



BOARD OF YAKIMA COUNTY COMMISSIONERS

Regular Meeting

Work Session

Monday, December 22, 2025, at 9:00 am

BOCC Conference Room, Room 232, 128 N 2nd Street, Yakima, WA 98901 or Zoom

12/22/2025 - Minutes

1. CALL TO ORDER

Meeting Called to Order at 9:00 a.m.

PRESENT: Chair Kyle Curtis, Commissioner LaDon Linde, Commissioner Amanda McKinney, Legal Counsel Dan Clark, Legal Counsel Stefanie Weigand, Clerk of the Board Julie Lawrence, Deputy Clerk of the Board Erin Franklin, Human Resources Senior Manager Mayling Chin, Chief Civil Deputy CarriAnn Ross, Interim Facilities Director Blake Erickson, Human Services Director Esther Magasis, Human Services Program Coordinator Melissa Holm, Financial Services Director Brian Carlson, and guests.

2. PUBLIC COMMENT

Bill & Anne Hicks and Joshua Hicks asked the Board to cease all funding of the Shaw & Wide Hollow Creek Flood Control Project. They expressed concerns for their property and asked someone to come and meet with them onsite. Commissioner McKinney offered to follow up.

3. AGENDA ITEM REVIEW (10 Minutes)

Julie Lawrence reviewed for the Board all Agenda items submitted for Tuesday's Regular Agenda Meeting.

Commissioner Curtis asked that Human Services' Resolution 322-2025 be moved to Regular Agenda.

4. HUMAN RESOURCES (15 Minutes)

Mayling Chin presented several action memos to the Board. The first was a request from the Sheriff's Office for a new (fourth) lieutenant position. Chief Civil Deputy CarriAnn Ross spoke to how the cost of the new position would be less expensive than continuing to pay overtime to the existing lieutenants. The Commissioners approved this request.

The second request was from the Prosecutor's Office for a Recruitment Policy and Extra Help Policy exception. An employee is leaving, and Joe Brusic would like to hire her back as an extra help employee at Step 3 rather than Step 1, due to her experience, for up to six months or until her full-time position is filled. The Commissioners approved this request.

The third request was from Public Services to extend out-of-class pay for a Senior Manager I (D62) covering the duties of a Senior Manager III (D72) in Public Services Accounting. The out-of-class pay would continue for up to six months or until the vacant Accounting Manager position is filled. The Commissioners approved this request.

Mayling explained that the final two action memos will move directly to resolution: one for the automatic reclassification of a Utilities Maintenance Tech II (B24) to Utilities Maintenance Tech III (B25) in accordance with the CBA, and one for the elimination of a vacant Facilities Maintenance Specialist (B25) position pursuant to the Position Control Policy.

5. FINANCIAL SERVICES (5 Minutes)

ARPA Superior Court Remodel: Brian Carlson explained that this project was originally funded with an ARPA internal grant, and Superior Court is now trying to figure out how to forward a change order for blinds and ceiling tiles that will likely take them over budget by \$120,000-\$150,000. Brian suggested that this might be able to be covered by 2-3 months of ARPA interest earnings that haven't already been appropriated, or by 3/10ths funds, or by a combination of both. Blake Erickson further clarified that many items were cut from the original project request in order to make it more affordable, and although new blinds aren't critical, the old blinds don't look good and the Superior Court judges would like them replaced. Commissioners Curtis and Linde noted that Superior Court Administrator Jessica Humphreys had previously discussed this and may have mentioned contingency funds or Law & Justice reserves. Brian confirmed that he would get more information from Jessica and follow up with the Board.

6. LETTER OF SUPPORT FOR COWICHE CANYON CONSERVANCY (5 Minutes) - Commissioner McKinney

Commissioner Linde MOTION: To Sign and Send This Letter as Described

Commissioner McKinney SECOND

Motion Passes Unanimously.

7. LETTER OF SUPPORT FOR WASHINGTON STATE DEPARTMENT OF FISH & WILDLIFE (5 Minutes)

Commissioner Linde MOTION: To Sign and Send This Letter as Described

Commissioner McKinney SECOND

Motion Passes Unanimously.

8. LETTER OF SUPPORT FOR WASHINGTON STATE DEPARTMENT OF NATURAL RESOURCES (5 Minutes)

Commissioner Linde MOTION: To Sign and Send This Letter as Described

Commissioner McKinney SECOND

Motion Passes Unanimously.

9. HUMAN SERVICES (60 Minutes)

2025 Behavioral Health and Substance Use Disorder RFP Submissions: Esther Magasis shared a spreadsheet detailing projected Mental Health Sales Tax revenue. The Board discussed each of the RFP applications and worked towards consensus on funding amounts from both Mental Health Sales Tax and Opioid Settlement Funds. They asked Corporate Counsel to look into whether/how the Board eventually might be able to grant additional funding to the YWCA to help complete their project.

Commissioner McKinney MOTION: To Approve Both Funding Programs via a Future Resolution as Discussed Today

Commissioner Linde SECOND

Motion Passes Unanimously.

Esther asked the Board for a formal motion on the 2025 Yakima County DOC, Probation, and Drug Court Services Request for Proposal that was discussed last week. She explained that this RFP was for internal projects with external partners. The Commissioners had previously reached consensus to fund DOC Medication Assisted Treatment Services via Comprehensive Healthcare and to fund Probation Behavioral Health Treatment Services via Valley Health and Counseling. However, the Superior Court Drug Court Behavioral Health Treatment and Coordination Services request will go back out to RFP.

Commissioner McKinney MOTION: To Approve Funding Allocations for this RFP via a Future Resolution as Seen Onscreen

Commissioner Linde SECOND

Motion Passes Unanimously.

Finally, Esther asked the Board for a formal motion on the budget requests for Yakima County internal Law and Justice utilizers of Mental Health Sales Tax that was discussed last week.

Commissioner McKinney MOTION: To Approve Funding Allocations for Internal Programs via a Future Resolution as Seen Onscreen

Commissioner Linde SECOND

Motion Passes Unanimously.

10. COMMISSIONER UPDATES/ GENERAL DISCUSSION

The Commissioners gave updates on individual committee/board assignments for the week of December 15, 2025 – December 19, 2025.

11. NEW BUSINESS

Commissioner Linde wished everyone a Merry Christmas and Happy Hanukkah.

12. ADJOURN

Commissioner Linde MOTION: To Adjourn

Commissioner McKinney SECOND

Motion Passes to Adjourn. Meeting Adjourned at 10:27 a.m.

All work sessions are recorded and will be available to view on the BOCC website at <https://www.yakimacounty.us/AgendaCenter/Board-of-Commissioners-2>.

APPROVED DATE

DATE/Minutes

JAN 13 2026

BOARD OF YAKIMA COUNTY COMMISSIONERS

LaDon Linde, Chair

Amanda McKinney, Commissioner

Kyle Curtis, Commissioner
*Constituting the Board of County Commissioners
for Yakima County, Washington*

Attest:

Julie Lawrence, Clerk of the Board or
Erin Franklin, Deputy Clerk of the Board