

# AGENDA REQUEST FORM

Return completed form and complete agenda item to the Clerk of the Board  
Yakima County Commissioners' Office, Room 232

Prepared by:

Doris Diaz, Judy Kendall, and Kendra Dorais

Department: Human Resources

Requested Agenda Date: 01/20/2026

Presenting: Judy Kendall

Document Title:

IN THE MATTER OF ADDITIONS/DELETIONS TO BUDGETED POSITION IN FUND 520 -  
PROSECUTING ATTORNEY, LIABILITY INSURANCE

Action Requested: *Check Applicable Box*

- ☒ PASS RESOLUTION    ☐ EXECUTE or AMEND **AGREEMENT** CONTRACT or GRANT  
☐ ISSUE PROCLAMATION    ☐ PASS ORDINANCE    ☐ OTHER \_\_\_\_\_

Describe Fiscal Impact:

The request will be funded from existing department budget levels for 2026

Background Information:

The position change requests are based on the budgeting and staffing needs of the respective departments.

Summary & Recommendation:

HR recommends approval of the above.

Motion:

Department Head/ Elected Official

  
Signature

**AGREEMENT** Attached Is Approved as to Form  
Corporate Counsel Initial \_\_\_\_\_

Late Agenda Requests Require BOCC Chairman Signature:  
\_\_\_\_\_

Board of County Commissioners Record Assigned

#

025-2026

APPROVED FOR AGENDA:

☐ Consent

☐ Regular

Board of County Commissioners Determined

**BOARD OF YAKIMA COUNTY COMMISSIONERS  
RESOLUTION**

**IN THE MATTER OF ADDITIONS/DELETIONS  
TO BUDGETED POSITIONS IN FUND 520,  
PROSECUTING ATTORNEY, LIABILITY  
INSURANCE;**

**025 - 2026**

**WHEREAS**, the Board of Yakima County Commissioners has approved the request to Change Position No. 520-08, Program Analyst II (C43), from 7.5 hrs a day to 8 hrs a day, in Fund 520, Prosecuting Attorney, Liability Insurance, effective January 1, 2026; **now, therefore,**

**BE IT HEREBY RESOLVED** by the Board of Yakima County Commissioners that the following position be, and hereby is, added, deleted, and/or modified as follows:

<b>FUND/DEPT</b>	<b>POS</b>	<b>FROM(TITLE)</b>	<b>RANGE</b>	<b>TO (TITLE)</b>	<b>RANGE</b>
520 PA Liability Ins.	520-08	Program Analyst II 7.5hrs	C43	Program Analyst II 8 hrs	C43

**BE IT FURTHER RESOLVED** that the change shall be effective on the date indicated above and the Human Resources Department, County Auditor, and other affected departments be, and hereby are, directed to implement the terms of this resolution.

**DONE** this 20<sup>th</sup> day of January 2026

*Attest:*

\_\_\_\_\_  
Julie Lawrence, Clerk of the Board *or*  
Erin Franklin, Deputy Clerk of the Board

\_\_\_\_\_  
LaDon Linde, Chair

\_\_\_\_\_  
Amanda McKinney, Commissioner

\_\_\_\_\_  
Kyle Curtis, Commissioner  
*Constituting the Board of County Commissioners  
for Yakima County, Washington*