

AGENDA REQUEST FORM

**Return completed form and complete agenda item to the Clerk of the Board
Yakima County Commissioners' Office, Room 232**

Prepared by:
Ilene Thomson

Department: Treasurer

Requested Agenda Date: 06/29/2021

Presenting: Ilene Thomson

Document Title:

Change Order # 1 with Can/Am

Action Requested: *Check Applicable Box*

- PASS RESOLUTION EXECUTE or AMEND **AGREEMENT** CONTRACT or GRANT
 ISSUE PROCLAMATION PASS ORDINANCE OTHER _____

Describe Fiscal Impact:

Change order #1 would add \$6,400 to the Teller project with funding coming from current budget.

Background Information:


This will allow revenue submission to be interfaced with the Teller application.

Summary & Recommendation:


I recommend approval of the change order.

Motion:

Department Head/ Elected Official


Signature

AGREEMENT Attached Is Approved as to Form
Corporate Counsel Initial



Board of County Commissioners Record Assigned
BOCC Agreement
159 - 2021
Yakima County, WA

APPROVED FOR AGENDA:
 Consent Regular
Board of County Commissioners Determined

Late Agenda Requests Require BOCC Chairman Signature:

Project Change Request

Requestor Name	Ilene Thomson	CR Number	CR001
Requestor Phone	509-574-2804	Reference Number	
Date Created	June 11, 2021	Attachments	
Date Required	June 30, 2021	Priority	High
Description of proposed change	Yakima County requires additional scope to be added to the project. The work includes the following items: <ul style="list-style-type: none"> • Revenue Submission Module 		
Scope of Change	Change Detail	Fixed Cost	T&M Estimate
	50% Signoff of Change Request	\$ 3,200.00	
	Go Live	\$ 3,200.00	
Implications and Notes	<p>Deliverable Acceptance Criteria: Go Live: UAT and Go Live has been successfully completed.</p> <p>License Fees: \$50 a month per user with a maximum of \$500 a month (>10 users at no additional charge) prorated for the year from the start of Revenue Submission UAT.</p>		
	Non-chargeable		Chargeable
			Time & Materials Estimate
			Fixed Price Quotation
			\$6,400
	Total Estimated Hours		Total Estimated
			\$6,400
	Proceed	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
	Date		
CLIENT Approval, Signature, and Date			
Can/Am Approval, Signature, and Date			
Project Plan Documents Require Updating	Yes <input type="checkbox"/> No <input type="checkbox"/>		

**BOARD OF YAKIMA COUNTY COMMISSIONERS
AGREEMENT**

Agreement Number

BOCC Agreement

159 - 2021

Yakima County, WA

BOARD OF COUNTY COMMISSIONERS

Ron Anderson, Chairman

Amanda McKinney, Commissioner

LaDon Linde, Commissioner

DATED: JUN 29 2021

Attest:

Julie Lawrence, Clerk of the Board
Linda Kay O'Hara, Deputy Clerk of the Board

Approved as to Form:

Befame Weigand

Deputy Prosecuting Attorney

BOCC Agreement

174 - 2020



Yakima County, WA

Teller Software as a Service Agreement

This is the Teller Software as a Service Agreement ("Agreement") dated as of July 28, 2020 (the "Effective Date") between Can/Am Technologies Inc. ("CanAm") a company incorporated under the laws of Colorado, having its principal place of business at 7114 W Jefferson Ave, Suite 200, Lakewood, CO 80235 and Yakima County, a political subdivision of the State of Washington, having its principal place of business at 128 N 2nd Street Rm 115, Yakima, WA 98901 (hereinafter referred as "Client").

RECITALS

1. Pursuant to the terms of this Agreement, CanAm will provide a web-based system to manage point of sale processes for Client.
2. This system assists Client in managing revenue intake from cashiering to balancing, providing reconciliation workflows, and is intended to provide Client with reporting and visibility into financial transactions, increasing the accountability and transparency of financial management for Client.

AGREEMENT

Client and CanAm agree as follows:

1. DEFINITIONS

- 1.1. **Agreement** – this document and all schedules attached or incorporated by reference, and any subsequent addendums or amendments made in accordance with the provisions hereof.
- 1.2. **Annual Software as a Service Fee** – the annual fee payable by Client (either to CanAm directly or to an authorized CanAm reseller, as applicable) for the use of Teller software, including Teller support services and Hosting Services provided by CanAm under this Agreement.
- 1.3. **Concurrent User** – means the users who are logged on at the same time and sharing a finite number of licenses.
- 1.4. **Confidential Information** – has the meaning set out in section 13 of this Agreement.
- 1.5. **Configuration(s)** – all work required to configure Teller to reflect the business rules, workflow, security and data requirements of Client. Configuration includes any custom reports, Interfaces, Plugins, and conversion scripts developed for Client.
- 1.6. **Defect** – a program error that will cause Teller to crash, or program algorithms or logic that produce incorrect results. Defects pertain to the intended operation of Teller as delivered to Client, but do not pertain to subsequent errors brought about by infrastructure changes made by Client or any other Third-Party. Defects do not include changing user preferences, report or screen aesthetics, presentation standards, or validity of converted data. Defects do not pertain to problems arising from Third-Party Software interfaced to Teller, or to problems arising from Teller Configurations not developed by CanAm.
- 1.7. **Enhancement** – any work requested by Client to alter existing Teller features, or to add any new features or functions to Teller software.
- 1.8. **Force Majeure** – circumstances beyond a Party's reasonable control, including, without limitation, acts of God, acts of any governmental body, war, insurrection, sabotage, armed conflict, embargo, fire, flood, pandemics, unavailability or interruption in telecommunications or Third-Party services, virus attacks or hackers, failure of Third-Party Software, or inability to obtain power used in or equipment needed for provision of the Services.
- 1.9. **Hosting Services** – the services provided at the Third-Party hosting facility that are provided by CanAm to Client.
- 1.10. **Hosting Services Site** – the Third-Party hosting facility, at a U.S. location of CanAm's choice, at which servers and related equipment are located.

- 1.11. Hosting SLA – the Hosting Service Level Agreement as provided in Exhibit B, and any subsequent addendums or amendments made in accordance with the provisions herein.
- 1.12. Client Infrastructure – any Client owned, leased, or licensed information technology hardware and/or software that is required by Client to perform business functions. This hardware and/or software can be providing the infrastructure needed to perform these functions or can also be used as a gateway to an external, non-client owned, infrastructure that provides the necessary business functions.
- 1.13. Deliverables – the services deliverables, documentation and defined milestones objectives set forth in a Statement of Work. For greater certainty, Deliverables shall not include any Third-Party Software or related documentation licensed directly to Client from a Third-Party, or any modifications or enhancements thereto or derivatives thereof.
- 1.14. Intellectual Property – property that derives from the work of the mind or intellect, specifically, an idea, invention, trade secret, process, program, data, formula, patent, copyright, or trademark or application, right, or registration. Intellectual Property includes: a) Teller pre-existing software, or pre-existing software Configurations (including reports) of CanAm; b) CanAm methodologies, processes, tools, and general knowledge of the matters under consideration; and c) any pre-existing or newly-acquired material provided to Client by CanAm under separate license.
- 1.15. Interface – a connection with Third Party Software or hardware used to deliver a unified end user experience.
- 1.16. Named User – an individual internal to Client who has access to the Teller Production Database. A Named User may access the Teller Production Database from any workstation on Client's network or intranet, or via the Internet.
- 1.17. Party or Parties – referring to CanAm or Client or both.
- 1.18. Plugin – additional functionality that extends core Teller features. Plugins may be added to Teller to permit additional functionality. Licensed Plugins are fully supported and may have their own release cycle separate from the Teller product release cycle.
- 1.19. Production Environment – the environment provided to Client for end user official business use.
- 1.20. Release(s) – update to Teller issued by CanAm to general availability for Teller Clients.
- 1.21. Response Time – the target time for CanAm to respond to Critical, High, Medium and Low support requests (as defined in Section 6.3 of this Agreement).
- 1.22. Service(s) – the professional services to be provided pursuant to the Statement of Work (Exhibit C) or other written request.
- 1.23. Source Code – any and all program code or database definitions developed by CanAm programmers using a formal programming language and used by Teller software.
- 1.24. Specifications – means the requirements of the Deliverables as set forth in the Statement of Work (Exhibit C) or an amendment to this Agreement.
- 1.25. Statement of Work (SOW) – a document that describes the implementation services, software products, and other deliverables to be provided by CanAm (including its subcontractors if applicable) to Client under this Agreement. The Statement of Work is attached to this Agreement as Exhibit C.
- 1.26. Teller – an enterprise Point of Sale system that manages revenue intake from cashiering to balancing and reconciliation workflows in a single integrated database. Teller includes the reports and documentation that come with the Teller software.
- 1.27. Teller Annual Software as a Service Agreement – the document (i.e., this Agreement) which provides the terms and conditions under which the right to use Teller is provided to Client.
- 1.28. Teller System – a pre-existing set of Configurations that extends Teller by providing functionality specific to a business area.
- 1.29. Test Environment – the environment set up by CanAm to provide testing and training capability for Client.
- 1.30. Third-Party – a person, corporation, organization or entity other than Client or CanAm.



1.31. **Third-Party Software** – any identifiable product embedded in and/or linked to Teller software, but to which the proprietary rights belong to an independent Third-Party.

2. SCOPE OF AGREEMENT

- 2.1. By this Agreement, CanAm agrees to provide Client with a single Annual Subscription Software License to use the Teller System in the Production Environment at the edition specified in Exhibit A. This License includes the number of interfaces, Concurrent Users, and/or Named Users identified in Exhibit A and subsequent purchase orders.
- 2.2. Client and CanAm agree that CanAm may opt to permit the use of this Agreement by broader public sector entities to procure Teller Software as a Service according to the terms and conditions of this Agreement as follows:

"Broader Public Sector Entities" means other political subdivisions, municipalities, tax-supported agencies and non-profit entities in the United States, including all local and state government agencies, academic institutions, school boards, special districts and any other public entities as acknowledged by the Federal government and any other public entities as agreed by Client.

With respect to purchases by Broader Public Sector entities, CanAm acknowledges that such Broader Public Sector Entities shall make purchases in their own name, make payments directly to CanAm, and shall be liable directly to CanAm holding Client harmless.

3. TERM OF AGREEMENT

- 3.1. This Agreement will remain in effect for a period of one (1) year from signing and will be renewed annually thereafter upon payment by Client of the Annual Software as a Service Fee within thirty (30) days of receipt of the renewal invoice, unless otherwise revised or terminated under the provisions of this Agreement.

4. GRANT OF LICENSE

- 4.1. This Agreement provides Client with a non-exclusive and non-revocable license for Teller as identified in Exhibit A of this Agreement. This license will be effective for as long as this Agreement is in place and Client remains current with payment of their Annual Software as a Service Fee.
- 4.2. Client is licensed to use Teller in one (1) Test Environment and one (1) Production Environment at CanAm hosting site.
- 4.3. Client is licensed to use Teller only for processing transactions associated with Client's internal business or public purposes. Any other use of Teller by Client is not permitted.

5. SOFTWARE AS A SERVICE LICENSE FEE

- 5.1. Client agrees to pay an Annual Software as a Service Fee as specified in Exhibit A for license rights to Teller and for associated Teller support and Teller Hosting Services. The first year of the Teller Software as a Service Fee is billable upon execution of this agreement.
- 5.2. The Annual Software as a Service Fee does not include Configuration. CanAm may provide these Services for additional charge under a SOW or directly as professional services for the time and materials hourly rate established in Exhibit A.
- 5.3. Client agrees to remit payment annually within 30 calendar days of receipt of the invoice.

6. SUPPORT SERVICES

- 6.1. CanAm agrees, during the term of this Agreement, to provide Teller support services in a timely and professional manner. CanAm will provide unlimited technical support for Client's Teller support personnel described in Section 7.2 of this Agreement. Support pertains to Teller and licensed Teller Plugins.



- 6.2. The Teller support web site will be available 24 x 7 for submitting Client support requests. The Teller support desk will be staffed from 8:00 a.m. to 6:00 p.m. Mountain Time, Monday to Friday, excluding Colorado statutory holidays. Extended hours of coverage or on-call coverage outside of these working hours can be provided at additional rates per Section 8.
- 6.3. When Client submits a support request through the Teller support web site during normal CanAm hours for support, as specified in Section 6.2 of this Agreement, CanAm and Client will categorize, and CanAm will escalate as appropriate, the support request according to the following criteria. To ensure the listed Response Time, Client must call the provided Teller support toll-free number to report or confirm Critical and High priority issues.

Severity	Definition	Response Time	Resolution Time
Critical	Client site is down. Major impact to operations of Client site.	< 15 minutes	Immediate and ongoing effort, with daily reporting to Client as necessary until a work-around or fix has been provided.
High	Major impairment of at least one important function at Client site. Operations at Client site are impacted. All important Client functions are working albeit with extra work.	< 1 hour	Proceed with fix as high priority work with reporting to Client as necessary until a work-around or fix has been provided.
Medium	Client Operations not significantly impacted. One or more minor Client functions not working. Major usability irritations impacting many staff at Client.	< 4 hours	Proceed with fix as medium priority work, according to schedule set by CanAm.
Low	Minor usability irritations. Work-around exists.	< 2 business days	Proceed with fix as low priority work, according to schedule set by CanAm

- 6.4. The Software as a Service Fee does NOT include technical support for Configurations and Third-Party Software not embedded within Teller, such as (but not limited to) operating system software and Microsoft Office products. Technical support for Teller related Third-Party hardware that may be used by Client, including scanners, printers, credit terminals, and other hardware peripherals is also not included.
- 6.5. CanAm will not begin charging Client for resolution of a non-Teller related problem until CanAm demonstrates to Client that the source of the problem is not related to a Teller Defect and Client has authorized work to resolve the issue. No time will be charged to Client for Teller Defects reported to CanAm.
- 6.6. Unless otherwise specified, Teller product warranty and support activities will be conducted at and deployed remotely. Travel and living expenses to provide on-site services deemed by CanAm at its sole discretion as required to repair a Teller Defect will not be charged to Client.

7. CLIENT OBLIGATIONS AND RESPONSIBILITIES

Unless otherwise stated in a separate agreement between the parties or in a Schedule of this Agreement, the following tasks will be the sole responsibility of Client:



- 7.1. **Infrastructure Support** –managing the local Internet Service Provider (ISP) providing Client its internet connection and/or its wireless service; managing its own networks; managing all desktop and mobile hardware for Client staff and implementing its own security policies and procedures.
- 7.2. **First-Line Teller Support** – Client is responsible for providing first-line Teller support to Client staff. First-line Teller Client support is responsible for researching issues and assessing if they are the result of a Teller Defect. Client will identify a limited number of Client staff entitled to submit Teller support requests.
- 7.3. **Future Releases** – Client acknowledges that future Releases of Teller software may require different or additional Client equipment and/or software in order to function properly. CanAm will provide Client with sufficient notification of such requirements. Client will be responsible to fund, acquire, install, and maintain such different or additional equipment and/or software.

8. PROFESSIONAL SERVICES

- 8.1. At the request of Client, CanAm may provide any or all of the following professional services: development of custom Configurations, report development, training, extended warranty, first line Teller support, and any other consulting activity. CanAm professional services may be purchased for an all-inclusive fixed-cost, or on a time-and-materials basis. All time and materials services will be approved in advance by the Client in a mutually agreed Statement of Work or other written request, and invoiced monthly based on the rates specified in Exhibit A. For fixed-cost services, all terms, conditions and costs will be specified in a mutually agreed Statement of Work.
- 8.2. CanAm will perform the Services and provide the deliverables that are described in each Statement of Work in accordance with the terms of the SOW and this Agreement, for the price and in accordance with the delivery dates and Specifications described in the Statement of Work.

9. PAYMENT FOR SERVICES

- 9.1. Client will pay (either to CanAm directly or to an authorized CanAm reseller, as applicable) the fees set out in the Statement of Work, plus all applicable taxes, upon acceptance of deliverables specified in the Statement of Work, subject to receipt of invoices from CanAm.
- 9.2. CanAm will submit invoices and other supporting documentation which may be required by Client describing the Services and deliverables for which payment is claimed.
- 9.3. Client will pay, without set-off or deduction, each invoice or undisputed portion of an invoice within thirty (30) days from receipt of the invoice. Any disputes will be resolved according to the dispute resolution process set out in Section 17 of this Agreement.

10. SOURCE CODE

- 10.1. This license will provide Client with run-time only capability for Teller as described in Section 2 of this Agreement.
- 10.2. Source code (metadata) to custom Configurations, reports, and specialized code developed specifically for Client will be provided to Client upon request.

11. REPRESENTATIONS AND WARRANTIES

- 11.1. CanAm will repair Teller Defects reported by Client during the term of this Agreement at no additional charge to Client. CanAm will make all reasonable efforts to resolve Defects quickly, via a patch Release if necessary.
- 11.2. The warranty on all CanAm-developed custom Configuration is defined in the applicable SOW. Subject to clause 11.4, standard Interfaces are warranted. Material changes to the Client environment may require additional fee-based work.



- 11.3. CanAm does not provide warranty for any custom Configuration or custom code not developed by CanAm, or developed by CanAm and subsequently altered by Client or any Third-Party.
- 11.4. CanAm warrants that it has full power and authority to grant this Teller license and that as of the effective date of this Agreement, the Teller software does not infringe on any existing Intellectual Property rights of any Third Party. If a claim of infringement is made by any Third Party, CanAm may, at its sole option either:
- a) secure for CLIENT the right to continue using the Teller software; or
 - b) modify the Teller software so that it does not infringe.
- This represents Client's sole and exclusive remedy with respect to this warranty.
- 11.5. CanAm has no obligation for any claim of infringement based on a Client or Third Party modified version of the Teller software or based on the combination of the Teller software with any Third Party product not provided by CanAm. CanAm provides no warranty whatsoever for any Third Party software or hardware products.
- 11.6. TO THE MAXIMUM EXTENT PERMITTED BY LAW, CANAM AND ITS LICENSORS AND SUPPLIERS DISCLAIM ALL OTHER WARRANTIES AND CONDITIONS, EXPRESS OR IMPLIED, INCLUDING, WITHOUT LIMITATION, IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR PARTICULAR PURPOSE, WHETHER ARISING BY STATUTE OR IN LAW OR AS A RESULT OF A COURSE OF DEALING OR TRADE USAGE.

12. OWNERSHIP OF SOFTWARE AND DATA

- 12.1. CanAm has exclusive licensing and distribution rights for Teller software (Copyright © 2004 - 2020, all rights reserved), including Teller, licensed Teller Plugins, and licensed Teller Interfaces within the United States of America and Canada. Client will not remove any ownership or copyright notices from Teller software or documentation. Reproduction, disassembly, decompilation, transfer, reverse engineering, or disclosure to others, in whole or in part, of Teller is strictly prohibited.
- 12.2. CanAm is, and will remain, the exclusive owner, or is the authorized agent of the owner of Teller proprietary information, and all patent, copyright, trade secret, trademark, and other Intellectual Property rights remain solely with CanAm. No license or conveyance of any such rights to Client is granted or implied under this Agreement.
- 12.3. CanAm will retain ownership of the Intellectual Property associated with Enhancements or Interfaces developed by CanAm for Client.
- 12.4. Client is deemed to own any custom Configuration for their Teller installation. Client grants CanAm a non-exclusive, perpetual, irrevocable, royalty-free, worldwide license to use, reproduce, sublicense, modify, and sell the custom Configuration developed pursuant to this Agreement without compensation to Client.
- 12.5. Notwithstanding anything to the contrary herein, each Party and its respective personnel and contractors shall be free to use and employ its and their general skills, know-how, pre-existing IP and expertise, and to use, disclose, and employ any generalized ideas, concepts, know-how, methods, techniques, or skills gained or learned during the course of any assignment, so long as it or they acquire and apply such information without disclosure of any Confidential Information of the other Party.
- 12.6. Client may not sell, rent, lease, give, distribute, assign, pledge, sublicense, loan, timeshare, or otherwise transfer Teller software or documentation to any other Party. Client agrees not to distribute Teller as part of any other software product, commercial or otherwise, without the prior written approval of CanAm.
- 12.7. Client will retain sole and complete ownership of its data at all times, regardless of the location of the data, and CanAm may not make any use of Client data other than for testing and Service delivery purposes, without the prior written consent of Client.

13. CONFIDENTIAL AND PROPRIETARY INFORMATION

- 13.1. Each Party will hold in confidence, and will not disclose to any unauthorized personnel, any confidential or proprietary information of the other Party. Each Party will use such confidential or proprietary information only for the purpose for which it was disclosed.
- 13.2. As used in this Agreement, the term "confidential or proprietary information" ("Confidential Information") means all trade secrets or proprietary information designated as such in writing by one Party to the other. All software code in source or object format will be deemed to be proprietary information regardless of whether it is marked as such. Information which is orally or visually disclosed by one Party to the other, or is disclosed in writing without an appropriate letter, proprietary stamp or legend, will constitute proprietary information of the releasing Party if:
- it would be apparent to a reasonable person, familiar with the business of the releasing Party and the industry in which it operates, that such information is of a confidential or proprietary nature; or
 - The releasing Party, within thirty (30) calendar days after such disclosure, delivers to the receiving Party a written document describing such information and referencing the place and date of such oral, visual, or written disclosure, and the names of receiving Party personnel to whom such disclosure was made.
- 13.3. Each Party will only disclose Confidential Information received by it under this Agreement to personnel who have a need to know such Confidential Information for the performance of its duties and who are bound by an agreement to protect the confidentiality of such Confidential Information.
- 13.4. Each Party will adopt and maintain programs and procedures which are reasonably calculated to protect Confidential Information, and will be responsible to the other Party for any disclosure or misuse of Confidential Information which results from a failure to comply with this provision. Each Party will promptly report to the other Party any actual or suspected violation of the terms of this Agreement and will take all reasonable further steps requested by the offended Party to prevent, control, or remedy any such violation.
- 13.5. The obligations of each Party specified above will not apply with respect to any Confidential Information, *if the receiving Party can demonstrate, by reasonable evidence, that such Confidential Information:*
- was generally known to the public at the time of disclosure or becomes generally known through no wrongful act on the part of the receiving Party;
 - was already in the possession of the receiving Party at the time of disclosure;
 - becomes known to the receiving Party through disclosure by sources having the legal right to disclose such Confidential Information;
 - was independently developed by the receiving Party without reference to, or reliance upon, the Confidential Information; or
 - was required to be disclosed by the receiving Party to comply with applicable laws or governmental regulations, provided that the receiving Party provides prompt written notice of such disclosure to the offended Party and takes reasonable and lawful actions to avoid and/or minimize the extent of such disclosure and, if possible, ensure that the confidentiality obligations of this Agreement are maintained.
- 13.6. If Client is subject to freedom of information legislation CanAm agrees to adhere to the standards outlined in such legislation regarding protection of privacy and disclosure of records with respect to all work done for Client pursuant to this Agreement.
- 13.7. Upon termination of this Agreement, each Party will make all reasonable efforts to return to the other Party all tangible manifestations, and all copies thereof, of Confidential Information received by the other Party under this Agreement, if requested to do so by the disclosing Party. In addition, each Party shall certify in writing that it has not retained any copies of any materials belonging to or furnished by the other Party, and that any software provided by the other Party pursuant hereto has been deleted from that Party's computer and no copies have been retained in any form. The foregoing obligation shall not apply to Confidential Information that: (i) a Party deems necessary to retain to comply with applicable laws and regulations; and (ii) exists only as part of regularly generated electronic backup data, destruction of which is not reasonably practicable.

14. LIMITATIONS OF LIABILITY AND INDEMNITY

14.1. CANAM'S MAXIMUM TOTAL LIABILITY FOR ANY ACTION, CLAIM, LOSS OR DAMAGE ARISING OUT OF TELLER AND THE PERFORMANCE OF ANY SERVICES IN CONNECTION WITH THIS AGREEMENT, REGARDLESS OF THE FORM OF ACTION, CLAIM, LOSS OR DAMAGE, BE IT CONTRACT, TORT, STATUTE OR OTHERWISE, SHALL BE AN AWARD FOR DIRECT PROVABLE DAMAGES THAT IN NO EVENT EXCEED THE AGGREGATE OF THE AMOUNTS PAYABLE TO CANAM UNDER THE TERM OF THIS AGREEMENT IN THE TWELVE (12) MONTH PERIOD PRIOR TO THE EVENT GIVING RISE TO THE CLAIM.

14.2. CLIENT SPECIFICALLY ACKNOWLEDGES AND CONFIRMS THAT UNDER NO CIRCUMSTANCES WHATSOEVER WILL CANAM BE LIABLE FOR ANY INCIDENTAL, INDIRECT, EXEMPLARY, SPECIAL OR CONSEQUENTIAL DAMAGES OF ANY NATURE OR KIND, OR ANY LOSS RESULTING FROM BUSINESS DISRUPTION ARISING FROM THE USE OF TELLER, OR FROM ANY SERVICES COVERED UNDER THE TERMS OF THIS AGREEMENT, REGARDLESS OF THE FORM OF ACTION, WHETHER IN CONTRACT, TORT (INCLUDING NEGLIGENCE), STRICT PRODUCT LIABILITY OR OTHERWISE, EVEN IN THE EVENT THAT CANAM HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.

14.3. Subject to Section 14.1 and 14.2, CanAm will indemnify and hold harmless Client and its affiliates, employees and agents from and against any and all liabilities, losses, damages, costs, and other expenses (including attorneys' and expert witnesses' costs and fees) arising from or relating to any Third Party claim caused by the intentional misconduct, gross negligence, or negligence of CanAm or any of its employees, agents or subcontractors in performing the Services.

14.4. Notwithstanding anything stated in this Agreement to the contrary, and to the extent that under the express terms of this Agreement or any other agreement then in effect between the Parties, neither Party will be liable under any provision under this Section if any patent, copyright, or trade secret infringement or any other claim is based upon or caused by the following: (i) a use for which the Services were not designed or specified; (ii) design specifications or any data, information, drawings, manuals, script, etc., provided from one Party to the other, which has resulted in the infringement action; (iii) the combination, operation or use of the Services with any other product or services, to the extent that such combination, operation, or use results in the loss, damage, claim or expense in question; and/or (iv) use of a superseded release of licensed software if the infringement would have been avoided by the use of a current release of the licensed software. Should any claim of infringement be made based upon (i) through (iv) above, the infringing party and its affiliates shall be indemnified and held harmless for all costs, expenses, loss, damage or liability arising therefrom.

14.5. In the event of a Third Party claim for which Client is or may be entitled to indemnification hereunder, CanAm will assume the defense at CanAm's sole expense. CanAm will consult with Client regarding any settlement of any Third Party Claim but shall not be required to receive Client's consent to settle any such claim. Notwithstanding the foregoing, Client is entitled to be represented in any such action, suit, or proceeding at its own expense and by counsel of its choice.

14.6. THIS SECTION 14 SETS OUT THE SOLE AND EXCLUSIVE REMEDY WHICH APPLIES OR SHALL APPLY TO TELLER AND THE SERVICES.

15. TERMINATION AND DEFAULT CONDITIONS

15.1. CanAm may terminate this Agreement if: Client fails to make required payments within 90 days of due date, Client materially fails to fulfill its obligations and responsibilities or breaches any material term of this Agreement, Client becomes bankrupt or insolvent, or if a receiver is appointed to manage the property and assets of Client. If any of the above conditions are encountered, CanAm will provide written notice to Client and provide 30 calendar days for Client to remedy the default. If the default is not rectified within 30 calendar days, CanAm will have cause to terminate this Agreement.



15.2. Client may terminate this Agreement if: CanAm materially fails to fulfill its obligations and responsibilities or breaches any material term of this Agreement, CanAm becomes bankrupt or insolvent, or if a receiver is appointed to manage the property and assets of CanAm. If any of the above conditions are encountered, Client will provide written notice to CanAm and provide 30 calendar days for CanAm to remedy the default. If the default is not rectified within 30 calendar days, Client will have cause to terminate this Agreement.

15.3. Termination of this Agreement will not affect the provisions of this Agreement relating to the payment of amounts due under Section 5; Software as a Service License Fees, Section 14; Limitation of Liability and Indemnity, Section 13; Confidentiality; or any other obligations of the parties which by their nature are intended to survive termination of this Agreement.

16. RIGHTS AND OBLIGATIONS

16.1. If either CanAm or Client terminates this Agreement, CanAm will retain all fees for Services delivered to Client up to the date of termination. CanAm will refund a pro-rated portion of the Annual Software as a Service Fee to Client, based on the number of full or partial calendar months of service provided under the Agreement since the last annual renewal date.

16.2. Any termination by either Party as provided in this Agreement will not in any way operate to deny any right or remedy of the other Party, either at law or in equity, or to relieve a Party of any obligation to pay the sums due under this Agreement, or of any other obligation accrued prior to the effective date of termination.

16.3. Upon termination of this Agreement, Client agrees to cease any and all operational use of Teller and further agrees to delete all Teller software from the Client Infrastructure. CanAm agrees to make reasonable provision for an extract of Client's operational data from Client's Production Environment if requested by Client.

16.4. Teller is subject to the export control laws of the United States and other countries. Client may not export or re-export Teller software without the appropriate United States and foreign government licenses. Client must comply with all applicable export control laws and will defend, indemnify and hold CanAm harmless from any claims arising from Client's violation of such export control laws.

17. DISPUTES

17.1. CanAm and Client will both separately and jointly use diligent efforts to establish positive and ongoing communications both within and between their respective organizations. Key personnel within CanAm and Client will communicate regularly in order to review the status and priorities for the provision of services by CanAm and Client.

17.2. In the event of any dispute arising between CanAm and Client with respect to their rights and obligations under this Agreement, the Party feeling itself aggrieved will notify the other Party of the substance in writing of such grievance. Both parties agree to work in good faith and make all reasonable efforts to resolve the dispute, including, if necessary, escalating the dispute to:

- First level: the Project Manager of CanAm and the Project Manager for Client; and
- Second level: the President/CEO of CanAm and the Chief Executive for Client.

17.3. In the event the grievance cannot be resolved to the mutual satisfaction of the parties within 30 calendar days, the Party feeling itself aggrieved may request mediation, based on the then-current commercial mediation rules of the American Arbitration Association. The award of the mediation body will be non-binding upon CanAm and Client.

18. RELATIONSHIP OF THE PARTIES

18.1. Each of the Parties is an independent contractor. Nothing herein shall be construed to place the Parties in a relationship of principal and agent, partners or joint venturers, and neither Party shall have the power to obligate or bind the other Party in any manner whatsoever.

19. WAIVER

19.1. No failure or delay on the part of either Party to exercise any right or remedy hereunder will operate as a waiver of such right or remedy.

20. ASSIGNMENT AND SUCCESSION

20.1. This Agreement, including all of its rights and obligations created hereunder, shall not be assigned or transferred in any manner whatsoever (except upon transfer of majority ownership of a Party's business by merger, or consolidation, in which case the Agreement may be assigned to the succeeding owner) unless with the prior written consent of the opposite Party signed by an officer thereof, which consent will not be unreasonably withheld. Subject to the foregoing, this Agreement shall be binding upon and shall inure to the benefit of the Parties and their respective successors and assigns.

21. NON SOLICITATION

21.1. Client agrees that for the duration of this Agreement, and for a period of one (1) year from the date of termination of this Agreement (or the date of termination of the final SOW if that date is later), it will not on its own behalf or on behalf of any other person or entity: (a) initiate contact for the purposes of hiring or contracting the service of, or (b) directly or indirectly solicit or induce for employment, or otherwise offer to hire or contract the services of, any employee, contractor or agent of CanAm who is directly related to the provision of services hereunder. Notwithstanding the foregoing, the provisions of this Section 21.1 shall not apply to the hiring of: (i) any individual who is hired as a result of responding to a general public "help wanted" type of solicitation by a Party; or (ii) any individual who, of his or her own volition, approaches, contacts, or solicits a Party for employment or other working arrangements and who such Party has not induced or solicited to make such approach, contact, or solicitation.

22. FORCE MAJEURE

22.1. Neither Party shall be under liability to each other by reason of non-performance or delay in performance of any obligation hereunder caused by Force Majeure, to the extent that non-performance or delay is attributable to such Force Majeure and only for the duration of the Force Majeure and the effect upon its ability to perform its obligation hereunder.

23. SEVERENCE

23.1. If any provision of this Agreement is declared by a court of competent jurisdiction to be invalid, illegal, or unenforceable, such provision can be severed from this Agreement and all other provisions will remain in full force and effect.



24. INSURANCE

24.1. CanAm shall, at its own expense and without limiting liabilities under this Agreement, insure its operations under a contract of General Liability Insurance in an amount of not less than \$1,000,000 inclusive per occurrence, insuring against bodily injury, personal injury and property damage including loss of use thereof, and such other insurance as CanAm deems necessary in its sole discretion, to provide standard protections of its business.

24.2. CanAm shall provide Client with acceptable evidence of insurance upon request.

25. CURRENCY

25.1. Unless otherwise noted, all reference to payment amounts in this Agreement are in U.S. dollars.

26. GOVERNING LAW

26.1. This Agreement will be governed by, construed, and enforced in accordance with the laws of the State of Washington. The parties irrevocably attorn to the jurisdiction of the courts of the State of Washington.

27. COUNTERPARTS

27.1. This Agreement may be executed in two or more counterparts, by facsimile or otherwise, each of which is an original, and all of which together constitute one and the same instrument, notwithstanding that all parties are not signatories to the same counterpart.

28. ENTIRE AGREEMENT

28.1. This Agreement, and any applicable attachments, SOWs, schedules, exhibits or other documents constitutes the entire agreement of the Parties with regard to the matters herein, and supersedes all other prior written or oral agreements, representations and other communications between the Parties. All terms of any order acknowledgement or other document provided by Client, including but not limited to any pre-printed terms thereon and any terms that are inconsistent, add to, or conflict with this Agreement, shall be null and void and of no legal force or effect. No modification of this Agreement is valid unless set out in writing by the Parties.

Can/Am Technologies, Inc.



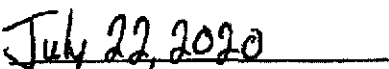
Signature



Name



Title



Date



Agreement Number

BOARD OF COUNTY COMMISSIONERS

Norm Childress

Norm Childress, Chairman

[Signature]
Ron Anderson, Commissioner

[Signature]
Vicki Baker, Commissioner

DATED

Attest:

[Signature]
Melissa Paul, Clerk of the Board
[Signature]
Linda Kay O'Hara, Deputy Clerk



Approved as to Form:

Stefanie Weigand
Deputy Prosecuting Attorney

BOCC Agreement

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Yakima County, WA

Exhibit A

Licensed Teller Interfaces and Users

License	Description	Quantity	Monthly Base Amount
Teller Standard License	Teller Standard License Package: <ul style="list-style-type: none"> • Production instance of Teller • Test instance of Teller • 5 Named User Licenses • Credit Processing Interface • Unlimited read-only users Hosting and Support Services	1	\$2,910
Additional Named Users @ \$50/month/user	Named User Licenses (total: 12 user licenses for Phase 1)	7	\$350
Business System Interfaces	Interfaces intended for: <ul style="list-style-type: none"> • Workday • Ascend 	2	\$400
Image Cash Letter License @ \$300 / month	For deposit of scanned checks to bank	1	\$300
Check Recognition Processing License	For automatic read of check amount and number, up to 60,000 check scans per year.	1	\$900
* Additional Named Users @ \$50/month/user (Future Phases)	Named User Licenses (total: 30 user licenses for Future Phases)	18	\$900
* Future Business System Interfaces	Interfaces intended for: <ul style="list-style-type: none"> • Accela (Permitting) • Accela (Health) • Paradigm • Springbrook • Department of Licensing 	5	\$1,000
* 10% Discount on Business System Interfaces for > 5 Interfaces	10% of \$1,400		-\$140
Monthly Total			\$6,620

* Phase 2 users and interfaces will be added in future phases of the implementation, with the 2nd phase anticipated to start half way through the first year of licensing.



Annual Software as a Service Fees

License and all other fees are in US dollars and exclude any applicable taxes.

Time Period	Fee
Year 1 (Phase 1)	\$58,320
Year 1 (Additional licensing starting 2 nd half of first year)	\$10,560
Year 2	\$79,440
Year 3	\$79,440
Year 4	\$81,823
Year 5	\$84,278

Professional Services

All rates are in US dollars and exclude any applicable taxes.

Service	Rate
Professional Services Hours	\$160/hr

Exhibit B

Hosting Service Level Agreement

1. OWNERSHIP OF DATA

- 1.1. Regardless of the location of the hosting facility, Client will retain sole and complete, legal and beneficial ownership of its data stored on the Hosting Services Site.
- 1.2. CanAm's responsibilities and rights regarding Client data are solely restricted to the provision of services described in this Hosting SLA. CanAm may not make any other uses of Client data for any reason whatsoever, without the express written consent of Client, unless ordered to release such data by a court of competent jurisdiction.
- 1.3. Client may request return of any or all of its data at any time, for any reason, and CanAm will provide such data within a reasonable period of time, in native format.

2. OVERVIEW OF HOSTING SERVICES

2.1. CanAm is committed to providing secure, reliable and dedicated Hosting Services to Client. For maximum protection and value to Client, CanAm will contract with Amazon AWS for provision of a hosting facility in the United States. The following Service Level Agreements apply to the Amazon Services being contracted:

- <https://aws.amazon.com/s3/sla/>
- <https://aws.amazon.com/ec2/sla/>
- <https://aws.amazon.com/rds/sla/>
- <https://aws.amazon.com/cloudwatch/sla/>
- <https://aws.amazon.com/elasticloadbalancing/sla/>
- <https://aws.amazon.com/guardduty/sla/>
- <https://aws.amazon.com/inspector/sla/>
- <https://aws.amazon.com/directoryservice/sla/>
- <https://aws.amazon.com/lambda/sla/>
- <https://aws.amazon.com/vpn/site-to-site-vpn-sla/>

- 2.2. CanAm reserves the right to change hosting providers to an alternate service providing comparable functionality, and meeting the standards in this document.
- 2.3. All hosting services will be provisioned from data centers located within the United States.
- 2.4. In return for Annual Software as a Service Fee from Client, CanAm will provide the following services to Client:

Service	Description
Secure Hosting Site	A secure hosting facility with 24/7 security control.
Internet Service Providers	A facility with stable network connectivity across North America. Internet services will be routed through multiple independent carriers to eliminate single-carrier points of failure.
Data and Service Redundancy	Redundant storage across multiple zones providing failover in the event of a catastrophic failure at the primary hosting site.

Software	<p>Operating System, Database and Virus Protection software as required to run the Teller environments.</p> <p>CanAm will keep systems secure by keeping them up-to-date on security patches and security audits, and all Third-Party critical updates will be applied in a timely manner following Third-Party vendor notification.</p>
Teller Software Updates	<p>CanAm will test and install into the Teller system at the Hosting Services Site all updates to the Teller system and Teller Interfaces for Client-specific emergency bug fixes, as well as all Teller point, maintenance and patch Releases which are made available during the term of this Agreement.</p>
Performance Monitoring	<p>CanAm will monitor the performance of systems at the Hosting Services Site, to maintain system stability and performance.</p> <p>CanAm will provide patch management, event log management and system tuning. CanAm will review system logs on a weekly or as-needed basis.</p>
Data Backups	<p>Securing Client data against loss is a key provision within the SLA. Full backups will be performed on a regular basis.</p>

3. AVAILABILITY COMMITMENT, ISSUE TRACKING, AND REMEDIES

- 3.1. While the Hosting Services Site availability will generally be expected to be 24 x 7 (except for scheduled or critical outages), the commitment of CanAm is to provide Hosting Services site availability during CanAm business hours (8:00 am – 6:00 pm Monday through Friday Mountain Time) for 99% uptime or better in a calendar month. Credits may be claimed only against loss of Hosting Services during CanAm business hours.
- 3.2. If CanAm during regular Client business hours fails to provide Hosting Services availability, as defined below, in any given calendar month, CanAm will issue a credit towards future Hosting Service Fees in accordance with the following schedule:

Hosting Services Site Availability	Credit Percentage (of monthly fee)
99.0% to 100%	0%
98.0% to 98.9%	2.5%
97.0% to 97.9%	5%
95.0% to 96.9%	7.5%
90.0% to 95.0%	25%
Below 90.0%	100%

- 3.3. CanAm will provide a monthly report identifying any downtime in the previous month. Downtime will be calculated to the minute from the time it is first detected (by our monitoring or by Client report) until service is restored, during the guaranteed availability time period defined in 3.1. Downtime percentage is calculated as: $\text{Minutes of Downtime} / (\text{Daily Guaranteed Availability Minutes} \times \text{Number of Business Days in Month} - \text{Emergency Outage Minutes})$. Credits will be applied to the next billing cycle.
- 3.4. The total amount credited to Client for any given month under this Hosting SLA will not exceed the total Annual Software as a Service fee paid by Client for such month for the affected service. Except in cases of gross negligence, client specifically acknowledges and confirms that under no circumstances whatsoever will CanAm be liable for any incidental, indirect, exemplary, special or consequential damages of any



nature or kind, or any loss resulting from business disruption arising from any services covered under the terms of this agreement, regardless of the form of action, whether in contract, tort (including negligence), strict product liability or otherwise, even in the event that CanAm has been advised of the possibility of such damages.

3.5. Client will not receive any credits under this Agreement in connection with any failure or deficiency of CanAm Hosting Services caused by:

- **Scheduled Maintenance** – Time allocated for scheduled monthly maintenance or critical updates of servers and other CanAm equipment will not be considered “down time” as used in the calculation of Hosting Services availability described in Section 3.2 of this Hosting SLA. Maintenance will be scheduled for outside of Client Business hours specified in Section 3.1 of this Hosting SLA. The schedule for regular monthly maintenance windows will be provided to the Client at least 4 weeks prior. Except for emergencies, maintenance outages will be communicated via e-mail to the Client at least 2 business days in advance of any such outage.
- **Client Equipment** – Client is solely responsible for maintaining all Client equipment not at the Hosting Services Site and for ensuring that such equipment is in proper working order, has the correct software installed, and has the ability to connect to the CanAm Hosting Services for the exchange of data.
- **Client ISP Provider** – Client is solely responsible for maintaining all Client connections with local Internet Service Providers (ISPs) and for resolving any problems that might arise with local ISP connections.
- **Internet Outages** – CanAm is not responsible for Internet outages (including ISP peering) that may make CanAm Hosting Services appear inaccessible when others can still access it.
- **Client Acts or Omissions** – including acts or omissions of others engaged or authorized by Client, including, without limitation, any negligence, willful misconduct, or use of the Hosting Services in breach of the terms and conditions of this Hosting SLA.
- **Force Majeure**



CAN/AM
TECHNOLOGIES

Exhibit C: Statement of Work

Yakima County, WA

Teller Implementation Project

Overview

This Statement of Work (hereinafter called "SOW") is issued pursuant to the Teller Software as a Service agreement (the "Agreement") between Yakima County, WA ("Client") and Can/Am Technologies, Inc. ("CanAm"). This SOW is entered into by and between CanAm and Client and is subject to the terms and conditions specified below.

Yakima County is procuring Teller, a web-based system which will provide Centralized Cashiering for the County. Teller will be implemented with Financial and A/R integration with the Workday ERP system and other software within the County. Teller business system integrations with Ascend (Property Tax) is included in the Phase 1 Scope of Services. Phase 1 also includes Teller's Point & Pay integration and Image Cash Letter (check) deposit to KeyBank. Future Phases may include integrations with Department of Licensing, Springbrook (Utility Billing), Paradigm (Landfill) and Accela (Permits and Health).

This Project has a one-time fixed-price cost of \$124,734 for professional services (not including optional items and travel costs), in addition to the SaaS licensing costs as specified in the Teller SaaS Agreement. All hardware required for printing, scanning, and credit card processing is the responsibility of the County. Professional Services costs are fixed costs and payable as per the Payment Milestones section in this document.

The schedule will be discussed with the Client project team at the Project Kick-off meeting before a final schedule is established and will be contingent on several factors including Client staff availability and resources.

Contact Information

Can/Am Technologies President: Joshua Langemann

- Direct Phone: 303-847-4684
- E-mail: joshua@canamtechnologies.com

Teller Project Manager: Jacqueline Daily-Malysa

- Direct Phone: 720-930-4056
- E-mail: jacqueline@canamtechnologies.com

Can/Am Technologies Information:

Mailing Address:

7114 W. Jefferson Ave, Suite 200
Lakewood, CO 80235

Telephone:

1-844-583-5537 – toll-free
303-586-4925 – fax

Scope of Services – Phase 1

The implementation project includes project planning, project management and project administration services to execute the Project successfully within the stated timelines and budget. The scope includes the project kickoff, Teller setup and configuration, interface configuration for Point & Pay, KeyBank, and Workday, development / testing of integration with Ascend, and complete training and go-live support. The stated Target Month may be adjusted once an approved project timeline is completed.

Provision of Hosted Software Environments and Licensing

- Provision of the latest generally released version of the Teller cashiering/point-of-sale software
- Provision of Test Teller tenant for Client, for the purpose of testing and training
- Provision of online Teller production tenant for Client
- Provision of all licensed Teller production user and interface licenses

Deliverables

Target Month	Deliverable	Description
August 2020	Kickoff Meeting and Analysis Workshops	Teller Kickoff meeting comprising 3 days with 2 CanAm implementation team members to provide project overview and demonstration of Teller. Perform analysis workshops for configuration of Teller software. <i>Travel will be billed at cost in addition to quoted price.</i>
August 2020	Teller Configuration Plan	The Teller Configuration Plan documents decisions resulting from the analysis workshops.
August 2020	Interface Analysis Workshops	On-site (or remote if on-site not possible) meetings comprising 2 days with 2 CanAm implementation team members to analyze Third Party system interfaces. Documentation of interface specifications and data flow for each interface. <i>Travel will be billed at cost in addition to quoted price.</i>
September 2020	Configuration and Setup	Teller Configuration and Setup Configuration of Workday integration. Configuration of credit integration to Point & Pay.
September 2020	KeyBank Configuration	Meetings, Configuration, and Development of any changes for KeyBank iCL interface.
September 2020	Ascend Property Tax Interface	Specifications and development of Teller bi-directional interface to Ascend for Property Tax Payments.

Exhibit C: Statement of Work – Teller Implementation Project
Yakima County, WA

July 28, 2020

October 2020	Training	<p>Training preparation and on-site delivery of setup and two training sessions:</p> <ol style="list-style-type: none"> 1. Half-day Teller Usage training 2. Half-day Teller Basic Configuration training <p>Travel will be billed at cost in addition to quoted price.</p>
October 2020	User Acceptance Testing	Remote support for Client's User Acceptance Testing.
October 2020	Go Live	<p>Provision Teller Production environment.</p> <p>Provide 2 days of on-site go live support by a Teller technician.</p> <p>Travel will be billed at cost in addition to quoted price.</p>
August – October 2020	Project Management	<p>Plan and oversee all aspects of the Teller implementation project and meet the Client's project goals on time and within budget.</p> <p>\$1000 per month starting with Kickoff and ending at completion of project.</p>

Scope of Services – Future Phases

The implementation project includes project planning, project management and project administration services to execute the Project successfully within the stated timelines and budget. The scope includes the project kickoff, Teller setup and configuration for additional departments as needed, development / testing of integrations with Paradigm, Accela, Springbrook, and Department of Licensing, and complete training and go-live support. The schedule and scope of each phase will be established as part of initiating future phases. Interface scope items may be moved between phases using the Change Request process as agreed to by the Can/Am and Client Project Managers.

Specific interfaces, departments, and scope items will be re-evaluated based on Phase 1 execution and may result in changes to the plan and cost.

Provision of Hosted Software Environments and Licensing

- Provision of additional licensed Teller production user and interface licenses

Deliverables

Scope Item	Description
Interface Analysis Workshops	On-site meetings comprising 2 days with 2 CanAm implementation team members to analyze Third Party system interfaces.
Teller Configuration Plan	Documentation of interface specifications and data flow for each interface. The Teller Configuration Plan documents decisions resulting from the analysis workshops.
Paradigm Landfill Interface (Batch)	Specifications and development of Teller interface to Paradigm for Landfill payments.
Accela Permitting Interface	Specifications and development of Teller bi-directional interface to Accela for Permit Payments.
Accela Health Interface	Specifications and development of Teller bi-directional interface to Accela for Health Payments.

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Yakima County, WA

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Springbrook Utility Bill Interface	Specifications and development of Teller bi-directional interface to Springbrook for Utility Bill Payments.
Department of Licensing Interface	Specifications and development of Teller interface to Department of Licensing.
User Acceptance Testing	Remote support for Client's User Acceptance Testing.
Go Live	Provision Teller Production environment. Remote support by a Teller technician.
Project Management	Plan and oversee all aspects of the Teller implementation project and meet the Client's project goals on time and within budget. \$1000 per month starting with Kickoff and ending at completion of project.

Optional Items

Item	Description	Price
Custom Report	Analysis, design, and development of moderate complexity custom report. Configuration of report in Client environment. <i>Moderate Complexity is a report similar in field count and layout elements to the Teller Report of Collections or the Teller Close Out Report.</i>	\$3,450
Go-Live Trip (optional for Phase 2)	Provide 2 days of on-site go live support by a Teller technician. Travel will be billed at cost in addition to quoted price.	\$2,552

Payment Milestones

Payment for each milestone will be due upon successful completion of the deliverable acceptance criteria as defined by Acceptance Criteria below.

Phase 1

Target Month	Milestone	Acceptance Criteria	Cost
July 2020	Project Initiation	50% of services upon contract execution	\$58,368
August 2020	Kickoff Meeting and Analysis Workshops	CanAm has completed on-site meetings, and Client has reviewed and either accepted or approved the milestone.	\$7,244
August 2020	Interface Analysis Workshops	CanAm has completed on-site meetings, and Client has reviewed and either accepted or approved the milestone.	\$3,340
September 2020	Ascend Property Tax Interface	CanAm has demonstrated working integration in Test environment, and Client has reviewed and either accepted or approved the milestone.	\$3,416
September 2020	Configuration and System Integration Testing	CanAm has demonstrated configured system with working credit, ICL and Workday integrations to Client (System Integration Testing demo) and Client has reviewed and either accepted or approved the milestone.	\$6,832
October 2020	Training and UAT	Client has completed UAT and CanAm has resolved any High or Critical priority issues, and Client has reviewed and either accepted or approved the milestone.	\$6,456
October 2020	Go Live	CanAm has completed on-site go live support, and Client has reviewed and either accepted or approved the milestone.	\$1,276
Monthly	Project Management Monthly	\$1,000 per month of project (estimated 4 months)	\$4,000
			\$90,932

Future Phases

Target Month	Milestone	Acceptance Criteria	Cost
TBD	Kickoff Meeting and Analysis Workshops	CanAm has completed on-site meetings, and Client has reviewed and either accepted or approved the milestone.	\$7,244

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July 28, 2020

TBD	Paradigm Batch Interface	CanAm has demonstrated working integration in Test environment, and Client has reviewed and either accepted or approved the milestone.	\$1,952
TBD	Accele Permitting Interface	CanAm has demonstrated working integration in Test environment, and Client has reviewed and either accepted or approved the milestone.	\$2,928
TBD	Accele Health Interface	CanAm has demonstrated working integration in Test environment, and Client has reviewed and either accepted or approved the milestone.	\$2,928
TBD	Department of Licensing Interface	CanAm has demonstrated working integration in Test environment, and Client has reviewed and either accepted or approved the milestone.	\$3,416
TBD	Springbrook Utility Bill Interface	CanAm has demonstrated working integration in Test environment, and Client has reviewed and either accepted or approved the milestone.	\$3,416
TBD	Configuration and System Integration	CanAm has demonstrated configured system with working integrations to Accele and Paradigm and updated configuration, and Client has reviewed and either accepted or approved the milestone.	\$2,928
TBD	Training and UAT	Client has completed UAT and CanAm has resolved any High or Critical priority issues, and Client has reviewed and either accepted or approved the milestone.	\$4,990
Monthly	Project Management Monthly	\$1000 per month of project	\$4,000
			\$33,802

Estimated Travel Costs

Item	Description	Estimated Total
Phase 1 Travel (4 trips)	Actual costs billed monthly if incurred in a given month	\$14,850
Phase 2 Travel (2 trips)	Actual costs billed monthly if incurred in a given month	\$7,900

Pricing Terms

- All quoted pricing is in US dollars and exclusive of any applicable taxes.
- All deliverables will be invoiced Net 30 days upon of the acceptance of the deliverable by the Client.

Assumptions

- All deliverables are provided on a Fixed Price basis with the exception of travel.
- The travel and accommodation costs necessary to deliver the scope of this effort described in this document will be billed based on actual travel costs.
- First year of hosting/licensing will be billed upon contract signing per the Teller Software as a Service Agreement for Phase 1, and the kickoff of Phase 2 for licensing applicable to Phase 2.
- Usage training is on a “train the trainer” basis, designed to enable the Client’s key users to train existing and future staff on Teller.
- Credit Processing functionality assumes integration with Point & Pay, with all credit hardware purchased by Client from Point & Pay.
- Client staff will be available when required. Delays caused by lack of access may impact cost and schedule.
- Client will provide remote access to the interfaced business system infrastructure as required by CanAm that may include workstations, web sites, and databases.
- Statement of Work assumes a single Teller Implementation cycle.
- Image Cash Letter integration is based on an interface to KeyBank and assumes that the Bank will cooperate in testing and approval for ICL submission from Client’s Teller system.
- For all business application interfaces, Client will obtain and provide the Teller implementation team with all API specifications and a dev/test environment suitable for configuration and testing of the interfaces. Where a test environment is not available, Client will provide a technical resource that will provide sample input data and validation of all output batch files.

Client Responsibilities

- Provide current cashiering process documentation, including copies of any forms or receipts used.
- Provide mandatory cash management controls required.
- Provide list of items for sale with applicable price & account strings.
- Identify and provide subject matter experts to collaborate with CanAm.
- Attend analysis, demonstration, and training sessions.
- Create user acceptance testing scenarios and plans.
- Provide training to end users prior to go live.
- Acquire and set up all POS peripheral hardware and Credit Terminals.
- For all business application interfaces, obtain and provide the Teller implementation team with all API specifications and a dev/test environment suitable for development of the interfaces.

Project Approach

Deliverable Acceptance

Upon completion of a deliverable in accordance with the Deliverable Acceptance Criteria, documented above, CanAm will request formal acceptance of the deliverable from the Client Project Manager.

The process of deliverable acceptance allows the project teams and other project stakeholders to confidently move the project forward knowing that key deliverables have been completed to the satisfaction of both parties.

In the event that the Client Project Manager will not sign off on a deliverable following a Deliverable Acceptance Request from CanAm, Client agrees to deliver to CanAm a comprehensive and specific list of reasons for the withholding of deliverable acceptance. The list will be delivered within 5 business days after CanAm requests deliverable acceptance. CanAm will work to resolve the issues holding up acceptance. Client agrees not to unreasonably withhold deliverable acceptance. CanAm will deem a given deliverable accepted if no material issues are communicated within 5 business days of a request for acceptance. The acceptance time period may be extended upon agreement between the Client and CanAm Project Managers.

Project Acceptance

When all the deliverables listed above have been accepted, CanAm will request project acceptance in the form of a signed document from the Client Project Manager.

In the event that the Client Project Manager will not sign off the project following a project acceptance request from CanAm, Client agrees to deliver to CanAm a comprehensive and specific list of reasons for the withholding of project acceptance. The list will be delivered within 5 business days after CanAm requests project acceptance. CanAm will work to resolve the issues holding up acceptance. Client agrees not to unreasonably withhold project acceptance and deem the project accepted if no material issues are communicated within 5 business days of a request for acceptance. The acceptance time period may be extended upon agreement between the Client and CanAm Project Managers.

Scope Management

Scope Management is a joint responsibility of the CanAm Project Manager and the Client Project Manager. The project team naturally plays a significant role in the management of scope and ultimately the success of the project.

The change control process is initiated when CanAm and/or Client determine that a change is required to the current scope or schedule baseline at the time the change is identified. Changes to the project scope, schedule and costs will be documented and agreed to using Change Request forms executed by the Client Project Manager and the CanAm Project Manager.

Warranty

1. CanAm represents and warrants that:
 - a. It will perform the Services in a professional manner. This includes taking in good faith all reasonable measures to achieve the results described in the Statement of Work;
 - b. the Deliverables created by CanAm in connection with this Agreement will conform to the Specifications;
 - c. it will not unreasonably delay deliverables beyond the estimated completion months set forth above, and it will immediately inform Client of any delays;
 - d. it has the full power and authority to enter into this Agreement, to carry out the obligations under this Agreement and to grant to Client the rights granted hereunder.
2. Unless otherwise directed by Client, CanAm will commence the Services at the time specified in the Statement of Work or as otherwise agreed by the Parties. Unless otherwise specified by Client, the Services will continue without interruption, and the Services will be completed, and the Deliverables will be provided within the time specified. Notwithstanding the foregoing, Client acknowledges that CanAm's performance of this Agreement is dependent in part on Client's actions and that any dates or time periods relevant to the performance of this Agreement by CanAm will be appropriately extended to account for any delays caused by Client's actions or omissions or failure to perform any of its obligations pursuant to this Agreement. Furthermore, if such failure remains uncorrected after the receipt by Client of a notice with respect to any such failure, CanAm may charge Client all reasonable costs and charges sustained or incurred by CanAm (at CanAm's then current hourly rates) for additional time and materials expended by CanAm as a result of any delay(s) associated with such failure.
3. CanAm warrants the Services provided under this Agreement for a period of ninety (90) days from final acceptance of Services by Client.