Please Answer the Following Questions: (attach sheet if needed)

What Type of Agricultural Tourist Operation are you proposing?
☐ Retail  ☐ Destination  ☐ Resort

1. On the attached Narrative Form please describe the proposal in detail.
2. What is the principle farming activity that is taking place on the subject property(s)? ________________________________
3. How many acres are currently in agricultural production? ________________________________
4. How many acres will be used for nonagricultural accessory uses and activities? ________________________________
5. Will there be food services? ☐ Yes  (if Yes answer the following questions) ☐ No
   a. Is the food grown on-site? ☐ Yes   ☐ No
   b. Will you sell pre-packaged foods? ☐ Yes   ☐ No
   c. Are you proposing a restaurant which will be open to the general public? ☐ Yes   ☐ No
   d. What are the days & hours of operation? Days: ___________________  Hours: ________________
   e. Will it be conducted inside or outside? ☐ Inside, which structure? ___________________  ☐ Outside
   f. Number of employees associated with food service: Full Time: ________  Part Time: ________
   g. Have you obtained a food handlers license from the Yakima Health District? ☐ Yes   ☐ No

6. Will there be educational services? ☐ Yes (answer the following questions) ☐ No
   a. What aspect of the farm will be taught? ________________________________
   b. What is the maximum class size? ________  How many classes per day will be offered? ________
   c. What are the days & hours of operation? Days: ___________________  Hours: ________________
   d. Will education services be conducted inside or outside?
      ☐ Inside, which structure? ___________________  ☐ Outside
   e. Number of employees associated with education: Full Time: ________  Part Time: ________

7. Will there be Ancillary Entertainment and/or Special Events?
   ☐ Yes (answer the following questions) ☐ No
   a. List out the types of entertainment and/or special events that will be held at the facility: ________________________________

Yakima County Public Services
128 North Second Street · Fourth Floor Courthouse · Yakima, Washington 98901
(509) 574-2300 · 1-800 572-7354 · FAX (509) 574-2301 · www.co.yakima.wa.us
b. What is the maximum number of guests? ________________________________________

c. How many special events will be held per year? _______________________________

d. How many ancillary entertainment events will be held per year? ___________________

e. Will the events be conducted inside or outside? □ Inside □ Outside

f. If the events are conducted inside, what is the maximum square footage? ______________

g. What are the days & hours of operation? Days: ________________ Hours: ____________

h. Number of employees associated with events: Full Time: ________ Part Time: ________

i. What types of noise will be generated by the events? ______________________________

j. At what time will the noises end? ________________________________________________________________________________

k. Will site screening be installed to block headlights from cars as they leave the venue?
   □ Yes         □ No: explain _______________________________________________________

8. Will there be other commercial accessory uses proposed? □ Yes (answer the following questions) □ No
   a. List out the other commercial accessory uses that will be held at the facility: ______________
      __________________________________________________________________________
      __________________________________________________________________________

   b. What are the days & hours of operation? Days: ________________ Hours: ____________

   c. Number of employees associated with commercial uses: Full Time: ________ Part Time: ______

   d. Are the products being sold produced on site? □ Yes □ No

9. Is the Ag. Tourist Operation being operated by the property owner? □ Yes □ No, Who? ______________

10. Is the property accessed by a: □ County Road □ Private Road What is the surface type? ________

11. Will you be offering overnight lodging? □ Yes □ No How many guest rooms? ________________

12. Are you proposing a gift shop? □ Yes □ No If Yes, what is the maximum square footage? ________

13. Are you proposing an art gallery? □ Yes □ No If Yes, what is the maximum square footage? ________

Yakima County will make reasonable modifications to policies and programs to ensure that people with disabilities have an equal opportunity to enjoy all of its programs, services, and activities.

Anyone who requires an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in a program, service or activity of Yakima County, should contact the Yakima County ADA Coordinator at 509-574-2210 as soon as possible but no later than 48 hours before the scheduled event.
Please answer all the following questions with narrative when required (If a question is not applicable, write N/A.) Your narrative should be described in detail which will expedite the review process. You may refer to Yakima County Title 19 to show how your proposal meets the legal requirements in the code. [http://codepublishing.com/wa/yakimacounty/](http://codepublishing.com/wa/yakimacounty/)

<table>
<thead>
<tr>
<th>Question</th>
<th>Answer</th>
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<tbody>
<tr>
<td>1. What are you proposing?</td>
<td>____________________________________________________________________________________</td>
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<tr>
<td>2. Have you had an Early Assistance Meeting? □ Yes, Case no.________________ □ No</td>
<td>____________________________________________________________________________________</td>
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<tr>
<td>3. Are you:</td>
<td></td>
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<tr>
<td>a. Proposing a <strong>new</strong> structure(s). □ Yes □ No</td>
<td></td>
</tr>
<tr>
<td>b. Changing the Use of an <strong>existing</strong> structure? □ Yes □ No</td>
<td></td>
</tr>
<tr>
<td>I. If you answered yes to either a. and/or b. above, what is the structure used for? Provide details (such as: type of business, estimated customers/guests, will the new structures be pertinent to any existing structures).</td>
<td>____________________________________________________________________________________</td>
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<td>____________________________________________________________________________________</td>
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<td>____________________________________________________________________________________</td>
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<tr>
<td>II. What are the dimensions (length, width, height) of new structure(s)?</td>
<td>____________________________________________________________________________________</td>
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<td>____________________________________________________________________________________</td>
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<tr>
<td>4. Check other permits that will be required, E.g.:</td>
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<tr>
<td>□ Building □ Fire &amp; Life Safety □ Grading □ Manufactured Home Placement □ SEPA □ Critical Areas □ Well Approval □ Septic Approval □ Other ____________________________________________________________________________________</td>
<td></td>
</tr>
<tr>
<td></td>
<td>____________________________________________________________________________________</td>
</tr>
</tbody>
</table>
5. Will the project be conducted entirely within a structure? □ Yes □ No
   a. If No, describe the outdoor activities (E.g., outdoor eating, playground, park):
   ______________________________________________________________
   ______________________________________________________________
   ______________________________________________________________

   b. What is the approximate square footage, or seating capacity of your outdoor use area(s)?
   ______________________________________________________________
   ______________________________________________________________
   ______________________________________________________________

   c. What type of noises will the outdoor use generate? (E.g. music, machinery, vehicles)
   ______________________________________________________________
   ______________________________________________________________
   ______________________________________________________________

EMPLOYEES
6. Number of Full-time _______ Part-time _______ Seasonal _______
7. Maximum number at any given shift ______________________________
8. What are the days & hours of operation? (List all)
   □ Monday     Hours ______________________________
   □ Tuesday    Hours ______________________________
   □ Wednesday  Hours ______________________________
   □ Thursday   Hours ______________________________
   □ Friday     Hours ______________________________
   □ Saturday   Hours ______________________________
   □ Sunday     Hours ______________________________

9. Will the operation be seasonal? If so, list months ______________________________
   ______________________________________________________________
   ______________________________________________________________
PARKING & LOADING (YCC 19.22)
10. How many **existing** parking spaces do you have? _______________________
   a. Surface type (E.g., paved, gravel, dirt)? _______________________
11. How many **new** parking spaces are you proposing? _______________________
   a. Surface type (E.g., paved, gravel, dirt)? _______________________
12. Does the use require loading or unloading from trucks or other large vehicles?
   □ Yes  □ No  (If yes, designate areas on your site plan.)

Note: Depending on the proposed use, Americans with Disabilities Act (ADA) facilities may be required. Please contact the Building Division on the 4th floor.

SIGNS (YCC 19.20)
13. Will you have signage? □ Yes □ No (if yes, please use the separate sign form.)

PRIVATE ROAD OR SHARED DRIVEWAY (YCC 19.23)
14. If you are on a Private Road or Shared Driveway, is there an existing Road Maintenance Agreement?
   □ Yes  □ No (If yes, please attach a copy to your application)
15. What is the name of the private road? _______________________
16. Is the road paved, gravel, dirt? _______________________
17. What is the width of the road? _______________________
18. Do you have a recorded access easement? □ Yes □ No  Width? _______
19. Have you been told you may need to do Road Improvements? □ Yes  □ No
   a) If yes, have you met with the Transportation Division? □ Yes  □ No
   Please explain _______________________

STORMWATER
20. How are you proposing to manage your stormwater runoff?
   _______________________
21. Will the proposal disturb more than one acre of ground? □ Yes  □ No
FENCES (YCC 19.10.040(9))

22. Is there an existing fence?  ☐ Yes  ☐ No (If yes, answer the following)
   a. Fence Material_____________________________________________
   b. Is the fence a view obscuring fence?  ☐ Yes  ☐ No
   c. Is there barbed wire on the top of the fence?  ☐ Yes  ☐ No
   d. What is the total height of the fence (including the barbed wire)?
      __________________________________________________________

23. Are you proposing a new fence?  ☐ Yes  ☐ No (If yes, answer the following)
   a. Fence Material_____________________________________________
   b. Will the fence be a view obscuring fence?  ☐ Yes  ☐ No
   c. Will you be placing barbed wire on the top of the fence?  ☐ Yes  ☐ No
   d. What is the total height of the fence (including the barbed wire if
      proposed)? __________________________________________________

24. Are you proposing, or do you have a retaining wall and/or recreational screen?
    ☐ Yes  ☐ No (If yes, please describe)
    __________________________________________________________________
    __________________________________________________________________
    __________________________________________________________________

SITESCREENING AND/OR LANDSCAPING (YCC 19.21)

25. Does your proposed use require?
    Sitescreening? ☐ Yes  ☐ No  (E.g., fences, walls)
    Landscaping? ☐ Yes  ☐ No  (E.g., trees/shrubs/groundcover)
    If yes, what type (E.g., trees/shrubs/groundcover/view obscuring)?
    __________________________________________________________________
    __________________________________________________________________
    __________________________________________________________________
    Indicate the locations on your site plan, E.g. parking areas, along street
    frontages, perimeters.
    What is the proposed source of irrigation water? ______________________
OUTDOOR LIGHTING (YCC 19.10)

26. Is any outdoor lighting proposed? □ Yes □ No

_______________________________________________________________

*If yes, indicate type and the locations on your site plan.*

WATER

27. Does this project require potable water? □ Yes □ No

28. What is the proposed source of potable water?
   a. □ Public Water: Name of provider: ____________________________
   b. □ Community Well: What is the well ID number? ______________
      i. Parcel # where the well is located? _________________________
      ii. Is there an existing Well Maintenance Agreement? □ Yes □ No
          *(If yes, please attach a copy with this application)*
   c. □ Shared Well
      i. Parcel # where the well is located? _________________________
      ii. Is there an existing Well Maintenance Agreement? □ Yes □ No
          *(If yes, please attach a copy with this application)*
   d. □ Individual Well
   e. □ Other, explain: __________________________________________

SANITARY DISPOSAL

29. Does this project require sanitary disposal? □ Yes □ No

30. What is the proposed method of sanitary disposal?
   a. □ Public Sewer: Name of provider: ____________________________
   b. □ Community Septic System:
      Parcel where the septic system is located ______________________
   c. □ Individual Septic System
   d. □ Other, explain: ___________________________________________
COMPLETION OF PROPOSAL

31. What is your proposed timeline for completing your proposal? If phases are proposed, please describe in detail.

________________________________________________________________________
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All answers to the above questions must be on this form.

However, if additional space is needed, you may attach additional narrative.
# GENERAL APPLICATION FORM
For Land Use Actions
Yakima County Public Services
128 North Second Street · Fourth Floor Courthouse · Yakima, Washington 98901
(509) 574-2300 · 1-800 572-7354 · FAX (509) 574-2301 · www.co.yakima.wa.us

<table>
<thead>
<tr>
<th>(Staff Use Only)</th>
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<tbody>
<tr>
<td>Zoning District:</td>
<td></td>
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<tr>
<td>Date:</td>
<td></td>
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<tr>
<td>Receipt #:</td>
<td></td>
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<tr>
<td>Reviewed By:</td>
<td></td>
</tr>
<tr>
<td>Proposed Land Use:</td>
<td></td>
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<tr>
<td>Case #:</td>
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</tbody>
</table>

**CHECK ALL THAT APPLY AND ATTACH THE APPROPRIATE SUPPLEMENTAL FORM(S)**

<table>
<thead>
<tr>
<th>Zoning</th>
<th>Subdivision</th>
<th>Shoreline</th>
</tr>
</thead>
<tbody>
<tr>
<td>Type 1</td>
<td>Admin. Adjustment</td>
<td>Exemption (SSE)</td>
</tr>
<tr>
<td>Type 2</td>
<td>Variance</td>
<td>Short Subdivision</td>
</tr>
<tr>
<td>Type 3</td>
<td>Modification</td>
<td>Subdivision (Long)</td>
</tr>
<tr>
<td>Type 4</td>
<td>Non-Conforming Use</td>
<td>Binding Site Plan</td>
</tr>
<tr>
<td>Reduce Resource Setback</td>
<td>Interpretation</td>
<td>Alteration/Vacation</td>
</tr>
<tr>
<td>Accessory Dwelling Unit</td>
<td>Dairy</td>
<td>*Amendment</td>
</tr>
<tr>
<td>Minor Rezone</td>
<td>Mining</td>
<td>Sub Variance</td>
</tr>
<tr>
<td>Major Rezone</td>
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</tbody>
</table>

**Critical Areas**

- CA Standard Development
- CA Adjustment
- CA Reasonable Use Except.
- CA Minor Revision
- CA Non-Conforming Use

**Other**

- Environmental Checklist
- Appeal - HE BOCC
- Development Agreement
- Plan/Dev. Reg. Text Ad.

Parcel Number(s): A. ______________ B. ______________ C. ______________

Subject Property Address: ____________________________________________

Are you requesting the Optional Consolidated Permit Review Process as provided under YCC 16B.03.060? Yes ☐ No ☐

* In accordance with YCC16B.04.020(2)(a) please submit verification with your Short Subdivision Amendment or Subdivision Amendment that the majority of those persons having an ownership interest in the lots, tracts, parcels, or portion thereof to be revised or altered has signed the proposed application.

**EVIDENCE OF LEGAL AVAILABILITY OF WATER (YCC12.08.050)**

All applicants for a development permit requiring potable water must provide evidence of an adequate water supply to Yakima County prior to the issuance of the permit. Check below the legal source of water.

- Water right permit from Department of Ecology, or
- Letter from an approved water purveyor stating the ability to provide water, or
- A Yakima County Water Resource System (YCQRS) domestic well within the Agriculture zoning district, or
- A Yakima County Water Resource System (YCQRS) domestic well outside of the Agriculture zoning district, or
- Other adequate evidence of interest in a suitable water right held for mitigation proposed by an existing water bank, or
- Yakama Nation Water Code permit for properties located within the exterior boundaries of the Yakama Nation, or
- Documentation that the well site is located outside the Yakima River watershed.

**Additional Information**

Prior to final approval, the applicant will be required to provide evidence of the water quality and quantity in the following forms:

1. A Letter from an approved water purveyor stating the ability to provide water, or
2. Notification from the Yakima Health District that the water supply is potable. (wells)
**Yakima County Water Resource System (YCWRS) is a water system organized pursuant to RCW 36.94.140 which provides service to the public in the form of “mitigated” or “water budget neutral” water supplies for domestic use through the withdrawal of domestic supply from a groundwater permit exempt well. The service areas of the water system is all of the privately held property in Yakima County within the Yakima River watershed except those areas within the corporate limits of the city, within the exterior boundaries of the Yakama Reservation, or within the service areas of a Type A and Type B water system in existence prior to January 1, 2018. The YCWRS holds senior water rights and allows the use of such rights by the public when wells are constructed and metered accordingly to YCWR procedures.

Applicant Information: (Please check the box to indicate the primary contact person)

By signing this form, the property owner/applicant agrees to the following:

- I hereby state as true that all ownership interests of the property have reviewed the proposal as presented in the application materials and support the proposed change(s) in land use.
- I hereby give Yakima County permission to enter my property during this review to inspect my property as needed.
- I hereby agree to pay all additional fees associated with the processing of this application including Hearing Examiner fees, Transportation fees or any other fees that may be associated with the proposed project.
- I hereby acknowledge that the application for Subdivision and/or Land Use Permit with the Yakima County Permit Services Department: Planning Division has be filled out completely.
- I hereby acknowledge that verification of an approved potable water supply is a requirement and part of the procedure to obtain a Subdivision and/or Land Use Permit.
- I shall provide Yakima County with proof of an adequate water source as indicated in Ordinance 13-2017 or obtain a YCWRS domestic well permit.
- I understand that Yakima County shall be held harmless for misinterpretation or misrepresentation of documents to obtain my permits.
- I am aware my subdivision and/or Land Use Permit WILL NOT be issued until I provide proof of an approved source of potable water and associated documentation.

(If the property is owned by a corporation or LLC please attach documentation showing that the person signing has the authority to sign on behalf of the corporation or LLC.)

Please Fill Out This Section In Blue or Black Ink and Original Signatures only.

☐ Property Owner:  
Day Phone: ( ) __________________ Company (if any) _______________________
Mailing Address: __________________________ City: ____________ State: _____ ZIP: ______
E-mail Address: _____________________________
Signature: ___________________________ (required) Date: ____________________

☐ Applicant/Agent (if different):  
Day Phone: ( ) __________________ Company (if any) _______________________
Mailing Address: __________________________ City: ____________ State: _____ ZIP: ______
E-mail Address: _____________________________
Signature: ___________________________ Date: ____________________

If there are additional owners, provide an attachment in the same format and with the same declarations.
**LOT COVERAGE CALCULATION**

<p>| | | | |</p>
<table>
<thead>
<tr>
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<tbody>
<tr>
<td>a) Dimension(s) of existing structure(s)</td>
<td>___ S.F.</td>
<td></td>
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<tr>
<td>b) Building addition/new structure(s) dimension(s)</td>
<td>___ S.F.</td>
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<tr>
<td>c) Existing paved area(s) (driveways, walkways, patios, etc.) TOTAL</td>
<td>___ S.F.</td>
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<tr>
<td>d) Proposed paved area(s)</td>
<td>___ S.F.</td>
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<tr>
<td>e) Total Impervious Surface (a+b+c+d = e)</td>
<td>___ S.F.</td>
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<tr>
<td>f) Lot Size (1 acre = 43,560 sq ft)</td>
<td>___ S.F.</td>
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<td>g) Lot coverage (e/f x 100 = g)</td>
<td>___ %</td>
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**PARKING CALCULATION** (Reference Table 19.22 in YCC 19.22)

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<tr>
<td>Spaces required:</td>
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<tr>
<td>Spaces provided:</td>
<td>___ S.F.</td>
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<td>Surface Type:</td>
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**LOT INFORMATION**

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<tbody>
<tr>
<td>Parcel # (s):</td>
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<tr>
<td>Site Address:</td>
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**BACKGROUND INFORMATION**

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<tbody>
<tr>
<td>Owner Name:</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Site Plan Created by:</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Address:</td>
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<td></td>
<td></td>
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<tr>
<td>Contact Phone: (<strong><strong>)</strong></strong>___</td>
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<td>Date Created:</td>
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### Required Site Plan Information:

<table>
<thead>
<tr>
<th>N/A</th>
<th>#</th>
<th>Description</th>
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<tbody>
<tr>
<td>☐</td>
<td>1</td>
<td>Property line dimensions of all lot(s) involved in the project.</td>
</tr>
<tr>
<td>☐</td>
<td>2</td>
<td>The location, width and purpose of all easements (utility, access and/or irrigation) on the site and adjacent to the site.</td>
</tr>
<tr>
<td>☐</td>
<td>3</td>
<td>The distance from existing and proposed structures to the centerline of state, county, private roads, or access easement with name, dimension, surface type (paved, gravel or dirt) of road.</td>
</tr>
<tr>
<td>☐</td>
<td>4</td>
<td>Existing or proposed driveway locations</td>
</tr>
<tr>
<td>☐</td>
<td>5</td>
<td>Location, shape, size, gross floor area, height and types (i.e., house, garage, well house) of all existing and proposed structures, minimum building setbacks from the property lines and other structures, and the total lot coverage.</td>
</tr>
<tr>
<td>☐</td>
<td>6</td>
<td>The location, right-of-way widths, pavement widths, curbs, gutters, culverts and names of all existing or platted streets or roads, whether public or private, and other public ways within the subject property or adjacent to any affected lots;</td>
</tr>
<tr>
<td>☐</td>
<td>7</td>
<td>Location of well or water systems within 100 feet of the subject property or within a 100 foot well control zone and the distance from any structures within the well control zone. Label as Individual, 2-party, Group B, Group A.</td>
</tr>
<tr>
<td>☐</td>
<td>8</td>
<td>Location of proposed or existing septic tank, drain field area, and extension area, as well as replacement areas and distances to structures and property lines</td>
</tr>
<tr>
<td>☐</td>
<td>9</td>
<td>The location and dimensions of all proposed exterior land uses.</td>
</tr>
<tr>
<td>☐</td>
<td>10</td>
<td>The location and dimensions of all proposed utilities, streets, railroads, irrigation and drainage canals, easements and dedication of property within the subject property or adjacent to any affected lots;</td>
</tr>
<tr>
<td>☐</td>
<td>11</td>
<td>Critical Areas/Shoreline: River, streams, creek, pond, floodplain, floodway, etc. on or abutting the site (Distance from structure to the ordinary high water mark of the river, stream, creek, etc.)</td>
</tr>
<tr>
<td>☐</td>
<td>12</td>
<td>Show the existing topographic contours at intervals of not more than 5’ when the ground slopes exceed 10%. Extend 100’ beyond the boundaries of the site.</td>
</tr>
</tbody>
</table>

### Building Division Application Site Plan Information:

<table>
<thead>
<tr>
<th>N/A</th>
<th>#</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>☐</td>
<td>1</td>
<td>Fire apparatus turnaround</td>
</tr>
<tr>
<td>☐</td>
<td>2</td>
<td>For larger parcels, draw a simple plan showing the entire lot and indicate which area the new construction is to take place. Attach to the detailed section and submit both.</td>
</tr>
<tr>
<td>☐</td>
<td>3</td>
<td>Distance of new structures from all property lines</td>
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</tbody>
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### Planning Division Application Site Plan Information:

<table>
<thead>
<tr>
<th>N/A</th>
<th>#</th>
<th>Description</th>
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<tbody>
<tr>
<td>☐</td>
<td>1</td>
<td>Location and dimensions of all proposed exterior land uses.</td>
</tr>
<tr>
<td>☐</td>
<td>2</td>
<td>Location of new and/or expanded public and private utility infrastructure.</td>
</tr>
<tr>
<td>☐</td>
<td>3</td>
<td>Location of pedestrian and vehicular circulation patterns, sidewalks, trails and bicycle paths.</td>
</tr>
<tr>
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The Narrative Form is designed to help you, the application review, interested agencies, and adjacent property owners to the proposal understand the scope of your project and how your project meets the legal requirements in the Yakima County Codes. You should refer to the appropriate sections of the ordinance when describing your proposal if applicable. You can obtain a copy of the ordinance in our office or access it on the internet at:

http://codepublishing.com/wa/yakimacounty/

**Narrative Content:** Please tell us the “who”, “what”, “where”, and “why” of your proposal. A list of typical content is provided below. **Please do not limit your project’s description to just these items.** In order for us to conduct a timely review of your project please **be as detailed as possible.** Any missing/confusing information could result in the delay of our review.

Note: Not all content listed below will be pertinent to your proposal. These items are suggestions in order to help you draft your narrative.

**Suggested Content:**

- Describe the current use of the site including all existing structures with their dimensions, square footage and usage.
- Describe the proposed use in detail (including but not limited to the type of business and/or use, hours and days of operation, number of employees, number of people living on-site, maximum number of customers and/or guests, changes or additions to the driveways or other access points, the type of mitigation or adjustment requested).
- Describe which standards are proposed to be adjusted and justify why the standard needs to be adjusted.
- Describe any new or existing structures to be used as part of this proposal.
- Describe how the proposed use will be pertinent to the proposed/existing structures.
- Describe any parking facilities (number of spaces and surface type), landscaping, signage, and lighting that will be associated with your proposal.
- Describe your access to the property and the route of travel to the site.
- For commercial operations describe the travel ways that will be located onsite.
- Describe the timelines for completion of your proposal.

**Please remember that your narrative must explain in detail the specifics of your proposal and any missing information may result in the need for future reviews.** Your narrative can be typed and printed on a separate sheet of paper with “See Attached” written below, or you may print out legibly your narrative on the lines provided.
REQUIRED ATTACHMENT:

YAKIMA COUNTY GENERAL SITE PLAN

Note: Producing the site plan from this template is preferred, however, the template can be substituted for your own drawing (computer aided is acceptable).

Site plan must be drawn with blue or black ink

LOT COVERAGE CALCULATION

a) Dimension(s) of existing structure(s) ____ S.F.
b) Building addition/new structure(s) dimension(s) ____ S.F.
c) Existing paved area(s) (driveways, walkways, patios, etc.) TOTAL ____ S.F.
d) Proposed paved area(s) ____ S.F.
e) Total Impervious Surface (a+b+c+d = e) ____ S.F.
f) Lot Size (1 acre = 43,560 sq ft) ____ S.F.
g) Lot coverage (e/f x 100 = g) ____ %

PARKING CALCULATION (Reference Table 19.22 in YCC 19.22)

Spaces required: ____________________
Spaces provided: ____________________ Surface Type: ______

LOT INFORMATION

Parcel # (s): ________________________
Site Address: ________________________

BACKGROUND INFORMATION

Owner Name: _________________________
Site Plan Created by: ___________________
Address: _____________________________
Contact Phone: ______ Date Created:______

MAP SCALE (check one)

☐ Preferred Scale: 1 inch on the map = 20 ft on the ground
☐ Custom Scale: 1 inch = ______

*Square is 0.20” by 0.20”
### Required Site Plan Information:

<table>
<thead>
<tr>
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<tbody>
<tr>
<td></td>
<td>1</td>
<td>Property line dimensions of all lot(s) involved in the project.</td>
</tr>
<tr>
<td></td>
<td>2</td>
<td>The location, width and purpose of all easements (utility, access and/or irrigation) on the site and adjacent to the site.</td>
</tr>
<tr>
<td></td>
<td>3</td>
<td>The distance from existing and proposed structures to the centerline of state, county, private roads, or access easement with name, dimension, surface type (paved, gravel or dirt) of road.</td>
</tr>
<tr>
<td></td>
<td>4</td>
<td>Existing or proposed driveway locations</td>
</tr>
<tr>
<td></td>
<td>5</td>
<td>Location, shape, size, gross floor area, height and types (i.e., house, garage, well house) of all existing and proposed structures, minimum building setbacks from the property lines and other structures, and the total lot coverage.</td>
</tr>
<tr>
<td></td>
<td>6</td>
<td>The location, right-of-way widths, pavement widths, curbs, gutters, culverts and names of all existing or platted streets or roads, whether public or private, and other public ways within the subject property or adjacent to any affected lots;</td>
</tr>
<tr>
<td></td>
<td>7</td>
<td>Location of well or water systems within 100 feet of the subject property or within a 100 foot well control zone and the distance from any structures within the well control zone. Label as Individual, 2-party, Group B, Group A.</td>
</tr>
<tr>
<td></td>
<td>8</td>
<td>Location of proposed or existing septic tank, drain field area, and extension area, as well as replacement areas and distances to structures and property lines</td>
</tr>
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<td>9</td>
<td>The location and dimensions of any existing and proposed utilities, streets, railroads, irrigation and drainage canals, easements and dedication of property within the subject property or adjacent to any affected lots;</td>
</tr>
<tr>
<td></td>
<td>10</td>
<td>Critical Areas/Shoreline: River, streams, creek, pond, floodplain, floodway, etc. on or abutting the site (Distance from structure to the ordinary high water mark of the river, stream, creek, etc.)</td>
</tr>
<tr>
<td></td>
<td>11</td>
<td>Show the existing topographic contours at intervals of not more than 5’ when the ground slopes exceed 10%. Extend 100’ beyond the boundaries of the site.</td>
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### Building Division Application Site Plan Information:

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<td>1</td>
<td>Fire apparatus turnaround</td>
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<tr>
<td></td>
<td>2</td>
<td>For larger parcels, draw a simple plan showing the entire lot and indicate which area the new construction is to take place. Attach to the detailed section and submit both.</td>
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<td>Distance of new structures from all property lines.</td>
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### Planning Division Application Site Plan Information:

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<td>Location and dimensions of all proposed exterior land uses.</td>
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<td>Location of new and/or expanded public and private utility infrastructure.</td>
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<td>Location of pedestrian and vehicular circulation patterns, sidewalks, trails and bicycle paths.</td>
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**GENERAL APPLICATION FORM**

Yakima County Public Services  
128 North Second Street · Fourth Floor Courthouse · Yakima, Washington 98901  
(509) 574-2300 · 1-800 572-7354 · FAX (509) 574-2301 · www.co.yakima.wa.us

---

(Staff Use Only – Fill In / Circle As Applicable)

<table>
<thead>
<tr>
<th>Zoning District:</th>
<th>Reviewed By:</th>
<th>Case # (s):</th>
<th>Date Submitted:</th>
</tr>
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<tbody>
<tr>
<td>Proposed Land Use:</td>
<td></td>
<td></td>
<td></td>
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Overlay:  Air / Greenway / Floodplain  
UGA:  CAO/Shoreline:  
Sewer:  Septic Clearance / As Built  
Potable Water:  N/A or Exempt  
Purveyor:  
FAAR:  WUI-FD:  
Occupancy:  M / H / E  
Type of Construction:  IA   IIA   IIIA   IB   IIB   IIIB   IVA   IVB   VA   VB  
Name of Short Plat, Subdivision or Manufactured Home Park:  Lot or Space #:  
Planning Forms for Project:

Please Tell Us About Your Proposal: (If you need assistance call us at (509) 574-2300 or come into the office)

<table>
<thead>
<tr>
<th>Parcel Numbers(s):</th>
<th>A.</th>
<th>B.</th>
<th>C.</th>
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<tbody>
<tr>
<td>Property Owner’s Name:</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Day Phone:</td>
<td>Company (if any):</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Mailing Address:</td>
<td>City:</td>
<td>State:</td>
<td>Zip:</td>
</tr>
<tr>
<td>Subject Property Address: <em>(If Different)</em></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>E-mail Address:</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Scope of Work:</td>
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Are you requesting the Optional Consolidated Permit Review Process as provided under YCC 16B.03.060?  Yes [ ] No [ ]

Applying For A Building Permit? Please Fill Out The Following:

<table>
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<tr>
<th>Number of Bedrooms:</th>
<th>Existing:</th>
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<th>Size/Dimensions:</th>
<th>Square Footage:</th>
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<td></td>
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Construction Valuation (Contractor Estimate) $

How will you provide legal domestic water for your project? Please check one below:

- Water right permit from Department of Ecology (Please attach a copy to this application), or
- Letter from an approved water purveyor stating the ability to provide water, or
- A Yakima County Water Resource System (YCWRS) domestic well within the Agriculture zoning district, or
- A Yakima County Water Resource System (YCWRS) domestic well outside of the Agriculture zoning district, or
- Other adequate evidence of interest in a suitable water right held for mitigation proposed by an existing water bank, or
- Yakama Nation Water Code permit for properties located within the exterior boundaries of the Yakama Nation, or
- Documentation that the well site is located outside the Yakima River watershed.

*Please note that evidence of an adequate water supply must be submitted to Yakima County prior to the issuance of the permit.*

By signing this form, I agree to the following:

- I hereby state as true that all ownership interests of the property have reviewed the proposal as presented in the application materials and support the proposed change(s).
- I hereby give Yakima County permission to enter my property during this review to inspect my property as needed.
- I hereby agree to pay all additional fees associated with the processing of this application including but not limited to the Hearing Examiner fees, Transportation fees or any other fees that may be associated with the proposed project.

---

CONTINUE ON BACK
Yakima County will make reasonable modifications to policies and programs to ensure that people with disabilities have an equal opportunity to enjoy all of its programs, services, and activities.

Anyone who requires an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in a program, service or activity of Yakima County, should contact the Yakima County ADA Coordinator at 509-574-2210 as soon as possible but no later than 48 hours before the scheduled event.

➢ I hereby acknowledge that the application with the Yakima County Permit Services Department has been filled out completely.
➢ I hereby acknowledge that verification of an approved potable water supply is a requirement and part of the procedure to obtain a permit from Yakima County.
➢ I shall provide Yakima County with proof of an adequate water source as indicated in Ordinance 13-2017 or obtain a YCWRS domestic well permit.
➢ I understand that Yakima County shall be held harmless for misinterpretation or misrepresentation of documents to obtain my permits.
➢ I am aware my Permit WILL NOT be issued until I provide proof of an approved source of potable water and associated documentation.

(If the property is owned by a corporation or LLC please attach documentation showing that the person signing has the authority to sign on behalf of the corporation or LLC.)

Please Fill Out This Section In Blue or Black Ink. (Please check the box to indicate the primary contact person)

☐ Property Owner Signature: (required) Date: __________________
☐ Check If You Are Acting As Your Own Contractor – (Signature required at declaration at bottom of page)

☐ Applicant/Agent:
Day Phone: (   )__________ Company (if any) ________________
Mailing Address: __________________________ City: __________ State: ___ ZIP: ______
E-mail Address: __________________________
Signature: __________________________ Date: ______________

☐ Contractor Name:
Day Phone: (   )__________ Company (if any) ________________
Mailing Address: __________________________ City: __________ State: ___ ZIP: ______
E-mail Address: __________________________
Contractor License Number: __________________________
Signature: __________________________ Date: ______________

If there are additional owners, provide an attachment in the same format and with the same declarations

This Section To Be Completed For Construction Permits Only

Pursuant to RCW 19.27.095 (2)(i-ii) The requirement for a fully completed construction application shall include:
i. The name, address, and phone number of the office of the lender administering the interim construction financing, if any: OR
ii. The name and address of the firm that has issued a payment bond, if any, on behalf of the prime contractor for the protection of the owner, if the bond is for an amount not less than 50% of the total amount of the construction permit.

If for any reason the information requested below is not available at the time of application, the applicant shall provide the information as soon as it can be reasonably obtained.

☐ Lending Agency Name: __________________________ Phone: (   )__________
Mailing Address: __________________________ City: __________ State: ___ Zip: ______
☐ I acknowledge by checking this box that this project has no lending agency for construction financing.

Bonding Agency Name: __________________________ Phone: (   )__________
Mailing Address: __________________________ City: __________ State: ___ Zip: ______
☐ I acknowledge by checking this box that this project has no bonding agency.

If you are the Property Owner and Acting as Your Own Contractor, Please Complete the Following Declaration:

• I acknowledge that I am applying for a permit thru the Yakima County Public Services Department.
• I also acknowledge that I am not a licensed contractor, specialty or general, or that I am not acting as a contractor and wish to be exempt from the requirements of the Washington State Contractor’s Act, per RCW 18.27.090, and will abide by all provisions and conditions of the exemption as stated.
• I agree that if I use the assistance of any person(s) to provide labor and/or assistance, I will retain only contractors registered and currently licensed as required under the laws of the State of Washington.

I (print name) __________________________________ certify under penalty of perjury under the laws of the State of Washington that the foregoing is true and correct.

Owner Signature: __________________________ Date: ______________

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