

AGENDA REQUEST FORM

Return completed form and complete agenda item to the Clerk of the Board
Yakima County Commissioners' Office, Room 232

Prepared by:
Craig Warner

Department: Financial Services

Requested Agenda Date: 06/29/2021

Presenting: _____

Document Title:

Board of County Commissioners Record Assigned

166-2021

APPROVED FOR AGENDA:
 Consent Regular
Board of County Commissioners Determined

In the Matter of Establishing the 2022 Budget Calendar for Yakima County

Action Requested: *Check Applicable Box*

PASS RESOLUTION EXECUTE or AMEND AGREEMENT CONTRACT or GRANT
 ISSUE PROCLAMATION PASS ORDINANCE OTHER _____

Describe Fiscal Impact:

There is no fiscal impact from this resolution

Background Information:

RCW 36.40.071 allows the Board of County Commissioners to hold a budget hearing, on the first Monday in December, and also allows for other dates relating to the budget process. This resolution describes the budget calendar and the dates for when budgets are submitted, when the preliminary budget will be adopted, public hearings to be held, and final adoption of the budget.


Summary & Recommendation:

Recommend approval of the resolution as attached

Motion:

Motion to approve resolution to approve the resolution establishing the 2022 Budget Calendar

Department Head/ Elected Official


Signature

AGREEMENT Attached Is Approved as to Form
Corporate Counsel Initial _____

Late Agenda Requests Require BOCC Chairman Signature:

BOARD OF YAKIMA COUNTY COMMISSIONERS

**IN THE MATTER OF ESTABLISHING THE
2022 BUDGET CALENDAR FOR YAKIMA
COUNTY**

166-2021

WHEREAS, pursuant to the Laws of the State of Washington under RCW 36.40.071, the Board of Yakima County Commissioners may set other dates related to the budget process as prescribed under RCW 36.40.10, RCW 36.40.050 and 36.40.60; and,

WHEREAS, the Board of Yakima County Commissioners believe it to be in the best interest of the County to adopt a 2022 Budget Calendar that meets the time requirements for budget development using the Priorities of Budget Policy adopted by Resolution 404-2016 on December 13, 2016; now, therefore,

BE IT HEREBY RESLOVED by the Board of Yakima County Commissioners that the 2022 Budget Calendar for Yakima County is hereby adopted in the attached "Exhibit A".

BE IT FURTHER RESOLVED that the Board of Yakima County Commissioners will adopt a Preliminary 2022 Budget by separate resolution and will at that time finalize all dates, times and locations for the 2022 Budget Public Hearing and Final Adoption.

DONE this 29th day of June, 2021.

Ron Anderson, Chairman

Amanda McKinney, Commissioner

Attest: Julie Lawrence
Clerk of the Board

LaDon Linde, Commissioner
*Constituting the Board of County Commissioners
for Yakima County, Washington*

2022 Budget Calendar Attachment "A"

<i>Action Items</i>	<i>Action Dates</i>
Service Cost Departments (Liability Insurance, Purchasing, GIS, Facilities (Maintenance/CIP), Technology Services, Security, ER&R, Financial Services) 2022 Budget access Available in Adaptive	May 19 th
Service Cost Departments 2022 Budgets due to Financial Services	June 9 th
General Fund Departments access to Adaptive to project Revised 2021 Revenues and 2022 Revenues	June 21 st
General Fund Departments Revised 2021 Revenue and 2022 Revenue projections due to Financial Services	July 9 th
2022 Budget access to Adaptive is available to all funds and departments including Requests for New Program Enhancements, Capital Requests, New Position Requests AND 2022 Baseline Allocations for General Fund departments	August 2 nd
All 2022 Budgets are due to Financial Services	August 30th
Auditor's Office submits a Preliminary 2022 Budget for all funds and departments to the Commissioner's Office	October 5 th
Commissioner's 2022 Preliminary Budget is adopted by resolution on the Commissioner's Regular Agenda 10:00am	October 26th
2022 Budget Public Hearing Yakima County Commissioners Hearing Room 12/6 at 10:00am Yakima County Commissioners Hearing Room 12/7 at 7:00pm	December 6th & December 7th
2022 Budget - Final Adoption 10:00am Yakima County Commissioners Hearing Room – Regular Agenda 10:00am	December 14th

Note: with the new Adaptive Budget/Planning tool, all departments will be required to input their own budgets into Adaptive by the dates outlined above.