

# AGENDA REQUEST FORM

**Return completed form and complete agenda item to the Clerk of the Board  
Yakima County Commissioners' Office, Room 232**

Prepared by:  
Blake Erickson  
\_\_\_\_\_

Department: Facilities Services

Requested Agenda Date: 05/16/2023

Presenting: Brian Griff

Document Title:

*Board of County Commissioners Record Assigned*  
#  
**120-2023**

APPROVED FOR AGENDA:  
 Consent                       Regular  
*Board of County Commissioners Determined*

In the matter of authorizing advertisement for bids for construction work associated with the Yakima County Courthouse 4th Floor Remodel Project PW22222-X.

Action Requested: *Check Applicable Box*

PASS RESOLUTION       EXECUTE or AMEND **AGREEMENT** CONTRACT or GRANT  
 ISSUE PROCLAMATION    PASS ORDINANCE    OTHER \_\_\_\_\_

Describe Fiscal Impact:

Cost for legal advertisement.

Background Information:

The office space on the 4th Floor of the Yakima County Courthouse occupied by Yakima County Public Services & Yakima County Roads is in need of office alterations to improve security and productivity.


Summary & Recommendation:

Recommend authorizing advertisement for a "Call for Bids" in order to obtain contractors and pricing for the Yakima County Courthouse 4th Floor Remodel Project.

Motion:

Approve resolution.

Department Head/ Elected Official

  
\_\_\_\_\_  
Signature

**AGREEMENT** Attached Is Approved as to Form  
Corporate Counsel Initial \_\_\_\_\_

*Late Agenda Requests Require BOCC Chairman Signature:*

\_\_\_\_\_

**BOARD OF YAKIMA COUNTY COMMISSIONERS  
RESOLUTION**

**IN THE MATTER OF AUTHORIZING  
ADVERTISEMENT FOR BIDS FOR  
CONSTRUCTION WORK ASSOCIATED  
WITH THE YAKIMA COUNTY  
COURTHOUSE 4<sup>th</sup> FLOOR REMODEL  
PROJECT: PW22222-X**

**12-0 - 2023**

**WHEREAS**, it is the intention of the Board of County Commissioners of Yakima County, Washington, to perform construction work at the Yakima County Courthouse, 128 North 2<sup>nd</sup> Street, Yakima, WA 98901, by Contract, for the purpose of remodeling the 4<sup>th</sup> Floor of the Yakima County Courthouse; **and**,

**WHEREAS**, the Director of Facilities Services has plans, specifications and an estimate of costs prepared for the construction work associated with the Yakima County Courthouse 4th Floor Remodel Project; **now, therefore**,

**BE IT FURTHER RESOLVED** that the plans and specifications for the project will be available from the office of Yakima County Facilities Services, 18 East Lincoln Avenue, Yakima, Washington 98901 at no cost as specified in the "Call for Bids".

**DONE**      **MAY 16 2023**

*Attest:*

\_\_\_\_\_  
LaDon Linde, Chair

\_\_\_\_\_  
Julie Lawrence, Clerk of the Board *or*  
Erin Franklin, Deputy Clerk of the Board

\_\_\_\_\_  
Amanda McKinney, Commissioner

\_\_\_\_\_  
Kyle Curtis, Commissioner  
*Constituting the Board of County Commissioners  
for Yakima County, Washington*

## CALL FOR BIDS

You are invited to bid on a lump sum contract to include all work included in the project drawings and specifications for the Yakima County Courthouse 4<sup>th</sup> Floor Remodel Project.

PROJECT NO. PW22222-X

TITLE: Yakima County Courthouse 4<sup>th</sup> Floor Remodel

AGENCY: Yakima County Facilities Services

### **SUBMITTAL TIME/DATE/LOCATION:**

**Prior to 10:00 AM, June 8, 2023**

**Yakima County Facilities Services**

**18 East Lincoln Avenue**

**Yakima, WA 98901**

A public bid opening and reading will take place on Thursday, June 8, 2023 at 10:00 AM or as soon thereafter as possible at Yakima County Facilities Services, 18 East Lincoln Avenue, Yakima, WA 98901. Bidders and other interested parties are invited to attend.

This project consists of improvements to the 4<sup>th</sup> Floor of the Yakima County Courthouse located at 128 North 2<sup>nd</sup> Street, Yakima, WA 98901.

Each bid must be sealed and clearly marked with the project name and "Do not open prior to Bid Opening Time". Bids must be submitted on a non-watermarked Bid Form. **All Bidders must be on the Yakima County's Plan Holder's List.** Obtaining plan sets from Yakima County will automatically place your name on the Plan Holder's List and provide you with a non-watermarked Bid Form. Bids received after the aforementioned time will not be considered.

All bids shall be accompanied with a bid deposit by certified check, cashier's check or surety bond payable to the Yakima County Treasurer in an amount equal to five percent (5%) of the total bid amount. Should the successful bidder fail to enter into such contract and furnish a satisfactory performance bond within the time stated in the specifications, the bid deposit shall be forfeited to Yakima County.

**Pre-bid walk-through:** A pre-bid conference and site visit has been scheduled for **Thursday, May 25, 2023 at 10:00 AM** for prime contractors and other interested parties. Meet promptly at 10:00 AM at the Yakima County Courthouse Main Lobby located at 128 North 2<sup>nd</sup> Street, Yakima, WA 98901. Prime contractors are strongly encouraged to attend. Subcontractors are also encouraged to attend.

Plans and specifications may be obtained at Yakima County Facilities Services, 18 East Lincoln Avenue, Yakima, WA 98901 or by calling (509) 574-2406. Specifications and drawings are available at no cost. Specifications are available for viewing on our website at [www.yakimacounty.us/bids.aspx](http://www.yakimacounty.us/bids.aspx).

The Board of County Commissioners expressly reserves the right to reject any and all bids or parts thereof and waive informalities or irregularities in a bid received, and to accept the bid which, in Yakima County's judgment, is in Yakima County's best interest.

Dated this

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ATTEST: Julie Lawrence  
Clerk of the Board

PUBLISH: Yakima Herald Republic – May 19, 2023  
Daily Journal of Commerce – May 19, 2023

Bill to: Account No. 25687  
Yakima County Facilities Services Accounting  
18 East Lincoln Avenue  
Yakima, WA 98901