

# AGENDA REQUEST FORM

**Return completed form and complete agenda item to the Clerk of the Board  
Yakima County Commissioners' Office, Room 232**

Prepared by:  
Brad Schilperoort

Department: County Roads

Requested Agenda Date: 04/12/2022

Presenting: Matt Pietrusiewicz

Document Title:

*Board of County Commissioners Record Assigned  
BOCC Agreement*

#  
  
**113 - 2022**  
  
Yakima County, WA

**APPROVED FOR AGENDA:**

Consent                       Regular  
*Board of County Commissioners Determined*

**Local Agency A&E Professional Services Negotiated Hourly Rate Consultant Agreement Supplemental Agreement 2**

Action Requested: *Check Applicable Box*

PASS RESOLUTION       EXECUTE or AMEND **AGREEMENT** CONTRACT or GRANT  
 ISSUE PROCLAMATION    PASS ORDINANCE    OTHER \_\_\_\_\_

Describe Fiscal Impact:

N/A

Background Information:

This supplemental agreement allows Yakima County to extend the on-call consultant for Contract Administration services with HLA.  
This supplemental agreement will extend the completion date through December 31, 2022.

Summary & Recommendation:

Approve the Supplemental Consultant agreement for On-Call Contract Administration services.

Motion:

Department Head/ Elected Official

*FOR Matt*

*Jovan Klippel*

Signature

*[Signature]*

**AGREEMENT** Attached Is Approved as to Form  
Corporate Counsel Initial

*[Signature]*

*Late Agenda Requests Require BOCC Chairman Signature:*

\_\_\_\_\_



|   |  |   |                   |
|---|--|---|-------------------|
| <b>Supplemental Agreement<br/>Number <u>2</u></b>   |  | Organization and Address  |                   |
| Original Agreement Number<br>BOCC 040-2021  |  | HLA Engineering and Land Surveying, Inc.<br>2803 River Road<br>Yakima, WA 98902 |                   |
| Project Number<br>21068   |  | Phone: (509) 966-7000   | Completion Date   |
| Project Title<br>On-Call Contract for Contract Administration Services  |  | Execution Date<br>March 2, 2021   | December 31, 2022 |
| Description of Work   |  | New Maximum Amount Payable<br>\$99,000.00 ( No Change)                          |                   |
| Contract Administration:<br>E-Builder coordinator and trainer, conduct bid openings, review and prepare bid tabulations, process project submittals, process pay applications, coordinate RFI's and change orders, other contract administration tasks. |  |   |                   |

The Local Agency of Yakima County

desires to supplement the agreement entered in to with HLA Engineering and Land Surveying, Inc.  
and executed on March 2, 2021 and identified as Agreement No. BOCC 040-2021

All provisions in the basic agreement remain in effect except as expressly modified by this supplement.  
The changes to the agreement are described as follows:

**I**

Section 1, SCOPE OF WORK, is hereby changed to read:  
No Change

**II**

Section IV, TIME FOR BEGINNING AND COMPLETION, is amended to change the number of calendar days  
for completion of the work to read: Time of completion shall be extended to December 31, 2022

**III**

Section V, PAYMENT, shall be amended as follows:  
No Change

as set forth in the attached Exhibit A, and by this reference made a part of this supplement.  
If you concur with this supplement and agree to the changes as stated above, please sign in the Appropriate  
spaces below and return to this office for final action.

By: \_\_\_\_\_ By: \_\_\_\_\_

\_\_\_\_\_  
Consultant Signature

\_\_\_\_\_  
Approving Authority Signature

\_\_\_\_\_  
Date

**BOARD OF YAKIMA COUNTY COMMISSIONERS  
AGREEMENT**

**Agreement Number**

BOCC Agreement

**1 1 3 - 2 0 2 2**

Yakima County, WA

**BOARD OF COUNTY COMMISSIONERS**

\_\_\_\_\_  
Amanda McKinney, Chair

\_\_\_\_\_  
LaDon Linde, Commissioner

\_\_\_\_\_  
Ron Anderson, Commissioner

**DATED:** APR 1 2 2022

*Attest:*

\_\_\_\_\_  
Julie Lawrence, Clerk of the Board  
Linda Kay O'Hara, Deputy Clerk of the Board

**Approved as to Form:**

  
\_\_\_\_\_  
*Deputy Prosecuting Attorney*