



BOARD OF YAKIMA COUNTY COMMISSIONERS

Regular Meeting

Work Session

Monday, December 29, 2025, at 9:00 am

BOCC Conference Room, Room 232, 128 N 2nd Street, Yakima, WA 98901 or Zoom

12/29/2025 - Minutes

1. CALL TO ORDER

Meeting Called to Order at 9:00 a.m.

PRESENT: Chair Kyle Curtis, Commissioner LaDon Linde, Commissioner Amanda McKinney, Legal Counsel Dan Clark, Clerk of the Board Julie Lawrence, Deputy Clerk of the Board Erin Franklin, Human Resources Director Judy Kendall, HOME Program Manager Brian Hedengren, Financial Services Director Brian Carlson, and guests.

2. PUBLIC COMMENT

No Public Comment Received.

3. AGENDA ITEM REVIEW (10 Minutes)

Erin Franklin reviewed for the Board all Agenda items submitted for Tuesday's Regular Agenda Meeting.

The Commissioners had no changes for the December 30, 2025, Agenda.

4. HUMAN RESOURCES (15 Minutes)

Action Memos: Judy Kendall presented one action memo from Public Services to the Board, requesting to reclassify a vacant Utilities Maintenance Technician III (B25) to Utilities Maintenance Technician I (B23) based on the candidate pool selected for interview. The selected candidate has the required certifications to be offered the lower position. The Commissioners approved this request.

Review of Remote Work Policy: Judy explained that this is a new policy that has been reviewed by all departments including Corporate Counsel. This is a more basic Countywide policy, and each individual department can add greater depth if desired. The Board directed Judy to bring this policy forward to resolution at a future Agenda.

5. HUMAN SERVICES (20 Minutes)

Review Scoring of Applications for the 2025 Multi-Family Affordable Housing RFP and Make a Decision on Which Projects to Give Conditional Awards: Brian Hedengren explained the available funding types and amounts, the RFP project requirements, and the application criteria used for scoring. He then outlined both RFP applications for the Board: Catholic Charities: Sunnyside Housing Phase 1 and Trouves: St. Elizabeth Assisted Living Facility. The Board asked clarifying questions about each application and directed Brian to check with Human Services Director Esther Magasis and Human Services Data & Finance Manager Lance Larsen to see if an additional \$80,000 can be allocated from 1406 Funds. If this is possible, the Board would like to award both Trouves and Catholic Charities \$500,000 each via a future resolution, noting that each organization can also pursue additional outside funding. If the additional \$80,000 is not available, the Board will award \$460,000 each.

6. REPORT ON ALLOWABLE USES OF COUNTYWIDE INVESTMENT INTEREST (10 Minutes) - Brian Carlson

Brian Carlson shared the interest sweep report he received back from a third-party CPA contracted by the County. The roster of funds from which the BOCC could sweep interest earnings into the General Fund was actually slightly larger than what Brian originally proposed. He recommended going with the CPA's recommendation and stated that he would like to work with County Treasurer Ilene Thomson to present a final proposed roster to the Board with more specific details and calculations during next Monday's Work Session. The Board agreed to this course of action. In response to Commissioner Curtis' question, Brian confirmed he will also look further into Mental Health Sales Tax interest earnings.

7. LETTER OF SUPPORT - WA STATE ODMAP INTERFACE (5 Minutes) - Commissioner Curtis

Commissioner McKinney MOTION: To Sign and Send This Letter

Commissioner Linde SECOND

Motion Passes Unanimously.

8. COMMISSIONER UPDATES/ GENERAL DISCUSSION

The Commissioners gave updates on individual committee/board assignments for the week of December 22, 2025 – December 26, 2025.

9. NEW BUSINESS

No New Business.

10. ADJOURN

Commissioner Linde MOTION: To Adjourn

Commissioner McKinney SECOND

Motion Passes to Adjourn. Meeting Adjourned at 9:39 a.m.

All work sessions are recorded and will be available to view on the BOCC website at <https://www.yakimacounty.us/AgendaCenter/Board-of-Commissioners-2>.

APPROVED DATE
DATE/Minutes

JAN 20 2026

BOARD OF YAKIMA COUNTY COMMISSIONERS

LaDon Linde, Chair

Amanda McKinney, Commissioner

Kyle Curtis, Commissioner
*Constituting the Board of County Commissioners
for Yakima County, Washington*

Attest:

Julie Lawrence, Clerk of the Board or
Erin Franklin, Deputy Clerk of the Board