

# AGENDA REQUEST FORM

**Return completed form and complete agenda item to the Clerk of the Board  
Yakima County Commissioners' Office, Room 232**

Prepared by:  
Tammi Spencer, Judy Kendall

Department: Human Resources

Requested Agenda Date: 02/28/2023

Presenting: Jacqui Lindsay

Document Title:

*Board of County Commissioners Record Assigned*  
#  
**055 - 2023**

APPROVED FOR AGENDA:  
 Consent       Regular  
*Board of County Commissioners Determined*

IN THE MATTER OF ESTABLISHING A TEMPORARY HIRING AND RECRUITMENT AND ENHANCEMENT PROGRAM IN THE DEPARTMENT OF ASSIGNED COUNSEL

Action Requested: *Check Applicable Box*

PASS RESOLUTION       EXECUTE or AMEND **AGREEMENT** CONTRACT or GRANT  
 ISSUE PROCLAMATION     PASS ORDINANCE     OTHER \_\_\_\_\_

Describe Fiscal Impact:

Funding of the change must be absorbed within existing department budget levels for 2023 and 2024

Background Information:

The Temporary Hiring Program will provide a \$6,000 bonus upon hire and an additional \$6,000 six months from hire, for new attorney's hired between March 1, 2023 and February 28, 2024.

Summary & Recommendation:

HR recommends the approval of the above.

Motion:

Department Head/ Elected Official

  
\_\_\_\_\_  
Signature

**AGREEMENT** Attached Is Approved as to Form  
Corporate Counsel Initial \_\_\_\_\_

*Late Agenda Requests Require BOCC Chairman Signature:*  
\_\_\_\_\_

**BOARD OF YAKIMA COUNTY COMMISSIONERS  
RESOLUTION**

**IN THE MATTER OF ESTABLISHING A  
TEMPORARY HIRING AND RECRUITMENT  
AND ENHANCEMENT PROGRAM IN THE  
DEPARTMENT OF ASSIGNED COUNSEL;**

**055 - 2023**

**WHEREAS**, the Board of Yakima County Commissioners has approved the request for a Temporary Hiring and Recruitment Enhancement Program for Newly Hired Attorney's in the Department of Assigned Counsel; effective March 01, 2023; **and**,

**WHEREAS**, Exhibit A outlines the provisions of the Temporary Hiring and Recruitment Enhancement Program; **now, therefore**,

**BE IT HEREBY RESOLVED** by the Board of Yakima County Commissioners that the following: The Temporary Hiring and Recruitment Enhancement Program will provide a \$6,000 bonus upon hire and an additional \$6,000 six -months after hire, for new attorneys hired between March 1, 2023, and February 28, 2024.

**BE IT FURTHER RESOLVED** that the change shall be effective on the date indicated above and the Human Resources Department, County Auditor, and other affected departments be, and hereby are, directed to implement the terms of this resolution.

**DONE** this 28th day of February 2023.

*Attest:*

\_\_\_\_\_  
Julie Lawrence, Clerk of the Board *or*  
Erin Franklin, Deputy Clerk of the Board

\_\_\_\_\_  
LaDon Linde, Chair

\_\_\_\_\_  
Amanda McKinney, Commissioner

\_\_\_\_\_  
Kyle Curtis, Commissioner  
*Constituting the Board of County Commissioners  
for Yakima County, Washington*

**BOARD OF YAKIMA COUNTY COMMISSIONERS  
RESOLUTION**

**Exhibit "A"**

**Temporary Attorney in the Department of Assigned Counsel  
Hiring & Recruitment Enhancement Program**

**Effective March 1, 2023, to February 28, 2024**

**Purpose:**

The Yakima County Department of Assigned Counsel continues to experience extreme difficulties to attract and retain qualified attorneys. This temporary program will provide a \$12,000.00 pay enhancement to newly hired full-time attorneys only, paid over two installments within a 12-month period.

**Payment Installments:**

- **Installment #1** – A one-time payment of \$6,000 in first pay period after hire. One-time payment is subject to all applicable taxes as stipulated by law.
  
- **Installment #2** – A one-time payment of \$6,000 after successful completion of six (6) Months. One-time payment is subject to all applicable taxes as stipulated by law.

The duration of the hiring/sign-on bonus program is from March 1, 2023, through February 28, 2024.

All one-time bonus payments are subject to applicable taxes as stipulated by law.