

# AGENDA REQUEST FORM

Return completed form and complete agenda item to the Clerk of the Board  
Yakima County Commissioners' Office, Room 232

Prepared by:

Lisa Freund

Department: Public Services

Requested Agenda Date: 03/17/2020

Presenting: \_\_\_\_\_

Document Title:

*Board of County Commissioners Record Assigned*

#

**097 - 2020**

APPROVED FOR AGENDA:

Consent

Regular

*Board of County Commissioners Determined*

In the matter of Advertising a Request for Proposals (RFP) for the Yakima County HOME Investment Partnership Program and 2060 Affordable Housing Funds.

Action Requested: *Check Applicable Box*

PASS RESOLUTION     EXECUTE or AMEND **AGREEMENT** CONTRACT or GRANT

ISSUE PROCLAMATION     PASS ORDINANCE     OTHER \_\_\_\_\_

Describe Fiscal Impact:

HOME Investment Partnership Program including local 2060 filing fee funds.  
Funds: \*Remainder of Program year 2018 funds - \$291,176. \*Program year 2019-\$561,990.  
\*Program year 2020- Up to a minimum of \$459,175 pending HOME Board approval.

Background Information:

Yakima County is requesting proposals from non-profit agencies and for-profit providers for new construction and rehabilitation of rental housing projects.

Summary & Recommendation:

Recommendation to approve the resolution and public ad to solicit requests for proposals for the Yakima County HOME Consortium.

Motion:

Department Head/ Elected Official

**AGREEMENT** Attached Is Approved as to Form  
Corporate Counsel Initial

  
Signature

*Late Agenda Requests Require BOCC Chairman Signature:*

**BOARD OF YAKIMA COUNTY COMMISSIONERS  
RESOLUTION**

**IN THE MATTER OF ADVERTISING A  
REQUEST FOR PROPOSALS (RFP) FOR THE  
YAKIMA COUNTY HOME INVESTMENT  
PARTNERSHIP PROGRAM AND 2060  
AFFORDABLE HOUSING FUNDS**

**097-2020**

**WHEREAS**, the Yakima County HOME Consortium (HOME), in its 2015-2019 Consolidated Plan, determined the need for housing projects that are affordable to very low-income persons with incomes at or below 80 percent (80%) of the area median income; and,

**WHEREAS**, Yakima County has committed to utilize local 2060 affordable housing grant funds as match for the HOME program in providing affordable housing; and,

**WHEREAS**, Yakima County is requesting proposals for new construction of housing projects for homebuyers per Code of Federal Regulation(CFR) §92.205 and §92.254, new construction or rehabilitation of rental housing projects per CFR §92.205, and new construction or rehabilitation of housing projects as a HOME Community Housing Development Organization per CFR §92.300 as a part of the HOME Consolidated Plan 2015-2019.; now, therefore;

**BE IT HEREBY RESOLVED** that applications for certified non-profit agencies and for-profit providers of affordable housing in the county, cities or towns within the Yakima County HOME Consortium area, unincorporated Yakima County, Cities of Grandview, Harrah, Mabton, Sunnyside, Toppenish, Union Gap, Wapato and Zillah will be available on the Yakima County official website for download and available upon request to the HOME Administrator to be mailed out or provided in person starting March 17<sup>th</sup>, 2020.

**BE IT FURTHER RESOLVED** that a one to one grant application assistance session can be scheduled for all potential applicants by calling the HOME Administrator at (509)574-2239 or emailing [andrea.reyes@co.yakima.wa.us](mailto:andrea.reyes@co.yakima.wa.us) to schedule an appointment anytime time prior to the deadline submission of the application.

**BE IT FURTHER RESOLVED** that all applications must be returned to Yakima County Department of Public Services, Fourth Floor of the Yakima County Courthouse, 128 North Second Street, Yakima, Washington 98901 by 3:00 pm on Thursday, April 17<sup>th</sup>, 2020.

**BE IT FURTHER RESOLVED** the Clerk of the Board shall post and publish notice of the Yakima County HOME Consortium and 2060 Affordable Housing Grant RFP process as required by state stature.

**BOARD OF YAKIMA COUNTY COMMISSIONERS  
RESOLUTION**

**DONE**

*Attest:*

\_\_\_\_\_  
\_\_\_\_\_  
Melissa Paul, *Clerk of the Board*  
Linda Kay O'Hara, *Deputy Clerk*

\_\_\_\_\_  
Norm Childress, Chairman

\_\_\_\_\_  
Ron Anderson, Commissioner

\_\_\_\_\_  
Vicki Baker, Commissioner  
*Constituting the Board of County Commissioners  
for Yakima County, Washington*

**Yakima County HOME Consortium - LEGAL NOTICE**

YAKIMA COUNTY DEPARTMENT OF PUBLIC SERVICES NOTICE OF FUNDS AVAILABLE TO SUPPORT HOUSNG PROJECTS THAT ARE AFFORDABLE TO LOW AND VERY LOW-INCOME PERSONS WITH INCOMES AT OR BELOW 80 PERCENT (80%) OF THE AREA MEDIAN INCOME.

Yakima County officials are soliciting project proposals for funding from the HOME Investment Partnership Program (HOME) and local funding from 2060 filing fees revenue. Federal funding for HOME totals approximately \$734,338. Local funding (2060) totals approximately \$118,558. Total available funding is approximately \$852,896. Projects must be eligible activities as outlined in the application packet. Application materials can be found online on the official Yakima County website at <http://www.yakimacounty.us/1423/HOME-Consortium> starting Tuesday March 17th, 2020.

A one to one grant application question and answer session can be scheduled individually with the HOME Administrator by calling Andrea Reyes @ 509-574-2239 or emailing her at [andrea.reyes@co.yakima.wa.us](mailto:andrea.reyes@co.yakima.wa.us) to schedule an appointment any time prior to the deadline submission of the application.

All completed applications must be submitted by 3:00 pm on Thursday April 17<sup>th</sup>, 2020 to the Yakima County Department of Public Services, Fourth Floor, Yakima County Courthouse, 128 North Second Street, Yakima, Washington 98901. Please submit four copies of the application packet and submit a copy electronically to Andrea Reyes @ [andrea.reyes@co.yakima.wa.us](mailto:andrea.reyes@co.yakima.wa.us).

Contact Person: Andrea Reyes  
Program Manager/HOME Administrator  
Phone: (509) 574-2239  
Fax: (509) 574-2301

For Applications to be Mailed Out:  
Contact: Keri Larson  
Housing Specialist  
Phone: 509-574-2300  
Fax: 509-574-2301

**DONE** this 17<sup>th</sup> day of March 2020

ATTEST: \_\_\_\_\_  
Melissa Paul, Clerk of the Board

PUBLISH: \*Yakima Herald Republic – March 19<sup>th</sup>, 2020 for 5 consecutive days  
\*Sunnyside Daily News - March 19<sup>th</sup>, 2020 for 5 consecutive days  
\*Daily Journal of Commerce - March 19<sup>th</sup>, 2020 for 5 consecutive days  
\*or the next closest date of publication

Bill to: **Account No. 10830, Yakima County Auditor #14**  
**Yakima County Public Services**  
**128 North 2nd Street, 4<sup>th</sup> Floor**  
**Yakima, Washington 98901**