

AGENDA REQUEST FORM

**Return completed form and complete agenda item to the Clerk of the Board
Yakima County Commissioners' Office, Room 232**

Prepared by:
Ross/Licea

Department: Yakima County Sheriff
Requested Agenda Date: 07/26/2022
Presenting: N/A

Board of County Commissioners Record Assigned

203 - 2022

APPROVED FOR AGENDA:
 Consent Regular
Board of County Commissioners Determined

Document Title:
Resolution Approving advertisement of Intent to Sole Source purchase for Yakima County's Sheriff's Office radio maintenance service to RACOM based on the specialized nature of

Action Requested: *Check Applicable Box*

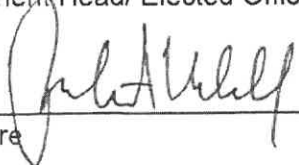
PASS RESOLUTION EXECUTE or AMEND **AGREEMENT** CONTRACT or GRANT
 ISSUE PROCLAMATION PASS ORDINANCE OTHER _____

Describe Fiscal Impact:
\$48,718.76 if a sole source contract is approved at a later date.

Background Information:
Yakima County Sheriff's office requires maintenance service from RACOM to maintain continuity and efficiency of existing equipment.

Summary & Recommendation:
Approve Advertising Intent to Enter a Sole Source contract and waive bidding requirements.

Motion:

Department Head/ Elected Official


Signature

AGREEMENT Attached Is Approved as to Form
Corporate Counsel Initial _____

Late Agenda Requests Require BOCC Chairman Signature:

**BOARD OF YAKIMA COUNTY COMMISSIONERS
RESOLUTION**

**IN THE MATTER OF AUTHORIZING
YAKIMA COUNTY PURCHASING
DEPARTMENT TO ADVERTISE INTENT
TO MAKE A SOLE SOURCE PURCHASE
FOR MAINTENACE SERVICE FROM
RACOM**

203-2022

WHEREAS; R.C.W.39.04.280 provides for exemption from the competitive bidding requirements; **and,**

WHEREAS; competitive bidding requirements may be waived by the governing body of the municipality for purchases that are clearly and legitimately limited to a single source of supplier purchases involving Sole Source; **and,**

WHEREAS, the radio maintenance provided is extremely specialized given the particular Sheriff's Office equipment that must be maintained in order for the safety of law enforcement officers and the community as a whole; **and**

WHEREAS; Yakima County Sheriff's office requires continuity of service maintenance for AVTEC dispatch consoles and Kenwood two-way radio system equipment for 12 months ; **now, therefore,**

BE IT HEREBY RESOLVED by the Board of Yakima County Commissioners that advertising an intent to waive the bidding requirement be, and hereby is approved. This matter will be placed before the Board of Yakima County Commissioners for further action at a later date.

DONE **JUL 26 2022**

Attest:

Julie Lawrence, Clerk of the Board *or*
Linda Kay O'Hara, Deputy Clerk of the Board

Amanda McKinney, Chair

LaDon Linde, Commissioner

Ron Anderson, Commissioner
*Constituting the Board of County Commissioners
for Yakima County, Washington*



YAKIMA COUNTY SINGLE - SOLE SOURCE JUSTIFICATION

Name: CarriAnn Ross	Department: Yakima County Sheriff
Phone:	Requisition #:
Vendor Name: RACOM	Cost Estimate: \$ 48,718.76
Vendor Address: Yakima, WA	Vendor Phone: (509) 426-2679
	Vendor Website:
Vendor Contact: Mike Geerhart	Vendor Email: mike.geerhart@racom.net

1. Describe the product, services or system to be purchased:

Maintenance service for AVTEC Dispatch Consoles and Kenwood 2 way Radio system

2. Is the product, service or system available from more than one source?(If no, attach documentation to support the screening process used) Yes No

3. Is this a one-time purchase? (If no, please explain) Yes No

4. Explain the level of effort performed to ensure the County received the lowest price.

5. Are federal funds being used for the purchase? (If yes, explain) Yes No

6. Check the appropriate boxes below to determine eligibility:

Compatibility to existing County standard or to existing equipment, inventory, systems, data, programs, or service. Describe:
Maintain continuity with YSO equipment

Vendor proprietary product (attach patent documentation)

Only authorized service provider, repair and /or warranty. (attach manufacturer's statement)

Unique design: Requires unique features that are essential, aesthetic requirements, or not practical to match to existing design or equipment. Describe:

Delivery Date: Only one supplier can meet required delivery date. Describe why the delivery date is critical and list level of effort to find other sources to meet the delivery date.

Special market conditions: Can be used to purchase items at auction (RCW 39.30.045) or other items that are offered at a very favorable price and would be sold before the County would have an opportunity to complete the bidding process (e.g. flood, natural disaster, etc.)

Other. Describe



YAKIMA COUNTY SINGLE - SOLE SOURCE JUSTIFICATION

STATEMENT OF NEED:

My division's recommendation for single or sole source is based upon an objective review of the product, service or system requested and appears to be in the best interest of the County. I know of no conflict of interest on my part or personal involvement in any way with this request. No gratuities, favors, or compromising actions have taken place. My personal familiarity with the brand(s), types of equipment, materials or firms have not been a deciding influence on my request to sole source this purchase when there are other known suppliers to exist.

Approved by:

Date:

Requestor

Division Manager

Robert Udell

Digitally signed by Robert Udell
Date: 2022.07.21 14:27:16 -07'00'

07/21/22

Department Head

Digitally signed by Stefanie Truex
Date: 2022.07.20 15:58:32 -07'00'

07/20/22

Recommendation by Purchasing Manager

Executive



RACOM - YAKIMA
5010 W CHESTNUT AVE, #C49
YAKIMA, WA 98908

Quote #	211283
Customer #:	70352
Date	05/27/2022
Expiry Date	08/31/2022

Bill To:
YAKIMA COUNTY SHERIFF'S OFFICE PO BOX 1388 1822 SOUTH 1ST STREET YAKIMA, WA 98907

Ship To
YAKIMA COUNTY SHERIFF'S OFFICE PO BOX 1388 1822 SOUTH 1ST STREET YAKIMA, WA 98907 CARRIANN ROSS carriann.ross@co.yakima.wa.us

Item Number	Description	Unit Price	Qty	Extended Price
MAINTENANCE	MAINTENANCE FOR AVTEC DISPATCH CONSOLES AND 2 WAY RADIO SYSTEM FOR 12 MONTHS. RENEWAL OF 2021-2022 CONTRACT	\$44,985.00	1.00	\$44,985.00
Shipping and Tax Charges are Estimates Only. Actual Invoice Costs May Vary		SubTotal		\$44,985.00
		Tax		\$3,733.76
		Total		\$48,718.76

Notes

RENEWAL OF AVTEC AND RADIO SYSTEM MAINTENANCE CONTRACT FOR ONE YEAR, BEGINNING JULY 1, 2022, AND ENDING JUNE 31, 2023
 CONTRACT TOTAL FOR ONE YEAR IS \$44,985.00 PLUS TAX, BILLED IN 12 MONTHLY INSTALLMENTS OF \$3748.75 PLUS TAX BEGINNING JULY 1, 2022.

CONTRACT IS A RENEWAL AT THE 2021-2022 RATE

Sales Rep: Mike Geerhart **Email:** mike.geerhart@racom.net **Phone:** (509) 426-2679

Acceptance of Proposal – The above prices, specifications and conditions are satisfactory and hereby accepted. The undersigned hereby authorizes RACOM Corporation to provide the goods and services as specified in this proposal.

Accepted By: _____ Signature: _____ Date: _____

NOTICE OF INTENT TO SOLE SOURCE

Yakima County intends to establish a sole source contract with RACOM to provide a Maintenance Agreement for AVTEC Consoles and Kenwood 2-way radio system equipment that was purchased from RACOM for Yakima County Sheriff's Office.

Firms who believe they can compete for this requirement are required to submit a brief statement of their intent to compete via email to stefanie.truex@co.yakima.wa.us by 08/04/2022.

Yakima County does not guarantee that firms responding to this notice will be rendered a request to tender an offer for this procurement. In addition, Yakima County does not guarantee that any solicitation will occur for this procurement but reserves the right to solicit proposals.

Dated this 20th Day of July 2022.

Stefanie Truex, Financial Services Manager

PUBLISH: Yakima Herald Republic - Bill to:115480

Yakima County Sheriff's Office c/o
128 North 2nd Street, 2nd Floor
Yakima, Washington 98901