BOARD OF HEALTH
Meeting Agenda & Minutes

January 25, 2017
8:30 am
(Regular Session)
Board of Health (BOH) Meeting
Agenda
Wednesday, January 25th, 2017

1. Call regular meeting to order: 8:30a.m.

2. Introduction of guests and/or staff

3. Consent Agenda: all items listed with asterisk (*) are considered routine by the Health Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board Member requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

4. Motion: to approve December 7, 2016 Yakima Health District (YHD) Board of Health minutes

5. Audience Participation

6. Agency Support: Chase Porter
   a) Motion to approve the Preliminary Financial Report for the month of November 2016,
   b) Motion to approve the Preliminary Financial Report for the month of December 2016,
   * c) Motion to approve payment of accounts payable and payroll issued in November 2016 in the amount of $424,260.32,
   * d) Motion to approve payment of accounts payable and payroll issued in December 2016 in the amount of $416,639.14,

7. Board Business: André Fresco
   a) Resolution 2017-01 – Authorizing Appointment of Auditing Officers of YHD,
   b) Resolution 2017-02 – Authorizing Appointment of Investing Officers of YHD,
   c) Resolution 2017-03 – Authorizing Signature for Checking Accounts,
   d) Update on Naloxone distribution,

8. Health Officer: Dr. Chris Spitters

9. Chief Operating Officer: Ryan Ibach

10. Environmental Health: Dave Cole

11. Community Health: Ryan Ibach

12. Other Business: Annual Board of Health Meeting Schedule

13. Adjourn:

   Upcoming Board of Health Meetings
   
   February 22, 2017
   8:30 a.m.
   
   March 29, 2017
   8:30 a.m.
YAKIMA HEALTH DISTRICT
Keeping Yakima Communities Informed and Safe

Board of Health (BOH)
Minutes
(Regular)
December 7, 2016

1. Meeting called to order by Board Chair, Gail Weaver, at 8:30 am

PRESENT
Maureen Adkison, Yakima City Council
Kevin Bouchey, Commissioner
Rand Elliott, Commissioner
Jesse Farias, Citizen Member
Mike Leita, Commissioner
Gail Weaver, Citizen Member, Board Chair

ABSENT
Barbara Harrer, Mayor, Town of Harrah

Yakima Health District (YHD) STAFF
Dave Cole
Orlantha Coleman
Andre Fresco
Paul Garcia
Craig Heflick
Ryan Ibach
Sue Remer
Dr. Chris Spitters

GUESTS AND PRESS

2. WELCOME AND INTRODUCTIONS:

The Yakima Health District welcomed new employees, Paul Garcia, Environmental Health Specialist, Craig Heflick, Environmental Health Specialist and Orlantha Coleman, Executive Assistant.

[Gail Weaver called for round table introductions of all Board of Health meeting participants]

3. CONSENT AGENDA

4. MOTION

MOTION: Gail Weaver asked the Board members to approve the December 7th, 2016 Yakima Health District Consent Agenda

FIRST: Mike Leita
SECOND: Jesse Farias
✓ Approved
☐ Declined
☐ Amend

The following items were adopted upon approval of the consent agenda:

- October 26th, 2016 Yakima Health District Board of Health Minutes
- Approval of accounts payable and payroll issued in October 2016 in the amount of $465,034.11
5. AUDIENCE PARTICIPATION- No Guest or Press Present

6. BUDGET REPORT: Sue Remer (Please See Attachment A)

<table>
<thead>
<tr>
<th>MOTION:</th>
<th>Gail Weaver, BOH Chair motion to approve the (A) preliminary financial report for the month of September 2016 (B) preliminary financial report for the month of October 2016</th>
</tr>
</thead>
<tbody>
<tr>
<td>FIRST:</td>
<td>Mike Leita</td>
</tr>
<tr>
<td>SECOND:</td>
<td>Rand Elliott                                                                  ✓ Approved □ Declined □ Amend</td>
</tr>
</tbody>
</table>

- Mike Leita clarified that we are not a profit generating agency provide services. The BOH seeks tax dollars, put to highest and best use, and minimize accruals. It is important to define excess revenues, windfalls vs. unforeseen revenue surplus or expenditures or “under” expenditures.

7. BOARD BUSINESS: Andre Fresco, YHD Executive Director, Gail Weaver, and board members honored Commissioner Kevin Bouchey, for 8 years of dedication and service to the Yakima Heath District Board of Health with a plaque and expressed gratitude. Mr. Bouchey served as a Legislative Steering Committee board member for WSAC and was noted as dually valuable in the type of county support and representation he provided over the years.

<table>
<thead>
<tr>
<th>MOTION:</th>
<th>Resolution 2016-08 Foundation Public Health Services (FPHIS) requesting additional funding dedicated to building, monitoring and coordinating core public health services,</th>
</tr>
</thead>
<tbody>
<tr>
<td>FIRST:</td>
<td>Maureen Adkison</td>
</tr>
<tr>
<td>SECOND:</td>
<td>Jesse Farias                                                                  ✓ Approved □ Declined ✓ Amend- redact “whereas” statement beginning with Yakima County</td>
</tr>
</tbody>
</table>

Update on the way to bring new initiatives to the Board through memorandum. Andre Fresco, Executive Director stated the importance of informing and involving the board on initiatives that align with the BOH mission. A key way this will be done is to present informative memorandums upon which YHD Board of Health members may read and comment on upcoming initiatives.

MEMORANDUM: Naloxone Initiative at Needle Exchange (implementation & goals)

- We seek to provide rapid education and support to current needle exchange program for training and distribution of product, under Dr. Spitters’ oversight
- Mitigate overdose challenges effecting high risk populations
- See reduction in deaths due to overdose
- Get naloxone in hands of family, by building partnerships
- Expand on partnership with the University of Washington (UW) who has extensive capacity to keep track of data in compliance with anonymous transfer
- Increased available doses from 200 to 400; Cost $30/dose, $60/kit, paid by UW
- Increase understanding of our county specific high risk population’s use of heroin, meth which positions us to be part of larger initiatives. And spearhead ways to mitigate drug use in our communities

[Gail Weaver opened floor for Dr. Spitters to comment]
8. **HEALTH OFFICER REPORT:** Dr. Chris Spitters
   - Communicable disease division has updated records directed toward healthcare providers testing pregnant women exposed to Zika, which is transmitted sexually. Interested in provider alerts for Zika, and polio syndrome
   - Dr. Spitters explained HIV pre-exposure prophylaxes, where primary care providers put patients on two to three drugs, which decrease risk of catching HIV by 75% per year,

   Mumps: Auburn, King County, detected cases a few weeks ago, encouraging people to get testing done; some have had vaccination of mumps and still been diagnosed. Common in college campuses, high schools. Symptoms include fever body aches, swollen salivary glands, sterility, encephalitis, hearing loss, developmental delay,

   Heroin drug addictions, some jurisdictions would like to make overdoses a notifiable condition, more than reflected on death certificate, which would lead to a case report follow-up, working with survivor to get drug treatment, and naloxone. State will pilot, west side counties. We are not participating, but Dr. Spitters would like to observe trial and implement best practices if they are implemented State-wide.

9. **CHIEF OPERATING OFFICER:** Ryan Ibach,
   - attended Fire Arms Tragedy Prevention Network, where attendees discussed, fire arm deaths due to suicide, homicide, and accidental deaths. Yakima County suicide rates are 2 times as high due to fire arms.
   - YHD is in the process of onboarding a new Senior Accountant: Chase Porter will be trained by Sue Remer. YHD is advertising for the Director of Disease Control and Director of Health Partnerships positions. Sandy Helton is retiring so YHD is also advertising for that payroll position. There will be more new staff at next month’s meeting.

10. **ENVIRONMENTAL HEALTH:** Dave Cole
    - With the arrival of winter, EH anticipates a slowdown in the land development programs, and related applications for permits. Typically winter time is when majority of septic failures occur. Revenue is not always collected from septic failure work. With lessened work load in land development, there is a special focus in the food program to get caught up in food inspections. Website resources are being reviewed and improved
    - Four new EH staff have been hired since August 2016. The focus will be to ensure that they become competent in agency policies, procedures, and pertinent regulations
    - Accela, Integrated Permit Management System IPMS, go live date is getting pushed back

11. **COMMUNITY HEALTH:** Ryan Ibach
    - In the syringe exchange program, we are averaging approximately 92 clients per week and distributing approximately 6500 needles per week
December 1, 2016 was World Aids Day and YHD staff tested several people for HIV and Syphilis

- Staff educated high school students in Wapato about HIV and Syphilis and provided test kits for all students 14 and older
- 8 Zika cases in Yakima County. YHD is receiving 1-2 Zika test results each day due to large number of people returning from travel. May be additional Zika funding from DOH
- We are in influenza season
- Providence’s mobile mammogram was in Yakima and Sunnyside and tested 22 women for breast cancer

12. OTHER BUSINESS:
Gail Weaver and BOH members thanked Commissioner Kevin Bouche for being active and supportive over the years.

Being no further business to come before the board, Gail asked for a motion to adjourn the meeting at 10:49 a.m.
**SEPTEMBER** year to date $470,221. At 75% of the budget our revenue was a little over 75%, our expenses were only 67%. Saving on expenses, our revenue is up by the 37k. Expenses are down 436k, which accounts for the net income.

**BY DEPARTMENT**

**Line 1610** Asset replacement that looks like income there because it is getting allocated for public health funding will move by the end of year.

**Line 1720 HR** We will move Public Health funding to cover and compensate for the deficit of HR

**Line 2990 Medicaid Administrative Match** through September, we recovered 2015 allocation. When we get to next month it will be reflected. Project that Dulce has been working on

**Line 3320 STD**, up due to allocation of Public Health Funding which we can move around to cover any other area that is a little bit over.

**DOE well drilling** is down slightly, but expecting 2nd quarter revenue to come in and cover part of that approximately in the amount of $5600.

**OCTOBER** we see bigger changes,

**Net income** of 563k,

**Revenues** are up by 102k,

**Expenditures** down by 164k which account for the difference

**Line 2990 Medicaid Administrative Match** 103k net income

By end of October we have booked the first and second quarter for 2016 plus some amendments Dulce completed. What is not yet reflected, is the 87k coming in for a reconciliation that Dulce completed. Dulce will book the extra 87k in November as soon as the revisions are accepted. Line 2990 will be about 200k.

The project Dulce worked on was fruitful. YHD does not rely on the 200k because the last few years was put on hold due to concerns that center for Medicare and Medicaid had with the State of WA, now recouping money from quarters 2 years back. Unanticipated revenue source. Due to this, we will see an extra 87k next month. Most departments are up. Only a couple where down, DOE well drilling and Colon Screening. We have over half million profits this year..

**Cash flow** is strong still and at the end of October, we are at 352 days of cash due to **Temp investments** of $5,600,992.00 equal to 352 days of cash

**Ending cash** fund was $8,400.
YAKIMA HEALTH DISTRICT

For the month of November 2016

REVIEW OF PRELIMINARY FINANCIAL STATEMENTS

91.67% OF THE BUDGET

<table>
<thead>
<tr>
<th></th>
<th>Year to date: as of October 2016</th>
<th>For the Month of November 2016- ACTUALS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Net Income (Loss)</td>
<td>$ 563,598</td>
<td>$ 104,237</td>
</tr>
<tr>
<td>Prior period adjustment</td>
<td>$ (0)</td>
<td></td>
</tr>
<tr>
<td>Year to date: as of November 2016</td>
<td>$ 667,835</td>
<td></td>
</tr>
</tbody>
</table>

Budget to Actual comparison- Year to date as of 11/30/2016

<table>
<thead>
<tr>
<th></th>
<th>Revenue</th>
<th>Expenditures</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fiscal Year 2016 Total Adopted Budget</td>
<td>5,741,831</td>
<td>5,741,831</td>
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<tr>
<td>Allocated Budget YTD</td>
<td>5,253,802</td>
<td>5,263,441</td>
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<tr>
<td>Budget % to total adopted budget</td>
<td>91.50%</td>
<td>91.67%</td>
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<tr>
<td>Subtotals Actuals</td>
<td>5,389,738</td>
<td>4,737,768</td>
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<tr>
<td>Actuals - Pass Thru Programs (Indirect Costs)</td>
<td>0</td>
<td>(15,865)</td>
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<tr>
<td>Total Actuals</td>
<td>5,389,738</td>
<td>4,721,903</td>
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<tr>
<td>Total actuals % to total adopted budget</td>
<td>93.87%</td>
<td>82.24%</td>
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<tr>
<td>Actual compared to total adopted budget</td>
<td>(352,093)</td>
<td>(1,019,928)</td>
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<tr>
<td>Actual compared to allocated budget - YTD</td>
<td>135,935</td>
<td>(541,538)</td>
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</tbody>
</table>

As of November 30, 2016

- Actual Revenue is more than budget by this amount
- Actual Expenditure is less than budget by this amount
<table>
<thead>
<tr>
<th>Proj. No.</th>
<th>Program Description</th>
<th>Actual - Current Month</th>
<th>Actual - Year to Date (YTD)</th>
<th>Budget - Year To Date (YTD)</th>
<th>Variance Year-to-Year</th>
<th>Variance Percentage</th>
<th>Variance Year-to-Year</th>
<th>Variance Percentage</th>
<th>Admin &amp; Support</th>
<th>Comments</th>
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<td>1000</td>
<td>YHD Vehicles</td>
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<td>5,929</td>
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<tr>
<td>1000</td>
<td>Administrator &amp; Health Officer</td>
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<td>-</td>
<td>33,915</td>
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<td>60,356</td>
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<td>(0)</td>
<td>22,883</td>
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<td>108,917</td>
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<td>1500</td>
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<td>1600</td>
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<td>188,257</td>
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<td>66,752</td>
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<td>Assets Replacement PERS 1</td>
<td>2,953</td>
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<td>-</td>
<td>32,483</td>
<td>32,483</td>
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<td>1700</td>
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<td>-</td>
<td>14,962</td>
<td>13,227</td>
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<td>Agency/Training</td>
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<td>1,063</td>
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<td>7,578</td>
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<td>-</td>
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<td>1720</td>
<td>HR Legal/Sound Employment</td>
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<td>36,663</td>
<td>77,057</td>
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<td>Health Outcome Plan (Pregnant) Women</td>
<td>47</td>
<td>59</td>
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<td>22,579</td>
<td>44,225</td>
<td>44,225</td>
<td>44,225</td>
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<td>Child Death Review</td>
<td>676</td>
<td>676</td>
<td>7,788</td>
<td>4,561</td>
<td>3,216</td>
<td>7,438</td>
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<td>2990</td>
<td>Medicaid Admin Match- YHD</td>
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<td>455</td>
<td>80,642</td>
<td>202,196</td>
<td>17,779</td>
<td>184,417</td>
<td>19,340</td>
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<td>Medical Records</td>
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<td>277</td>
<td>259</td>
<td>6,004</td>
<td>4,737</td>
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<td>5,647</td>
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<td>3210</td>
<td>DOHCC- Immunizations</td>
<td>6</td>
<td>(6)</td>
<td>17,449</td>
<td>17,718</td>
<td>269</td>
<td>31,383</td>
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<td>(269)</td>
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<td>DOHCC-Prenatal Hep B</td>
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<td>2,417</td>
<td>279</td>
<td>17,094</td>
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<td>3250</td>
<td>PIVF Weekly RS Interface</td>
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<td>-</td>
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<td>4,317</td>
<td>4,317</td>
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<td>3295</td>
<td>Slate Vaccine Monitoring</td>
<td>4,429</td>
<td>4,146</td>
<td>283</td>
<td>32,253</td>
<td>29,136</td>
<td>7,438</td>
<td>7,438</td>
<td>(0)</td>
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<tr>
<td>3310</td>
<td>STD - DOH staff</td>
<td>560</td>
<td>542</td>
<td>18</td>
<td>6,750</td>
<td>6,550</td>
<td>200</td>
<td>7,359</td>
<td>7,359</td>
<td>200</td>
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<tr>
<td>3320</td>
<td>STD- Yakima</td>
<td>17,653</td>
<td>13,685</td>
<td>3,968</td>
<td>154,235</td>
<td>123,844</td>
<td>30,391</td>
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<td>4400</td>
<td>Tuberculosis Program</td>
<td>23,576</td>
<td>23,576</td>
<td>262,675</td>
<td>262,675</td>
<td>-</td>
<td>247,068</td>
<td>247,068</td>
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<td>(0)</td>
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<tr>
<td>5200</td>
<td>Drinking Water</td>
<td>2,460</td>
<td>3,573</td>
<td>(1,113)</td>
<td>20,255</td>
<td>21,295</td>
<td>(1,040)</td>
<td>12,668</td>
<td>12,668</td>
<td>(0)</td>
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<tr>
<td>5220</td>
<td>Water Quality - Sanitary Survey</td>
<td>23</td>
<td>23</td>
<td>-</td>
<td>12,291</td>
<td>9,436</td>
<td>2,856</td>
<td>11,100</td>
<td>13,567</td>
<td>(2,467)</td>
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<td>5230</td>
<td>Water Quality/Nitrates Survey</td>
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<td>-</td>
<td>-</td>
<td>-</td>
<td>42,000</td>
<td>38,223</td>
<td>37,777</td>
<td>12,500</td>
<td>11,458</td>
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<td>DOE Well Drilling Inspections</td>
<td>189</td>
<td>189</td>
<td>-</td>
<td>14,850</td>
<td>29,697</td>
<td>(14,847)</td>
<td>17,190</td>
<td>21,010</td>
<td>(3,820)</td>
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<td>5300</td>
<td>Solid Waste Permits/Tonnage</td>
<td>4,160</td>
<td>5,105</td>
<td>(945)</td>
<td>59,456</td>
<td>38,777</td>
<td>20,678</td>
<td>45,742</td>
<td>45,742</td>
<td>-</td>
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<tr>
<td>5330</td>
<td>Bio-Solids</td>
<td>2</td>
<td>(2)</td>
<td>-</td>
<td>28,392</td>
<td>2,469</td>
<td>25,923</td>
<td>6,106</td>
<td>6,106</td>
<td>25,923</td>
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<tr>
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<td>Solid Waste Nuisances</td>
<td>4,422</td>
<td>3,265</td>
<td>1,157</td>
<td>58,271</td>
<td>51,166</td>
<td>7,105</td>
<td>58,491</td>
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<td>-</td>
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<tr>
<td>5342</td>
<td>Solid Waste Facilities</td>
<td>2,585</td>
<td>432</td>
<td>2,153</td>
<td>28,479</td>
<td>5,093</td>
<td>23,386</td>
<td>32,300</td>
<td>32,300</td>
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<td>5344</td>
<td>PPRP Needle/ Syringes Program Outreach</td>
<td>454</td>
<td>198</td>
<td>256</td>
<td>7,876</td>
<td>4,770</td>
<td>3,096</td>
<td>6,917</td>
<td>6,917</td>
<td>0</td>
</tr>
<tr>
<td>5400</td>
<td>OSS &amp; Land Develop</td>
<td>18,424</td>
<td>25,109</td>
<td>(6,645)</td>
<td>303,725</td>
<td>256,903</td>
<td>36,822</td>
<td>253,822</td>
<td>253,822</td>
<td>-</td>
</tr>
<tr>
<td>Program No.</td>
<td>Program Description</td>
<td>Actual - Current Month</td>
<td>Actual - Year to Date (YTD)</td>
<td>Budget - Year To Date (YTD)</td>
<td>Variance from YTD</td>
<td>Comments</td>
<td></td>
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<tr>
<td>5500</td>
<td>Vector</td>
<td>1,416</td>
<td>15,571</td>
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<tr>
<td>5600</td>
<td>Food Inspections</td>
<td>21,234</td>
<td>358,984</td>
<td>358,280</td>
<td>50,704</td>
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<tr>
<td>5610</td>
<td>Food Education</td>
<td>18,900</td>
<td>87,484</td>
<td>64,099</td>
<td>23,385</td>
<td>-</td>
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<tr>
<td>5620</td>
<td>School Food Program</td>
<td>977</td>
<td>17,474</td>
<td>10,846</td>
<td>6,628</td>
<td>-</td>
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<tr>
<td>5630</td>
<td>Infantile Food Program</td>
<td>879</td>
<td>33,209</td>
<td>33,105</td>
<td>104</td>
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<tr>
<td>5800</td>
<td>Water Recreation &amp; Camps</td>
<td>256</td>
<td>41,807</td>
<td>41,113</td>
<td>694</td>
<td>0</td>
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<tr>
<td>6600</td>
<td>Developmental Disability</td>
<td>179,281</td>
<td>2,067,751</td>
<td>2,051,349</td>
<td>16,402</td>
<td>(96) 16,498</td>
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<tr>
<td>7100</td>
<td>Vital Records</td>
<td>14,577</td>
<td>193,311</td>
<td>112,634</td>
<td>80,677</td>
<td>-</td>
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<tr>
<td>7900</td>
<td>Epidemiology</td>
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<td>93,587</td>
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<tr>
<td>7940</td>
<td>PHERP-Bio Terrorism</td>
<td>10,549</td>
<td>125,847</td>
<td>101,883</td>
<td>23,964</td>
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<tr>
<td>8110</td>
<td>Assessment</td>
<td>417</td>
<td>9,105</td>
<td>7,800</td>
<td>1,555</td>
<td>4,587</td>
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<tr>
<td>8888</td>
<td>Indirect Cost Rate allocation</td>
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<td>2,560</td>
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<tr>
<td>9999</td>
<td>Printers &amp; Copiers</td>
<td>(113)</td>
<td>7,377</td>
<td></td>
<td></td>
<td>7,377</td>
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<td></td>
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<tr>
<td></td>
<td><strong>GRAND TOTAL</strong></td>
<td><strong>505,491</strong></td>
<td><strong>401,656</strong></td>
<td><strong>104,237</strong></td>
<td><strong>5,389,738</strong></td>
<td><strong>5,263,441</strong> (9,639)</td>
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</tr>
</tbody>
</table>

**TOTALS BY DEPARTMENT**

- **Personal Health Program**: 81,821
- **Breast & Colon Program**: 45,536
- **Adult Hepatitis Program**: 2,813
- **Communicable Disease Program**: 77,112
- **Environ. Health Program**: 86,737
- **Developmental Disability Program**: 179,281
- **Admin & Support**: 10,246
- **Internal Serv- Vehicles/Copiers**: 0
- **Vital Records**: 14,577
- **Assets replacements/PERS1**: 2,953
- **Agency Trg/HR Legal/Sound Employment**: 4,416

**ACTIVITIES OF PASS-THROUGH PROGRAMS**

- **YHD Vehicles**: 724
- **Indirect Costs Programs**: 54,748
- **Printing/Copiers**: 1,064

**GRAND TOTAL**: 505,491
RESOLUTION AUTHORIZING THE
APPOINTMENT OF AUDITING
OFFICERS OF YAKIMA HEALTH DISTRICT

WHEREAS, the Yakima Health District has established General Operating Funds (625-001 and 625-005);

WHEREAS, it is the best interest of the Yakima Health District to maintain more than one auditing officer; and,

NOW, THEREFORE, BE IT HEREAFTER RESOLVED that the Yakima County Board of Health District authorize the following to act as auditing officers of the fund mentioned above:

Andre Fresco, Executive Director
Ryan Ibach, Chief Operating Officer
Chase Porter, Senior Accountant
David Cole, Environmental Health Director

This resolution supersedes Resolution No. 2016-05 and shall remain in place until it is revised.

PASSED AND ADOPTED this 25th day of January, 2017.

_________________
Board of Health Chair
WHEREAS, it is to the advantage of the Yakima Health District for funds to be invested without delay; and

WHEREAS, the Yakima County Treasurer will accept an order for the investment of funds, from those granted authorization, by resolution approved by the Board of Directors; and,

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Yakima County Board of Health authorize the following to act as investing officers:

Andre Fresco, Executive Director  
Ryan Ibach, Chief Operating Officer  
Chase Porter, Senior Accountant  
David Cole, Environmental Health Director

This resolution supersedes Resolution No. 2016-07 and shall remain in place until it is revised.

PASSED AND ADOPTED this 25th day of January, 2017.

_________________  
Board of Health Chair
WHEREAS, the Yakima Health District has established both Advanced Travel and Revolving Fund checking accounts;

WHEREAS, it is the best interest of the Yakima Health District to maintain more than one bank signatory; and,

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Yakima County Board of Health District authorize the following as signatories of the checking accounts mentioned above:

Andre Fresco, Executive Director
Ryan Ibach, Chief Operating Officer
Chase Porter, Senior Accountant
David Cole, Environmental Health Director

This resolution supersedes Resolution No. 2016-06 and shall remain in place until it is revised.

PASSED AND ADOPTED this 25th day of January, 2017.

_________________
Board of Health Chair
YAKIMA HEALTH DISTRICT
BOARD OF HEALTH

VOUCHERS APPROVAL

The following vouchers/warrants are approved for payment:

<table>
<thead>
<tr>
<th>Fund 625-01 - From General Ledger Report (FMS)</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>A/P Batch &amp; Cash Voucher#</td>
<td>Amount</td>
</tr>
<tr>
<td>367948 11/15/16</td>
<td>$82,149.91</td>
</tr>
<tr>
<td>368035 11/15/16</td>
<td>-$823.05</td>
</tr>
<tr>
<td>368260 11/21/16</td>
<td>-$202.40</td>
</tr>
<tr>
<td>368336 11/30/16</td>
<td>$191,594.52</td>
</tr>
<tr>
<td>368706 11/30/16</td>
<td>$3.98</td>
</tr>
</tbody>
</table>

Indirect Costs- Yakima County  $949.08
GIS Fixed Cost                  $544.25
Purchasing Service Cost         $34.33
Technology Services Cost        $11,173.50
Inter-fund 104995               $417.16
Inter-fund 104945               $149.16
Inter-fund 105060               $1,237.56
Inter-fund 105062               $8.00
Inter-fund 105063               $30.00
Inter-fund 105064               $45.00
Inter-fund 105065               $45.00
Total Claims & Warrants, above  $287,356.00

Payroll Remittance to Key Bank
B#104937                        $52,275.23
                                84197 $117,987.52
                                84310 -$1,719.67
                                84312  $6.67
                                84318 -$31,645.43

Total Payroll                  $136,904.32
TOTAL PAYMENTS                  $424,260.32

All of the above are approved for payment in the amount of $424,260.32 this 25th day of January, 2017.

____________________________________
Board of Health Chair
The following vouchers/warrants are approved for payment:

<table>
<thead>
<tr>
<th>A/P Batch &amp; Cash Voucher#</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>368929 12/15/16</td>
<td>$109,078.03</td>
</tr>
<tr>
<td>369289 12/30/16</td>
<td>$159,040.74</td>
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<tr>
<td>369323 12/30/16</td>
<td>-$481.03</td>
</tr>
<tr>
<td>369511 12/31/16</td>
<td>$66.01</td>
</tr>
</tbody>
</table>

Indirect Costs- Yakima County $949.08
GIS Fixed Cost $544.25
Purchasing Service Cost $34.33
Technology Services Cost $11,173.50
Inter-fund 105295 $174.06
Inter-fund 105407 $50.00
Inter-fund 105408 $35.00
Inter-fund 105242 $1,236.74
Inter-fund 105491 $10.00
Inter-fund 105615 $755.62
Inter-fund 105594 $225.34
Total Claims & Warrants, above $282,891.67

Payroll Remittance to Key Bank B#105246 $46,455.73

<table>
<thead>
<tr>
<th>A/P Batch #</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>84563</td>
<td>$126,915.78</td>
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<tr>
<td>84704</td>
<td>$136.89</td>
</tr>
<tr>
<td>84707</td>
<td>$10.09</td>
</tr>
<tr>
<td>84709</td>
<td>-$1,932.13</td>
</tr>
<tr>
<td>84718</td>
<td>-$37,838.89</td>
</tr>
</tbody>
</table>

Total Payroll $133,747.47

**TOTAL PAYMENTS** $416,639.14

All of the above are approved for payment in the amount of **$419,639.14** this 25th day of January, 2017.

____________________________
Board of Health Chair
Annual Board of Health Meeting Schedule
2017

January 25, 2017
February 22, 2017
March 29, 2017
April 26, 2017
May 31, 2017
June 28, 2017
July 26, 2017
August 30, 2017

September 6, 2017 – Budget planning if necessary
September 27, 2017
October 25, 2017
December 6, 2017

All meetings are held at the Yakima Health District office and begin at 8:30 am.

No meeting in November 2017 due to Thanksgiving Holidays