



**Minutes for the Meeting of the  
Emergency Services Executive Board (ESEB)**

Wednesday, April 19, 2019 – 09:30  
2403 South 18<sup>th</sup> Street Suite 200

<b>Board Members Present</b>	<b>Board Members Absent</b>
Norm Childress – Commissioner	Sherry Raymond – Mayor of Selah
Carmen Mendez – Council Member, City of Yakima	
Jose Trevino – Mayor, City of Granger	<b>Others Attending:</b>
Tony Miller – Director YVOEM	Carl Hendrickson – Chief Criminal Deputy, YSO
	Terri Demmett – Regulatory Mgr, Trident Ag Products
	Horace Ward – Operations Manager YVOEM
	Jason Clapp – Planner YVOEM
	Pam Brooks – Assistant YVOEM

**Meeting Packet Contents:** Current Agenda, Previous Meeting Minutes, Financial Reports

- I. Call to Order 0955hrs** Norm  
 Introductions were done
- II. Approval of the October 18, 2018 Regular Meeting Minutes (Action Item)**
1. \*No Quorum for January 16<sup>th</sup> meeting.
  2. Jose moved to approve the minutes of the October 2018 meeting, Carmen seconded the motion, all in favor and moved
- III. Financial Reports and Resolutions:** Tony
1. Approval of Financial Reports – Carmen moved to approve Financial Reports, Jose seconded the motion, all in favor and moved
  2. Tony – the county hasn't entered our financials correctly. We are on track from what we had approved last year. We have Tony's Jeep which is a take-home vehicle; we needed an additional vehicle for Horace when he is on-call every other month. We had a 2011 Impala which wasn't suitable or practical for our needs with wildland fires. We had the money in the budget to purchase a new vehicle so we bought a 4W drive 4-Runner. During the summer Horace will take the vehicle home to save time in response. The Impala has been turned back into the county to sell.
  3. We purchased new projectors that work a lot better and went through our grants processes to get them approved.
  4. Public outreach is one of our main goals this year. We want to be a part of the national night out events and plan to purchase tables, canopies and graphics. We plan to turn one of our trailers into our public access trailer with a tv mount to show fires and present information.
  5. If we need space at the Fair, they have a booth that they can share with us.
  6. We are looking at buying new uniforms for office staff and volunteers
  7. We want to paint and update our office; facilities will assist.
  8. We are working on getting an ID card printer.
- IV. Status Updates and Notable Events:**
1. Rattlesnake Ridge Landslide – Still there – there was some drilling that occurred in December and January as part of an agreement with Dept. of Natural Resources – they were taking samples and installing some new equipment. There haven't been any visible changes in movement during precipitation events as some worried there might be. No visible changes in the movement; it has decreased from 1.7' in January 2018 to .375' per week now. Union Gap Irrigation District, who's pipe was partially crushed by the landslide but was also due for replacement, have completed their work in re-routing the irrigation canal to pull from a different area. The work is complete so there won't be an impact to the farmers down there. DOT plans on a site visit with the Nation in the next couple of weeks.

2. CEMP update – Comprehensive Emergency Management Plan – Jason -we update these plans every 5 years – due the end of 2019 and he is working on that. Having stakeholder meetings then each jurisdiction will sign onto the plan. It will go to the State to be approved. Link to the plan: <http://www.co.yakima.wa.us/1815/County-Emergency-Plans>
3. Levy Flood Evacuation Planning – Horace – we have been working with the City of Yakima and the County for the levy flood evacuation planning. We are attending meetings for the Public Works Emergency Response Plan for the City of Yakima and we are participating in the planning.
4. Grant updates – besides the 3 main grants that fund our office, we have 2 other grants:
  - HMP Update Grant – The HMP which includes all jurisdictions is on a 5-year cycle, we just submitted the grant application which will fund the update
  - PFHMG – Comes after large wildfires; we have submitted an application for 3 Emergency Power Generators for firehouses in Selah and the Nile/Cliffdell

## V. Training and Exercises:

1. Exercises
  - Back-up EOC drill in Cowiche May 14<sup>th</sup> to setup and finalize more of the plans we have for future activations
  - Dept. of Health is having a TRES exercise – send medical counter-measure supplies to Yakima County – receive by the Health District and they will practice setting up a dispersing site for those supplies
  - Yakima Air Terminal tabletop exercise regarding family assistance centers after an airplane crash to help family re-connect and help the victims cope with the grief
  - August – Central WA State Fair tabletop exercise – possibly a barn fire
  - August – Full scale Active shooter exercise with Selah High School with multiple jurisdictions Jose – can we look at having an exercise for the lower valley in the future? It would tell us what the response time would be from EM to an incident in the lower valley areas.  
Horace – Yes we can. WA Beef has reached out and want to do an exercise in the next year to do a large ammonia leak exercise and bring the lower valley in on that. We would like to bring a large exercise to the lower valley; maybe centralize it to include multiple jurisdictions.
2. Training for the rest of year is outlined
  - **CERT** – Community Emergency Response Team basic training in May – the public has been extremely interested in this. This teaches basic disaster response and teaches resiliency in disasters. Built as a national program to teach communities to take care of themselves when first responders are not available. May offer twice a year.
  - **MGT-346 EOC Planning and Operations** – In June we will be hosting the Emergency Operations and Planning for all Hazards course
  - **LEPC Conference** – Tony and Horace will be attending in Leavenworth end of April – brings in Counties and Tribal Jurisdictions across the state to talk about HAZMAT response and the LEPC
  - Horace will be attending Advanced PIO course and has applied for the Master Exercise Practitioner Program
  - Jason has been working to complete his Basic Academy classes
  - Office staff is working on Independent study courses

## VI. Old Business:

1. Executive Board document center is posting more information on our website
2. We have added an Acronyms definition page
3. We activated our EOC during the blizzard. EM and YSO assisted 25+ stranded motorists in the snow storms
4. Dairy cattle deaths -1800 dead. We were heavily involved and went out and did site visits and worked with the owners and the state took care of about 700 head hauled to Oregon to dispose of
5. Flooding – we had a little bit on Wide Hollow Rd. – nothing major
6. OEM Training room/EOC – possibly setting up a rental program whereby money made would go back to maintaining the equipment, tables and chairs as we own them.

**VII. New Business:**

1. Yakama Nation has expressed interest in buying into Everbridge. The board discussed the issue and decided to move ahead as long as certain milestones were agreed upon.
  - a. Everbridge renews in August. Carmen entered a motion to direct staff to draft a proposal with the Yakama Nation with interest into buying into Everbridge, Jose seconded the motion. Norm would then want it to be run by legal to make sure it is okay. All in favor and moved
2. Horace briefed about an additional program with Everbridge. It would give us the ability to send specific alerts to certain groups or areas and the income from the Nation may offset the cost for us. Incident communications option would tie everyone together. Norm brought up that various groups have their own system, but why aren't we all using the same one? Carmen mentioned ESD105 – covers Wapato and most schools have a partnership with them. Norm – Pacific Power has money for grants and are looking for places to spend money and this is the type of thing they want to use it on.
3. We changed our logo to be more descriptive of what we do. We would like to change our name to YVEM. Norm – does that have to be changed by a resolution? Horace – we didn't see anything in the bi-laws that addressed this.
4. We need a New Mayor or appointed representative on our board since Norm moved to the Commissioners spot. Zillah has expressed interest. With the previous director, we talked about changing the bi-laws to having YSO be a voting member in addition to the positions currently. Jose made the motion to add the Sheriff's office a voting member in addition to the Mayors. Carmen seconded the motion and suggested the office send a letter to the Sheriff's to see 1.) whether he can attend these meetings and 2.) if he isn't available can he send a representative. All in favor/none opposed and motion was carried
5. Current agenda and previous meeting minutes; when do they need to be posted? Norm - 48 hours ahead of meeting?

**VIII. GOOD OF THE ORDER**

Nothing for the order

- IX. NEXT MEETINGS:** Meetings are held on the third Wednesday of every 3 months. **2019:** July 17 and October 16.

## Appendix A

### ACRONYMS:

**CEMP** – Comprehensive Emergency Management Plan

**CERT** – Community Emergency Response Team

**EM** – Emergency Management

**EOC** – Emergency Operations Center

**FMAG** – Fire Management Assistant Grant

**HAZMAT** – Hazard Materials

**HMP** – Hazard Mitigation Plan

**LEPC** - Local Emergency Planning Committee

**PFHMG**- Post Fire Hazard Mitigation Grant

**OEM** -Office of Emergency Management

**PIO** – Public Information Officer

**YSO** – Yakima Sheriff's Office

**YVEM** – Yakima Valley Emergency Management

DRAFT