



# YAKIMA HEALTH DISTRICT

Prevention Is Our Business

## BOARD OF HEALTH

Meeting Agenda & Minutes



**February 27, 2019**  
**8:30 am**

### Upcoming Board of Health Meetings

March 27, 2019  
8:30 a.m.

April 24, 2019  
8:30 a.m.



# YAKIMA HEALTH DISTRICT

Prevention Is Our Business

## Board of Health Agenda

Wednesday, February 27, 2019

1. **Call meeting to order:** 8:30a.m.
2. **Introductions of guest/staff**
3. **Audience Participation**
4. **Consent Agenda- Motion** to approve all items listed with an asterisk (\*) are considered routine by the Health Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board Member requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

\* January 30, 2019 Yakima Health District (YHD) Board of Health minutes

\* Payment of accounts payable and payroll issued in January in the amount of \$571,283.68

5. **YHD Spotlight**-Revenue and Money Streams-presented by Chase Porter, Senior Finance Manager
6. **Board Business:** André Fresco
  - a. **YHD Needle Exchange Vehicle**  
**Strategic Goal:** *Increased Community Partnerships;* **Board Input:** *Board Awareness*
  - b. **Enterprise Resource Planning and Point-of-Sale Systems**  
**Strategic Goal:** *Improved Efficiency & Effectiveness;* **Board Input:** *Board Awareness*
7. **Financial Report:** Chase Porter January 2019 (**pages 10-15**)  
**Motion:** to approve the Financial Report for the month of January 2019

### Department Reports

8. Chief Operating Officer: Ryan Ibach
9. Health Officer: Dr. Teresa Everson
10. Disease Control: Melissa Sixberry
11. Environmental Health: Holly Myers
12. Public Health Partnerships: Lilian Bravo
13. Other Business:
14. Adjourn



# YAKIMA HEALTH DISTRICT

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## Board of Health Minutes

January 30, 2019, Wednesday

1. Meeting called to order by Chair, Gail Weaver, at 8:30 a.m.

**PRESENT**

Norm Childress, Commissioner  
Barbara Harrer, City Representative  
Mike Leita, Commissioner  
Gail Weaver, Citizen Member, Board Chair

**ABSENT**

Renee Bouchey, Citizen Member  
Ron Anderson, Commissioner  
Dr. Kay Funk, City Representative

**Yakima Health District (YHD) STAFF**

Lilian Bravo  
Orlantha Coleman  
Brandon Comfort  
Dr. Teresa Everson  
Andre Fresco  
Ryan Ibach  
Edit Maldonado  
Holly Myers  
Chase Porter  
Melissa Sixberry

**GUESTS AND PRESS**

2. **WELCOME AND INTRODUCTIONS-** Holly Myers introduced the newest addition to the Yakima Health District team, Environmental Health Specialist, Brandon Comfort. Brandon joins us from Tacoma Pierce County Health District. Edit Maldonado, Public Health Technician attended the BOH meeting as part of our agency plan to orient existing staff members to Board of Health meetings.

3. **AUDIENCE PARTICIPATION-**none

4. **CONSENT AGENDA: MOTION** Gail Weaver entertained a motion to approve the December 5, 2018 Yakima Health District Consent Agenda.

**MOVE TO APPROVE:** Mike Leita  
**SECOND:** Barbara Harrer  
 *Approved*  
 *Declined*  
 *Amend*



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**The following items were adopted upon approval of the consent agenda:**

- October 31, 2018 Yakima Health District Board of Health Minutes
- Approval of accounts payable and payroll issued in October 2018 in the amount of \$526,123.45

|   |  |
|---|--|
| <p>5. <b>CONSENT AGENDA: MOTION</b> Gail Weaver entertained a motion to approve the January 30, 2019 Yakima Health District Consent Agenda.</p> | <p><b>MOVE TO APPROVE:</b> Barbara Harrer<br/><b>SECOND:</b> Mike Leita<br/><input checked="" type="checkbox"/> <i>Approved</i><br/><input type="checkbox"/> <i>Declined</i><br/><input type="checkbox"/> <i>Amend</i></p> |
|---|--|

**The following items were adopted upon approval of the consent agenda:**

- December 5, 2018 Yakima Health District Board of Health Minutes
- Approval of accounts payable and payroll issued in November 2018 in the amount of \$446,212.81 and December 2018 in the amount of \$544,894.06.

6. **YHD SPOTLIGHT**-2018 Achievements & 2019 Goals-Presented by Ryan Ibach, Chief Operating Officer. This presentation may be found on the Yakima Health District (YHD) Board of Health [webpage](#) and will be sent to all BOH members.

7. **BOARD BUSINESS:** Andre Fresco, Yakima Health District (YHD) Executive Director

a. **YHD Community Engagement**

**Strategic Goal:** *Increased Community Partnerships*; **Board Input:** *Board Awareness*

One of our key strategic plans is to increase community engagement. By reevaluating our internal process and changing the direction of our programs, we can now support more external partnership work. We have partnered with many agencies: ESD 105, Safe Yakima Valley, Coroner's Office, Prosecutor's Office, Sheriff's Office, Comprehensive Mental Health, the Yakama Nation, all hospitals and federally qualified health centers, multiple cities and Yakima Valley Conference of Governments.

b. **County Enterprise Resource Planning (ERP) Financial System**

**Strategic Goal:** *Improved Efficiency & Effectiveness*; **Board Input:** *Board Awareness*

Yakima County is adopting a new platform for financial accounting (accounts payable). The Yakima Health District has been approached to be part of the project as we benefit from county systems. There is a request for YHD to make an investment based on the total cost of the system for an upfront purchase and the cost 10 years out. We don't currently have the



# YAKIMA HEALTH DISTRICT

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exact numbers at this time (approximately \$100-\$150K), but the portion that YHD would pay to implement the new ERP system, is calculated based on the percentage of YHD staff of 31 to county staff of 1030. Our current Cayenta support contract is about \$13K/year which is projected to increase to \$25K with the new system. This investment allows YHD to move into a new era of financial accounting where we can forecast, run queries, and have just in time information. YHD will present to the Board in the future to ask if YHD should use existing resources (impacting the current annual budget) vs. re-opening the budget and amending it to include additional funds.

## **Kresge Innovation Grant**

**Strategic Goal:** *Increased Community Partnerships*; **Board Input:** *Board Awareness*

Lilian Bravo and Andre Fresco represented the Yakima Health District at a Kresge in-person meeting and YHD received a \$125K grant from the private philanthropy foundation. YHD was chosen for our service-forward approach that allows YHD to accelerate changes in Yakima County. We are in negotiations with J.T. Lane, Project Management Consultant in public health who has worked for the State of Louisiana Medicaid system and will provide YHD with a proposal. Kresge funds are used to bring in people to strengthen our ability to provide services and alleviate use of YHD funds.

8. **FINANCIAL REPORT:** Chase Porter November 2018 (**pages 11-15**) and December of 2018 (**pages 16-20**)

## **Exit Interview Updates**

The Exit Interview occurred on January 16<sup>th</sup>, 2019. Chair of the Board, Gail Weaver was in attendance and the audit went well. The audit did not result in audit findings or a management letter.

**Awareness Item:** One item that arose is the Other Post Employment Benefits (OPEB). The standard for this is changing and YHD remains abreast. YHD does not currently pay a monthly premium (an explicit rate) but retired employees can still enjoy the same cost pool as current employees without pressure to go out into the benefits market. Therefore, YHD is paying an implicit rate. The standard for many years has been to not record this liability on YHD financial statements because YHD is not actually paying money out. That is changing under the direction of the Governmental Accounting Standards Board (GASB). Since current employees are subsidizing retired employee rates (the implicit rate), YHD has a liability for retired employees and is obligated.



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**Heightened Security Practices:** this new requirement demands the use of 10 characters in passwords instead of eight. Chase will be in conversation with the county to identify ways that YHD can adopt additional internal IT practices.

## November 2018 Budget Summary

We had a gain in excess revenue of approximately \$43K for the month of November.

## November 2018 Revenue and Expenditures

- Annual budgeted revenues and expenditures are \$5.9M and \$6.1M, respectively.
- Year-to-date budgeted revenue and expenditures are \$5.4M and \$5.6M, respectively.
- Year-to-date actual revenue and expenditures are \$5.5M and 5M, respectively.

## Program Updates please see (pages 14-15)

The new Kresge Program is at \$0/month and the year to date is also \$0 (we will see funds from this in the December 2018 financials).

## December 2018 Budget Summary

We had a gain in excess revenue of approximately \$270K for the month of December. **Note:** these are preliminary December financials and the figures will change pending booked assets and depreciation, pensions, OPEB adjustments, accrued leave and 2018 receivables/payables accruals.

## December 2018 Revenue and Expenditures

- Annual budgeted revenues and expenditures are \$5.9M and \$6.1M, respectively.
- Year-ended actual revenue and expenditures are \$6.3M and \$5.6M, respectively.

## Program Updates please see (pages 19-20)

Receipt of Foundational Public Health Services (FPHS) monies in the amount of \$139K as well as Kresge monies in the amount of \$124K contributed to the \$270K gain in December of 2018.

The new Kresge Program is reflected as program number 173. Kresge funds are similar FPHS as in YHD receives the money in one year but spends the funds in the following year. In summary, YHD receives money for both of these different programs this year and records the revenue, but YHD spends the funds in the following year which will appear as a loss in the year spent.



# YAKIMA HEALTH DISTRICT

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|  |  |
|--|--|
| <p>9. <b>MOTION:</b> Gail Weaver entertained a motion to approve the financial report for the month of November and December 2018.</p> | <p><b>MOVE TO APPROVE:</b> Mike Leita<br/> <b>SECOND:</b> Barbara Harrer<br/> <input checked="" type="checkbox"/> <i>Approved</i><br/> <input type="checkbox"/> <i>Declined</i><br/> <input type="checkbox"/> <i>Amend</i></p> |
|--|--|

10. **CHIEF OPERATING OFFICER: Ryan Ibach**  
**Board Position Updates**

In the past, the Board of Health (BOH) Chair has been held by a county commissioner, but under the former Chair, Rand Elliott, that practice changed resulting in Gail Weaver leading as Chair of the Yakima Health District Board of Health. If a county commissioner is not the Chair, historically, a county commissioner must be the Vice Chair. Since the YHD Vice Chair seat is vacated by Rand Elliott, the Yakima Health District BOH needs a new Vice Chair. Commissioner Ron Anderson has communicated interest in the role.

|   |  |
|---|--|
| <p>11. <b>MOTION:</b> Gail entertained a motion to approve Ron Anderson as the Yakima Health District Board of Health Vice Chair.</p> | <p><b>MOVE TO APPROVE:</b> Barbara Harrer<br/> <b>SECOND:</b> Mike Leita<br/> <input checked="" type="checkbox"/> <i>Approved</i><br/> <input type="checkbox"/> <i>Declined</i><br/> <input type="checkbox"/> <i>Amend</i></p> |
|---|--|

12. **HEALTH OFFICER: Dr. Teresa Everson**

**Flu Update**

[2018-2019 Flu Stats](#) (graph handed out to each Board of Health attendee). We are officially in active flu season and we have made efforts to reduce influenza spread. We put out a provider advisory and media information. There have been three influenza outbreaks at long-term care facilities so far this season. Statewide there have been 17 deaths compared to 300 deaths last year.

**Syphilis**

YHD sent out information and guidelines on Syphilis to providers as we are seeing an increase of Syphilis rates across the state which includes Yakima County, particularly among heterosexual women. The education to providers included information on how to screen and other resources to help reduce spread.



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## Measles

Measles is a respiratory spread virus through droplets from coughing and sneezing. The virus persists in the air for up to two hours. The infection rate is about 90% or otherwise, 9/10 people would get the virus after exposure to someone having measles if not vaccinated. The U.S. eradicated measles in 2000. There are no naturally occurring measles in the U.S. anymore. All measles outbreaks result from travel to/from an area outside U.S. borders. We are seeing more cases in the states because of decreased community vaccination rates. 32/36 of the current confirmed cases are unimmunized; four we have been unable to verify vaccination status. There has been one hospitalization.

- 2/3 of the cases are among children under the age of 11
- one adult
- and the remaining have been between 11-18years of age

There are other impacts to measles, like pneumonia, ear infections, encephalitis and death.

## 13. **DISEASE CONTROL:** Melissa Sixberry

### **Needle Exchanges Hours Update**

The Yakima Health District is extending service hours to last between 12:30-3:30p.m. We are working with city officials in Toppenish and local business owners to expand services throughout the county. Emily Contreras, Ryan Ibach, Melissa Sixberry will attend the Toppenish City council meeting next Monday to present, the demand for services.

## 14. **ENVIRONMENTAL HEALTH (EH):** Holly Myers

### **True Point Accela (Citizen Access)**

YHD is working with the County to make a citizen portal available to allow citizens access to EH records. This will save staff time and prevent staff from having to look up and send client the information.

### **Pest Management Presentation by the Washington State Department of Health at Zirkle Fruit**

YHD will attend this presentation due to the complaints we sometimes receive about over sprays from neighbors of agricultural entities.





# YAKIMA HEALTH DISTRICT

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## Wildfire Smoke Work Group Update

YHD continues to work with the state, other local health jurisdictions and health officers to create a guidance document for wildfire smoke impact communications and related closures.

## 15. PUBLIC HEALTH PARTNERSHIPS: Lilian Bravo

### Prescription Take Back Boxes Updates,

YHD continues to work with Safe Yakima Valley. This partnership will place another box at Central Washington Family Medicine on 24<sup>th</sup> and Lincoln (News Release) to come.

16. **MOTION:** Gail Weaver entertained a motion to adjourn the meeting at 10:00a.m.

**MOVE TO APPROVE:** Barbara Harrer

**SECOND:** Norm Childress

*Approved*

*Declined*

*Amend*

**YAKIMA HEALTH DISTRICT  
BOARD OF HEALTH  
VOUCHERS APPROVAL**

The following vouchers/warrants are approved for payment:

| <b>Fund 625-01 - From General Ledger Report (FMS)</b> |               |                     |
|---|---------------|---------------------|
| <b>A/P Batch &amp; Cash Voucher#</b>                  | <b>Amount</b> |                     |
| 1/15/2019 B#390661                                    | \$124,500.84  |                     |
| 1/31/2019 B#391128                                    | \$233,188.62  |                     |
| 1/31/2019 B#391310                                    | \$8.67        |                     |
|   |               |                     |
|   |               |                     |
| Indirect Costs- Yakima County                         | \$2,142.67    |                     |
| GIS Fixed cost  | \$574.83      |                     |
| Technology Services Cost                              | \$13,010.75   |                     |
| Inter-Fund 113407                                     | \$1,565.02    |                     |
| Inter-Fund 113411                                     | \$10.00       |                     |
|   |               |                     |
|   |               |                     |
|   |               |                     |
|   |               |                     |
|   |               |                     |
| Total Claims & Warrants, above                        |               | \$375,001.40        |
| Payroll Remittance to Key Bank<br>B#112862            | \$85,491.15   |                     |
| 92852   | \$165,026.78  |                     |
| 93053   | -\$9,134.32   |                     |
| 93055   | -\$374.61     |                     |
| 93060   | -\$44,901.72  |                     |
| 112902  | \$175.00      |                     |
| Total payroll paid this month                         |               |                     |
| Total Payroll   |               | \$196,282.28        |
| <b>TOTAL PAYMENTS</b>                                 |               | <b>\$571,283.68</b> |

All of the above January expenditures are approved for payment in the amount of **\$571,283.68** this 27th day of February 2019.

\_\_\_\_\_  
**Board of Health Chair**



Yakima Health District  
 1210 Ahtanum Ridge Drive  
 Union Gap, WA 98903  
 Phone (509) 249-6549  
 Fax (509) 249-6649

**YAKIMA COUNTY HEALTH DISTRICT**

**For the month of January 2019**

**REVIEW OF PRELIMINARY FINANCIAL STATEMENTS**

**8.33% OF THE BUDGET**

|                     |                          |  |           |               |
|---------------------|--------------------------|--|-----------|---------------|
| <b>January 2019</b> | <b>Net Income (Loss)</b> |  | <b>\$</b> | <b>78,331</b> |
|---------------------|--------------------------|--|-----------|---------------|

**Budget to Actual comparison- Year to date as of 1/31/2019**

|  | <b>Revenue</b>                                    |       | <b>Expenditures</b>                                   |       |
|--|---|-------|---|-------|
| Fiscal Year 2019 Total Adopted Budget            | 6,469,128   |       | 6,589,516   |       |
| <b>Allocated Budget YTD</b>                      | <b>539,094</b>                                    |       | <b>549,126</b>  |       |
| Budget % to total adopted budget                 | 8.33%   |       | 8.33%   |       |
| <hr/>  |   |       |   |       |
| Subtotals Actuals                                | 522,825   | 8.08% | 443,439   | 6.73% |
| Actuals - Pass Thru Programs (Indirect Costs)    | 0   |       | 1,055   | 0.02% |
| <b>Total Actuals</b>                             | <b>522,825</b>                                    |       | <b>444,494</b>  |       |
| Total actuals % to total adopted budget          | 8.08%   |       | 6.75%   |       |
| <hr/>  |   |       |   |       |
| <b>Actual compared to total adopted budget</b>   | <b>(5,946,303)</b>                                |       | <b>(6,145,022)</b>                                    |       |
| <b>Actual compared to allocated budget - YTD</b> | <b>(16,269)</b>                                   |       | <b>(104,632)</b>                                      |       |
| <b>As of January 31, 2019</b>                    | Actual Revenue is less than budget by this amount |       | Actual Expenditure is less than budget by this amount |       |



**Yakima Health District  
Income Statement  
January 2019**

|   | Monthly        |                |                 | Year-End         |                   |
|---|----------------|----------------|-----------------|------------------|-------------------|
|   | Actual         | Budget         | Difference      | 2019 Budget      | 11 Mo's Remaining |
| <b>Revenue</b>                          |                |                |                 |                  |                   |
| Public Health Funding                   | 87,707         | 87,707         | (0)             | 1,052,482        | 964,775           |
| Foundational Public Health              | -              | 11,577         | (11,577)        | 138,923          | 138,923           |
| Federal                                 | 46,711         | 69,529         | (22,818)        | 834,350          | 787,639           |
| State                                   | 25,114         | 24,586         | 528             | 295,034          | 269,920           |
| Yakima County                           | 12,500         | 12,500         | -               | 150,000          | 137,500           |
| Fees, Permits Licensing                 | 118,519        | 105,221        | 13,298          | 1,262,651        | 1,144,132         |
| Developmental Disabilities              | 176,321        | 213,853        | (37,532)        | 2,566,238        | 2,389,917         |
| Nongovernmental Contributions           | 7,000          | 10,371         | (3,371)         | 124,450          | 117,450           |
| Investment Income                       | 48,953         | 3,750          | 45,203          | 45,000           | (3,953)           |
| Other                                   | 1              | -              | 1               | -                | (1)               |
| <b>Total Revenue</b>                    | <b>522,825</b> | <b>539,094</b> | <b>(16,269)</b> | <b>6,469,128</b> | <b>5,946,303</b>  |
| <b>Expenses</b>                         |                |                |                 |                  |                   |
| Salaries & Wages                        | 155,518        | 163,162        | (7,644)         | 1,957,950        | 1,802,432         |
| Benefits-Direct                         | 59,453         | 67,106         | (7,653)         | 805,266          | 745,813           |
| Payroll Expense                         | 214,970        | 230,268        | (15,297)        | 2,763,216        | 2,548,246         |
| Enhanced Program                        | -              | 25,000         | (25,000)        | 300,000          | 300,000           |
| Advertising/Promotional                 | -              | 1,354          | (1,354)         | 16,250           | 16,250            |
| BOH Meeting Supplies                    | 25             | 83             | (58)            | 1,000            | 975               |
| Computer Expense                        | -              | 763            | (763)           | 9,158            | 9,158             |
| Copies & Printing                       | 1,787          | 1,625          | 162             | 19,500           | 17,713            |
| Employee Recognition                    | -              | 53             | (53)            | 630              | 630               |
| Janitorial Services                     | 1,595          | 2,583          | (988)           | 31,000           | 29,405            |
| Janitorial Supplies                     | 271            | 267            | 4               | 3,200            | 2,929             |
| Membership Dues                         | 11,961         | 1,282          | 10,679          | 15,385           | 3,424             |
| Office Supplies                         | 265            | 1,150          | (885)           | 13,800           | 13,535            |
| Operating Supplies                      | 1,761          | 1,564          | 197             | 18,767           | 17,006            |
| Postage                                 | 552            | 958            | (406)           | 11,500           | 10,948            |
| Telephone                               | 1,108          | 2,356          | (1,249)         | 28,275           | 27,167            |
| Professional Services - Accounting      | -              | 1,667          | (1,667)         | 20,000           | 20,000            |
| Professional Services - County Indirect | 2,143          | 1,276          | 866             | 15,315           | 13,172            |
| Professional Services - Health Officer  | 4,670          | 6,667          | (1,997)         | 80,000           | 75,330            |
| Professional Services - Legal           | -              | 1,246          | (1,246)         | 14,950           | 14,950            |
| Professional Services - Technology      | 13,011         | 13,118         | (107)           | 157,412          | 144,401           |
| Professional Services - Other           | 3,022          | 8,047          | (5,024)         | 96,558           | 93,536            |
| Provider Serv-Medical (Fed)             | 9,029          | 16,663         | (7,635)         | 199,960          | 190,931           |
| Provider Serv-Medical (State)           | 2,706          | 8,837          | (6,130)         | 106,040          | 103,334           |
| Provider Services - DD                  | 158,687        | 188,730        | (30,043)        | 2,264,761        | 2,106,074         |



**Yakima Health District  
Income Statement  
January 2019**

|                                  | Monthly        |                 |                  | Year-End         |                   |
|----------------------------------|----------------|-----------------|------------------|------------------|-------------------|
|                                  | Actual         | Budget          | Difference       | 2019 Budget      | 11 Mo's Remaining |
| <b>Expenses (Cont.)</b>          |                |                 |                  |                  |                   |
| Contracted Services              | 879            | 4,117           | (3,238)          | 49,400           | 48,521            |
| Temp Worker                      | -              | 208             | (208)            | 2,500            | 2,500             |
| Client's Related Expenses        | -              | 42              | (42)             | 500              | 500               |
| Interpreting Services            | -              | 38              | (38)             | 450              | 450               |
| Laboratory & Pharmacy Supplies   | 229            | 496             | (267)            | 5,950            | 5,721             |
| Bank Fees                        | -              | 92              | (92)             | 1,100            | 1,100             |
| Fuel                             | 649            | 1,517           | (868)            | 18,201           | 17,552            |
| Insurance                        | 3,378          | 3,378           | (0)              | 40,538           | 37,160            |
| Miscellaneous                    | 91             | 333             | (242)            | 4,000            | 3,909             |
| Operating Rental & Leases        | 6,345          | 6,765           | (419)            | 81,177           | 74,832            |
| Rent Storage                     | 219            | 209             | 10               | 2,509            | 2,290             |
| Repair & Maintenance (Car/Bldg.) | 775            | 1,498           | (723)            | 17,975           | 17,200            |
| Small Tools & Equip/Asset Repl.  | -              | 535             | (535)            | 6,425            | 6,425             |
| Training                         | 1,139          | 4,751           | (3,612)          | 57,010           | 55,871            |
| Travel                           | 8,060          | 14,268          | (6,207)          | 171,210          | 163,150           |
| Utilities                        | 1,949          | 2,089           | (140)            | 25,070           | 23,121            |
| Close Out Indirect Program       | (6,345)        | (5,968)         | (377)            | (71,616)         | (65,271)          |
| Less Pass-Through Expenses       | (438)          | (797)           | 359              | (9,560)          | (9,122)           |
| <b>Total Expenses</b>            | <b>444,494</b> | <b>549,126</b>  | <b>(104,632)</b> | <b>6,589,516</b> | <b>6,145,022</b>  |
| <b>Excess/(Loss on) Revenue</b>  | <b>78,331</b>  | <b>(10,032)</b> | <b>88,363</b>    | <b>(120,388)</b> | <b>(198,719)</b>  |

**YAKIMA HEALTH DISTRICT**  
**Preliminary Monthly Financial Summary by Program for January 2019**  
**Budget YTD Percentage**

Yrly Budget Rev      Yrly budget Exp  
**6,469,128**      **6,589,516**      Original  
 8.33%      8.33%

| Prog No. | Program Description                              | Actual - Year to Date (YTD) |         |           | Budget - Year To Date (YTD) |         |       | Budget Variance from YTD actual | Year to date            | Year to date           | Admin & Support Programs      | Comments              |
|----------|--|-----------------------------|---------|-----------|-----------------------------|---------|-------|---------------------------------|-------------------------|------------------------|-------------------------------|-----------------------|
|          |  | Revenue                     | Expense | Net       | Revenue                     | Expense | Net   | Amount (Over) or Under Budget   | Actuals (Expenses only) | Budget (Expenses only) | Amount (Over) or Under Budget |                       |
| 111      | YHD Vehicles                                     |                             |         | (106)     | -                           | -       | -     | (106)                           |                         |                        |                               |                       |
| 100      | Administrator & Health Officer                   | 48,953                      | (0)     | 48,953    | 3,750                       | -       | 3,750 | 45,203                          | 36,569                  | 32,016                 | (4,553)                       | Gain on Inv. Interest |
| 110      | Information Systems                              | -                           | -       | -         | -                           | -       | -     | -                               | 2,602                   | 6,209                  | 3,607                         |                       |
| 113      | Strategic Planning and Partnership               | 13,925                      | 19,021  | (5,096) # | 18,168                      | 17,623  | 545   | (5,641)                         |                         |                        |                               | FPHS Funds - \$5,096  |
| 120      | Community Health Administration                  | -                           | 0       | (0)       | -                           | -       | -     | (0)                             | 1,557                   | 1,621                  | 64                            |                       |
| 130      | Building, Fixtures                               | -                           | -       | -         | -                           | -       | -     | -                               | 6,345                   | 6,765                  | 419                           |                       |
| 150      | EH Administration                                | -                           | -       | -         | -                           | -       | -     | -                               | 10,752                  | 9,889                  | (863)                         |                       |
| 160      | Business Management                              | 1                           | -       | 1         | -                           | -       | -     | 1                               | 25,333                  | 26,668                 | 1,335                         |                       |
| 161      | Bus Mgmt Unallocated                             | 3,333                       | 124     | 3,210     | 3,333                       | 3,028   | 306   | 2,904                           |                         |                        |                               |                       |
| 170      | Personnel  | -                           | -       | -         | -                           | -       | -     | 0                               | 2,142                   | 2,054                  | (88)                          |                       |
| 171      | Agency Training                                  | 917                         | 1,242   | (326)     | 917                         | 564     | 353   | (679)                           |                         |                        |                               |                       |
| 172      | HR Legal/Sound Employment                        | 708                         | -       | 708       | 708                         | 350     | 358   | 350                             |                         |                        |                               |                       |
| 173      | Kresge Contribution                              | -                           | 3,469   | (3,469) T | 10,371                      | 10,371  | -     | (3,469)                         |                         |                        |                               | Revenue received PY   |
| 221      | SNAP ED  | 1,524                       | 1,274   | 250       | 2,548                       | 2,298   | 250   | -                               |                         |                        |                               |                       |
| 223      | Tobacco Prevention & Education                   | 1,281                       | 1,281   | -         | 667                         | 667     | -     | -                               |                         |                        |                               |                       |
| 225      | Child Death Review                               | 542                         | 417     | 124       | 542                         | 417     | 125   | (0)                             |                         |                        |                               |                       |
| 290      | Medicaid Admin Match- YHD                        | -                           | 2,073   | (2,073) T | 4,167                       | 1,324   | 2,843 | (4,916)                         |                         |                        |                               |                       |
| 309      | Medical Records                                  | 652                         | 396     | 256       | 542                         | 319     | 223   | 33                              |                         |                        |                               |                       |
| 320      | DOHCC - Immunizations                            | -                           | -       | -         | -                           | -       | -     | -                               |                         |                        |                               |                       |
| 321      | DOHCC-Prenatal Hep B                             | 292                         | -       | 292       | 375                         | 120     | 256   | 36                              |                         |                        |                               |                       |
| 322      | Immunization Promotion                           | 2,914                       | 2,367   | 548       | 1,822                       | 1,521   | 301   | 246                             |                         |                        |                               |                       |
| 325      | State Vaccine Monitoring                         | -                           | 39      | (39)      | -                           | -       | -     | (39)                            |                         |                        |                               |                       |
| 331      | STD - DOH staff                                  | 1,860                       | 1,318   | 542       | 1,456                       | 1,254   | 202   | 340                             |                         |                        |                               |                       |
| 332      | STD- Yakima                                      | 12,708                      | 8,648   | 4,061     | 12,708                      | 12,322  | 387   | 3,674                           |                         |                        |                               |                       |
| 349      | Tuberculosis Program                             | 14,583                      | 21,080  | (6,496) T | 16,962                      | 16,568  | 394   | (6,891)                         |                         |                        |                               | DOH to renew contract |
| 350      | HIV Testing                                      | 6,598                       | 6,598   | -         | 8,253                       | 8,253   | -     | -                               |                         |                        |                               |                       |
| 351      | HIV PrEP   | 1,398                       | 1,398   | -         | 751                         | 751     | -     | -                               |                         |                        |                               |                       |
| 352      | Adult Viral Hepatitis                            | 6,244                       | 6,340   | (96)      | 6,487                       | 6,154   | 333   | (429)                           |                         |                        |                               |                       |
| 390      | Other Comm Diseases                              | 28,667                      | 25,762  | 2,904     | 36,077                      | 35,556  | 521   | 2,383                           |                         |                        |                               |                       |
| 430      | Colon Screening                                  | 1,904                       | 1,660   | 244       | 3,681                       | 3,451   | 230   | 14                              |                         |                        |                               |                       |
| 431      | Breast/Cervical Cancer-Direct Services/Operation | 31,208                      | 32,178  | (970)     | 43,676                      | 43,101  | 575   | (1,545)                         |                         |                        |                               |                       |
| 441      | BCHP-Region: Mgmt. Costs                         | -                           | -       | -         | -                           | -       | -     | -                               |                         |                        |                               |                       |
| 520      | Drinking Water                                   | 11,267                      | 4,737   | 6,530 T   | 5,833                       | 5,700   | 133   | 6,397                           |                         |                        |                               |                       |
| 522      | Water Quality- Sanitary Survey                   | 333                         | -       | 333       | 1,000                       | 757     | 243   | 90                              |                         |                        |                               |                       |
| 523      | DOE Well Drilling Inspections                    | 1,667                       | 2,734   | (1,068)   | 2,500                       | 2,162   | 338   | (1,405)                         |                         |                        |                               |                       |
| 530      | Solid Waste Permits/Tonnage                      | 3,296                       | 3,731   | (435)     | 3,761                       | 3,699   | 62    | (497)                           |                         |                        |                               |                       |
| 531      | Solid Waste Nuisances                            | 4,636                       | 4,310   | 325       | 4,753                       | 4,432   | 321   | 5                               |                         |                        |                               |                       |
| 532      | Solid Waste Facilities                           | 2,836                       | 1,109   | 1,727     | 3,595                       | 2,362   | 1,233 | 494                             |                         |                        |                               |                       |
| 533      | Bio-Solids                                       | -                           | 128     | (128)     | 337                         | 287     | 50    | (178)                           |                         |                        |                               |                       |
| 534      | Proper Syringes Program Outreach                 | 498                         | 420     | 78        | 554                         | 508     | 46    | 32                              |                         |                        |                               |                       |
| 540      | OSS & Land Develop                               | 38,320                      | 30,000  | 8,320     | 33,883                      | 33,875  | 9     | 8,312                           |                         |                        |                               |                       |

|                                 |                           |                                  |
|---------------------------------|---------------------------|----------------------------------|
| Internal Serv- Vehicles/Copiers | Personal Health Program   | Environ. Health Program          |
| Admin & Support                 | Communicable Disease Prog | Developmental Disability Program |
| Assets replacements/PERS1       | Adult Hepatitis Program   | Vital Records                    |
| Agency Trg/HR Legal             | Breast & Colon Program    | Indirect cost Rate Allocation    |

**YAKIMA HEALTH DISTRICT**  
**Preliminary Monthly Financial Summary by Program for January 2019**  
**Budget YTD Percentage**

Yrly Budget Rev      Yrly budget Exp  
 6,469,128            6,589,516    Original  
 8.33%                    8.33%

| Prog No. | Program Description                | 8.08%          |                |               | 6.75%          |                |                 | 8.33%          |                |                 | Budget Variance from YTD actual | Year to date | Year to date | Admin & Support Programs | Comments      |
|----------|------------------------------------|----------------|----------------|---------------|----------------|----------------|-----------------|----------------|----------------|-----------------|---------------------------------|--------------|--------------|--------------------------|---------------|
|          |                                    | Revenue        | Expense        | Net           | Revenue        | Expense        | Net             | Revenue        | Expense        | Net             |                                 |              |              |                          |               |
| 550      | Vector                             | 1,417          | 714            | 703           | 1,417          | 1,387          | 29              | 1,417          | 1,387          | 29              | 674                             |              |              |                          |               |
| 560      | Food Inspections                   | 43,556         | 43,717         | (161)         | 36,250         | 36,212         | 38              | 36,250         | 36,212         | 38              | (199)                           |              |              |                          |               |
| 561      | Food Education                     | 1,542          | 3,818          | (2,276) T     | 5,708          | 5,658          | 50              | 5,708          | 5,658          | 50              | (2,326)                         |              |              |                          |               |
| 562      | School Food Program                | 898            | 304            | 594           | 2,063          | 2,046          | 16              | 2,063          | 2,046          | 16              | 578                             |              |              |                          |               |
| 563      | Itinerant Food Program             | 1,969          | 692            | 1,276         | 3,750          | 3,714          | 36              | 3,750          | 3,714          | 36              | 1,241                           |              |              |                          |               |
| 580      | Water Recreation & Camps           | 13,856         | 3,653          | 10,203 T      | 4,750          | 4,710          | 40              | 4,750          | 4,710          | 40              | 10,163                          |              |              |                          |               |
| 680      | Developmental Disability           | 171,606        | 174,726        | (3,120) #     | 202,751        | 203,744        | (993)           | 202,751        | 203,744        | (993)           | (2,127)                         |              |              |                          | Increased FTE |
| 681      | Developmental Disability - Info/Ed | 4,715          | 4,715          | -             | 11,102         | 11,102         | -               | 11,102         | 11,102         | -               | -                               |              |              |                          |               |
| 710      | Vital Records                      | 18,051         | 14,205         | 3,846         | 17,533         | 16,864         | 669             | 17,533         | 16,864         | 669             | 3,177                           |              |              |                          |               |
| 790      | Epidemiology                       | 1,667          | 484            | 1,183         | 1,667          | 1,451          | 216             | 1,667          | 1,451          | 216             | 967                             |              |              |                          |               |
| 791      | Lead Case Mgmt                     | -              | 198            | (198)         | 1,458          | 1,270          | 188             | 1,458          | 1,270          | 188             | (386)                           |              |              |                          |               |
| 794      | PHEPR-Bio Terrorism                | 12,568         | 12,359         | 208           | 15,554         | 15,345         | 208             | 15,554         | 15,345         | 208             | (0)                             |              |              |                          |               |
| 811      | Assessment                         | 917            | -              | 917           | 917            | 833            | 83              | 917            | 833            | 83              | 833                             |              |              |                          |               |
| 888      | Indirect Cost Rate Allocation      | -              | -              | (949)         | -              | -              | -               | -              | -              | -               | (949)                           |              |              |                          |               |
| 900      | Enhanced Program                   | -              | -              | -             | -              | 25,000         | (25,000)        | -              | 25,000         | (25,000)        | 25,000                          |              |              |                          |               |
| 999      | Printers & Copiers                 | -              | -              | -             | -              | -              | -               | -              | -              | -               | -                               |              |              |                          |               |
|          | <b>GRAND TOTAL</b>                 | <b>522,825</b> | <b>443,439</b> | <b>78,331</b> | <b>539,094</b> | <b>549,126</b> | <b>(10,032)</b> | <b>539,094</b> | <b>549,126</b> | <b>(10,032)</b> | <b>88,363</b>                   |              |              |                          |               |

**TOTALS BY DEPARTMENT**

|                                  |                |                |               |                |                |                 |               |
|----------------------------------|----------------|----------------|---------------|----------------|----------------|-----------------|---------------|
| Personal Health Program          | 3,347          | 5,046          | (1,699) #     | 7,923          | 4,706          | 3,217           | (4,916)       |
| Breast & Colon Program           | 40,112         | 33,838         | 6,274         | 47,356         | 46,551         | 805             | 5,469         |
| Adult Hepatitis Program          | 6,244          | 6,340          | (96)          | 6,487          | 6,154          | 333             | (429)         |
| Communicable Disease Prog        | 72,255         | 68,287         | 3,968         | 82,988         | 80,216         | 2,772           | 1,196         |
| Environ. Health Program          | 138,657        | 112,426        | 26,231        | 125,707        | 122,855        | 2,852           | 23,379        |
| Developmental Disability Program | 176,321        | 179,441        | (3,120)       | 213,853        | 214,846        | (993)           | (2,127)       |
| Admin & Support                  | 62,879         | 19,021         | 43,858        | 21,918         | 17,623         | 4,295           | 39,563        |
| Internal Serv- Vehicles/Copiers  | -              | -              | (106)         | -              | -              | -               | (106)         |
| Indirect cost Rate Allocation    | -              | -              | (949)         | -              | -              | -               | (949)         |
| Vital Records                    | 18,051         | 14,205         | 3,846         | 17,533         | 16,864         | 669             | 3,177         |
| Bus Mgmt Unallocated             | 3,333          | 124            | 3,210         | 3,333          | 3,028          | 306             | 2,904         |
| Agency Trg/HR Legal              | 1,625          | 4,712          | (3,087) #     | 11,996         | 11,284         | 711             | (3,798)       |
| Enhanced Program                 | -              | -              | -             | -              | 25,000         | (25,000)        | 25,000        |
|                                  | <b>522,825</b> | <b>443,439</b> | <b>78,331</b> | <b>539,094</b> | <b>549,126</b> | <b>(10,032)</b> | <b>88,363</b> |

**Reconciliation to Income Statement**

**Activities of Pass-Through & Indirect Programs**

|                             |              |
|-----------------------------|--------------|
| 111 YHD Vehicles            | 106          |
| 888 Indirect Costs Programs | 949          |
| 999 Printing/Copiers        | -            |
|                             | <u>1,055</u> |

**Reconciliation to Income Statement**

**444,494**

|                                 |                           |                                  |
|---------------------------------|---------------------------|----------------------------------|
| Internal Serv- Vehicles/Copiers | Personal Health Program   | Environ. Health Program          |
| Admin & Support                 | Communicable Disease Prog | Developmental Disability Program |
| Assets replacements/PERS1       | Adult Hepatitis Program   | Vital Records                    |
| Agency Trg/HR Legal             | Breast & Colon Program    | Indirect cost Rate Allocation    |

**YAKIMA HEALTH DISTRICT  
2019 Cash Flow Report- from FMS REPORT  
(Cash Basis Accounting)**

|   | <b>1/31/2019</b> |
|---|------------------|
| <b>Beginning Cash</b>   | <b>19,754</b>    |
| <b>Transfers From Investment</b>                                | <b>149,667</b>   |
| <b>Receipts /Deposits</b>                                       | <b>831,219</b>   |
| <b>TOTAL CASH AVAILABLE</b>                                     | <b>1,000,640</b> |
| <b>MINUS</b>  |                  |
| <b>Payroll Outlays</b>  | <b>196,282</b>   |
| <b>Transfers Out (Payments to Yakima County Departments)</b>    | <b>17,303</b>    |
| <b>Vouchers Payables Paid</b>                                   | <b>357,689</b>   |
| <b>Transfer to investment</b>                                   | <b>175,200</b>   |
| <b>TOTAL CASH OUTLAY/TRANSFER</b>                               | <b>746,475</b>   |
| <b>ENDING BALANCE - CASH ( Fund 01 only)</b>                    | <b>254,165</b>   |
| <b>Temporary Investment Fund 01</b>                             | <b>6,669,594</b> |
| <b>TOTAL CASH &amp; CASH EQUIVALENTS- FUND 1 ONLY</b>           | <b>6,923,759</b> |
|   |                  |
| <b>TOTAL CASH &amp; CASH EQUIVALENT- ALL FUNDS</b>              | <b>6,923,759</b> |
| <b>MONTHLY EXPENSES BASED ON YEARLY BUDGET divided by 12</b>    | <b>549,126</b>   |
| <b>NUMBER OF MONTHS - OPERATING CASH AVAILABLE Fund 01 only</b> | <b>13</b>        |
| <b>NUMBER OF DAYS - OPERATING CASH AVAILABLE</b>                | <b>378</b>       |
| <b>BUDGET YEAR</b>  | <b>Y2019</b>     |
| <b>BUDGET (ADOPTED ON 10/31/18 MTG)</b>                         |                  |
| <b>OPERATION</b>  | <b>6,289,516</b> |
| <b>ENHANCED PROGRAM</b>   | <b>300,000</b>   |
| <b>FULL BUDGET</b>  | <b>6,589,516</b> |