

AGENDA REQUEST FORM

**Return completed form and complete agenda item to the Clerk of the Board
Yakima County Commissioners' Office, Room 232**

Prepared by:
Cindy Erwin, Paralegal

Department: Corporate Counsel

Requested Agenda Date: 09/12/2023

Presenting: Don Anderson

Document Title:

Board of County Commissioners Record Assigned
219-2023

APPROVED FOR AGENDA:
 Consent Regular
Board of County Commissioners Determined

IN THE MATTER OF CONTINUING RELATIONSHIPS WITH THE WASHINGTON COUNTIES RISK POOL AND THE RELATED APPOINTMENTS AND DESIGNATIONS OF/ FOR EACH MEMBER COUNTY

Action Requested: *Check Applicable Box*

PASS RESOLUTION EXECUTE or AMEND **AGREEMENT** CONTRACT or GRANT
 ISSUE PROCLAMATION PASS ORDINANCE OTHER _____

Describe Fiscal Impact:

\$0

Background Information:

Update resolution of Washington Counties Risk Pool appointments and designations for Yakima County.

Summary & Recommendation:

Recommend approval of resolution.

Motion:

Department Head/ Elected Official


Signature

AGREEMENT Attached Is Approved as to Form
Corporate Counsel Initial



Late Agenda Requests Require BOCC Chairman Signature:

BOARD OF YAKIMA COUNTY COMMISSIONERS RESOLUTION

219-2023

**IN THE MATTER OF CONTINUING RELATIONSHIPS
WITH THE WASHINGTON COUNTIES RISK POOL
AND THE RELATED APPOINTMENTS AND
DESIGNATIONS OF/FOR EACH MEMBER COUNTY**

WHEREAS, several Washington counties agreed to the creation of the Washington Counties Risk Pool (“Pool”), organized and operating under Chapters 48.62 and 39.34 RCW, to provide to its member counties programs of joint self-insurance, joint purchasing of insurance, and joint contracting for or hiring of personnel to provide risk management, claims handling, and administrative services; and

WHEREAS, the Pool’s Interlocal Agreement and Bylaws, and policies of its Board of Directors require appointees and/or designees from each member county; that is:

- a) **Director / Alternate Director** (*Article 8 of the Interlocal Agreement and Article 2 of the Bylaws*) – officers or employees of each Pool member county that are appointed by and serve at the pleasure of the respective county’s legislative authority;
- b) **County Risk Manager** (*Article 11(b) of the Interlocal Agreement*) – an employee of each Pool member county appointed to serve as a liaison between the County and the Pool as to risk management and who is responsible for the risk management function within the County;
- c) **County Safety Officer** (*Article 11(c) of the Interlocal Agreement*) – an active employee designated by each Pool member county who, along with a related committee, are maintained to consider all recommendations concerning the development and implementation of a loss control policy to prevent unsafe practices; and
- d) **County Claims Administrator** (*sections B.6, C and E.1.b of the Pool Board of Directors’ Claims Handling Policies and Procedures*) – each Pool member county must designate someone to administer civil claims, with whom incidents should be immediately reported to, who is responsible for sending all claims and lawsuits and reporting various known incidents to the Pool, and with whom the Pool will coordinate the County’s claims administration;

NOW, THEREFORE, BE IT RESOLVED... that Yakima County hereby confirms the appointment or designation of the following individuals for the applicable and required relationships with the Washington Counties Risk Pool:

WCRP Relationship	Name	County Position	Email	Telephone #
Director:	Joseph A. Brusic	Prosecuting Attorney	joseph.brusic@co.yakima.wa.us	509-574-1210
Alternate Director:	Don Anderson	Chief Civil Deputy	don.anderson@co.yakima.wa.us	509-574-1206
2 nd Alternate Director *:	Cindy Erwin	Paralegal	cindy.erwin@co.yakima.wa.us	509-574-1217
Risk Manager:	Cindy Erwin	Paralegal	cindy.erwin@co.yakima.wa.us	509-574-1217
Claims Administrator:	Cindy Erwin	Paralegal	cindy.erwin@co.yakima.wa.us	509-574-1217

**BOARD OF YAKIMA COUNTY COMMISSIONERS
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Safety Officer:	Monique Favreau	HR Risk Analyst	monique.favreau@co.yakima.wa.us	509-574-2224
Prosecuting Attorney:	Joseph A. Brusic	Prosecuting Attorney	joseph.brusic@co.yakima.wa.us	509-574-1210
(Civil) Deputy Pros. Atty. *:	Don Anderson	Chief Civil Deputy	don.anderson@co.yakima.wa.us	509-574-1206

* Optional

BE IT FURTHER RESOLVED that this resolution shall become effective immediately upon its passage and shall supersede any prior conflicting action(s); and

BE IT STILL FURTHER RESOLVED that the clerk of this body shall forward a copy of this resolution, once completed, to the attention of Executive Director Derek Bryan at the Washington Counties Risk Pool, 2558 R W Johnson Rd. SW, Suite 106, Tumwater, WA 98512-6113.

DONE this 12th day of September, 2023.

Attest:

Julie Lawrence, Clerk of the Board
Erin Franklin, Deputy Clerk of the Board

LaDon Linde, Chair

Amanda McKinney, Commissioner

Kyle Curtis, Commissioner
*Constituting the Board of County Commissioners
for Yakima County, Washington*