



**Minutes for the Meeting of the  
Emergency Services Executive Board (ESEB)**

Wednesday, July 18, 2018 – 09:30  
2403 South 18<sup>th</sup> Street Suite 200

| <b>Board Members Present</b>              | <b>Broad Members Absent - None</b>   |
|---|--------------------------------------|
| Rand Elliott – Commissioner               |                                      |
| Norm Childress – Grandview Mayor          | <b>Others Attending:</b>             |
| Kay Funk – Council Member, City of Yakima | Joel Byam – FD#5                     |
| Tony Miller – Interim Director YVOEM      | Jason Clapp – Planner YVOEM          |
| Sherry Raymond – Mayor of Selah           | Diane Koch – Interim Assistant YVOEM |
| Jose Trevino – Mayor of Granger           | Horace Ward – Senior Planner YVOEM   |

*There was not a quorum at the April meeting. All action items, must be completed at the July 18<sup>th</sup> meeting.*

**Meeting Packet Contents:** Current Agenda, Previous Meeting Minutes, Directors Report, Financial Reports, Strategic Plan, Rattlesnake Ridge Geology Situation Report

- I. **Call to Order 0930hrs** Rand Elliott-Chair
  
- II. **Approval of the January 31, 2018 and April 25, 2018 Regular Meeting Minutes (Action Item)**  
 Moved Norm Childress, seconded Sherry Raymond. Motion carried.
  
- III. **Financial Reports and Resolutions:**
  1. 2018 Budget vs. Actual Revenue and Expenditures January 1 to July 17, 2018  
 Revenues: On track. The only question was if the City of Yakima would want to pay quarterly next year or in a lump sum. Deputy Chief Reid will follow up.  
Grant Administration
    - a. **EFSEC - SFY17 contract** – on track, closes June 30 2018
    - b. **EMPG - FFY17 contract** – on track, closes August 31 2018
    - c. **SHSP - FFY16 contract** – on track, closes August 31, 2018
  2. Approval of Financial Reports (**Action Item**) – Move to accept by Norm Childress, Seconded Jose Trevino. Motion carried.
  3. Expenditures: Reviewed. EOC (Emergency Operations Center) expenses have been broken out for tracking purposes. There has been no financial specialist since March and splitting the director’s salary between OEM and EMS has allowed for savings this year.
  
- IV. **Status Updates and Notable Events:**
  1. Rattlesnake Ridge Landslide  
 Still moving, but slower less than a foot a week. Union Gap irrigation is working to move a pipe line, which was in their plans. They moved up time line.  
 In May, had to open road for Yakama Nation. Worked with them and they are coming in through Moxee, as it safest due to rocks falling on roadway.
  2. Wildland Fire(s) OEM Activity  
 Paged out for a 2<sup>nd</sup> alarm and a 3<sup>rd</sup> alarm we are called. So far we have been called out for the following: Selah (Wenas) Fire, Gleed Fire, Conrad (Naches) Fire and Cowiche Canyon Fire.
  3. Yakama Nation Interest  
 Since Rattlesnake Ridge and with the work of Jeff Emmons and Brian Winter we now have good rapport with the Yakama Nation. The nation would like a mutual aid agreement with YVOEM. Discussion followed on concerns and the history of the board working with the nation. Also, any contracts would have to go through the BIA, Department of Interior and FEMA.

Fire and law enforcement will work with the nation whether there is a contract or not, as there are citizens that live within their boundaries that are not members of the tribe. The only area that is not mutually covered is the closed area.

The current tribal chair is happy with what is going on with the County, YSO and OEM. A face to face meeting will happen with their OEM person.

4. CEMP Update – Comprehensive Emergency Management Plan – Jason  
The plan update is due 2019. Started updates in May. The plan has been broken down into 5 phases. Phase 1 May-June 2018, Phase 2 August-September 2018, Phase 3 October-December 2018, Phase 4 December 2018-February 2019, Phase 5 (February-April 2019). Each phase includes a kick-off meeting, and then have stakeholder meetings. Link to plan: <http://www.co.yakima.wa.us/1815/County-Emergency-Plans>  
City of Yakima had concerns about their current plan being annexed into the document, the availability of the current document on-line and training.
5. FMAG Status – Fire Management Assistant Grant – comes from FEMA. The grant is for hazard mitigations and is matching. Only 3 counties in Washington are eligible. Yakima County is the only county who has a current hazard mitigation plan, and is guaranteed at least \$750,000.

## V. **Training and Exercises:**

1. Exercises
  - Yakima Health District FE was a June table top on a Hepatitis A outbreak. The director stated it was the best one ever received from OEM
  - Sunnyside High School FSE – participated in active shooter
  - Yakima Air Terminal FSE – will be September 15<sup>th</sup>
  - Fair Exercise – back to the basics this year
  - Table top exercise with YSO, Heritage University and Fire District #5 – October
  - Anomia leak with Washington Beef – cloud into Toppenish
2. Training the rest of year is outlined
  - EOC/SIS
  - MGT-418 Training Identification and Preparedness Planning
  - G191 Incident Command System Emergency Operations Interface
  - G291 Joint Information System/Joint Information Center Planning for Tribal, State & Local PIOs
  - IRTB-A Incident Response to Terrorist Bombings – Horace recently went to New Mexico and became an instructor. He will be able to put on a 4-hour awareness course.
  - FCC Technician Class License – one for HAM operators and then for the general public.

## VI. **Old Business:**

1. State Audit Update – Exit interview was flawless, no findings. Delighted with staff response. Happy with changes we are implementing.
2. Hiring an Office Assistant – the last one left mid-March. The job has been reclassified to a financial specialist, as the office needs someone who can deal with the money and grants. There are 16 applicants. Plan on interviewing the top 5 or 6.
3. Director Position – Tony has graciously filled void again. Commissioners would like to make that permanent. Need consent of this board and EMS board.  
Mayor Norm Childress, Mayor Sherry Raymond, Mayor Jose Trevino and Sheriff Brian Winter, YSO, are all in favor. All feel that it is functioning well with Tony as the director of both OEM and EMS.  
Councilmember Kay Funk is not supportive of making it permanent until they are confident that the OEM will address the concerns of the City of Yakima. Joel Byam stated that the fire chiefs are concerned that the OEM board may feel differently after the upcoming elections and what will happen when Tony retires.  
Mayor Childress will speak to this at the next EMS board meeting on August 8<sup>th</sup>.

## VII. **GOOD OF THE ORDER**

New tables & chairs for the classrooms/EOC are being delivered today.

## VIII. **New Business:**

- IX. **NEXT MEETINGS:** Meetings are held on the third Wednesday of every 3 months. **2018:** October 17  
**2019:** January 16, April 17, July 17 and October 16.