

AGENDA REQUEST FORM

**Return completed form and complete agenda item to the Clerk of the Board
Yakima County Commissioners' Office, Room 232**

Prepared by:
Gail Hall, Judy Kendall, Tammi Spencer

Department: Human Resources

Requested Agenda Date: 08/24/2021

Presenting: Jacqui Lindsay

Document Title:

Board of County Commissioners Record Assigned

204-2021

APPROVED FOR AGENDA:
 Consent Regular
Board of County Commissioners Determined

IN THE MATTER OF ADDITIONS/DELETIONS TO BUDGETED POSITIONS IN DEPT. 450, SUPERIOR COURT AND DEPT. 420, CLERK'S OFFICE

Action Requested: *Check Applicable Box*

PASS RESOLUTION EXECUTE or AMEND **AGREEMENT** CONTRACT or GRANT
 ISSUE PROCLAMATION PASS ORDINANCE OTHER _____

Describe Fiscal Impact:

Funding of the changes will be absorbed within the existing department budget levels for 2021. The cost differences are as follows:
450-55: \$6,905 | 450-54: \$7,036 | 420-31: \$-1,759

Background Information:

All position change requests were based on the staffing needs of the respective departments.

Summary & Recommendation:

HR recommends approval of the above.

Motion:

Department Head/ Elected Official



Signature

AGREEMENT Attached Is Approved as to Form
Corporate Counsel Initial

Late Agenda Requests Require BOCC Chairman Signature:

**BOARD OF YAKIMA COUNTY COMMISSIONERS
RESOLUTION**

**IN THE MATTER OF
ADDITIONS/DELETIONS TO BUDGETED
POSITIONS IN DEPT. 450, SUPERIOR COURT
AND DEPT. 420, CLERK'S OFFICE;**

204-2021

WHEREAS, the Board of Yakima County Commissioners has approved the request to reclassify Position No. 450-55, from Office Specialist (B21) to Senior Program Representative (B24/B31) and Position No. 450-54, from Administrative Supervisor (C44/C51) to Senior Manager (D62), in Department 450, Superior Court; effective July 1, 2021; **and**,

WHEREAS, the Board of Yakima County Commissioners has approved the request to reclassify Position No. 420-31, from Office Technician (A12) to Office Specialist (B21), in Department 420, Clerk's Office; effective August 1, 2021; **now, therefore**,

BE IT HEREBY RESOLVED by the Board of Yakima County Commissioners that the following positions be, and hereby are, added, deleted, and/or modified as follows:

FUND/DEPT	POS#	FROM (TITLE)	RANGE	TO (TITLE)	RANGE
450 Superior Court	450-55	Office Specialist	(B21)	Senior Program Representative	(B24/B31)
450 Superior Court	450-54	Administrative Supervisor	(C44/C51)	Senior Manager	(D62)
420 Clerk's Office	420-31	Office Technician	(A12)	Office Specialist	(B21)

BE IT FURTHER RESOLVED that the changes shall be effective on the date indicated above and the Human Resources Department, County Auditor, and other affected departments be, and hereby are, directed to implement the terms of this resolution.

DONE this 24th day of August 2021.

Attest:

Ron Anderson, Chairman

Julie Lawrence, Clerk of the Board *or*
Linda Kay O'Hara, Deputy Clerk of the Board

Amanda McKinney, Commissioner

LaDon Linde Commissioner
*Constituting the Board of County Commissioners
for Yakima County, Washington*