



**BOARD OF YAKIMA COUNTY COMMISSIONERS**

Regular Meeting

Work Session

Friday, March 31, 2023, at 9:00 am

BOCC Conference Room, Room 232, 128 N 2nd Street, Yakima, WA 98901 or Zoom

3/31/2023 - Minutes

1. CALL TO ORDER

Meeting Called to Order at 9:01 a.m.

PRESENT: Chair LaDon Linde, Commissioner Kyle Curtis, Legal Counsel Don Anderson, Deputy Clerk of the Board Erin Franklin, Human Resources Director Jacqui Lindsay, Human Resources Senior Manager Judy Kendall, Public Services Director Lisa Freund, Sheriff Bob Udell, Chief Civil Deputy CarriAnn Ross, County Engineer Matt Pietrusiewicz, Financial Services Director Craig Warner, and guests.

2. PUBLIC COMMENT

No Public Comment.

3. HUMAN RESOURCES UPDATE (15 Minutes)

Jacqui presented several department requests to the Board. The first was from Juvenile Court, to recruit for temporary positions to cover two employees who are currently out on long-term workers compensation. A Juvenile Corrections Officer and a Juvenile Corrections officer would be hired for up to 18 months. The Commissioners approved this request.

Next, the Prosecutor's Office requested an Attorney IV in the Felony Division be increased from a 6-hour day to an 8-hour day. The Commissioners approved this request.

Public Services had two related pay exception requests. After recent interviews for the Code Enforcement Manager position (in preparation to replace a retiring employee), the interview panel agreed that Senior Project Planner Tua Vang would be the best fit for the role. (Commissioner Linde and Don Anderson both concurred with this decision.) Lisa Freund gave a brief overview of Tua's qualifications, but explained that he had also received an offer from Benton County to be their Planning Official. If the County could counter offer by moving Tua a Step 3, they could retain him for the Code Enforcement Manager position; Lisa added that Yakima County Planning Official Tommy Carroll was also hired at this step. In addition, Lisa requested that Building Official Marivel Garcia be moved to a Step 3, which would provide consistency between these three senior manager positions.

Unfortunately, even if the Board approved both of these requests, current County policy dictates that while Tommy would automatically move up to a Step 4 in July 2023, the other two senior managers would not, due to Tua's change in position and Marivel's step increase. Judy Kendall suggested that the Board approve an additional exception to remedy this issue so that all three positions would move to a Step 4 in July. The Commissioners approved this request and asked that all the appropriate verbiage be included in one resolution.

Sheriff Udell and Deputy CarriAnn Ross joined the meeting to discuss a request from the Sheriff's Department. An outgoing Records Manager has rescinded her resignation is willing to come back as extra help in order to train new staff for up to three months. The Sheriff's Office would like a recruitment exception in order to hire her specifically for this purpose; they would also like to keep her at the same position and pay. Jacqui and Judy noted that her benefits would be lost or cashed out, but she would keep paying into retirement; this is acceptable to the employee. The Commissioners approved this request, and Jacqui confirmed that she would make the appropriate updates.

Human Resources initiated an out-of-class pay request on behalf of the Coroner's Office for up to two months, while the Deputy Coroner is operating on his own. The Board approved this request. In response to

Commissioner Curtis' question, Jacqui also clarified that the Coroner has not yet recruited for a previously-approved additional office position.

Finally, Human Resources requested authorization to delete Workday's auto-populated performance evaluations that are at least 7 months old and never received any input. Now that this system has been in place for a year and departments have had time to become more familiar with it, Human Resources will make more of a push for training in and use of performance evaluations. Jacqui stated that she believes usage will improve in the future. The Commissioners approved this request. Commissioner Curtis also suggested scheduling a Work Session in May or June 2023 to discuss more details of the proposed performance evaluation policy. Commissioner Linde and Jacqui concurred, adding that a discussion could occur as soon as the end of April or May.

4. AGENDA ITEM REVIEW (10 Minutes)

Erin Franklin reviewed for the Board all Agenda items submitted for Tuesday's Regular Agenda Meeting.

Commissioner Curtis requested that Resolution 81-2023 from County Roads be moved to Regular Agenda. Matt Pietrusiewicz concurred and agreed to present. (Erin also confirmed that she would correct the resolution number on the Agenda.)

Commissioner Linde requested that Agreements 83-2023 and 84-2023 from Human Services be moved to Regular Agenda. Erin confirmed that she would reach out to Esther Magasis and Lance Larsen about presenting.

Don Anderson explained the need for a legal description of the proposed public hospital district boundaries for the resolution to add this item to the August ballot. County Assessor Jacob Tate has agreed to work on this description; aside from that, Don has the resolution prepared for a future Agenda.

5. COMMISSIONER UPDATES/ GENERAL DISCUSSION

No Commissioner Updates.

6. NEW BUSINESS

No New Business.

7. ADJOURN

Commissioner Curtis MOTION: To Adjourn

Commissioner Linde SECOND

Motion Passes to Adjourn. Meeting Adjourned at 9:52 a.m.

All work sessions are recorded and will be available to view on the BOCC website at <https://www.yakimacounty.us/AgendaCenter/Board-of-Commissioners-2>.

APPROVED DATE APR 18 2023  
DATE/Minutes



BOARD OF YAKIMA COUNTY COMMISSIONERS

*LaDon Linde*

LaDon Linde, Chair

*Amanda McKinney*

Amanda McKinney, Commissioner

*Kyle Curtis*

Kyle Curtis, Commissioner

*Constituting the Board of County Commissioners  
for Yakima County, Washington*