

LOCAL TRAFFIC INFRACTION RULE 2.4

RESPONSE TO NOTICE

- (1) Persons alleged to have committed infractions may submit a written statement, in lieu of appearing at a scheduled hearing, either contesting the infraction or explaining mitigating circumstances. The written statement may be transmitted electronically to the clerk by fax, email, through the Court's website or other electronic medium.
- (2) Upon receipt of a request for either a contested or mitigation hearing, the Clerk shall provide to the defendant a form substantially in conformity with Exemplar No. 2.
- (3) The written statement must be received by the Clerk at least one court day prior to the scheduled hearing in order to be considered.