

BOARD OF YAKIMA COUNTY COMMISSIONERS
Weekly Agenda Meeting Tuesday March 17, 2020
City Council Chambers 129 N 2nd Street, Yakima, WA 98901

3/17/2020 - Minutes

1. **CALL TO ORDER**

PRESENT: Vice Chairman Ron Anderson, Commissioner Vicki Baker, Legal Counsel Don Anderson, Clerk of the Board Melissa Paul

2. **PUBLIC COMMENT**

None

3. **CONSENT ITEMS**

Commissioner Baker MOTION: To Approve

Vice Chairman Anderson: **SECOND**

Approved Unanimously

A. Voucher Warrant

B. Agreement 72-2020

C. Resolution 74-2020

D. Resolution 94-2020

E. Resolution 84-2020

F. Resolution 85-2020

G. Resolution 87-2020

H. Resolution 88-2020

I. Resolution 89-2020

J. Resolution 90-2020

K. Resolution 91-2020

L. Resolution 92-2020

M. Resolution 93-2020

N. Resolution 95-2020

O. Resolution 96-2020

P. Resolution 97-2020

Q. Resolution 98-2020

R. Resolution 99-2020

S. Resolution 100-2020

T. Resolution 101-2020

U. Resolution 102-2020

V. Resolution 103-2020

W. Resolution 104-2020

X. Resolution 105-2020

Y. Resolution 106-2020

Z. Resolution 107-2020

AA. Agreement 69-2020

BB. Agreement 70-2020

CC. Agreement 71-2020

4. NEW BUSINESS

Agreement BOCC 73-2020 COVID-19 Outbreak Emergency Housing Grant

Grant agreement in the amount of \$660,707.00 to respond to the public health needs of people experiencing homelessness or in need of quarantine or isolation housing due to the COVID-19 outbreak. Time sensitive response required for funding.

Commissioner Baker MOTION: To approve COVID-19 Outbreak Emergency Housing Grant

Vice-Chairman Anderson SECOND

Approved Unanimously

RESOLUTION 109-2020 Adopting COVID-19 Temporary Guidelines for Yakima County Employees as County Policy.

Emergency guidelines for modification of sick leave benefits during County-declared State of Emergency.

Commissioner Baker MOTION: To Approve

Vice-Chairman Anderson: SECOND

Approved Unanimously

REMARKS

Commissioner Baker commented as a grocery store owner there is plenty of food and no disruption to supply chain. She encouraged residents to take care of their neighbors by not hoarding groceries and

supplies at this time. Be reassured there is plenty and more on the way.

She has been working on small business relief measures and would like to hear from impacted businesses.

Yakima County intends to continue operating most essential services but for the protection of staff and the public, the use of the County payment drop boxes and online services is encouraged.

Vice-Chairman Anderson echoed Commissioner Baker's remarks and stressed the public is welcome but encouraged to use alternative means of conducting business when possible.

5. ADJOURN

APPROVED DATE
DATE/Minutes

BOARD OF YAKIMA COUNTY COMMISSIONERS

Norm Childress, Chairman

Ron Anderson, Commissioner

Victoria L Baker, Commissioner
*Constituting the Board of County Commissioners
for Yakima County, Washington*

BOARD OF YAKIMA COUNTY COMMISSIONERS

IN THE MATTER OF MODIFYING SICK
LEAVE BENEFITS DURING CORONA
VIRUS (COVID-19) EMERGENCY

1 0 9 - 2 0 2 0

WHEREAS, confirmed cases of Coronavirus (COVID-19) have been detected in Yakima County; and the Centers for Disease Control (CDC) has issued warnings regarding the impacts and severity of this event; and

WHEREAS, the Yakima Valley Office of Emergency Management, the Yakima County Health District and the Board of Yakima County Commissioners (“Board”) have all declared a state of emergency to manage and respond to the impacts of COVID-19 in the community; and

WHEREAS, the Board understands that illness due to COVID-19 may cause a greater than usual number of absences as well as an increase in the length of employee absences: and

WHEREAS, the Board wishes to mitigate the impact that absences due to COVID-19 may have upon the unanticipated use of paid leaves by affected employees and the Board also wants to support Yakima County employees during this unprecedented time and

WHEREAS, doing so will inure to the overall health and benefit of those employees during the state of emergency;

NOW, THEREFORE, BE IT RESOLVED that so long as the current state of emergency remains in effect, if an employee is impacted by COVID-19, the Board will permit the use of Extended Sick Leave (ESL) after the employee has first used two (2) days of another type of leave.

BE IT FURTHER RESOLVED that so long as the current state of emergency remains in effect, the deadline(s) for doctor verification of absences by employees impacted by COVID-19 shall be relaxed, but not waived.

BE IT FURTHER RESOLVED that *COVID 19/Temporary Guidelines for Yakima County Employees*, HR Bulletin 01-3.16.2020, dated March 16, 2020 is hereby adopted as County Policy pending further notice, but in no event beyond the end of the current state of emergency.

MAR 17 2020

DONE this _____ day of March 2020.

EXCUSED

Norm Childress, Chairman

Ron Anderson, Commissioner

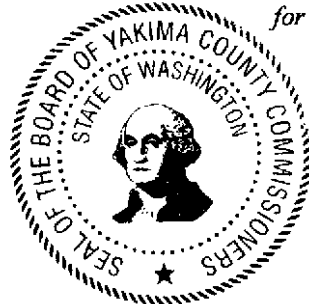
Vicki Baker, Commissioner

*Constituting the Board of County Commissioners
for Yakima County, Washington*

Attest:

Melissa Paul, Clerk of the Board

Linda Kay O'Hara, Deputy Clerk



YAKIMA COUNTY EMERGENCY GUIDELINES

PURPOSE	COVID-19 / Temporary Guidelines for Yakima County Employees
DATE	March 16, 2020 (Effective Immediately)
BULLETIN #	01 – 3.16.2020

The Coronavirus (COVID-19) is having impact on us here in Washington, and while there is no need for panic, it should also be taken seriously. We take the safety and health of our employees very seriously and have made some policy exceptions that we need to share with you. We recognize there is uncertainty related to the spread of the virus and that some of our employees may face financial challenges as a result of illness and/or childcare and school interruption. This bulletin (and other bulletins that may follow) is intended to answer some of your questions and provide guidance where necessary.

The following information is based on current guidelines from local/state/federal health officials and is subject to change without notice based on changing conditions and/or guidelines. All employment guidelines stated herein, are effective during the health care emergency only.

The information within this document is intended to help staff:

- reduce the transmission of COVID-19 among their peers, protect employees who are at higher risk for adverse health complications, and
- maintain business operations, and
- minimize effects on business partners, clients and the public

This is general HR guidance as of the date of this document. As circumstances change, advice and guidance may also change. Please contact your supervisor with specific questions or concerns.

Yakima County staff can help minimize the spread of viruses, including COVID-19, by taking the following actions at work and at home. The Yakima Health District advises these measures:

- **WASH YOUR HANDS** often with soap and water
- **COVER YOUR MOUTH AND NOSE** when coughing or sneezing with tissue or the inside of your elbow
- **AVOID TOUCHING YOUR EYES, NOSE AND MOUTH** with unwashed hands
- **CLEAN AND DISINFECT** frequently touched objects and surfaces
- **AVOID CLOSE CONTACT** with others and practice social distancing when practical
- **STAY HOME WHEN YOU ARE SICK** or experiencing COVID-19 symptoms

These are all important steps we can take to help limit the impact of COVID-19 in the County.

The following are questions and answers on how to manage the risks associated with COVID-19.

1. Q: What are the symptoms of COVID-19?

A: Symptoms can include fever, coughing and shortness of breath. Please refer to the Yakima Health District website for more information or details regarding symptoms.

YAKIMA COUNTY EMERGENCY GUIDELINES

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2. Q: What people are high risk?

A: Based on information from the CDC and public health organizations, the following people are at **high risk**:

- People age 60 and older
- People with underlying health conditions including heart disease, lung disease, or diabetes
- People who have weakened immune systems
- People who are pregnant

It is advised by all major public health officials that people with higher risk of severe illness should stay home and away from large groups of people as much as possible, including public places with lots of people and large gatherings where there will be close contact with others. Employees who meet these criteria should work with their supervisors to address their concerns.

3. Q. Can employees, who are exhibiting the COVID-19 symptoms, be required to go home?

A: Yes. Employees are encouraged to stay home if they are experiencing respiratory symptoms - especially fever, cough or shortness of breath - and to remain at home until they are symptom free (without the use of medication) for at least seventy-two (72) hours, or a full 7 days from the onset of symptoms, whichever is longer, prior to returning to work. If an employee arrives with symptoms or develops symptoms while at work, they should be advised to go home. If the employee refuses, supervisors may require the employee to go home and not to return to work until they are symptom free (without the use of medication) for at least seventy-two (72) hours, or a full 7 days from the onset of symptoms, whichever is longer, prior to returning to work. Although they may return to work at that time, a doctor's written verification will subsequently be required.

If an employee is affected by the COVID-19 virus and/or you are directed by your Director/Elected Official to not be at work, the Board of County Commissioners will permit the use of Extended Sick Leave (ESL) after an employee has first used two (2) days of another type of leave. ESL can be used intermittently within this period of emergency. There will not be a new waiting period each time an employee returns to work or performs work on any limited basis.

4. Q: Can I ask my employee if they have COVID-19 symptoms?

A: No. Employers may not ask employee if they suffer from COVID-19. However, employers can ask if an employee is suffering from shortness of breath, fever or cough.

5. Q: Can an employee be required to use any of their sick leave banks?

A: No. The use of sick leave, based on Washington L&I, is the employee's choice. The employer cannot require the employee to use their sick leave. However, County policy states an employee cannot go into an unpaid status if they have other leave accruals available.

6. Q. Will employees who call out sick with COVID-19 symptoms be required to provide a doctor's note?

A: Yes, if possible, but at this time, because doctor's offices and medical facilities may be extremely busy, and timely documentation might not be possible. Employees out sick with COVID-19 symptoms, must be symptom free for 72 hours (without the use of medication), or a full 7 days from the onset of symptoms, whichever is

YAKIMA COUNTY EMERGENCY GUIDELINES

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longer, prior to returning to work. Although they may return to work at that time, a doctor's written verification will subsequently be required.

7. Q: Should employees be informed if one of their coworkers has been diagnosed with COVID-19?

A: Yes. Fellow employees should be informed of their possible exposure in the workplace to COVID-19 but the confidentiality of the sick employee shall be maintained as required by the ADA and HIPAA protections. Employees exposed to a sick coworker should monitor themselves for symptoms.

8. Q: Is Working from home feasible?

A: Each department will evaluate the ability of their employees to temporarily work from home, if the need arises. Directors/Elected Officials will assess their workforce for feasibility of working remotely. Many job descriptions will not lend themselves to work outside the workplace, so in many cases, work from home will not be available. Supervisors/Directors and Elected Officials may add accountability measures based on their respective operations regarding performance at their discretion. Please check with your supervisor to discuss your eligibility or you will be informed by your supervisor if deemed necessary.

9. Q: Should the County place travel restrictions on employees either work-related or personal?

A: Yakima County does not restrict an employee's choice to travel on their personal time. However, some employees may want to avoid traveling for their own personal reasons. Yakima County is not authorizing non-essential work-related travel during this emergency.

For updated information on travel restrictions, check the CDC Traveler's Health Notices for the latest guidance and recommendations for each country to which employees may travel. This can be found on the CDC website at <https://www.cdc.gov>.

10. Q: What happens if one of the County facilities is closed due to COVID-19?

A: If a County facility is closed due to COVID-19, attempts will be made to find an alternate work location for impacted employees, including exploring the ability to work from home. Yakima County will be updating its website regularly concerning facility closures and other employee emergency information.

11. Q: What if an employee who is well, has a sick immediate family member at home with diagnosed COVID-19?

A: They should notify their supervisor, Yakima Health District, and stay home and monitor their health using the CDC's guidance for how to conduct a risk assessment. The employee will be considered COVID-19 impacted and is entitled to use their sick leave or any other authorized leave.

12. Q: What if a school and/or daycare closes due to COVID-19 and an employee must stay home with their child?

A: If it does, the employee will be considered COVID-19 impacted and is entitled to use their sick leave or any other authorized leave while they are home with the child, even if the child does not show signs of the COVID-19.

13. Q: What if my boss demonstrates COVID-19 symptoms and comes to work?

A: Human Resources should be notified to arrange a response with executive or senior leadership.

YAKIMA COUNTY EMERGENCY GUIDELINES

PURPOSE	COVID-19 / Temporary Guidelines for Yakima County Employees
DATE	March 16, 2020 (Effective Immediately)
BULLETIN #	01 – 3.16.2020

- A. Allow employees to temporarily work from home if their work is conducive to that situation.
- B. To reduce exposure, split the work team so that team members alternate coming into the office and working from home.
- C. To reduce exposure, split the work team so that team members work different shifts.
- D. Stop face-to-face meetings or use telephone or video conferencing if the meeting is critical.

Yakima Health District – <https://www.yakimacounty.us/2264/Health-District>

Washington State Department of Health – <https://www.doh.wa.gov/Emergencies/Coronavirus> or call (800) 525-0127

Center for Disease Control and Prevention – <https://www.cdc.gov/coronavirus/2019-nCov>

Yakima County Emergency Management – <https://www.yakimacounty.us/350/Emergency-Management>

- Employee is ill with COVID-19
- Employee is exposed and quarantined
- Employee is caring for sick or immune-compromised immediate family member
- Employee child(ren) require daycare due to closure of schools or daycare
- Employee is immune-compromised and advised to self-quarantine
- Employer closes due to a quarantine by a public official

- Refer to Emergency Notification
- Follow CDC Protocol to limit your exposure to others

AGENDA REQUEST FORM

Return completed form and complete agenda item to the Clerk of the Board
Yakima County Commissioners' Office, Room 232

Prepared by:
Lance Larsen

Department: Human Services

Requested Agenda Date: 03/24/2020

Presenting: Esther Magasis

Document Title: Craig Warner

Board of County Commissioners Record Assigned
BOCC Agreement

073 - 2020
Yakima County, WA

APPROVED FOR AGENDA: New Business
 Consent Regular
Board of County Commissioners Determined

COVID-19 Outbreak Emergency Housing Grant

Action Requested: *Check Applicable Box*

PASS RESOLUTION EXECUTE or AMEND AGREEMENT CONTRACT or GRANT
 ISSUE PROCLAMATION PASS ORDINANCE OTHER _____

Describe Fiscal Impact:

\$660,707.00

Background Information:

This agreement is with the Washington State Department of Commerce to respond to the COVID-19 outbreak. This funding is designed to respond to public health needs of people experiencing homelessness or otherwise in need of quarantine or isolation housing due to the COVID-19 Outbreak

Summary & Recommendation:

Agreement with Washington Department of Commerce granting Yakima County \$660,707 to respond to COVID-19 for people experiencing homelessness. Recommending to approve this agreement.

Motion:

Motion to approve COVID-19 Outbreak Emergency Housing Grant.

Department Head/ Elected Official

electronic - EM
Signature

AGREEMENT Attached Is Approved as to Form
Corporate Counsel Initial _____

Late Agenda Requests Require BOCC Chairman Signature:
Per Ron Anderson MP



BOCC Agreement

073 - 2020

Yakima County, WA

Grant Agreement with

Yakima County Financial Services

through

Housing Assistance Unit

For

Washington State COVID-19 Outbreak Emergency Housing Grant

Start date: March 15, 2020

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TABLE OF CONTENTS

Special Terms and Conditions	1
Face Sheet	1
1. Contract Management	2
2. Compensation.....	2
3. Billing Procedures and Payment	2
4. Subcontractor Data Collection.....	3
5. Insurance.....	3
6. Order of Precedence.....	4
General Terms and Conditions	5
1. Definitions.....	5
2. Access to Data	5
3. Advance Payments Prohibited.....	5
4. All Writings Contained Herein	5
5. Amendments	5
6. Americans With Disabilities Act (ADA).....	5
7. Assignment.....	5
8. Attorneys' Fees.....	5
9. Confidentiality/Safeguarding of Information	6
10. Conflict of Interest.....	7
11. Copyright.....	7
12. Disputes	8
13. Duplicate Payment.....	8
14. Governing Law and Venue	8
15. Indemnification	8
16. Independent Capacity of the Grantee	9
17. Industrial Insurance Coverage.....	9
18. Laws	9
19. Licensing, Accreditation and Registration	9
20. Limitation of Authority	9
21. Noncompliance With Nondiscrimination Laws.....	10
22. Pay Equity	10
23. Political Activities	10
24. Publicity.....	10
25. Recapture.....	10
26. Records Maintenance.....	10
27. Registration With Department of Revenue.....	10
28. Right of Inspection.....	10
29. Savings.....	11
30. Severability	11
31. Site Security	11
32. Subcontracting.....	11
33. Survival.....	11

TABLE OF CONTENTS

34. Taxes 11
35. Termination for Cause 11
36. Termination for Convenience 12
37. Termination Procedures 12
38. Treatment of Assets 13
39. Waiver 13

Attachment A, Scope of Work

Attachment B, Budget

Attachment C, Covid-19 Emergency Housing Grant Guidelines

Attachment D, Grantee’s Plan

**BOARD OF YAKIMA COUNTY COMMISSIONERS
AGREEMENT**

73-2020

BOARD OF COUNTY COMMISSIONERS

EXCUSED

Norm Childress, Chairman

Ron Anderson, Commissioner

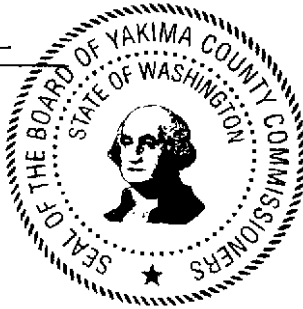
Vicki Baker, Commissioner

DATED MAR 17 2020

Attest:

 Melissa Paul, Clerk of the Board

Linda Kay O'Hara, Deputy Clerk



Approved as to Form:

Deputy Prosecuting Attorney
WSBA # 35901

FACE SHEET

Contract Number: 316-46108-37

**Washington State Department of Commerce
Community Services and Housing Division
Housing Assistance Unit
COVID-19 Outbreak Emergency Housing Grant**

1. Grantee Yakima County Financial Services 128 2 nd St Rm 102 Yakima, WA 98901		2. COMMERCE Additional Contact Information Tedd Kelleher, Senior Managing Director phone (360)725-2930, email: tedd.kelleher@commerce.wa.gov Kathy Kinard, Manager Phone (360) 742-2118, email: kathy.kinard@commerce.wa.gov	
3. Grantee Representative Esther Magasis HHA Program Manager (509) 574-1366 Esther.magasis@co.yakima.wa.us		4. COMMERCE Representative Sarah Harrison Grant Manager (360) 725-5073 Sarah.Harrison@commerce.wa.gov 1011 Plum Street SE Olympia, Washington, 98504-2525	
5. Grant Amount \$660,707	6. Funding Source Federal: <input type="checkbox"/> State: <input checked="" type="checkbox"/> Other: <input type="checkbox"/> N/A: <input type="checkbox"/>	7. Start Date March 15, 2020	8. End Date September 30, 2020
9. Tax ID # XXXXXXXXXXXXXXXXXX	10. SWV # SWV0000492-08	11. UBI # 397016924	12. DUNS # N/A
13. Grant Purpose Provide funding for emergency housing necessary to respond to the COVID-19 outbreak.			
COMMERCE, defined as the Department of Commerce, and the Grantee, as defined above, acknowledge and accept the terms of this Grant and attachments and have executed this Grant on the date below to start as of the date and year referenced above. The rights and obligations of both parties to this Grant are governed by this Grant and the following other documents incorporated by reference: Grant Terms and Conditions including Attachment "A" – Scope of Work, Attachment "B" – Budget, Attachment "C" – Washington State COVID-19 Emergency Housing Grant Guidelines, and Attachment D, Grantee's Plan.			
FOR GRANTEE _____ Signature _____ Print Name and Signature _____ Date		FOR COMMERCE _____ Diane Klontz, Assistant Director Community Services and Housing Division _____ Date APPROVED AS TO FORM ONLY Sandra C. Adix ASSISTANT ATTORNEY GENERAL March 15, 2020 APPROVAL ON FILE	

**SPECIAL TERMS AND CONDITIONS
GENERAL GRANT
STATE FUNDS**

1. GRANT MANAGEMENT

The Representative for each of the parties shall be responsible for and shall be the contact person for all communications and billings regarding the performance of this Grant.

The Representative for COMMERCE and their grant information are identified on the Face Sheet of this Grant.

The Representative for the Grantee and their contact information are identified on the Face Sheet of this Grant.

2. BILLING PROCEDURES AND PAYMENT

COMMERCE will pay Grantee upon acceptance of services provided and receipt of properly completed invoices, which shall be submitted to the Representative for COMMERCE.

The invoices shall describe and document, to COMMERCE's satisfaction, a description of the work performed, the progress of the project, and fees. If expenses are invoiced, provide a detailed breakdown of each type. A receipt must accompany any single expenses in the amount of \$50.00 or more in order to receive reimbursement.

Payment shall be considered timely if made by COMMERCE within thirty (30) calendar days after receipt of properly completed invoices. Payment shall be sent to the address designated by the Grantee.

COMMERCE may, in its sole discretion, terminate the Grant or withhold payments claimed by the Grantee for services rendered if the Grantee fails to satisfactorily comply with any term or condition of this Grant.

No payments in advance or in anticipation of services or supplies to be provided under this Agreement shall be made by COMMERCE.

Duplication of Billed Costs

The Grantee shall not bill COMMERCE for services performed under this Agreement, and COMMERCE shall not pay the Grantee, if the Grantee is entitled to payment or has been or will be paid by any other source, including grants, for that service.

Disallowed Costs

The Grantee is responsible for any audit exceptions or disallowed costs incurred by its own organization or that of its subgrants/subcontracts.

3. SUBCONTRACTOR DATA COLLECTION

Grantee will submit reports, in a form and format to be provided by Commerce and at intervals as agreed by the parties, regarding work under this Grant performed by subcontractors and the portion of Grant funds expended for work performed by subcontractors, including but not necessarily limited to minority-owned, woman-owned, and veteran-owned business subcontractors. "Subcontractors" shall mean subcontractors of any tier.

4. INSURANCE

Local Government Grantees that Participate in a Self-Insurance Program

Self-Insured/Liability Pool or Self-Insured Risk Management Program – With prior approval from COMMERCE, the Grantee may provide the coverage below under a self-insured/liability pool or self-insured risk management program. In order to obtain permission from COMMERCE, the Grantee shall provide: (1) a description of its self-insurance program, and (2) a certificate and/or letter of coverage that outlines coverage limits and deductibles. All self-insured risk management programs or self-insured/liability pool financial reports must comply with Generally Accepted Accounting Principles (GAAP) and adhere to accounting standards promulgated by: 1) Governmental Accounting Standards Board (GASB), 2) Financial Accounting Standards Board (FASB), and 3) the Washington

**SPECIAL TERMS AND CONDITIONS
GENERAL GRANT
STATE FUNDS**

State Auditor's annual instructions for financial reporting. Grantee's participating in joint risk pools shall maintain sufficient documentation to support the aggregate claim liability information reported on the balance sheet. The state of Washington, its agents, and employees need not be named as additional insured under a self-insured property/liability pool, if the pool is prohibited from naming third parties as additional insured.

Grantee shall provide annually to COMMERCE a summary of coverages and a letter of self-insurance, evidencing continued coverage under Grantee's self-insured/liability pool or self-insured risk management program. Such annual summary of coverage and letter of self-insurance will be provided on the anniversary of the start date of this Agreement.

Non Self Insurance Program

The Grantee shall provide insurance coverage as set out in this section. The intent of the required insurance is to protect the state should there be any claims, suits, actions, costs, damages or expenses arising from any loss, or negligent or intentional act or omission of the Grantee or Subgrantee/subcontractor, or agents of either, while performing under the terms of this Grant.

The insurance required shall be issued by an insurance company authorized to do business within the state of Washington. Except for Professional Liability or Errors and Omissions Insurance, the insurance shall name the state of Washington, its agents, officers, and employees as additional insureds under the insurance policy. All policies shall be primary to any other valid and collectable insurance. The Grantee shall instruct the insurers to give COMMERCE thirty (30) calendar days advance notice of any insurance cancellation, non-renewal or modification.

The Grantee shall submit to COMMERCE within fifteen (15) calendar days of the Grant start date, a certificate of insurance which outlines the coverage and limits defined in this insurance section. During the term of the Grant, the Grantee shall submit renewal certificates not less than thirty (30) calendar days prior to expiration of each policy required under this section.

The Grantee shall provide insurance coverage that shall be maintained in full force and effect during the term of this Grant, as follows:

Commercial General Liability Insurance Policy. Provide a Commercial General Liability Insurance Policy, including contractual liability, written on an occurrence basis, in adequate quantity to protect against legal liability arising out of Grant activity but no less than \$1,000,000 per occurrence. Additionally, the Grantee is responsible for ensuring that any Subgrantee/subcontractor provide adequate insurance coverage for the activities arising out of subgrants/subcontracts.

Automobile Liability. In the event that performance pursuant to this Grant involves the use of vehicles, owned or operated by the Grantee or its Subgrantee/subcontractor, automobile liability insurance shall be required. The minimum limit for automobile liability is \$1,000,000 per occurrence, using a Combined Single Limit for bodily injury and property damage.

The Grantee shall provide, at COMMERCE's request, copies of insurance instruments or certifications from the insurance issuing agency. The copies or certifications shall show the insurance coverage, the designated beneficiary, who is covered, the amounts, the period of coverage, and that COMMERCE will be provided thirty (30) days' advance written notice of cancellation.

6. ORDER OF PRECEDENCE

In the event of an inconsistency in this Grant, the inconsistency shall be resolved by giving precedence in the following order:

- Applicable federal and state of Washington statutes and regulations
- Special Terms and Conditions
- General Terms and Conditions
- Attachment A – Scope of Work

**SPECIAL TERMS AND CONDITIONS
GENERAL GRANT
STATE FUNDS**

- Attachment B – Budget
- Attachment C, Guidelines
- Attachment D, Grantee's Plan

**GENERAL TERMS AND CONDITIONS
GENERAL GRANT
STATE FUNDS**

1. DEFINITIONS

As used throughout this Grant, the following terms shall have the meaning set forth below:

- A. "Authorized Representative" shall mean the Director and/or the designee authorized in writing to act on the Director's behalf.
- B. "COMMERCE" shall mean the Department of Commerce.
- C. "Grant" or "Agreement" means the entire written agreement between COMMERCE and the Grantee, including any Exhibits, documents, or materials incorporated by reference. E-mail or Facsimile transmission of a signed copy of this contract shall be the same as delivery of an original.
- D. "Grantee" shall mean the entity identified on the face sheet performing service(s) under this Grant, and shall include all employees and agents of the Grantee.
- E. "Personal Information" shall mean information identifiable to any person, including, but not limited to, information that relates to a person's name, health, finances, education, business, use or receipt of governmental services or other activities, addresses, telephone numbers, social security numbers, driver license numbers, other identifying numbers, and any financial identifiers.
- F. "State" shall mean the state of Washington.
- G. "Subgrantee/subcontractor" shall mean one not in the employment of the Grantee, who is performing all or part of those services under this Grant under a separate Grant with the Grantee. The terms "subgrantee/subcontractor" refers to any tier.
- H. "Subrecipient" shall mean a non-federal entity that expends federal awards received from a pass-through entity to carry out a federal program, but does not include an individual that is a beneficiary of such a program. It also excludes vendors that receive federal funds in exchange for goods and/or services in the course of normal trade or commerce.
- I. "Vendor" is an entity that agrees to provide the amount and kind of services requested by COMMERCE; provides services under the grant only to those beneficiaries individually determined to be eligible by COMMERCE and, provides services on a fee-for-service or per-unit basis with contractual penalties if the entity fails to meet program performance standards.

2. ACCESS TO DATA

In compliance with RCW 39.26.180, the Grantee shall provide access to data generated under this Grant to COMMERCE, the Joint Legislative Audit and Review Committee, and the Office of the State Auditor at no additional cost. This includes access to all information that supports the findings, conclusions, and recommendations of the Grantee's reports, including computer models and the methodology for those models.

3. ADVANCE PAYMENTS PROHIBITED

No payments in advance of or in anticipation of goods or services to be provided under this Grant shall be made by COMMERCE.

4. ALL WRITINGS CONTAINED HEREIN

This Grant contains all the terms and conditions agreed upon by the parties. No other understandings, oral or otherwise, regarding the subject matter of this Grant shall be deemed to exist or to bind any of the parties hereto.

5. AMENDMENTS

This Grant may be amended by mutual agreement of the parties. Such amendments shall not be binding unless they are in writing and signed by personnel authorized to bind each of the parties.

**GENERAL TERMS AND CONDITIONS
GENERAL GRANT
STATE FUNDS**

6. AMERICANS WITH DISABILITIES ACT (ADA) OF 1990, PUBLIC LAW 101-336, also referred to as the "ADA" 28 CFR Part 35

The Grantee must comply with the ADA, which provides comprehensive civil rights protection to individuals with disabilities in the areas of employment, public accommodations, state and local government services, and telecommunications.

7. ASSIGNMENT

Neither this Grant, nor any claim arising under this Grant, shall be transferred or assigned by the Grantee without prior written consent of COMMERCE.

8. ATTORNEYS' FEES

Unless expressly permitted under another provision of the Grant, in the event of litigation or other action brought to enforce Grant terms, each party agrees to bear its own attorney's fees and costs.

9. CONFIDENTIALITY/SAFEGUARDING OF INFORMATION

A. "Confidential Information" as used in this section includes:

1. All material provided to the Grantee by COMMERCE that is designated as "confidential" by COMMERCE;
2. All material produced by the Grantee that is designated as "confidential" by COMMERCE; and
3. All personal information in the possession of the Grantee that may not be disclosed under state or federal law. "Personal information" includes but is not limited to information related to a person's name, health, finances, education, business, use of government services, addresses, telephone numbers, social security number, driver's license number and other identifying numbers, and "Protected Health Information" under the federal Health Insurance Portability and Accountability Act of 1996 (HIPAA).

B. The Grantee shall comply with all state and federal laws related to the use, sharing, transfer, sale, or disclosure of Confidential Information. The Grantee shall use Confidential Information solely for the purposes of this Grant and shall not use, share, transfer, sell or disclose any Confidential Information to any third party except with the prior written consent of COMMERCE or as may be required by law. The Grantee shall take all necessary steps to assure that Confidential Information is safeguarded to prevent unauthorized use, sharing, transfer, sale or disclosure of Confidential Information or violation of any state or federal laws related thereto. Upon request, the Grantee shall provide COMMERCE with its policies and procedures on confidentiality. COMMERCE may require changes to such policies and procedures as they apply to this Grant whenever COMMERCE reasonably determines that changes are necessary to prevent unauthorized disclosures. The Grantee shall make the changes within the time period specified by COMMERCE. Upon request, the Grantee shall immediately return to COMMERCE any Confidential Information that COMMERCE reasonably determines has not been adequately protected by the Grantee against unauthorized disclosure.

C. Unauthorized Use or Disclosure. The Grantee shall notify COMMERCE within five (5) working days of any unauthorized use or disclosure of any confidential information, and shall take necessary steps to mitigate the harmful effects of such use or disclosure.

10. CONFLICT OF INTEREST

Notwithstanding any determination by the Executive Ethics Board or other tribunal, the COMMERCE may, in its sole discretion, by written notice to the GRANTEE terminate this contract if it is found after due notice and examination by COMMERCE that there is a violation of the Ethics in Public Service Act, Chapters 42.52 RCW and 42.23 RCW; or any similar statute involving the GRANTEE in the procurement of, or performance under this contract.

Specific restrictions apply to contracting with current or former state employees pursuant to chapter 42.52 of the Revised Code of Washington. The Grantee and their subcontractor(s) must identify any person employed in any capacity by the state of Washington that worked on the Commerce program

**GENERAL TERMS AND CONDITIONS
GENERAL GRANT
STATE FUNDS**

administering this Grant, including but not limited to formulating or drafting the legislation, participating in grant procurement planning and execution, awarding grants, and monitoring grants, during the 24 month period preceding the start date of this Grant. Identify the individual by name, the agency previously or currently employed by, job title or position held, and separation date. If it is determined by COMMERCE that a conflict of interest exists, the Grantee may be disqualified from further consideration for the award of a Grant.

In the event this contract is terminated as provided above, COMMERCE shall be entitled to pursue the same remedies against the Grantee as it could pursue in the event of a breach of the contract by the Grantee. The rights and remedies of COMMERCE provided for in this clause shall not be exclusive and are in addition to any other rights and remedies provided by law. The existence of facts upon which COMMERCE makes any determination under this clause shall be an issue and may be reviewed as provided in the "Disputes" clause of this contract.

11. COPYRIGHT

Unless otherwise provided, all Materials produced under this Grant shall be considered "works for hire" as defined by the U.S. Copyright Act and shall be owned by COMMERCE. COMMERCE shall be considered the author of such Materials. In the event the Materials are not considered "works for hire" under the U.S. Copyright laws, the Grantee hereby irrevocably assigns all right, title, and interest in all Materials, including all intellectual property rights, moral rights, and rights of publicity to COMMERCE effective from the moment of creation of such Materials.

"Materials" means all items in any format and includes, but is not limited to, data, reports, documents, pamphlets, advertisements, books, magazines, surveys, studies, computer programs, films, tapes, and/or sound reproductions. "Ownership" includes the right to copyright, patent, register and the ability to transfer these rights.

For Materials that are delivered under the Grant, but that incorporate pre-existing materials not produced under the Grant, the Grantee hereby grants to COMMERCE a nonexclusive, royalty-free, irrevocable license (with rights to sublicense to others) in such Materials to translate, reproduce, distribute, prepare derivative works, publicly perform, and publicly display. The Grantee warrants and represents that the Grantee has all rights and permissions, including intellectual property rights, moral rights and rights of publicity, necessary to grant such a license to COMMERCE.

The Grantee shall exert all reasonable effort to advise COMMERCE, at the time of delivery of Materials furnished under this Grant, of all known or potential invasions of privacy contained therein and of any portion of such document which was not produced in the performance of this Grant. The Grantee shall provide COMMERCE with prompt written notice of each notice or claim of infringement received by the Grantee with respect to any Materials delivered under this Grant. COMMERCE shall have the right to modify or remove any restrictive markings placed upon the Materials by the Grantee.

12. DISPUTES

Except as otherwise provided in this Grant, when a dispute arises between the parties and it cannot be resolved by direct negotiation, either party may request a dispute hearing with the Director of COMMERCE, who may designate a neutral person to decide the dispute.

The request for a dispute hearing must:

- be in writing;
- state the disputed issues;
- state the relative positions of the parties;
- state the Grantee's name, address, and Contract number; and
- be mailed to the Director and the other party's (respondent's) Grant Representative within three (3) working days after the parties agree that they cannot resolve the dispute.

The respondent shall send a written answer to the requestor's statement to both the Director or the Director's designee and the requestor within five (5) working days.

**GENERAL TERMS AND CONDITIONS
GENERAL GRANT
STATE FUNDS**

The Director or designee shall review the written statements and reply in writing to both parties within ten (10) working days. The Director or designee may extend this period if necessary by notifying the parties.

The decision shall not be admissible in any succeeding judicial or quasi-judicial proceeding.

The parties agree that this dispute process shall precede any action in a judicial or quasi-judicial tribunal.

Nothing in this Grant shall be construed to limit the parties' choice of a mutually acceptable alternate dispute resolution (ADR) method in addition to the dispute hearing procedure outlined above.

13. DUPLICATE PAYMENT

COMMERCE shall not pay the Grantee, if the GRANTEE has charged or will charge the State of Washington or any other party under any other Grant, subgrant/subcontract, or agreement, for the same services or expenses.

14. GOVERNING LAW AND VENUE

This Grant shall be construed and interpreted in accordance with the laws of the state of Washington, and the venue of any action brought hereunder shall be in the Superior Court for Thurston County.

15. INDEMNIFICATION

To the fullest extent permitted by law, the Grantee shall indemnify, defend, and hold harmless the state of Washington, COMMERCE, agencies of the state and all officials, agents and employees of the state, from and against all claims for injuries or death arising out of or resulting from the performance of the contract. "Claim" as used in this contract, means any financial loss, claim, suit, action, damage, or expense, including but not limited to attorneys' fees, attributable for bodily injury, sickness, disease, or death, or injury to or the destruction of tangible property including loss of use resulting therefrom.

The Grantee's obligation to indemnify, defend, and hold harmless includes any claim by Grantee's agents, employees, representatives, or any subgrantee/subcontractor or its employees.

The Grantee expressly agrees to indemnify, defend, and hold harmless the State for any claim arising out of or incident to Grantee's or any subgrantee's/subcontractor's performance or failure to perform the Grant. Grantee's obligation to indemnify, defend, and hold harmless the State shall not be eliminated or reduced by any actual or alleged concurrent negligence of State or its agents, agencies, employees and officials.

The Grantee waives its immunity under Title 51 RCW to the extent it is required to indemnify, defend and hold harmless the state and its agencies, officers, agents or employees.

16. INDEPENDENT CAPACITY OF THE GRANTEE

The parties intend that an independent contractor relationship will be created by this Grant. The Grantee and its employees or agents performing under this Contract are not employees or agents of the state of Washington or COMMERCE. The Grantee will not hold itself out as or claim to be an officer or employee of COMMERCE or of the state of Washington by reason hereof, nor will the Grantee make any claim of right, privilege or benefit which would accrue to such officer or employee under law. Conduct and control of the work will be solely with the Grantee.

17. INDUSTRIAL INSURANCE COVERAGE

The Grantee shall comply with all applicable provisions of Title 51 RCW, Industrial Insurance. If the Grantee fails to provide industrial insurance coverage or fails to pay premiums or penalties on behalf of its employees as may be required by law, COMMERCE may collect from the Grantee the full amount payable to the Industrial Insurance Accident Fund. COMMERCE may deduct the amount owed by the Grantee to the accident fund from the amount payable to the Grantee by COMMERCE under this Contract, and transmit the deducted amount to the Department of Labor and Industries, (L&I) Division of Insurance Services. This provision does not waive any of L&I's rights to collect from the Grantee.

**GENERAL TERMS AND CONDITIONS
GENERAL GRANT
STATE FUNDS**

18. LAWS

The Grantee shall comply with all applicable laws, ordinances, codes, regulations and policies of local, state, and federal governments, as now or hereafter amended.

19. LICENSING, ACCREDITATION AND REGISTRATION

The Grantee shall comply with all applicable local, state, and federal licensing, accreditation and registration requirements or standards necessary for the performance of this Contract.

20. LIMITATION OF AUTHORITY

Only the Authorized Representative or Authorized Representative's delegate by writing (delegation to be made prior to action) shall have the express, implied, or apparent authority to alter, amend, modify, or waive any clause or condition of this Contract. Furthermore, any alteration, amendment, modification, or waiver of any clause or condition of this contract is not effective or binding unless made in writing and signed by the Authorized Representative.

21. NONCOMPLIANCE WITH NONDISCRIMINATION LAWS

During the performance of this Grant, the Grantee shall comply with all federal, state, and local nondiscrimination laws, regulations and policies. In the event of the Grantee's non-compliance or refusal to comply with any nondiscrimination law, regulation or policy, this Grant may be rescinded, canceled or terminated in whole or in part, and the Grantee may be declared ineligible for further grants with COMMERCE. The Grantee shall, however, be given a reasonable time in which to cure this noncompliance. Any dispute may be resolved in accordance with the "Disputes" procedure set forth herein.

22. PAY EQUITY

The Grantee agrees to ensure that "similarly employed" individuals in its workforce are compensated as equals, consistent with the following:

- A. Employees are "similarly employed" if the individuals work for the same employer, the performance of the job requires comparable skill, effort, and responsibility, and the jobs are performed under similar working conditions. Job titles alone are not determinative of whether employees are similarly employed;
- B. Grantee may allow differentials in compensation for its workers if the differentials are based in good faith and on any of the following:
 - (i) A seniority system; a merit system; a system that measures earnings by quantity or quality of production; a bona fide job-related factor or factors; or a bona fide regional difference in compensation levels.
 - (ii) A bona fide job-related factor or factors may include, but not be limited to, education, training, or experience that is: Consistent with business necessity; not based on or derived from a gender-based differential; and accounts for the entire differential.
 - (iii) A bona fide regional difference in compensation level must be: Consistent with business necessity; not based on or derived from a gender-based differential; and account for the entire differential.

This Grant may be terminated by the Department, if the Department or the Department of Enterprise services determines that the Grantee is not in compliance with this provision.

23. POLITICAL ACTIVITIES

Political activity of Grantee employees and officers are limited by the State Campaign Finances and Lobbying provisions of Chapter 42.17A RCW and the Federal Hatch Act, 5 USC 1501 - 1508.

No funds may be used for working for or against ballot measures or for or against the candidacy of any person for public office.

**GENERAL TERMS AND CONDITIONS
GENERAL GRANT
STATE FUNDS**

24. PUBLICITY

The Grantee agrees not to publish or use any advertising or publicity materials in which the state of Washington or COMMERCE's name is mentioned, or language used from which the connection with the state of Washington's or COMMERCE's name may reasonably be inferred or implied, without the prior written consent of COMMERCE.

25. RECAPTURE

In the event that the Grantee fails to perform this Grant in accordance with state laws, federal laws, and/or the provisions of this Grant, COMMERCE reserves the right to recapture funds in an amount to compensate COMMERCE for the noncompliance in addition to any other remedies available at law or in equity.

Repayment by the Grantee of funds under this recapture provision shall occur within the time period specified by COMMERCE. In the alternative, COMMERCE may recapture such funds from payments due under this Grant.

26. RECORDS MAINTENANCE

The Grantee shall maintain books, records, documents, data and other evidence relating to this Grant and performance of the services described herein, including but not limited to accounting procedures and practices that sufficiently and properly reflect all direct and indirect costs of any nature expended in the performance of this Grant.

The Grantee shall retain such records for a period of six years following the date of final payment. At no additional cost, these records, including materials generated under the Grant, shall be subject at all reasonable times to inspection, review or audit by COMMERCE, personnel duly authorized by COMMERCE, the Office of the State Auditor, and federal and state officials so authorized by law, regulation or agreement.

If any litigation, claim or audit is started before the expiration of the six (6) year period, the records shall be retained until all litigation, claims, or audit findings involving the records have been resolved.

27. REGISTRATION WITH DEPARTMENT OF REVENUE

If required by law, the Grantee shall complete registration with the Washington State Department of Revenue.

28. RIGHT OF INSPECTION

The Grantee shall provide right of access to its facilities to COMMERCE, or any of its officers, or to any other authorized agent or official of the state of Washington or the federal government, at all reasonable times, in order to monitor and evaluate performance, compliance, and/or quality assurance under this Grant.

29. SAVINGS

In the event funding from state, federal, or other sources is withdrawn, reduced, or limited in any way after the effective date of this Grant and prior to normal completion, COMMERCE may suspend or terminate the Grant under the "Termination for Convenience" clause, without the ten calendar day notice requirement. In lieu of termination, the Grant may be amended to reflect the new funding limitations and conditions.

30. SEVERABILITY

The provisions of this Grant are intended to be severable. If any term or provision is illegal or invalid for any reason whatsoever, such illegality or invalidity shall not affect the validity of the remainder of the Grant.

31. SITE SECURITY

While on COMMERCE premises, Grantee, its agents, employees, or subcontractors shall conform in all respects with physical, fire or other security policies or regulations.

**GENERAL TERMS AND CONDITIONS
GENERAL GRANT
STATE FUNDS**

32. SUBGRANTING/SUBCONTRACTING

The Grantee may only subcontract work contemplated under this Grant if it obtains the prior written approval of COMMERCE.

If COMMERCE approves subcontracting, the Grantee shall maintain written procedures related to subcontracting, as well as copies of all subcontracts and records related to subcontracts. For cause, COMMERCE in writing may: (a) require the Grantee to amend its subcontracting procedures as they relate to this Grant; (b) prohibit the Grantee from subcontracting with a particular person or entity; or (c) require the Grantee to rescind or amend a subcontract.

Every subcontract shall bind the Subcontractor to follow all applicable terms of this Grant. The Grantee is responsible to COMMERCE if the Subcontractor fails to comply with any applicable term or condition of this Grant. The Grantee shall appropriately monitor the activities of the Subcontractor to assure fiscal conditions of this Grant. In no event shall the existence of a subcontract operate to release or reduce the liability of the Grantee to COMMERCE for any breach in the performance of the Grantee's duties.

Every subcontract shall include a term that COMMERCE and the State of Washington are not liable for claims or damages arising from a Subcontractor's performance of the subcontract.

33. SURVIVAL

The terms, conditions, and warranties contained in this Grant that by their sense and context are intended to survive the completion of the performance, cancellation or termination of this Grant shall so survive.

34. TAXES

All payments accrued on account of payroll taxes, unemployment contributions, the Grantee's income or gross receipts, any other taxes, insurance or expenses for the Grantee or its staff shall be the sole responsibility of the Grantee.

35. TERMINATION FOR CAUSE

In the event COMMERCE determines the Grantee has failed to comply with the conditions of this Grant in a timely manner, COMMERCE has the right to suspend or terminate this Grant. Before suspending or terminating the Grant, COMMERCE shall notify the Grantee in writing of the need to take corrective action. If corrective action is not taken within 30 calendar days, the Grant may be terminated or suspended.

In the event of termination or suspension, the Grantee shall be liable for damages as authorized by law including, but not limited to, any cost difference between the original Grant and the replacement or cover Grant and all administrative costs directly related to the replacement Grant, e.g., cost of the competitive bidding, mailing, advertising and staff time.

COMMERCE reserves the right to suspend all or part of the Grant, withhold further payments, or prohibit the Grantee from incurring additional obligations of funds during investigation of the alleged compliance breach and pending corrective action by the Grantee or a decision by COMMERCE to terminate the Grant. A termination shall be deemed a "Termination for Convenience" if it is determined that the Grantee: (1) was not in default; or (2) failure to perform was outside of his or her control, fault or negligence.

The rights and remedies of COMMERCE provided in this Grant are not exclusive and are, in addition to any other rights and remedies, provided by law.

36. TERMINATION FOR CONVENIENCE

Except as otherwise provided in this Grant, COMMERCE may, by ten (10) business days written notice, beginning on the second day after the mailing, terminate this Grant, in whole or in part. If this Grant is so terminated, COMMERCE shall be liable only for payment required under the terms of this Grant for services rendered or goods delivered prior to the effective date of termination.

**GENERAL TERMS AND CONDITIONS
GENERAL GRANT
STATE FUNDS**

37. TERMINATION PROCEDURES

Upon termination of this Grant, COMMERCE, in addition to any other rights provided in this Grant, may require the Grantee to deliver to COMMERCE any property specifically produced or acquired for the performance of such part of this Grant as has been terminated. The provisions of the "Treatment of Assets" clause shall apply in such property transfer.

COMMERCE shall pay to the Grantee the agreed upon price, if separately stated, for completed work and services accepted by COMMERCE, and the amount agreed upon by the Grantee and COMMERCE for (i) completed work and services for which no separate price is stated, (ii) partially completed work and services, (iii) other property or services that are accepted by COMMERCE, and (iv) the protection and preservation of property, unless the termination is for default, in which case the Authorized Representative shall determine the extent of the liability of COMMERCE. Failure to agree with such determination shall be a dispute within the meaning of the "Disputes" clause of this Grant. COMMERCE may withhold from any amounts due the Grantee such sum as the Authorized Representative determines to be necessary to protect COMMERCE against potential loss or liability.

The rights and remedies of COMMERCE provided in this section shall not be exclusive and are in addition to any other rights and remedies provided by law or under this contract.

After receipt of a notice of termination, and except as otherwise directed by the Authorized Representative, the Grantee shall:

- A. Stop work under the Grant on the date, and to the extent specified, in the notice;
- B. Place no further orders or subgrants/subcontracts for materials, services, or facilities except as may be necessary for completion of such portion of the work under the Grant that is not terminated;
- C. Assign to COMMERCE, in the manner, at the times, and to the extent directed by the Authorized Representative, all of the rights, title, and interest of the Grantee under the orders and subgrants/subcontracts so terminated, in which case COMMERCE has the right, at its discretion, to settle or pay any or all claims arising out of the termination of such orders and subgrants/subcontracts;
- D. Settle all outstanding liabilities and all claims arising out of such termination of orders and subcontracts, with the approval or ratification of the Authorized Representative to the extent the Authorized Representative may require, which approval or ratification shall be final for all the purposes of this clause;
- E. Transfer title to COMMERCE and deliver in the manner, at the times, and to the extent directed by the Authorized Representative any property which, if the Grant had been completed, would have been required to be furnished to COMMERCE;
- F. Complete performance of such part of the work as shall not have been terminated by the Authorized Representative; and
- G. Take such action as may be necessary, or as the Authorized Representative may direct, for the protection and preservation of the property related to this Grant, which is in the possession of the Grantee and in which COMMERCE has or may acquire an interest.

38. TREATMENT OF ASSETS

Title to all property furnished by COMMERCE shall remain in COMMERCE. Title to all property furnished by the Grantee, for the cost of which the Grantee is entitled to be reimbursed as a direct item of cost under this Grant, shall pass to and vest in COMMERCE upon delivery of such property by the Grantee. Title to other property, the cost of which is reimbursable to the Grantee under this Grant, shall pass to and vest in COMMERCE upon (i) issuance for use of such property in the performance of this Grant, or (ii) commencement of use of such property in the performance of this Grant, or (iii) reimbursement of the cost thereof by COMMERCE in whole or in part, whichever first occurs.

- A. Any property of COMMERCE furnished to the Grantee shall, unless otherwise provided herein or approved by COMMERCE, be used only for the performance of this Grant.

**GENERAL TERMS AND CONDITIONS
GENERAL GRANT
STATE FUNDS**

- B.** The Grantee shall be responsible for any loss or damage to property of COMMERCE that results from the negligence of the Grantee or which results from the failure on the part of the Grantee to maintain and administer that property in accordance with sound management practices.
- C.** If any COMMERCE property is lost, destroyed or damaged, the Grantee shall immediately notify COMMERCE and shall take all reasonable steps to protect the property from further damage.
- D.** The Grantee shall surrender to COMMERCE all property of COMMERCE prior to settlement upon completion, termination or cancellation of this Grant

All reference to the Grantee under this clause shall also include Grantee's employees, agents or Subgrantees/Subcontractors.

39. WAIVER

Waiver of any default or breach shall not be deemed to be a waiver of any subsequent default or breach. Any waiver shall not be construed to be a modification of the terms of this Grant unless stated to be such in writing and signed by Authorized Representative of COMMERCE.

Scope of Work

Funding is provided to Yakima County to respond to the COVID-19 outbreak related to public health needs of people experiencing homelessness or otherwise in need of quarantine or isolation housing due to the COVID-19 outbreak.

Activities funded under this Grant will be performed in accordance with the Washington State COVID-19 Outbreak Emergency Housing Grant Guidelines and the Grantee's Plan as may be amended from time to time, attached here to and incorporated herein as Attachments C and D.

Budget

March 15, 2020 – September 30, 2020

Budget	Amount
For all things allowable in the COVID-19 Outbreak Emergency Housing Grant Guidelines, Attachment C.	\$660,707

Message to CHG Lead Grantees that are county governments:

SUBJECT: Funds available today to counties for housing needed to respond to the COVID-19 Outbreak

Good morning,

Attached is a grant providing your county funding to:

- Create isolation and quarantine housing
- Create additional shelter capacity to replace shelter capacity lost when social distancing was increased
- Increase sanitation in existing homeless housing
- Other costs associated with addressing the public health needs of people experiencing homelessness or displaced from their former housing due to the COVID-19 outbreak

The Department of Health is estimating that isolation and quarantine housing will need to be in place by early April to address the outbreak.

The attached grant provides funding so counties can immediately respond to the crisis, and creates a mechanism for additional funding to be provided if necessary. Please work closely with your local public health jurisdiction to deploy these funds quickly. The grant terms are designed to be flexible, and can be amended in as little as two hours if necessary.

Please review the attached Grant Terms & Conditions and Guidelines. Please have an authorizing official sign the Grant Face Sheet, scan and email back to me. Commerce will immediately sign after receiving returned grants and email an executed copy as well as mail an original.

We are planning a conference call on Wednesday, March 18th from 10:30 a.m. to 12 noon. You can join this call at:

We will launch a specific webpage for this Grant as soon as possible, please check back here frequently: <https://www.commerce.wa.gov/serving-communities/homelessness/>

If you have questions or concerns about the Grant or Guidelines, don't hesitate to contact Tedd Kelleher at (360) 725-2930, or Kathy Kinard at (360) 742-2118.