

**AGENDA REQUEST FORM**

Return completed form and complete agenda item to the Clerk of the Board  
Yakima County Commissioners' Office, Room 232

Prepared by:  
Teresa Ishizaka

Department: Public Services

Requested Agenda Date: 05/16/2023

Presenting: Lisa Freund

Document Title:

IN THE MATTER OF INCREASING PETTY CASH FOR PUBLIC SERVICES UTILITIES FUND 4024260.

*Board of County Commissioners Record Assigned*  
#  
**122-2023**

**APPROVED FOR AGENDA:**  
 Consent       Regular  
*Board of County Commissioners Determined*

Action Requested: *Check Applicable Box*

PASS RESOLUTION     EXECUTE or AMEND **AGREEMENT** CONTRACT or GRANT  
 ISSUE PROCLAMATION    PASS ORDINANCE    OTHER \_\_\_\_\_

Describe Fiscal Impact:

\$5,000

Background Information:

Yakima County Public Services Utilities, Terrace Heights Fund 4024260, has requested an increase in petty cash funds from \$200 to \$5,200 to facilitate the change required due to converting to Springbrook credit card receipting

Summary & Recommendation:

Public Services Utilities recommends the Board of County Commissioners consideration in approving resolution to increase petty cash funds for Terrace Heights Fund 4024260.

Motion:

\_\_\_\_\_

Department Head/ Elected Official

  
\_\_\_\_\_  
Signature

**AGREEMENT** Attached Is Approved as to Form  
Corporate Counsel Initial \_\_\_\_\_

*Late Agenda Requests Require BOCC Chairman Signature:*  
\_\_\_\_\_

**BOARD OF YAKIMA COUNTY COMMISSIONERS  
RESOLUTION**

**IN THE MATTER OF INCREASING  
PETTY CASH FOR PUBLIC SERVICES  
UTILITIES FUND 4024260**

**12 2 - 2 0 2 3**

**WHEREAS**, Yakima County Public Services Utilities, Terrace Heights Fund 4024260, has requested an increase in petty cash funds from \$200 to \$5,200 to facilitate the change required due to converting to Springbrook credit card receipting; **and**,

**WHEREAS**, the Board of County Commissioners believe it would be in the best interest of operations of the department, to increase the petty cash for the Terrace Heights fund 4024260 from \$200 to \$5,200; **now, therefore**,

**BE IT HEREBY RESOLVED** by the Board of Yakima County Commissioners that the petty cash be, and hereby is, increased for Yakima County Public Services Utilities, Terrace Heights Fund 4024260, from \$200 to \$5,200 effective immediately.

**DONE      MAY 1 6 2023**

*Attest:*

\_\_\_\_\_  
Julie Lawrence, Clerk of the Board *or*  
Erin Franklin, Deputy Clerk of the Board

\_\_\_\_\_  
LaDon Linde, Chair

\_\_\_\_\_  
Amanda McKinney, Commissioner

\_\_\_\_\_  
Kyle Curtis, Commissioner  
*Constituting the Board of County Commissioners  
for Yakima County, Washington*