

AGENDA REQUEST FORM

**Return completed form and complete agenda item to the Clerk of the Board
Yakima County Commissioners' Office, Room 232**

Prepared by:
Gail Hall, Judy Kendall, Tammi Spencer

Department: Human Resources

Requested Agenda Date: 03/22/2022

Presenting: Jacqui Lindsay

Document Title:

Board of County Commissioners Record Assigned

#

081-2022

APPROVED FOR AGENDA:

Consent Regular

Board of County Commissioners Determined

**IN THE MATTER OF ADOPTING A ONE TIME EMPLOYEE PAYMENT ALLOCATION IN
RECOGNITION OF ADDITIONAL WORKLOAD**

Action Requested: *Check Applicable Box*

PASS RESOLUTION EXECUTE or AMEND **AGREEMENT** CONTRACT or GRANT

ISSUE PROCLAMATION PASS ORDINANCE OTHER _____

Describe Fiscal Impact:

Up to \$34,500 Total (\$750 x 46 Employees)

Background Information:

This is based on the needs of the Prosecuting Attorney's Office to retain the current staff, which has had to bear the extra workload due to low applicant pool and resulting difficulty in recruiting new staff members.

Summary & Recommendation:

HR recommends approval of the above.

Motion:

Department Head/ Elected Official



Signature

AGREEMENT Attached Is Approved as to Form
Corporate Counsel Initial _____

Late Agenda Requests Require BOCC Chairman Signature:

**BOARD OF YAKIMA COUNTY COMMISSIONERS
RESOLUTION**

**IN THE MATTER OF ADOPTING A ONE
TIME EMPLOYEE PAYMENT
ALLOCATION IN RECOGNITION OF
ADDITIONAL WORKLOAD**

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WHEREAS, the Yakima County Prosecuting Attorney's office has reached a critical shortage of attorneys and technical staff, with additional losses anticipated in the next few months; **and**,

WHEREAS, since August 2021 the Prosecuting Attorney's Office has conducted extensive Attorney recruitment and advertising resulting in only one hire in December 2021; **and**,

WHEREAS, the entire State is experiencing recruiting difficulties as Prosecutors' Offices across the State are competing for the same applicant pool and wages are a deciding factor for applicants; **and**,

WHEREAS, it is becoming more challenging to attract and retain support staff with high turnover due to the health pandemic; **and**,

WHEREAS, in recognition of the extraordinarily high caseloads and the additional workload and corresponding job duties that staff are being asked to perform because of short-staffing, in addition to recruitment challenges, a one-time employee retention payment allocation in the amount of \$750.00 is authorized for each employee shown in Exhibit A who is in active status with the Yakima County Prosecuting Attorney's office on March 31, 2022, to be payable on the April 8, 2022, paycheck; **now, therefore**,

BE IT HEREBY RESOLVED by the Board of Yakima County Commissioners that a one-time employee retention payment allocation in the amount of \$750.00 is authorized for each employee who is in active status with the Yakima County Prosecuting Attorney's office on March 31, 2022, to be payable on the April 8, 2022, paycheck.

BE IT FURTHER RESOLVED by the Board of Yakima County Commissioners that the Human Resources Department, County Auditor and other affected departments be and hereby are directed to implement the terms of this resolution.

**BOARD OF YAKIMA COUNTY COMMISSIONERS
RESOLUTION**

DONE this 22nd day of March, 2022.

Attest:

Julie Lawrence, Clerk of the Board *or*
Linda Kay O'Hara, Deputy Clerk of the Board

Amanda McKinney, Chair

LaDon Linde, Commissioner

Ron Anderson Commissioner
*Constituting the Board of County Commissioners
for Yakima County, Washington*

BOARD OF YAKIMA COUNTY COMMISSIONERS RESOLUTION

Exhibit A

Prosecuting Attorney's Office - Roster of Non-Represented Employees

Worker	Position	FTE	Time Type	Employee Type
Andrew Harms (20251)	410-26 Attorney I	100.0%	Full time	At Will
Bret Roberts (20116)	410-113 Attorney IV	100.0%	Full time	At Will
Brian Aaron (19635)	410-109 Attorney-Chief Deputy	100.0%	Full time	At Will
Daniel Clark (15804)	410-06 Attorney IV	100.0%	Full time	At Will
David Soukup (17825)	410-48 Attorney IV	100.0%	Full time	At Will
David Trefry (19216)	115-116 Attorney IV	100.0%	Full time	At Will
Devon Loerch (21181)	410-46 Attorney I	100.0%	Full time	At Will
Don Anderson (15960)	520-10 Attorney-Chief Deputy	100.0%	Full time	At Will
Duane Knittle (10081)	410-50 Attorney IV	100.0%	Full time	At Will
Frances Walker (21257)	410-110 Attorney I	100.0%	Full time	At Will
Geoffrey Wickes (21107)	115-125 Attorney I	100.0%	Full time	At Will
Heather Thorn (18329)	410-107 Attorney III	100.0%	Full time	At Will
Holai Holbrook (18732)	410-25 Attorney IV	100.0%	Full time	At Will
Jamil Gill (19212)	115-34 Attorney IV	100.0%	Full time	At Will
Jared Boswell (17318)	115-01 Attorney IV	100.0%	Full time	At Will
Joseph Brown (20379)	410-11 Attorney III	100.0%	Full time	At Will
Josephina Mesa (19785)	520-11 Attorney II	100.0%	Full time	At Will
Julia Davis (18798)	115-90 Attorney III	100.0%	Full time	At Will
Kacie Maggard (19237)	410-75 Attorney IV	100.0%	Full time	At Will
Kenneth Ramm (10079)	410-04 Attorney IV	100.0%	Full time	At Will
Nicholas Barrett (19325)	410-16 Attorney IV	100.0%	Full time	At Will
Patric Smith (12586)	410-53 Attorney IV	100.0%	Full time	At Will
Quinten Bowman (17904)	410-05 Attorney IV	100.00%	Full time	At Will
Robert Porter (21312)	115-35 Attorney II	100.0%	Full time	At Will
Rogelio Batarao (20117)	115-33 Attorney III	100.0%	Full time	At Will
Rudy Breteler (21152)	115-124 Attorney II	100.0%	Full time	At Will
Samuel Chen (13333)	115-68 Attorney IV	100.0%	Full time	At Will
Stefanie Weigand (17872)	520-09 Attorney IV	100.0%	Full time	At Will
Susan Silverthorn (18781)	410-83 Attorney IV	100.0%	Full time	At Will
Tamara Hanlon (17732)	115-36 Attorney IV	75.0%	Part time	At Will
Troy Clements (16397)	410-54 Attorney IV	100.0%	Full time	At Will
Aaron Buchanan (13735)	410-28 Senior Manager D62	100.0%	Full time	Exempt
Deborah Clausing (13063)	410-27 Senior Manager D64/D71	100.0%	Full time	Exempt
Paige Revilla (19737)	410-32 Program Coordinator	100.0%	Full time	Non-Bargaining
Amy Ruiz (18670)	410-76 Program Coordinator	100.0%	Full time	Non-Bargaining
Chelsea Paganelli (19169)	410-100 Program Coordinator	100.0%	Full time	Non-Bargaining
Cynthia Erwin (16402)	520-08 Program Analyst	100.0%	Full time	Non-Bargaining
Darla Jensen (17908)	115-115 Program Coordinator	100.0%	Full time	Non-Bargaining
Debra Delatorre (10063)	410-85 Program Coordinator	100.0%	Full time	Non-Bargaining
Jacqueline McNealy (20076)	410-111 Program Coordinator	100.0%	Full time	Non-Bargaining
Jaqueline Quintana Legorreta (21344)	410-81 Program Coordinator	100.0%	Full time	Non-Bargaining
Kaitlin Mee (15494)	410-58 Program Coordinator	100.0%	Full time	Non-Bargaining
Lorena Barajas (18404)	410-55 Program Coordinator	100.0%	Full time	Non-Bargaining
Patricia Andersen (19909)	520-05 Program Analyst	100.0%	Full time	Non-Bargaining
Robin Weeks (10051)	410-60 Program Coordinator	100.0%	Full time	Non-Bargaining
Thalia Diaz (19901)	410-30 Program Coordinator	100.0%	Full time	Non-Bargaining