

# Yakima Homeless Coalition

**Tuesday, March 20<sup>th</sup>, 2019 at 2:00pm**

First Street Conference Room  
223 N 1st Street, Yakima, WA 98901

**MEETING CALLED BY:** YAKIMA COUNTY COMMISSIONERS

**2:00-2:10**

**INTRODUCTIONS**

**2:10-2:40**

**PRESENTATION:**

- Homeless Charter – Commissioner Mike Leita  
*Located at: [www.yvcog.org](http://www.yvcog.org)*
- 5 Year Plan – Esther Magasis  
*Located at: [www.yvcog.org](http://www.yvcog.org)*

**2:40-3:00**

**APPOINT BY COALITION VOTE:**

- One (1) Coalition Chair and (1) Coalition Vice-Chair
- Three (3) Executive Committee members

# Yakima Homeless Coalition

**Tuesday, March 20<sup>th</sup>, 2019 at 2:00pm**

First Street Conference Room  
223 N 1st Street, Yakima, WA 98901

3:00-3:30

**PUBLIC COMMENT**

## Additional Information

***Next Meeting:***

Wednesday, June 19, 2019 at 2:00 pm  
Location TBD

Coalition Meetings will be held quarterly (March, June, September, December).

**The Yakima Homeless Coalition does not require membership and all meetings are open to the public.**

# BOARD OF YAKIMA COUNTY COMMISSIONERS

**IN THE MATTER OF ADOPTING** )  
**THE YAKIMA HOMELESS HOUSING** ) **RESOLUTION 376-2018**  
**AND ASSISTANCE PROGRAM CHARTER** )

**WHEREAS**, the purpose of the Homeless Housing & Assistance Program Charter of Yakima County is to address the wide range of matters associated with homelessness in Yakima County with the goal of making homelessness in Yakima County brief and rare; and,

**WHEREAS**, the Yakima Board of County Commissioners (BOCC) is the local legislative authority and holds the ultimate responsibility for the homeless housing programs within Yakima County, as outlined in RCW 43.185C; and,

**WHEREAS**, the Yakima County Homeless Coalition serves as the “task force” contemplated by RCW 43.185C and should perform all the action items outlined in that statutory section; and,

**WHEREAS**, the Board of County Commissioners have the ultimate decision-making authority as to the final distribution of local funds for each competitive funding cycle.; and,

**WHEREAS**, The Coalition, and its Executive Committee and sub-committees, are created and can be terminated by the Board of County Commissioners at its discretion without notice; and,

**BE IT HEREBY RESOLVED** by the Yakima County Board of Commissioners to adopt the Homeless Housing and Assistance Program Charter.

<b>ORGANIZATION STRUCTURE PER YAKIMA COUNTY HOMELESS CHARTER</b>	
	<b>Board of County Commissioners (BOCC)</b>
<b>ROLE:</b>	The Yakima Board of County Commissioners (BOCC) is the local legislative authority and holds the ultimate responsibility for the homeless housing program within Yakima County, as outlined in RCW 43.185C
<b>RESPONSIBILITIES</b>	<ol style="list-style-type: none"> <li>1) Be good stewards of the public funds;</li> <li>2) provide directions to the program administrator;</li> <li>3) adopt the updated 5 year plan recommended by the YHC before December1, 2019</li> </ol>
<b>REPORTS TO</b>	Yakima County Citizens
<b>MEMBERSHIP</b>	Elected positions
<b>MEETS:</b>	Every Tuesday

<b>ORGANIZATION STRUCTURE PER YAKIMA COUNTY HOMELESS CHARTER</b>	
	<b>Yakima Homeless Coalition (YHC)</b>
<b>ROLE:</b>	<ul style="list-style-type: none"> <li>- The Yakima County Homeless Coalition serves as the "task force" contemplated by RCW 43.185C.</li> <li>- Perform the action items outlined in the Homeless Housing and Assistance Charter adopted by the BOCC</li> </ul>
<b>RESPONSIBILITIES</b>	<ol style="list-style-type: none"> <li>1) Review 5 Year Plan to End Homelessness The Coalition shall evaluate the Yakima County 5 Year Plan annually.</li> <li>2) Recommend updated plans to the County Commissioners for the adoption prior to state deadlines as required by HB1570.</li> <li>3) Establish Housing Project Guidelines. The Coalition shall establish and evaluate housing project guidelines that are consistent with the statewide homeless housing strategic plan</li> </ol>
<b>REPORTS TO</b>	YHC Executive Committee
<b>MEMBERSHIP</b>	Open Membership
<b>MEETS:</b>	Quarterly (March, June, September, & November)

<b>ORGANIZATION STRUCTURE PER YAKIMA COUNTY HOMELESS CHARTER</b>	
	<b>YHC Executive Committee</b>
<b>ROLE:</b>	The Coalition Executive Committee shall serve as the YHC liaison to make recommendation to the BOCC for plan updates and project guidelines
<b>RESPONSIBILITIES</b>	Provide Strategic oversight and accountability of the YHC.
<b>REPORTS TO</b>	BOCC
<b>MEMBERSHIP</b>	BOCC
<b>MEETS:</b>	Quarterly (March, June, September, & November)

<b>ORGANIZATION STRUCTURE PER YAKIMA COUNTY HOMELESS CHARTER</b>	
	<b>Program administrator - YVCOG</b>
<b>ROLE:</b>	The Program administrator will carry out the direction given by the BOCC with regards to the funding goals, qualifications, determinations and contract management.
<b>RESPONSIBILITIES</b>	<ol style="list-style-type: none"> <li>1) Responsible for ensuring that funding and reporting requirements of federal, state, and local funds are appropriately managed,</li> <li>2) Oversee the funded contracts ensuring that contractual provisions are followed, HMIS data is being entered, and other requirements of the contract and/or law are followed during the contract terms,</li> <li>3) Provide funding for administrative support to the Coalition and Executive Committee</li> </ol>
<b>REPORTS TO</b>	BOCC
<b>MEMBERSHIP</b>	BOCC
<b>MEETS:</b>	N/A

<b>ORGANIZATION STRUCTURE PER YAKIMA COUNTY HOMELESS CHARTER</b>	
	<b>Competitive Process Scoring Committee (CPSC)</b>
<b>ROLE:</b>	Review RFP Applications and make project selection recommendations to BOCC
<b>RESPONSIBILITIES</b>	1) CPSC will review and score RFP applications independently. The CPSC may conduct interviews. 2) After all scoring and interviews (if conducted) are complete, recommendation is made by the CPSC to the BOCC
<b>REPORTS TO</b>	Program Administrator
<b>MEMBERSHIP</b>	BOCC
<b>MEETS:</b>	To be formed early 2020 by Program Administrator and BOCC



# YAKIMA HOMELESS COALITION

## EXECUTIVE COMMITTEE MEMBERSHIP

Per the Homeless Charter, there shall be a minimum of nine (9) members of the Executive Committee falling into the following groups:

<b><u>SECTOR</u></b>	<b><u>APPOINTMENT</u></b>	<b><u>APPLY BY:</u></b>
1. County Commissioner Representative	Mike Leita	N/A
2. City of Yakima Representative	Brad Hill	N/A
3. YVCOG Member Representative	Joan Souders	N/A
4. YHC Representative	Voted-In by YHC	3/20/19
5. YHC Representative	Voted-In by YHC	3/20/19
6. YHC Representative	Voted-In by YHC	3/20/19
7. Public Safety Representative	Appointed by BOCC	3/27/19
8. For Profit Business Representative	Appointed by BOCC	3/27/19
9. Homeless/Formerly Homeless	Appointed by BOCC	3/27/19

The Yakima County Board of County Commissioners will formally appoint members by Resolution.