

AGENDA REQUEST FORM

Return completed form and complete agenda item to the Clerk of the Board
Yakima County Commissioners' Office, Room 232

Prepared by:

Gail Hall, Judy Kendall, Tammi Spencer

Department: Human Resources

Requested Agenda Date: 10/11/2022

Presenting: Jacqui Lindsay

Document Title:

IN THE MATTER OF ADDITIONS/DELETIONS TO BUDGETED POSITIONS IN FUND 115, SALES TAX, DISTRICT COURT, FUND 115, SALES TAX, ASSIGNED COUNSEL, FUND 540, FINANCIAL SERVICES, AND DEPT. 440, DISTRICT COURT

Board of County Commissioners Record Assigned

#

249-2022

APPROVED FOR AGENDA:

Consent

Regular

Board of County Commissioners Determined

Action Requested: *Check Applicable Box*

- PASS RESOLUTION EXECUTE or AMEND **AGREEMENT** CONTRACT or GRANT
 ISSUE PROCLAMATION PASS ORDINANCE OTHER _____

Describe Fiscal Impact:

The changes will be funded from existing department budget levels for 2022. The cost differences are as follows:
115-118: \$0* | 115-146: \$14,147 | 540-15: \$2,940 | 102-07: \$0*

Background Information:

The position change requests are based on the budgeting and staffing needs of the respective departments. (*Positions 115-118 & 102-07 are vacant; therefore, there is no fiscal impact.)

Summary & Recommendation:

HR recommends approval of the above.

Motion:

Department Head/ Elected Official

Signature

AGREEMENT Attached Is Approved as to Form
Corporate Counsel Initial _____

Late Agenda Requests Require BOCC Chairman Signature:

**BOARD OF YAKIMA COUNTY COMMISSIONERS
RESOLUTION**

**IN THE MATTER OF ADDITIONS/DELETIONS
TO BUDGETED POSITIONS IN FUND 115,
SALES TAX, DISTRICT COURT, FUND 115,
SALES TAX, ASSIGNED COUNSEL, FUND 540,
FINANCIAL SERVICES, AND DEPT. 440,
DISTRICT COURT:**

2 4 9 - 2 0 2 2

WHEREAS, the Board of Yakima County Commissioners has approved the request to eliminate Position No. 115-118, Office Supervisor (B25), in Fund 115, Sales Tax, District Court; to establish Position No. 115-146, Office Specialist (B21), in Fund 115, Sales, Tax, Assigned Counsel; to reclassify Position No. 540-15, from Administrative Supervisor (C44) to Senior Manager (D61), in Fund 540, Financial Services; and to eliminate Position No. 102-07, Office Supervisor (B25), in Department 440, District Court; effective October 01, 2022; **now, therefore,**

BE IT HEREBY RESOLVED by the Board of Yakima County Commissioners that the following positions be, and hereby are, added, deleted, and/or modified as follows:

| FUND/DEPT | POS# | FROM (TITLE) | RANGE | TO (TITLE) | RANGE |
|--------------------------------|-------------|---------------------------|--------------|-------------------|--------------|
| 115 Sales Tax-District Court | 115-118 | Office Supervisor | (B25) | Delete | |
| 115 Sales Tax-Assigned Counsel | 115-146 | New | | Office Specialist | (B21) |
| 540 Financial Services | 540-15 | Administrative Supervisor | (C44) | Senior Manager | (D61) |
| 440 District Court | 102-07 | Office Supervisor | (B25) | Delete | |

BE IT FURTHER RESOLVED that the change shall be effective on the date indicated above and the Human Resources Department, County Auditor, and other affected departments be, and hereby are, directed to implement the terms of this resolution.

DONE this 11th day of October 2022.

Attest:

Julie Lawrence, Clerk of the Board *or*
Erin Franklin, Deputy Clerk of the Board

Amanda McKinney, Chair

LaDon Linde, Commissioner

Ron Anderson, Commissioner
*Constituting the Board of County Commissioners
for Yakima County, Washington*