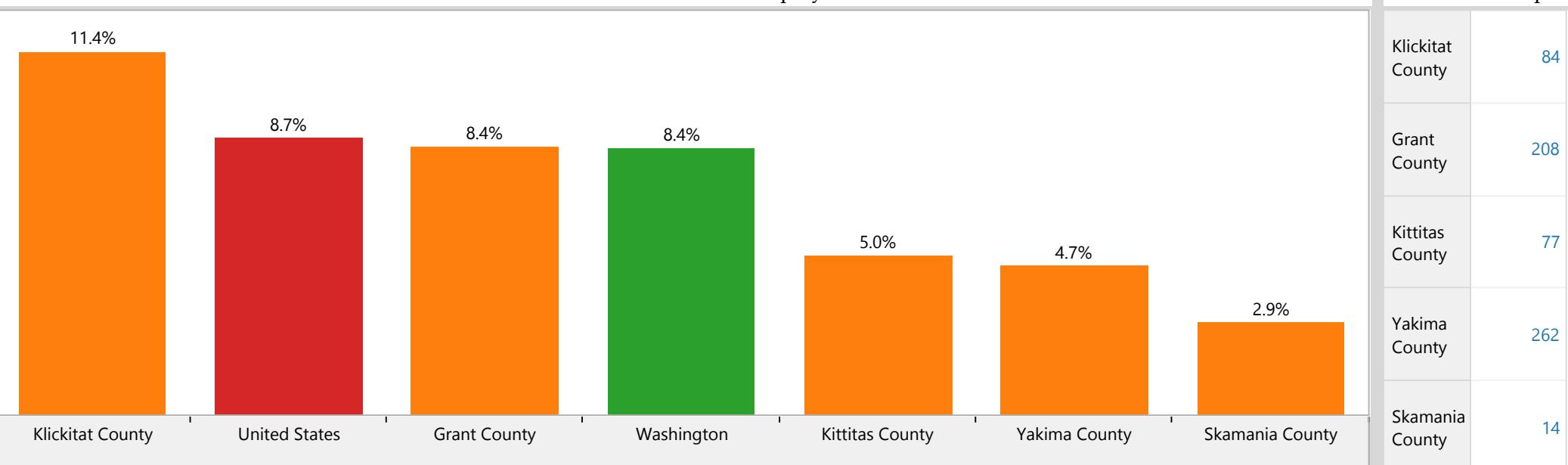
County

# Veterans in the Labor Force

## Percent of Veterans not in the Labor Force



## Percent of Veterans not Employed



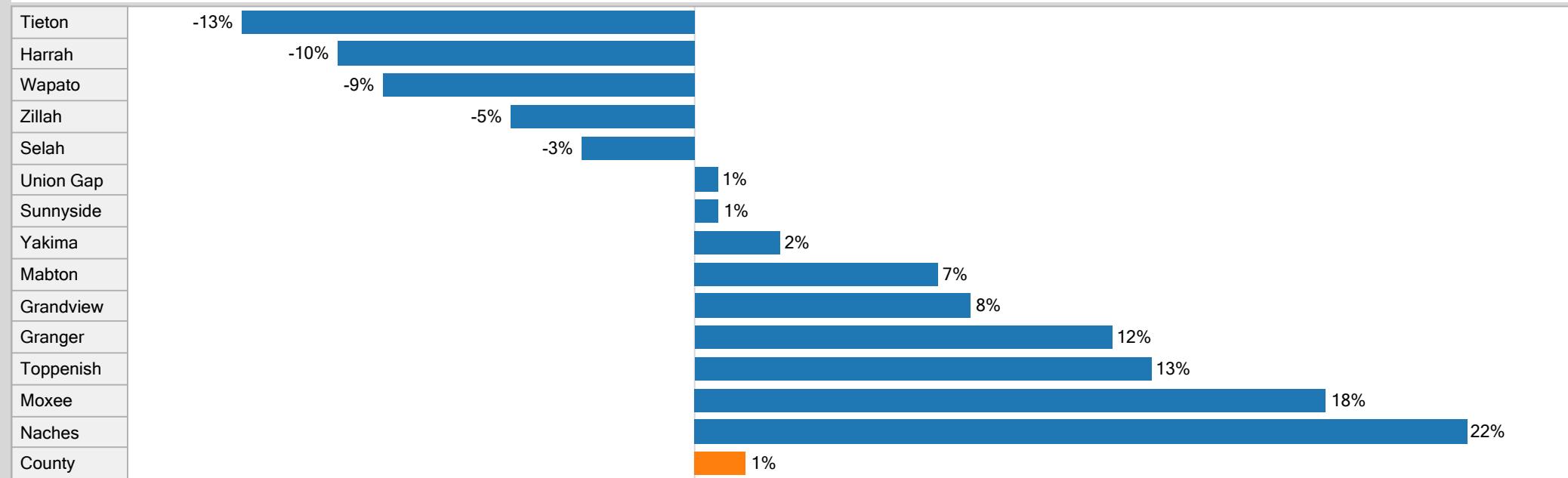
Nation

State

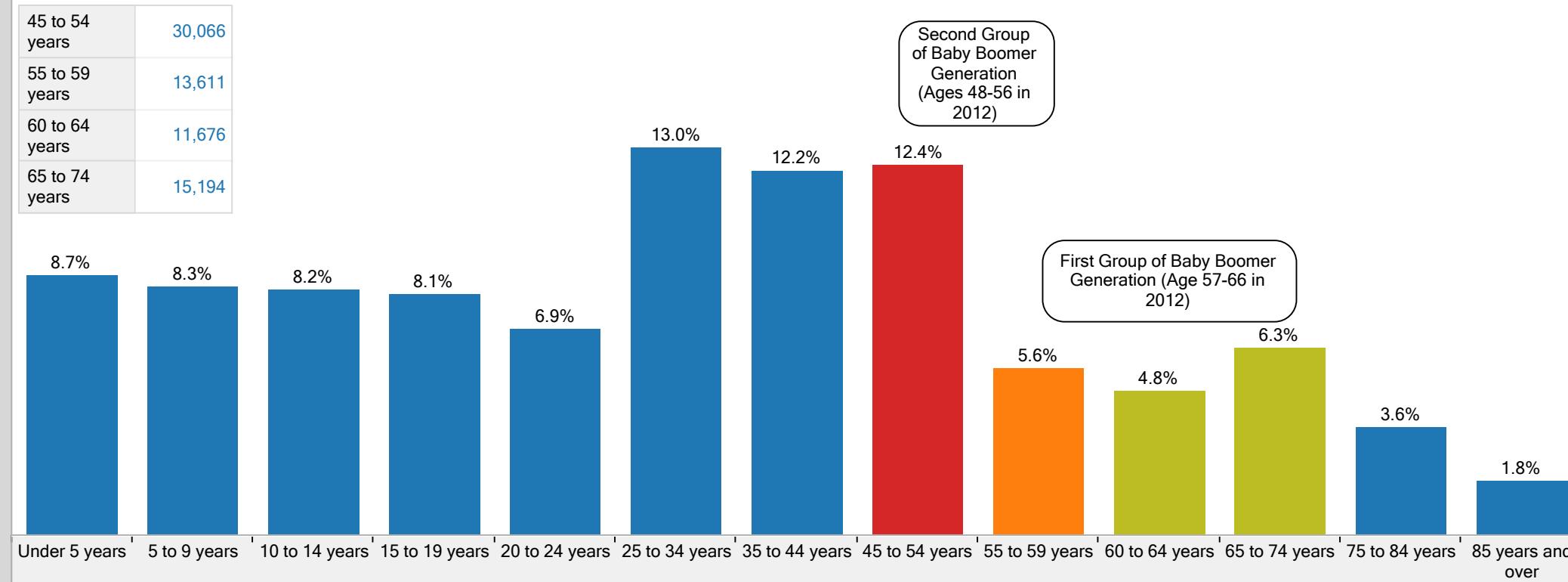
County

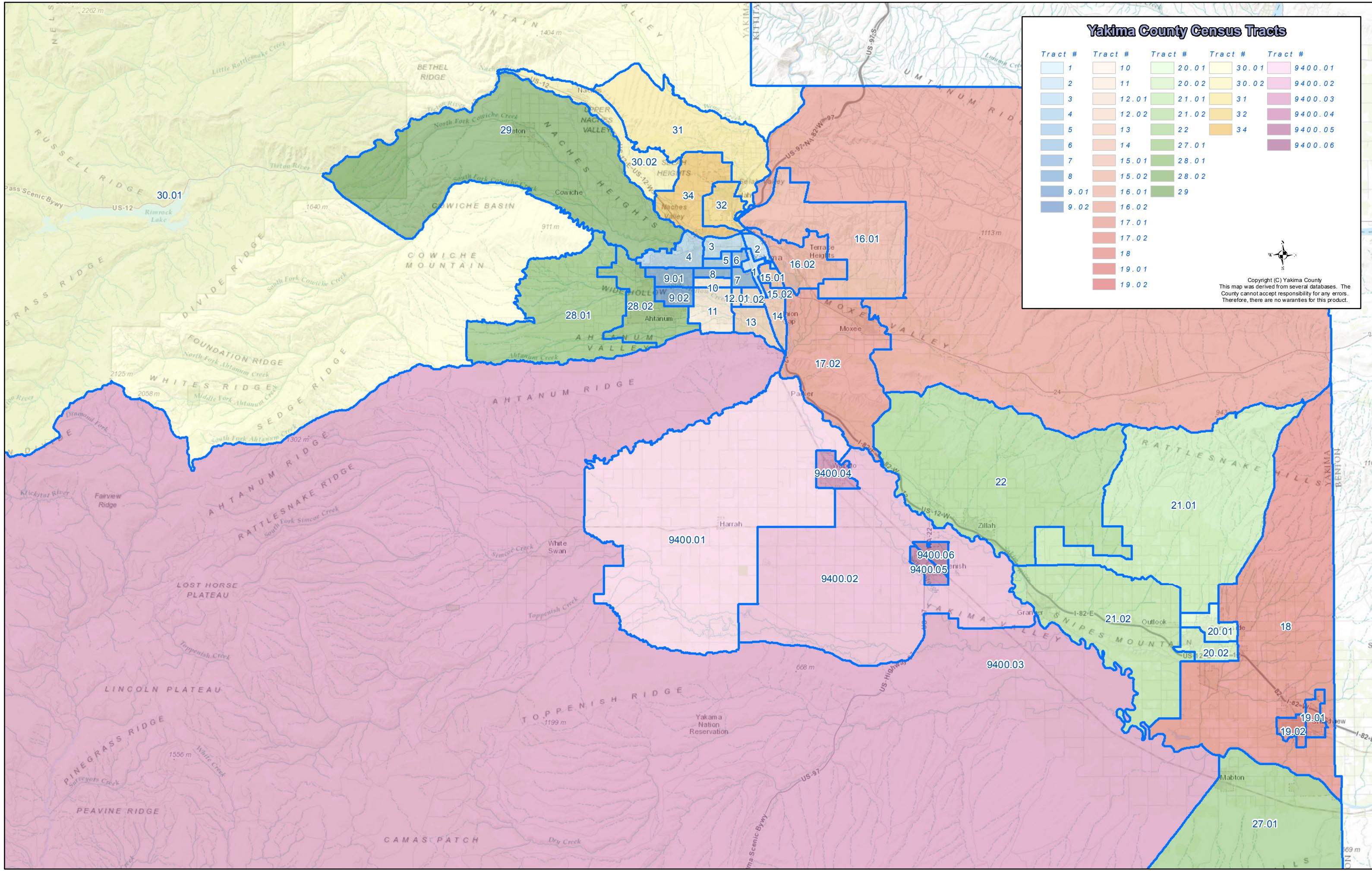
# Labor Force Trend and Baby Boomers

Change 2012 to 2013 in the percent of the population not in the Labor Force



## First and Second Generation Baby Boomers





# 2015 SCWDC Facility Cost Analysis

Site Location	Acquisition Terms	Investment	Size	5 YEARS	10 YEARS	15 YEARS	20 YEARS	Investment Value
Current 120 So 3rd	Lease	N/A	4800 sq. ft.	\$389,999	\$835,136	\$1,343,204	\$1,923,102	0
111 University Pkwy	Lease	N/A	2800 sq. ft.	\$348,069	\$738,618	\$1,177,228	\$1,670,216	0
	Purchase finance	\$300,000	2800 sq. ft.	\$265,500	\$531,000	\$615,000	\$699,000	\$525,000
	Cash purchase	\$574,350	2800 sq. ft.	\$56,000	\$105,000	\$154,000	\$203,000	\$525,000

## Average Monthly Facility Cost

5 YEARS	10 YEARS	15 YEARS	20 YEARS
\$6,499.99	\$6,959.46	\$7,462.25	\$8,012.93
\$5,801.15	\$6,155.15	\$6,540.16	\$6,959.24
\$4,425.00	\$4,425.00	\$3,416.67	\$2,912.50
\$933.33	\$875.00	\$855.56	\$845.83

## Average Monthly Facility Cost

5 YEARS	10 YEARS	15 YEARS	20 YEARS
\$6,499.99	\$6,959.46	\$7,462.25	\$8,012.93
\$5,801.15	\$6,155.15	\$6,540.16	\$6,959.24
\$4,425.00	\$4,425.00	\$3,416.67	\$2,912.50
\$933.33	\$875.00	\$855.56	\$845.83

## Notes:

- 1) Lease considers CAM, Insurance, taxes, escalators and maintenance
- 2) Purchase Finance considers closing, interest, escalators, CAM, insurance and maintenance
- 3) Purchase considers closing, CAM, insurance and maintenance



BOARD OF

# YAKIMA COUNTY

COMMISSIONERS

★ District One  
Michael D. Leita

★ District Two  
Kevin J. Bouchey

★ District Three  
Rand Elliott

January 15, 2015

RECEIVED

JAN 20 2015

BY SCWDC

To: Honorable Jay Inslee, Governor  
State of Washington  
PO Box 40002  
Olympia, WA 98504-0002

Dear Governor Inslee:

I'm writing as the chief local elected official representing the Consortium of Kittitas, Yakima, Klickitat and Skamania Counties, designated as a sub-state area under the Workforce Investment Act. This last month the county consortium members met for a briefing on the newly enacted Workforce Innovation and Opportunity Act. We were made aware that under the new legislation, local areas will need to be designated by you as Governor; and that such a request shall be granted if the local area performed successfully and sustained fiscal integrity for the last two years.

We also understand that similar to the Workforce Investment Act, there will be local boards established that must be certified by you as governor of the state. While the new law (WIOA) provides for significant changes in local board composition, there exists an **alternative entity** provision under section 107. The provision allows a state to maintain a local workforce board that was established to serve the local area on the day before the date of enactment of the new act; as long as it includes representatives of the local area from business and labor organizations who were nominated by local labor federations.

On December 22, 2014, consortia members of Kittitas, Yakima, Klickitat and Skamania Counties met to discuss the new WIOA legislation. We reviewed our history as a four-county consortium and concluded that the area workforce and economies remained aligned; and that we have a rich history of cooperation and strong partnership in overseeing local workforce programs.

We examined our local board structure and concluded that our business, labor and public members have served employers and workers of the community well. We believe making changes in the board composition at this time would be disruptive and counterproductive to the many years of developing quality workforce programs which consistently meet or exceed state and federal performance measures.

We believe we have met all conditions for the designation as a sub-state area, and for certification as an alternative entity. Therefore, the Consortia of Kittitas, Yakima, Klickitat and Skamania County Commissioners have authorized me by resolution to request of you as the governor of the State of Washington:

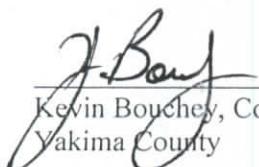
1. That the South Central Workforce Development Area (comprised of Kittitas, Yakima, Klickitat and Skamania Counties) be designated as a sub-state area, as provided by the Workforce Innovation and Opportunity Act, Chapter 2-Local Provisions, (b)(2).

2. That the South Central Workforce Development Council be certified as an alternative entity to serve as the local Workforce Development Board, as provided by SEC. 107. LOCAL WORKFORCE DEVELOPMENT BOARDS, (i) (1) of the Workforce Innovation and Opportunity Act.

Further, we have received correspondence from Eleni Papadakis, Director of the State of Washington Workforce Training and Education Coordinating Board extending an invitation to participate in WIOA implementation. We sincerely appreciate the state board reaching out and inviting participation from local elected officials and we believe successful implementation will require close cooperation and ongoing communication between the state and local areas. We will be unable to participate at this time given many economic, social, environmental and resource issues that face our counties. However, please be assured that we will stay connected to the transition efforts and will do our part for a successful implementation. Therefore, it is our hope that the state board will continue to work through our local board and staff who we trust will keep us adequately informed.

We thank you for your time and consideration and look forward to your favorable response.

Sincerely,



\_\_\_\_\_  
Kevin Bouchey, Commissioner  
Yakima County

cc: Paul Jewell, Commissioner, Kittitas County  
Jim Sizemore, Commissioner, Klickitat County  
Bob Hamlin, Commissioner, Skamania County  
Eleni Papadakis, Director, State of Washington WETCB  
Cindy Zehnder, Chair, State of Washington WETCB  
Dennis Flabertich, Chair, South Central Workforce Council  
Patrick Baldoz, Director, South Central Workforce Council  
Michael D. Leita, Commissioner, Yakima County  
J. Rand Elliott, Commissioner, Yakima County  
file

## **Thirteen Board Responsibilities Under the Workforce Innovation & Opportunities Act**

1. Local Plan
2. Workforce Research and Regional Labor Market Analysis
3. Convening, Brokering, Leveraging
4. Employer Engagement
5. Career Pathways Development
6. Proven and Promising Practices
7. Technology
8. Program Oversight
9. Negotiation of Local Performance Accountability Measures
10. Selection of Operators and Providers
11. Coordinate with Education Providers
12. Budget and Administration
13. Accessibility for Individuals with Disabilities



## WIOA - SEC. 107. LOCAL WORKFORCE DEVELOPMENT BOARDS

(a) ESTABLISHMENT.—Except as provided in subsection (c)(2)(A), **there shall be established, and certified by the Governor of the State, a local workforce development board in each local area of a State** to carry out the functions described in subsection (d) (and any functions specified for the local board under this Act or the provisions establishing a core program) for such area.

## (1) LOCAL PLAN

**In partnership with the chief elected official, develop and submit a local plan to the Governor.**  
**If the local area is part of a planning region that includes other local areas, collaborate with the other local boards and chief elected officials in the preparation and submission of a regional plan.**

## (2) WORKFORCE RESEARCH AND REGIONAL LABOR MARKET ANALYSIS

**Carry out analyses of the economic conditions, the needed knowledge and skills of workers, and workforce development activities (including education and training) in the region.**

**Assist the Governor in developing the statewide workforce and labor market information.**

**Conduct such other research, data collection, and analysis related to the workforce needs of the regional economy.**

stakeholders, determines to be necessary to carry out its functions.

### (3) CONVENING, BROKERING, LEVERAGING

**Convene local workforce development system stakeholders to assist in the development of the local plan and in identifying non-Federal expertise and resources to leverage support for workforce development activities**

the functions described in this subsection.

## (4) EMPLOYER ENGAGEMENT

Lead efforts to engage employers and entities in the region to:

- promote business representation (on the board) with optimal policymaking or hiring authority from employers who reflect existing and emerging employment opportunities;
- support utilization of the local workforce development system and activities;
- ensure that workforce activities meet the needs of employers and support economic growth;
- develop and implement proven or promising strategies for employment and skill needs of workers and employers; and
- expand employment and career advancement in demand industry sectors or occupations.

## (5) CAREER PATHWAYS DEVELOPMENT

**With representatives of secondary and postsecondary education programs, lead efforts to develop and implement career pathways by aligning the employment, training, education, and supportive services that are needed by adults and youth -- particularly individuals with barriers to employment**

## (6) PROVEN AND PROMISING PRACTICES

**Lead efforts to identify and promote proven and promising strategies and initiatives for:**

- Meeting the needs of employers, and workers and job seekers (including individuals with barriers to employment).
- Providing physical and programmatic accessibility to the one-stop delivery system.
- Identify and disseminate information on proven and promising practices.

## (7) TECHNOLOGY

Develop strategies for using technology to maximize accessibility and effectiveness of the system for employers, and workers and jobseekers by:

- facilitating connections among the intake/case management information systems of one-stop partner programs;
- facilitating access to services including remote areas;
- identifying strategies to serve individuals with barriers to employment, that augment traditional service delivery;
- increase access to services and programs, such as improving digital literacy skills; and
- leveraging resources and capacity for services to individuals with barriers to employment.

## (8) PROGRAM OVERSIGHT

**In partnership with the chief elected official:**

- **conduct oversight for local youth workforce investment activities, local employment and training activities authorized under subsections (c) and (d) of section 134 (adult and DW), and the one-stop delivery system;**
- **ensure the appropriate use and management of the funds provided; and**
- **ensure the appropriate use, management, and investment of funds to maximize performance outcomes.**

## (9) NEGOTIATION OF LOCAL PERFORMANCE ACCOUNTABILITY MEASURES

The local board, the chief elected official, and the Governor shall negotiate and reach agreement on local performance accountability measures as described in section 116(c).

## (10) SELECTION OF OPERATORS AND PROVIDERS

With the agreement of the chief elected official designate or certify and (may terminate for cause) the eligibility of one-stop operators.

Identify eligible providers of:

- youth workforce investment activities on a competitive basis based on the recommendations of the youth sub committee,
- training services in the local area, and
- career services if the one-stop operator does not provide career services.

With the State ensure there are sufficient numbers and types of providers of career and training services (including providers with expertise in assisting individuals with disabilities, adults in need of adult education and literacy activities) in a manner that maximizes consumer choice.

## (11) COORDINATE WITH EDUCATION PROVIDERS

**Coordinate activities with education and training providers, including providers of workforce investment activities and adult education and literacy activities.**

**Reviewing the applications to provide adult education and literacy activities to determine they are consistent with the local plan; and making recommendations to promote plan alignment.**

**Replicating and implementing cooperative agreements that will enhance services to individuals with disabilities and other individuals, such as cross training of staff, technical assistance, sharing of information, cooperative efforts with employers, and other efforts at cooperation, collaboration, and coordination.**

# (12) BUDGET AND ADMINISTRATION

**Develop a budget for the activities of the local board in the local area, consistent with the local plan and the duties of the local board subject to the approval of the chief elected official.**

an and the

for any misuse  
overnor to act

as the local grant recipient and local fiscal agent.

## DESIGNATION

The chief elected official or the Governor, where the Governor serves as the local grant recipient for a local area, may designate an entity to serve as a local grant sub recipient or as a local fiscal agent. Such designation shall not relieve the chief elected official or the Governor of the liability for any misuse of grant funds.

## DISBURSAL

The local grant recipient or an entity designated shall disburse the grant funds for workforce investment activities at the direction of the local board. The local grant recipient or entity designated shall disburse the funds immediately on receiving such direction from the local board.

## GRANTS AND DONATIONS

The local board may solicit and accept grants and donations from sources other than Federal funds.

## TAX-EXEMPT STATUS

For purposes of carrying out duties under this Act, local boards may incorporate, and may operate as entities described in section 501(c)(3).

## (13) ACCESSIBILITY FOR INDIVIDUALS WITH DISABILITIES

**Annually assess the physical and programmatic accessibility, of all one- stop centers in the local area.**

END



(f) STAFF.—

(1) IN GENERAL.—The local board may hire a director and other staff to assist in carrying out the functions described in subsection (d) using funds available under sections 128(b) and 133(b) as described in section 128(b)(4).

(2) QUALIFICATIONS.—The local board shall establish and apply a set of objective qualifications for the position of director, that ensures that the individual selected has the requisite knowledge, skills, and abilities, to meet identified benchmarks and to assist in effectively carrying out the functions of the local board.

(3) LIMITATION ON RATE.—The director and staff described in paragraph (1) shall be subject to the limitations on the payment of salaries and bonuses described in section 194(15).

(B) WAIVERS OF TRAINING PROHIBITION.—The Governor of the State in which a local board is located may, pursuant to a request from the local board, grant a written waiver of the prohibition set forth in subparagraph (A) (relating to the provision of training services) for a program of training services, if the local board—

- (i) submits to the Governor a proposed request for the waiver that includes—
- (I) satisfactory evidence that there is an insufficient number of eligible providers of such a program of training services to meet local demand in the local area;
- (II) information demonstrating that the board meets the requirements for an eligible provider of training services under section 122; and
- (III) information demonstrating that the program of training services prepares participants for an in-demand industry sector or occupation in the local area;
- (ii) makes the proposed request available to eligible providers of training services and other interested members of the public for a public comment period of not less than 30 days; and
- (iii) includes, in the final request for the waiver, the evidence and information described in clause (i) and the comments received pursuant to clause (ii).

(C) DURATION.—A waiver granted to a local board under subparagraph (B) shall apply for a period that shall not exceed the duration of the local plan. The waiver may be renewed for additional periods under subsequent local plans, not to exceed the durations of such subsequent plans, pursuant to requests from the local board, if the board meets the requirements of subparagraph (B) in making the requests.

(g) LIMITATIONS.— (1) TRAINING SERVICES.—

(A) IN GENERAL.—Except as provided in subparagraph (B), no local board may provide training services.

(B) WAIVERS OF TRAINING PROHIBITION.—The Governor of the State in which a local board is located may, pursuant to a request from the local board, grant a written waiver of the prohibition set forth in subparagraph (A) (relating to the provision of training services) for a program of training services, if the local board—

- (i) submits to the Governor a proposed request for the waiver that includes—
  - (I) satisfactory evidence that there is an insufficient number of eligible providers of such a program of training services to meet local demand in the local area;
  - (II) information demonstrating that the board meets the requirements for an eligible provider of training services under section 122; and
  - (III) information demonstrating that the program of training services prepares participants for an in-demand industry sector or occupation in the local area;
- (ii) makes the proposed request available to eligible providers of training services and other interested members of the public for a public comment period of not less than 30 days; and
- (iii) includes, in the final request for the waiver, the evidence and information described in clause (i) and the comments received pursuant to clause (ii).

(C) DURATION.—A waiver granted to a local board under subparagraph (B) shall apply for a period that shall not exceed the duration of the local plan. The waiver may be renewed for additional periods under subsequent local plans, not to exceed the durations of such subsequent plans, pursuant to requests from the local board, if the board meets the requirements of subparagraph (B) in making the requests.

(D) REVOCATION.—The Governor shall have the authority to revoke the waiver during the appropriate period described in subparagraph (C) if the Governor determines the waiver is no longer needed or that the local board involved has engaged in a pattern of inappropriate referrals to training services operated by the local board.

(2) CAREER SERVICES; DESIGNATION OR CERTIFICATION AS ONE-STOP OPERATORS.—A local board may provide career services described in section 134(c)(2) through a one-stop delivery system or be designated or certified as a one-stop operator only with the agreement of the chief elected official in the local area and the Governor.

(3) LIMITATION ON AUTHORITY.—Nothing in this Act shall be construed to provide a local board with the authority to mandate curricula for schools.

(h) CONFLICT OF INTEREST.—A member of a local board, or a member of a standing committee, may not—

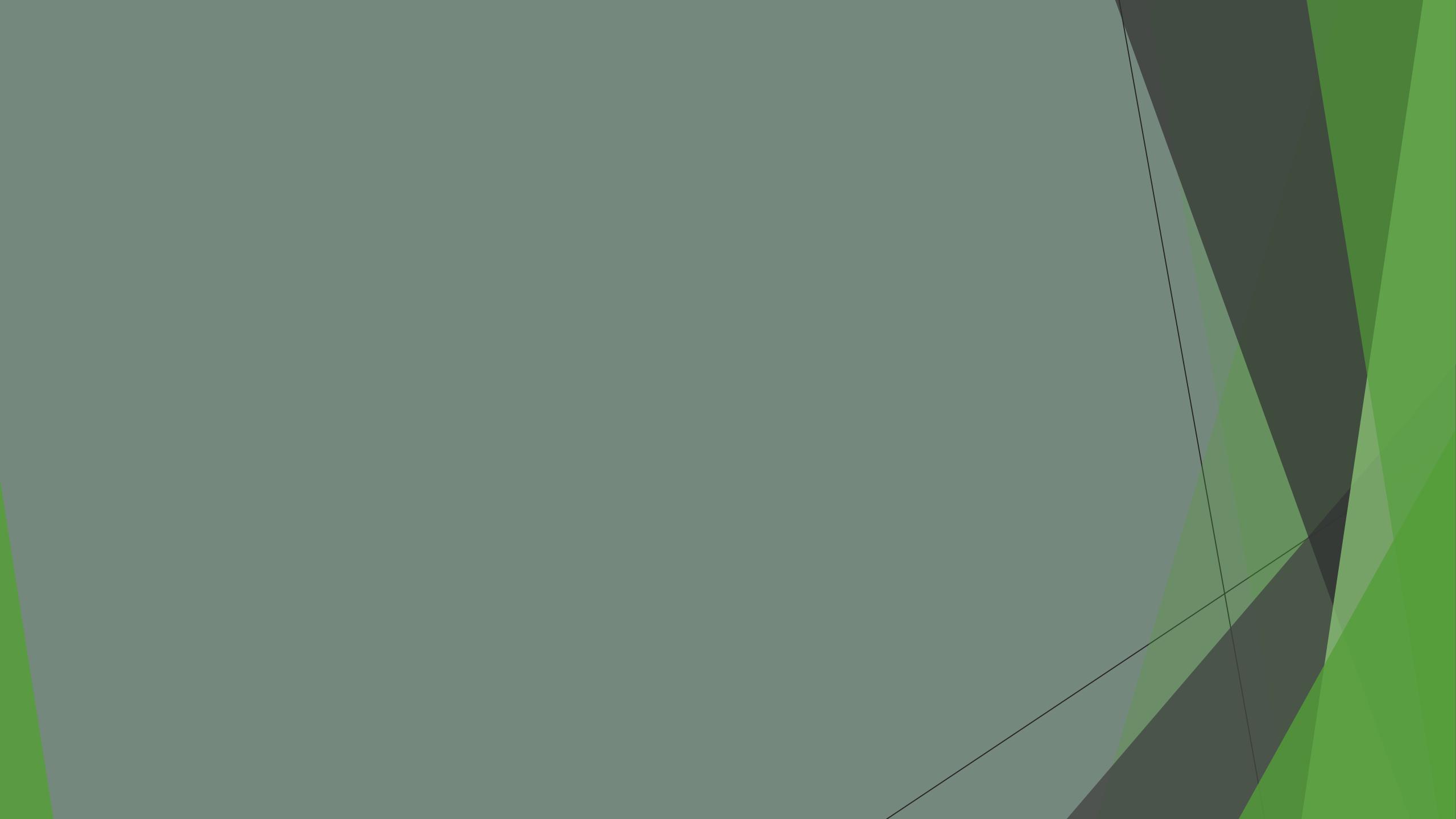
- (1) vote on a matter under consideration by the local board—
  - (A) regarding the provision of services by such member (or by an entity that such member represents); or
  - (B) that would provide direct financial benefit to such member or the immediate family of such member; or
- (2) engage in any other activity determined by the Governor to constitute a conflict of interest as specified in the State plan.

(i) ALTERNATIVE ENTITY.—

(1) IN GENERAL.—For purposes of complying with subsections (a), (b), and (c), a State may use any local entity (including a local council, regional workforce development board, or similar entity) that—

- (A) is established to serve the local area (or the service delivery area that most closely corresponds to the local area);
- (B) was in existence on the day before the date of enactment of this Act, pursuant to State law; and
- (C) includes—

- (i) representatives of business in the local area; and
- (ii)(I) representatives of labor organizations (for a local area in which employees are represented by labor organizations), nominated by local labor federations; or
- (II) other representatives of employees in the local area (for a local area in which no employees are represented by such organizations).



## Board Retreat Survey

14 out of 26 responses received

**1. Should the Board have a retreat for PY14?**

Yes – 11

No – 2

**2. How much time do you see as necessary for the retreat?**

One day – 10

A Day and a Half – 2

Two full days – 1

**3. Your preference for retreat location.**

Out of Yakima with overnight accommodations – 2

Out of Yakima but within driving distance – 4

Yakima area – 10

**4. What days would you consider for a retreat of more than one day?**

During normal work week – 10

Friday and Saturday – 4

**5. What are the best days for a one day retreat?**

Monday – 4

Tuesday – 9

Wednesday – 9

Thursday – 8

Friday – 6

Saturday – 2

**6. Which week is best for you?**

April 20-24 – 7

April 27-May 1 – 7

May 4-8 – 3

May 11-15 – 3

**7. What is your preference for contractor participation?**

Set aside time for contractor participation – 9

Let contractors participate for the duration – 3

No contractors-Board of Directors and Staff only – 4

## 2015 Committee Membership

### Board Development Committee

3	Barbara Cosner
7	Dennis Flabetich, Chair
3	Linda Kaminski
2	Travis Piatz
4	Tammarra Tippel
2	Mark Todd

### Finance Committee

3	Barbara Cosner, Chair
7	Dennis Flabetich
1	Francisco Guerrero
2	Tony Edwards

### Outreach & Advocacy Committee

3	Brian Lenz
2	David McFadden
3	Gregg Broyles
3	Leanne Liddicoat, Chair
2	Marcia Henkle
4	Tammarra Tippel
2	Mark Todd

### Personnel Committee

3	Carolyn Dresker
1	Debbie Byrd
7	Dennis Flabetich, Chair
2	Travis Piatz
4	Tammarra Tippel

### Planning Committee

	Chair Vacant
3	Carolyn Dresker
1	Christine Cote, Chair
4	Denny Newell
3	Gregg Broyles
	<i>Kittitas Representative</i>

### Business, Industry & Education Committee

2	David McFadden
7	Dennis Flabetich, Chair
4	Denny Newell
2	Peter Finch
2	Steve Hart
1	Ric Pilgrim
4	Tammarra Tippel

### WorkSource Oversight Committee

7	Dennis Flabetich
3	Gregg Broyles
3	Linda Kaminski
2	Marcia Henkle

### WorkSource Certification

1	Chair - Vacant
2	Steve Hart
2	Tony Edwards

### Executive Committee

3	Barbara Cosner
3	Brian Lenz
3	Carolyn Dresker
7	Dennis Flabetich, Chair
4	Denny Newell
1	Kathy Rheaume
2	Leanne Liddicoat
3	Linda Kaminski
2	Mark Todd
2	Travis Piatz – When Opening

### Facilities Committee – Ad Hoc

3	Brian Lenz
7	Dennis Flabetich, Chair
4	Denny Newell
3	Leanne Liddicoat
2	Peter Finch

Red = Interested in Committee

Yellow = Currently on committee, but did not respond to survey

### Did Not Respond to Survey:

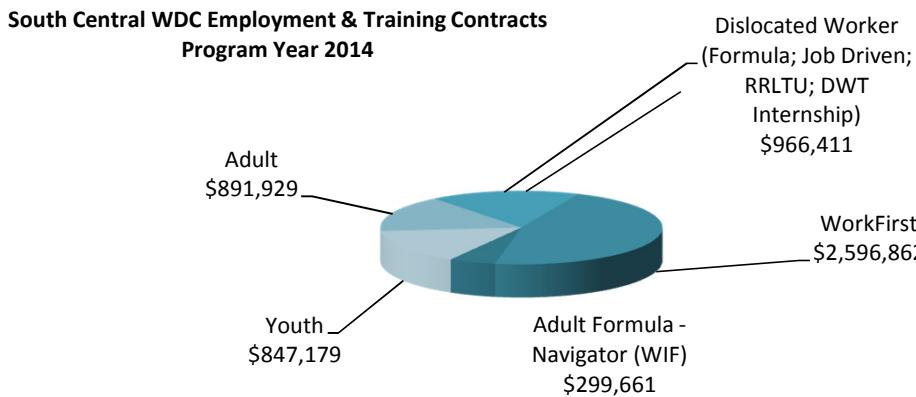
Adam Valdez  
 ✓ Debbie Byrd  
 Gwin Boden  
 Jill Falk  
 ✓ Kathy Rheaume  
 ✓ Leanne Liddicoat  
 Leonard Crouch  
 ✓ Linda Kaminski  
 Sergio Gallegos  
 ✓ Steve Hart  
 ✓ = On Committee

### Members not signed up for committees:

Adam Valdez  
 Gwin Boden  
 Jill Falk  
 Leonard Crouch  
 Sergio Gallegos

# South Central Workforce Development Council Quarterly Report

PY14 Quarter 2 - July 1, 2014 through December 31, 2014



<b>ADULT - NAVIGATOR (WIF)</b>					
<b>Contractor: PFP</b>		<b>Contract Term: 07/01/14-06/30/15</b>			
		<b>Actual YTD</b>	<b>Plan YTD</b>	<b>% of Plan</b>	<b>Program Goals</b>
Carry-In's: 10					
TOTAL Registrations	66	72	91.7%	72	(6)
Expenditures:	\$119,428	\$149,831	79.7%	\$299,661	(180,233)
<b>YOUTH</b>					
<b>Contractor: PFP, YVFWC/NCAC, OIC of WA</b>		<b>Contract Term: 07/01/14-06/30/15</b>			
		<b>Actual YTD</b>	<b>Plan YTD</b>	<b>% of Plan</b>	<b>Program Goals</b>
Carry-In's: 68					
TOTAL Registrations	169	128	132.0%	197	(28)
Expenditures:	\$201,913	\$418,664	48.2%	\$847,179	(645,266)
<b>ADULT FORMULA</b>					
<b>Contractor: PFP</b>		<b>Contract Term: 07/01/14-06/30/15</b>			
		<b>Actual YTD</b>	<b>Plan YTD</b>	<b>% of Plan</b>	<b>Program Goals</b>
Carry-In's: 72					
TOTAL Registrations	125	124	100.8%	174	(49)
Expenditures:	\$318,097	\$378,688	84.0%	\$891,929	(573,832)
<b>DISLOCATED WORKER (FORMULA, DWT, RRLTU, JOB DRIVEN)</b>					
<b>Contractor: PFP, SCWDC DWU</b>		<b>Contract Term: 07/01/14-06/30/15</b>			
		<b>Actual YTD</b>	<b>Plan YTD</b>	<b>% of Plan</b>	<b>Program Goals</b>
Carry-Ins: 127					
TOTAL Registrations	185	318	58.2%	257	(72)
Expenditures:	\$376,545	\$429,113	87.7%	\$966,411	(589,866)
<b>WORKFIRST</b>					
<b>Contractor: PFP, YVFWC/NCAC</b>		<b>Contract Term: 07/01/14-06/30/15</b>			
		<b>Actual YTD</b>	<b>Plan YTD</b>	<b>% of Plan</b>	<b>Program Goals</b>
TOTAL Community Jobs Registrations	95	134	70.9%	267	(172)
TOTAL Job Connection Registrations	12	182	6.6%	364	(352)
TOTAL Community Works	76	70	108.6%	279	(203)
TOTAL Career Development Registrations	17	120	14.2%	238	(221)
Expenditures:	\$744,331	\$1,298,431	57.3%	\$2,596,862	(1,852,531)

**KEY:**

YVFWC/NCAC = Yakima Valley FarmWorkers Clinic/Northwest Community Action Center

OIC of WA = Opportunities Industrialization Center of Washington

PFP = People For People

SCWDC DWU = South Central Workforce Development Council Dislocated Worker Unit

PLAN YTD= Quarterly Goal for Program