



# BOARD OF YAKIMA COUNTY COMMISSIONERS

## Agenda Request Form (ARF)

Deliver completed ARF and finalized agenda item to the Clerk or Deputy Clerk of the Board at the Yakima County Commissioners' Office, Room 232.

Prepared by: Jason Alvord

Department: Equip.Rental & Revolv. Fund

Requested Agenda Date: 10-17-2023

Presenting: Matt Pietrusiewicz

Board of County Commissioners Record Assigned

#

**250-2023**

**Action Requested – Check Applicable Box:**

PASS RESOLUTION

PASS ORDINANCE

ISSUE PROCLAMATION

EXECUTE or AMEND AGREEMENT, CONTRACT, or GRANT

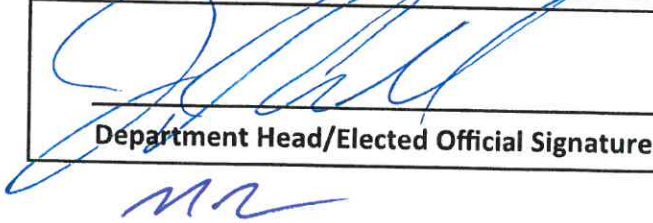
OTHER \_\_\_\_\_

**Document Title:**  
Maintenance Sanding Sand for Winter Roadway Maintenance

**Background Information:**  
ER&R has the need to purchase winter sand for snow removal operations for the 2023-2024 Winter.

**Describe Fiscal Impact:**  
Inventory for Sanding Sand averages \$50,000 to \$90,000 on a typical year but is dependant on the severity of the winter weather.

**Summary & Recommendation:**  
Approval for ER&R to advertise for bid of Winter Sanding material for the 2023-2024 winter season.

  
Department Head/Elected Official Signature

\_\_\_\_\_  
Corporate Counsel Initial (for Agreements Only)

**BOARD OF YAKIMA COUNTY COMMISSIONERS  
RESOLUTION**

**IN THE MATTER AUTHORIZING  
ADVERTISEMENT FOR BIDS FOR  
PURCHASE OF WINTER MAINTENANCE  
SAND FOR YAKIMA COUNTY ROADS  
DEPARTMENT.**

**25 0 - 2 0 2 3**

**WHEREAS**, the Equipment Rental and Revolving (ER&R) has a need to purchase winter maintenance sand for the purpose of having inventory for Yakima County Roads Department to maintain roadways through the winter; **and**,

**BE IT HEREBY RESOLVED** by the Board of Yakima County Commissioners that the Clerk of the Board is directed to post and publish legal notice as required by law, and that specifications for this bid shall be available from the office of the County Engineer, 4<sup>th</sup> Floor, County Courthouse, Yakima, Washington 98901

OCT 17 2023

*Attest:*

\_\_\_\_\_  
Julie Lawrence, Clerk of the Board *or*  
Erin Franklin, Deputy Clerk of the Board

\_\_\_\_\_  
LaDon Linde, Chair

\_\_\_\_\_  
Amanda McKinney, Commissioner

\_\_\_\_\_  
Kyle Curtis, Commissioner  
*Constituting the Board of County Commissioners  
for Yakima County, Washington*

## YAKIMA COUNTY WINTER SAND SPECIFICATIONS

QUOTES TO BE OPENED:

**Thursday November 2, 2023 11:00 a.m.**

YAKIMA MAINTENANCE & OPERATIONS COMPLEX  
1216 S. 18<sup>TH</sup> STREET  
Yakima, WA. 98901

The intent of this call for bids is to purchase winter sand for maintaining Yakima County Roads in the winter.

Yakima County is exempt from all Federal Excise Tax.

AVAILABILITY:

1) Winter Sand Specification:

Winter Sanding sand shall comply to Yakima County Sand Specification:

3/8	% Passing	99-100
No.4	% Passing	65-85
No. 16	% Passing	20-45
No. 200	% Passing	0 – 4.0

2) Material Pick-Up

Winter sand shall be available for Yakima County to pick up from the bid opening date until April 30, 2024. The termination date of this material purchase. Material shall be available for Pick-Up during any working day, Monday through Friday, between the hours of 6:30 a.m. and 3:30 p.m., upon 24-hour notice by Yakima County. The Equipment Rental & Revolving Fund Manager or his representative and the supplier shall establish, by mutual consent, an availability schedule.

QUANTITIES SPECIFIED:

Quantities specified are approximate only and may be more or less than specified but shall cover the requirements of Yakima County from the bid award to April 30, 2024.

Estimated quantity to be used by Yakima County: 6500 tons

321 S 1 <sup>st</sup> Street, Sunnyside, WA –	1500 tons
1216 S 18 <sup>th</sup> Street, Yakima, WA –	2500 tons
140 Rocky Top Road, Yakima WA –	2500 tons

MEASUREMENT AND PAYMENT:

All materials shall be loaded and weighed at the expense of the supplier in accordance with Section 1-09 of the 2020 Standard Specifications for Road, Bridge, and Municipal Construction. The unit contract price shall be per ton. Payment shall be made upon receipt of the invoice by the County Purchasing Agent for the actual quantity of material ordered, delivered, and accepted.

Yakima County will pay applicable Washington State Sales Tax due upon invoice for the supplier(s).

Price per ton & sand expectation will be used as the basis of award.

**BID SHEET**

Yakima County Roads  
Yakima County Courthouse  
Yakima, Washington 98901

Gentlemen:

The undersigned hereby certifies that he has read the attached specifications for supplying Winter Sanding sand in accordance with Yakima County Sanding Specifications:

**Winter Sand Picked up at Suppliers Location**

**\$ \_\_\_\_\_/Ton**

**REMARKS:**

Yakima County Roads reserves the right to reject or accept any or all quotations or parts thereof. Quotations shall be sealed and plainly marked "Yakima County Winter Sand" and addressed to Yakima County Roads, Attention: Jason Alvord, 1216 S 18<sup>th</sup> Street, Yakima, Washington 98901. Bids must be in the Office of the Yakima County Roads on or before the bid time of:

**Thursday November 2, 2023 AT 11:00 A.M.**

\_\_\_\_\_  
FIRM NAME

\_\_\_\_\_  
ADDRESS

\_\_\_\_\_  
BY

\_\_\_\_\_  
CITY STATE ZIP

\_\_\_\_\_  
TITLE

\_\_\_\_\_  
PHONE NUMBER

It shall be the duty of the Bidder to submit his bid before the hour and date specified. Yakima County shall assume no responsibility for the delay in the U. S. Mail service resulting in a bid being received late.

Political subdivisions of the State of Washington are allowed to purchase from Yakima County bids in accordance with RCW 39.34 Interlocal Cooperative Act. Bidder agrees to sell at the same price, terms and conditions, subject to sellers' approval at the time of the requested sale.

**VENDOR ERROR:**

Any pricing, configuration, or other errors discovered after bid opening must remain and cannot be adjusted.

**YAKIMA COUNTY IS AN EQUAL OPPORTUNITY EMPLOYER  
AND ANY SUCCESSFUL QUOTER MUST BE SO DEDICATED**

**BOARD OF YAKIMA COUNTY COMMISSIONERS  
NOTICE TO BIDDERS**

**NOTICE IS HEREBY GIVEN** that the Board of Yakima County Commissioners will, pursuant to law, open bids on **Thursday November 2, 2023 at 11:00 a.m.**, or as soon thereafter as possible at the Yakima Maintenance & Operations Complex, 1216 South 18<sup>th</sup> Street, Yakima, WA 98901, for **Winter Maintenance Sand for Yakima County Winter Road Maintenance Activities**.

**Bids must be:**

- (1) **Sealed**
- (2) **Plainly marked:**BID- Winter Maintenance Sand
- (3) **Addressed to:**Yakima County Public Works – ER&R  
Attention Jason Alvord  
1216 S 18<sup>th</sup> Street  
Yakima, Washington 98901
- (4) **Bids must be in the office of Yakima County Maintenance & Operations Complex on or before bid time of 11:00 a.m., November 2, 2023.**

Specifications for said bid are on file in the office of the County Engineer, 128 North 2<sup>nd</sup> Street, 4<sup>th</sup> Floor County Courthouse, Yakima, Washington 98901 and can be obtained on the Yakima County website at: <https://www.yakimacounty.us/bids.aspx> or can be sent via mail or email.

The Board reserves the right to reject any or all bids, or parts thereof.

**DONE** this 17<sup>th</sup> day of October, 2023

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ATTEST:       Julie Lawrence – Clerk of the Board

PUBLISH:     Yakima Herald Republic – October 20 and October 27, 2023  
                  Daily Journal of Commerce – October 20 and October 27, 2023

**Bill to:           Account No. 10830, Yakima County Auditor #14  
                      Yakima County Roads  
                      128 North 2<sup>nd</sup> Street, 4<sup>th</sup> Floor  
                      Yakima, Washington 98901**