

AGENDA REQUEST FORM

**Return completed form and complete agenda item to the Clerk of the Board
Yakima County Commissioners' Office, Room 232**

Prepared by:
Carolyn Patnode for Charles Ross

Department: Auditor's Office

Requested Agenda Date: 09/05/2023

Presenting: _____

Document Title:

Board of County Commissioners Record Assigned

216-2023

APPROVED FOR AGENDA:

Consent Regular
Board of County Commissioners Determined

IN THE MATTER OF AUTHORIZING THE AMENDMENT OF PETTY CASH FUND FOR THE COUNTY AUDITOR.

Action Requested: *Check Applicable Box*

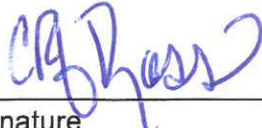
PASS RESOLUTION EXECUTE or AMEND **AGREEMENT** CONTRACT or GRANT
 ISSUE PROCLAMATION PASS ORDINANCE OTHER _____

Describe Fiscal Impact:
NONE

Background Information:
AMENDING THE TOTAL PETTY CASH FUND TO \$5700.00

Summary & Recommendation:

Motion:

Department Head/ Elected Official

Signature _____

AGREEMENT Attached Is Approved as to Form
Corporate Counsel Initial _____

Late Agenda Requests Require BOCC Chairman Signature:

BOARD OF YAKIMA COUNTY COMMISSIONERS

IN THE MATTER OF AUTHORIZING
THE AMENDMENT OF PETTY CASH
FUNDS FOR THE COUNTY AUDITOR

21 6 - 2 0 2 3

RESOLUTION

WHEREAS, the Board of Yakima County Commissioners have established a petty cash for the Yakima County Auditor **and**,

WHEREAS, the Yakima County Auditor's Office has requested that the petty cash funds be increased by \$1,700.00 to increase 6 tills from \$125 to \$200 and cash change pan from \$1,150.00 to 1,400.00 and for three additional cash drawers to be used in the newly constructed Passport Services facility, bringing the total petty cash authorized to \$5,700.00, **now, therefore**,

BE IT FURTHER RESOLVED by the Board of Yakima County Commissioners that the petty cash funds be amended by \$1,700.00 for the County Auditor's Office to a total of \$5,700.00 as requested above.

BE IT FURTHER RESOLVED that the Auditor is hereby directed to implement the terms of this resolution effective immediately,

DONE this 5th day of September, 2023

Attest:

Julie Lawrence, Clerk of the Board *or*
Erin Franklin, Deputy Clerk of the Board

LaDon Linde, Chairman

Amanda McKinney, Commissioner

Kyle Curtis, Commissioner

*Constituting the Board of County Commissioners
for Yakima County, Washington*