

AGENDA REQUEST FORM

**Return completed form and complete agenda item to the Clerk of the Board
Yakima County Commissioners' Office, Room 232**

Prepared by:

Meg Scott

Department: Human Services

Requested Agenda Date: 04/25/2023

Presenting: Esther Magasis

Document Title:

Yakima County Community Development & Assistance CDBG-CV1 and CDBG-CV2
Amendment A (20-6221C-129)

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| <small>Board of County Commissioners Record Assigned</small> BOCC Agreement # <h2 style="margin: 0;">103 - 2023</h2> Yakima County, WA |
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|---|
| APPROVED FOR AGENDA: <input type="checkbox"/> Consent <input type="checkbox"/> Regular <small>Board of County Commissioners Determined</small> |
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Action Requested: *Check Applicable Box*

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| <input type="checkbox"/> PASS RESOLUTION <input checked="" type="checkbox"/> EXECUTE or AMEND AGREEMENT CONTRACT or GRANT <input type="checkbox"/> ISSUE PROCLAMATION <input type="checkbox"/> PASS ORDINANCE <input type="checkbox"/> OTHER _____ |
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Describe Fiscal Impact:

No fiscal impact. This contract remains at \$874,918 to Yakima County. The only change is to the contract end date.

Background Information:

This contract funds activities to prevent, prepare for, and respond to Coronavirus in partnership with local service providers for the CDBG-CV1 consortium area. A full description of the project is in Attachment "A" Scope of Work and Budget.
The purpose of this amendment is to extend the contract term to June 30, 2023

Summary & Recommendation:

The purpose of this amendment is to extend the contract term to June 30, 2023. All other aspects remain the same.

Motion:

Department Head/ Elected Official

Esther Magasis

Signature



AGREEMENT Attached Is Approved as to Form
Corporate Counsel Initial

DC

Late Agenda Requests Require BOCC Chairman Signature:



Amendment Face Sheet

Contract Number: 20-6221C-129

Amendment Number: A

**Washington State Department of Commerce
Local Government Division
Community Development & Assistance
CDBG-CV1 and CDBG-CV2**

| | | | | |
|---|---|--|------------------------|--|
| 1. Grantee YAKIMA COUNTY Human Services 128 N 2ND ST RM 102 YAKIMA, WA 98901 | | 2. Grantee Doing Business As (optional) N/A | | |
| 3. Grantee Representative Esther Magasis, Director of Human Services (509) 574-1366 esther.magasis@co.yakima.wa.us | | 4. COMMERCE Representative Geoffrey Bracken, Project Manager PO Box 42525/1011 Plum St SE, Olympia, WA 98504-2525 (509) 220-0318 geoffrey.bracken@commerce.wa.gov | | |
| 5. Original Grant Amount (and any previous amendments) \$874,918.00 | 6. Amendment Amount N/A | 7. New Grant Amount N/A | | |
| 8. Amendment Funding Source Federal: <input checked="" type="checkbox"/> State: <input type="checkbox"/> Other: <input type="checkbox"/> | 9. Amendment Start Date Date of Execution | 10. Amendment End Date 06/30/2023 | | |
| 11. Federal Funds (as applicable): \$874,918.00 | Federal Agency: U.S. Department of Housing and Urban Development | | CFDA# 14.228 | |
| 12. Amendment Purpose: The purpose of this amendment is to extend the contract term to June 30, 2023. | | | | |
| COMMERCE, defined as the Department of Commerce, and the Grantee, as defined above, acknowledge and accept the terms of this Grant As Amended and attachments and have executed this Grant Amendment on the date below to start as of the date and year referenced above. The rights and obligations of both parties to this Grant As Amended are governed by this Grant Amendment and the following other documents incorporated by reference: Attachment "A" –Scope of Work and Budget for Amendment A. A copy of this Grant Amendment shall be attached to and made a part of the original Grant between COMMERCE and the Grantee. Any reference in the original Grant to the "Grant" shall mean the "Grant as Amended". | | | | |
| FOR GRANTEE <hr/> The Honorable LaDon Linde, Commissioner APR 2 5 2023 <hr/> Date BOCC Agreement 103 - 2023 Yakima County, WA | | FOR COMMERCE <hr/> Mark K. Barkley, Assistant Director Local Government Division <hr/> Date APPROVED AS TO FORM ONLY <hr/> Sandra Adix Assistant Attorney General 3/20/2014 <hr/> Date | | |

BOARD OF YAKIMA COUNTY COMMISSIONERS AGREEMENT

Agreement Number

BOCC Agreement

103 - 2023

Yakima County, WA

BOARD OF COUNTY COMMISSIONERS

LaDon Linde, Chair

Amanda McKinney, Commissioner

Kyle Curtis, Commissioner

DATED: APR 25 2023

Attest:

Julie Lawrence, Clerk of the Board *or*
Erin Franklin, Deputy Clerk of the Board

Approved as to Form:

Daniel Clark

Deputy Prosecuting Attorney

ATTACHMENT A — SCOPE OF WORK AND BUDGET

Grantee: Yakima County

Contract No. 20-6221C-129

Section A: Project Description, Objective, and Deliverable

Yakima County is awarded a \$874,918 CDBG-CV1 grant. Of these funds, the County will make \$859,775 in CDBG-CV1 funds available to Yakima Neighborhood Health Services as a grant subrecipient.

The project will provide essential assistance to stabilize eligible households impacted by COVID-19. CDBG-CV funded activities will prevent, prepare for, and respond to coronavirus. Major components of the project's COVID-19 response services include isolation and quarantine facilities and emergency food assistance for the non-entitlement areas of Yakima County. These services are targeted at the area's lower income households.

The project will address an Urgent Need. To comply with the national objective of meeting community development needs having a particular urgency (Urgent Need), an activity must be designed to alleviate existing conditions which the local government certified and state determined:

- Pose a serious and immediate threat to the health or welfare of the community,
- Are of recent origin – The activity must address a need resulting from the COVID-19 pandemic and occurred since March 2020.
- Alleviates conditions. For CDBG-CV grants, records must show that grant funds are used to prevent, prepare for, and respond to coronavirus.
- The state grant recipient is unable to finance the activity on its own, and
- Other sources of funding are not available to carry out the activity, as certified by both the state CDBG program and the grant recipient.

This project will address community needs and alleviate urgent need conditions caused by COVID-19 for approximately 400 people.

Section B: Project Activities, Milestones, and Budget

| CDBG Budget Code | Budget Amount | Project Activities | Performance Milestones |
|--------------------|---------------|--|------------------------------|
| 21A General Admin. | \$43,746 | <p style="text-align: center;">*Must complete each bulleted project activity to meet the corresponding milestone.</p> <ul style="list-style-type: none"> ▪ Execute grant contract with Commerce. ▪ Verify the subrecipient does not have an active exclusion record in the federal award system (SAM.gov), include documentation in the CDBG file, and submit a copy to Commerce. ▪ Establish a subrecipient agreement that includes the quarterly beneficiary reporting requirement. Submit a signed copy to Commerce. ▪ Establish administrative, financial, reporting, and record keeping systems, including a system to prevent duplication of benefit. | Before first payment request |

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| | <p>Payment requests:</p> <ul style="list-style-type: none"> ▪ Review subrecipient reimbursement requests and project costs and invoices against project budget and contract start date. ▪ Document local government's CDBG general administration costs ▪ Once costs are approved, prepare and submit payment request and project status report to Commerce. ▪ Document receipt of grant funds and reimbursement of eligible costs. ▪ Submit a CDBG Beneficiary Report within 30 days of end of each calendar quarter. ▪ Complete applicable civil rights requirements. ▪ Conduct an on-site monitoring of the subrecipient to verify the grant is used according to CDBG requirements and all costs reimbursed are allowable. ▪ Resolve all monitoring issues with CDBG. ▪ Accomplish all grant activities. ▪ Conduct a final public hearing to review project performance. ▪ Submit a CDBG Contract Closeout Report. ▪ List CDBG expenditures in your annual Schedule of Expenditures of Federal Awards and arrange an audit with the State Auditor's Office to meet the Uniform Guidance (2 CFR Part 200). | <p>Not more than monthly</p> <p>First payment request w/in 270 days of contract execution</p> <p>By Jan 31, April 30, July 31, Oct 31</p> <p>Prior to Commerce's on-site monitoring</p> <p>Before requesting final 5% of CDBG award</p> <p>Before audit</p> |
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| Section B: Project Activities, Milestones and Budget (continued) | | | |
|---|----------------------|--|--|
| CDBG Budget Code | Budget Amount | Project Activities | Performance Milestones |
| O5M Public Services/ Health Services | \$831,172 | <p>*Must complete each bulleted project activity to meet the corresponding milestone.</p> <ul style="list-style-type: none"> ▪ Complete the environmental review and prepare an environmental review record in compliance with NEPA requirements for CDBG. ▪ Develop and establish CDBG-CV program's policies and procedures, including COVID-19 impact verification, prevent duplication of benefits, and beneficiary reporting requirements. ▪ Deliver the direct services identified in the CDBG application through Yakima Neighborhood Health Services. ▪ Allocate and manage public services funds as established in the approved subrecipient agreement. ▪ Meet the CDBG national objective of meeting community development needs having a particular urgency (Urgent Need). ▪ Accomplish HUD's outcome of increasing the availability and accessibility of services to achieve HUD's objective of creating suitable living environments. | <p>Approx. 400 persons receive direct services by 06/30/2023</p> |
| TOTAL: | | \$874,918 | |