



**Executive Committee Meeting**  
**April 14, 2015**  
**4:00 p.m.**  
**SCWDC/WebEx**

---

**Minutes:**

*Board Members Present:*

Carolyn Dresker, Vice-Chair  
Barbara Cosner, WebEx  
Linda Kaminski, WebEx

Mark Todd  
Brian Lenz, WebEx

Leanne Liddicoat  
Denny Newell, WebEx

Tammara Tippel, WebEx

Marcia Henkle, WebEx

*Staff Present:*

Patrick Baldoz  
David Gonzales  
Amy Martinez

Becky Smith, Minutes  
Tim Hoerner

Chuck Padorr  
Tamara Bosler

*Guests:*

Madelyn Carlson

Rosa Uberuaga

Marcelino Osorio, WebEx

---

**Call to Order: Carolyn Dresker**

Carolyn called the meeting to order at 4:03 p.m. and welcomed everyone. Introductions were made.

**Approval of Minutes: Carolyn Dresker**

Carolyn called for a motion to approve the March 10, 2015 meeting minutes:

**Barbara Cosner moved to approve the March 10, 2015 Executive Committee Meeting minutes as printed, seconded by Brian Lenz. Motion carried.**

**Consent Agenda**

**15-04-01 Finance Report**

To adopt the SCWDC Finance Reports as submitted for period ending February 28, 2015

**15-04-02 WIF Housing Contract Modification**

The Council is requesting to modify Workforce Innovation Fund (WIF) Fee for Service Contract with the YWCA of Yakima. This modification is to extend the spending authority from March 31, 2015 to June 30, 2015.

**15-04-03 Additional Dislocated Worker Funds**

The Council will receive an additional \$131,752 in State Rapid Response Funds and \$24,406 redistribution of FY14 DW Funds. Staff requests that these funds be reserved at this time.

**Denny Newell moved to approve the items on the Consent Agenda as presented, seconded by Linda Kaminski. Motion carried.**

### **Approval to Procure Programs**

Patrick reminded everyone that in September the Board took action to postpone the procurement of programs based on the uncertainty around the new legislation. Since then there have been a number of meetings and conversations with our consultant and it is being recommended that because it has been four years we should move ahead with procurement.

The staff is asking to move forward with procuring the Adult/Dislocated Worker/Youth and WorkFirst programs as a single contract for the Columbia Gorge. This contract would start on July 1, 2015. They would also like to procure Youth contracts for Kittitas and Yakima County with contracts starting at the same time.

He went on to explain that we will also need to procure the Adult and Dislocated Worker programs for Kittitas and Yakima with contracts to start October 1, 2015. A tentative bid schedule was provided. Staff will be working on a shorter abbreviated RFP that will be approved by the Planning Committee and Youth Council.

We now have the proposed regulations from the Department of Labor. This should allow us to write an RFP that would include all of the WIOA requirements. We are putting in the stipulation that we may need to make changes or rebid in the coming year due to further information or rules coming from DOL, state and/or the Council.

Leanne asked what other areas are doing. Other areas are able to postpone because they have recently procured. Patrick explained that we are up against a wall because it has been four years since our last procurement.

Denny asked that if we move forward with the accelerated schedule, will this allow time for the contractors to ramp up a new program. Patrick shared that we would make provisions for a transitional time. Keep in mind there will be some awkwardness in the transition phase because of the start of a new program. Regardless, WIA phases out on June 30, 2015. WIOA will then start on July 1. Everyone will be transitioning whether it is an existing contractor or a new contractor. We will try to be as flexible as possible to make sure the transition happens.

Patrick shared that we don't want to create a tremendous burden on the bidders or our staff. We have cut down the proposal requirements to a 5 page narrative with 2 pages of management along with the required forms. The Gorge area will remain somewhat tentative as we will be speaking with Oregon looking to work together.

Patrick further explained that that Scott Cheney and national people have stated that local board should not operate programs. We currently operate the Yakima Dislocated Worker Program. According to the law, in order for a board to run their own program it would have to be by agreement between local elected and governor. The commissioners however would have to make the request. The State Board will likely be a part of this process and may create other requirements for this to happen. They tend to lean toward not allowing the operation of programs.

So the question is, if we move forward with procurement of programs, will we include the Yakima Dislocated Worker Program. If we do this, it will affect six staff members.

Patrick proposed that this question be moved to the Planning Committee to make the recommendation back to the board.

Patrick was asked for his opinion regarding the matter. He reaffirmed that current law proposed rules provide a prohibition from providing career services unless there is agreement between the commissioners and governor. That, the commissioners would need to make the request. Further, it was staff opinion that the state workforce board would likely add additional requirements. From recent DOL proposed rules and from dialogues with congressional staff in presentations and meetings that it is the intent of DOL and the act for boards to be overseers of the system and not providers. Staff rendered the opinion that if additional rules were imposed by the state it would make it difficult to obtain proper consents needed to operate programs.

The board had an in-depth dialogue, but considering the current law, the proposed rules, uncertainty of state policy and timing, it would be in the best interest of the programs and staff to procure the in-house dislocated worker program and asked if provisions in the Request for Proposal would consider for employment of the current dislocated worker employees. Patrick responded that yes, we could not mandate they hire the staff, but we could make it a primary consideration in the award of the bid and employ other factors so that wage of existing employees would not be a deterrent for hiring them.

**Linda Kaminski moved to procure the Adult, Dislocated Worker, and Youth programs as a single contract for the Columbia Gorge, Adult programs for Yakima/Kittitas Counties and the Dislocated Worker program for Kittitas County seconded by Mark Todd. Motion carried.**

**Linda Kaminski moved that we go forward with procurement of the Dislocated Worker program of Yakima and task the Planning Committee to design the RFP so that that it would include the recommendation to hire the six DWU employees, seconded by Leanne Liddicoat. One opposed. Motion carried.**

#### **Director Report: Patrick Baldoz**

Patrick reported that the ESD monitoring was canceled last month. We don't know when or if they will be rescheduling.

We have received a letter from the governor stating that we have our sub-state area designation for the next 2 years.

Our Board Retreat is scheduled for May 6. Patrick reviewed the draft agenda. We will have a time for the board to look at and plan committee assignments. The meeting will be held at the Yakima County Health Department.

#### **Other Business:**

Tamara reported that over the past few years we have had an AmeriCorp volunteer that has interfaced with our youth projects. It has been a lot of assistance in connecting with disadvantaged youth. A new opportunity has come out within the last day. Depending on what the expectations are she is asking for approval to consider the potential of submitting an

application for one or more AmeriCorp volunteers for the youth projects. The application is due by May 15. All of the funding is provided by AmeriCorp.

**Mark Todd moved to potentially submit an AmeriCorp application, seconded by Kathy Rheaume. Motion carried.**

The meeting was adjourned at 4:57 p.m.

DRAFT