



BOARD OF YAKIMA COUNTY COMMISSIONERS

Weekly Agenda Meeting

Tuesday, December 23, 2025, at 10:00 am

BOCC Basement Conference Room, Room 33B, 128 N 2nd Street, Yakima, WA 98901 or Zoom
IN PERSON OR VIRTUAL

12/23/2025 - Minutes

1. CALL TO ORDER

Meeting Called to Order at 10:00 a.m. 10:02 a.m. (due to technical difficulties)

PRESENT: Chair Kyle Curtis, Commissioner LaDon Linde, Commissioner Amanda McKinney, Legal Counsel Stefanie Weigand, Clerk of the Board Julie Lawrence, Deputy Clerk of the Board Erin Franklin, Public Services Director David Haws, Interim Facilities Director Blake Erickson, County Treasurer Ilene Thomson, Financial Services Director Brian Carlson, and guests.

2. PLEDGE OF ALLEGIANCE

3. PUBLIC COMMENT

No Public Comment Received.

4. EXECUTIVE SESSION

The Board met in executive session for 20 minutes from 10:02 a.m. to 10:22 a.m. to discuss litigation or legal risks of a proposed action or current practice as allowed by RCW 42.30.110 (i)(iii). The Board returned at 10:22 a.m. and no further action was taken.

5. CONSENT ITEMS

Commissioner McKinney MOTION: To Approve Consent Agenda

Commissioner Linde SECOND

Approved Unanimously.

Commissioner Linde gave a reminder that all BOCC meetings are open to the public and can be attended both in-person or virtually. All meetings are recorded, and the meeting links and recordings can be found on the BOCC webpage.

6. AUDITOR

A. Payroll Warrant Certification

Issue Date: 11.16.25-11.30.25

B. Accounts Payable Warrant Approval

Issue Date: 12.15.25

7. COMMISSIONER

A. Resolution 326-2025

Appointing Members to the Yakima County Veterans Advisory Board.

Fiscal Impact: \$0.

B. Resolution 327-2025

Appointing Heidi Morris to the Horticultural Pest and Disease Board.

Fiscal Impact: \$0.

C. Resolution 328-2025

Appointing Members to the Yakima County Mosquito Control District #1.

Fiscal Impact: \$0.

D. Resolution 329-2025

Appointing Members to the South Central Workforce Board.

Fiscal Impact: \$0.

E. Resolution 330-2025

Appointing Dave Brown to the Yakima County Water Conservancy Board.

Fiscal Impact: \$0.

8. CORPORATE COUNSEL

A. Resolution 315-2025

Approving Settlement of Claim No. 23-2025 Filed by Earl Jarvis.

Fiscal Impact: \$2,862.65

B. Resolution 316-2025

Denying Claim No. 36-2025 Filed by Leo Pedroza.

Fiscal Impact: \$0

C. Resolution 317-2025

Denying Claim No. 40-2025 Filed by Sandra Ogburn.

Fiscal Impact: \$0

D. Resolution 318-2025

Denying Claim No. 43-2025 by Peter Rasmussen.

Fiscal Impact: \$0

9. COUNTY ROADS

A. Agreement 374-2025

Administrative Settlement for the North Fork Bridge #109 Replacement Project (Parcel 151209-21401).

Fiscal Impact: \$34,898.88

B. Agreement 386-2025

Local Agency Agreement Supplement with Washington State Department of Transportation for the Weber Road Bridge #290 Project.

Fiscal Impact: This Project is Fully Funded by a 100% Federal Bridge Grant

10. DEPARTMENT OF CORRECTIONS

A. Agreement 373-2025

Professional Services Agreement with Roni Helms for Transcription Services Provided to the Internal Affairs Division of Yakima County Department of Corrections.

Fiscal Impact: \$5.00 per Page

11. FACILITIES SERVICES

A. Agreement 375-2025

Agreement with Grade Werks Excavating LLC for the State Fair Park RV Park Improvement Project-Phase 2.

Fiscal Impact: \$1,245,965.51

12. FINANCIAL SERVICES

A. Resolution 325-2025

Adopting the 2026 Yakima County Budget.

Fiscal Impact: See Attached

13. HUMAN RESOURCES

A. Resolution 319-2025

Adopting a 2026 Pay Plan and Employer Medical Contribution for Non-Represented IT Employees for Yakima County.

Fiscal Impact: See Attached

B. Resolution 320-2025

Additions/Deletions to Budgeted Positions in Fund 121 (County Roads) and Department 410 (Prosecuting Attorney).

Fiscal Impact: These Requests Will be Funded from Existing Department Budget Levels for 2026.

C. Resolution 321-2025

Revising Policy Number HR-001, Classification and Compensation Policy.

Fiscal Impact: See Attached

D. Agreement 383-2025

Renewal Agreement with The Healthy Worker for Medical Services and Testing.

Fiscal Impact: See Attached

E. Agreement 384-2025

Renewal Agreement with Firepoint Training Associates LLC for CPR, First Aid, AED, and Bloodborne Pathogen Training.

Fiscal Impact: See Attached

F. Agreement 385-2025

Renewal Agreement with Minert & Associates Inc. for Testing, Collection, and Clearinghouse Services.

Fiscal Impact: See Attached

14. HUMAN SERVICES

A. Agreement 376-2025

Modification #1 to the Northwest Community Action Center 2026 Coordinated Entry Contract to Increase the Funding Amount.

Fiscal Impact: \$5,003

B. Agreement 377-2025

Modification #1 to the Northwest Community Action Center 2026 Rental Assistance Contract to Increase the Funding Amount.

Fiscal Impact: \$55,267

C. Agreement 378-2025

HOME Federal Award Agreement for Program Year 2025.

Fiscal Impact: \$410,866 of HOME Program Funds to Create and Preserve Affordable Housing

D. Agreement 382-2025

Modification #1 to the Rod's House 2026 Capital Improvement Contract to Redistribute Previously Approved Unused Funds from Year 1.

Fiscal Impact: \$0

15. PUBLIC SERVICES

A. Agreement 379-2025

Agreement with Gary M. Cuillier for Hearing Examiner Services.

Fiscal Impact: \$185 an Hour Plus Expenses, as Determined by the Planning Administrator

B. Agreement 380-2025

Agreement with Patrick Spurgin for Hearing Examiner Services.

Fiscal Impact: \$185 an Hour Plus Expenses, as Determined by the Planning Administrator

C. Agreement 381-2025

2026 Memorandum of Understanding Between the Yakima Health District and Yakima County Public Services Solid Waste Division.

Fiscal Impact: \$5,000 per Month

D. Ordinance 5-2025

Affirming the Hearing Examiner's Recommendation on ZON2025-00001 to Amend the Official Zoning Map Established by YCC 19.10.020. (Perez Minor Rezone)

Fiscal Impact: \$0

16. PURCHASING

A. Resolution 323-2025

Authorizing Advertisement for Request for Proposals for Professional Collection Services for Yakima County District Court.

Fiscal Impact: \$0

17. TECHNOLOGY SERVICES

A. Resolution 324-2025

Authorizing the Technology Services Director to Sign Invoices for Software and Hardware Maintenance and Licensing.

Fiscal Impact: See Exhibit A

18. REGULAR AGENDA

A. Accounts Payable Warrant Approval - McKinney Glass

Issue Date: 12.15.25

Commissioner Linde MOTION: To Approve This Accounts Payable Warrant

Commissioner Curtis SECOND

Motion Passes: 2 in Favor (Commissioner Curtis and Commissioner Linde); 1 Abstained (Commissioner McKinney).

B. Resolution 322-2025

Adopting the Yakima County Five-Year Homeless Housing Strategic Plan.

Fiscal Impact: \$0

Commissioner Curtis thanked community stakeholders for their help throughout this year-long process, Human Services Director Esther Magasis for her leadership in developing this plan, and the BOCC for their willingness to prioritize discussion and development of this plan. Commissioners McKinney and Linde thanked Commissioner Curtis for his hard work as the Board's representative on this topic.

Commissioner Linde MOTION: To Approve Resolution 322-2025

Commissioner McKinney SECOND

Motion Passes Unanimously.

19. PUBLIC HEARING

- A. Public Hearing To Consider Adopting The Yakima County 2026-2031 Capital Improvement Program For Environmental Services.

Presenting: David Haws, Public Services Director

David began his presentation by providing an overview of the function and purpose of the CIP in relation to other existing master plans (e.g. Horizon 2040, etc.). He then discussed the types of projects included in the CIP, the inclusion criteria, the budget criteria, and the investment focus. Finally, David highlighted a few of the projects related to utilities, flood control, and solid waste, noting that a full list of projects can be found on the County website.

Public Comment: No Public Comment Received.

Commissioner Comment: Commissioner McKinney observed that this CIP highlights the immensity of the structures and services handled by Yakima County. She expressed her excitement over how these projects will benefit the community. Commissioner Linde noted that this department's work over the years has helped prevent the county's flood and drought problems from being more severe than they would have been otherwise.

Commissioner McKinney MOTION: To Move This Item to Resolution at a Future Agenda

Commissioner Linde SECOND

Motion Passes Unanimously.

- B. Public Hearing To Consider A Facilities Capital Improvements Plan.

Presenting: Brian Carlson, Budget Director

Brian began his presentation by discussing how deferred maintenance diminishes asset life while reducing service provided, leading to generational deficit. He then provided an overview of the proposed six-year schedule of major maintenance, replacement, and improvement of all county vertical assets (buildings). He suggested that the CIP should be considered in conjunction with counterpart schedules and plans to provide a view to the County's overall capital maintenance/improvements picture. The goal is to provide clarity regarding costs and constraints and achieve long-game savings via movement back up the deferred maintenance curve.

Brian then shared a schedule of projects organized by facility, project type, and urgency. In terms of funding, he outlined existing funding in the 2026 budget, ongoing Real Estate Excise Tax (REET) funding, and other potential funding sources (REET2, a jail/juvenile sales tax, and House Bill 2015 sales tax). Finally, he presented staff's recommendation for facilities projects in 2026, including a generator, elevators, and a new security panel. Interim Facilities Director Blake Erickson added further detail on these projects.

Public Comment: County Treasurer Ilene Thomson cautioned the Board about REET funding and what has already been allocated toward debt payments – ongoing every year until 2030. Brian Carlson will follow up with treasurer and adjust the bottom-line number.

Commissioner Comment: Commissioner McKinney expressed concerns about moving forward on the generator and elevators due to funding. She noted emergency management grant funding that might become available for generators. In response to Commissioner Curtis' question, Brian explained that he didn't address major jail repair projects because there isn't adequate funding to cover them, and all other problems are symptomatic of that issue. Commissioner Curtis also asked Brian to look into whether the County's Communications Sales Tax needs to be listed on the CIP. The Board reached consensus to move forward on this CIP, with the caveat of addressing the questions about REET funding and the communications sales tax. They asked Brian to include revenue sources for each project on the CIP (e.g. 3/10ths funding for the security panel) and acknowledged that the CIP can also be amended in the future as needed.

Commissioner McKinney MOTION: To Move This Forward to Resolution at a Future Agenda

Commissioner Linde SECOND

Motion Passes Unanimously.

20. NEW BUSINESS

Commissioners McKinney and Linde wished everyone a Merry Christmas, reflecting on the hope we have because of the first Christmas.

21. ADJOURN

Commissioner McKinney MOTION: To Adjourn

Commissioner Linde SECOND

Motion Passes to Adjourn. Meeting Adjourned at 11:09 a.m.

All regular agenda meetings are recorded and will be available to view on the BOCC website at <https://www.yakimacounty.us/AgendaCenter/Board-of-Commissioners-2>.

APPROVED DATE

DATE/Minutes

JAN 20 2026

BOARD OF YAKIMA COUNTY COMMISSIONERS

LaDon Linde, Chair

Amanda McKinney, Commissioner

Kyle Curtis, Commissioner
*Constituting the Board of County Commissioners
for Yakima County, Washington*

Attest:

Julie Lawrence, Clerk of the Board *or*
Erin Franklin, Deputy Clerk of the Board