

Latest Meeting Notes First (i.e. on top)



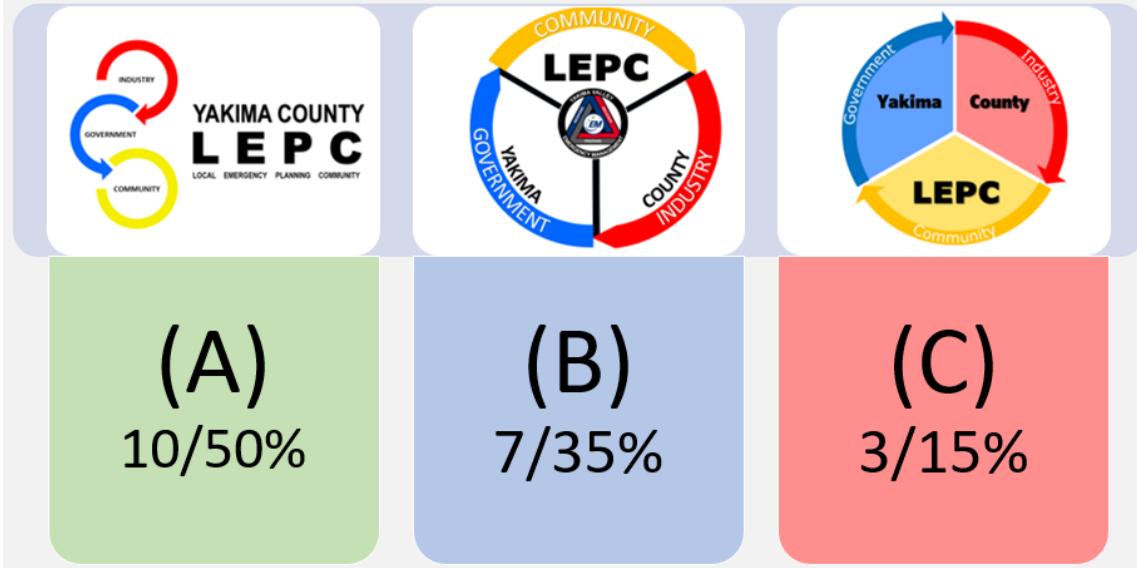
Yakima Local Emergency Planning Committee (LEPC) - 11/2/20

MEETING: Quarterly meeting to discuss potential a mission statement, a logo, and subcommittees.

AGENDA	NOTES
WELCOME AND INTRODUCTIONS	<ul style="list-style-type: none">• Regular quarterly meeting via GoToMeeting.• Location: Virtual• Attendance – 16 estimate – Waiting for GotoMeeting recorded data<ul style="list-style-type: none">○ Ammonia Safety and Training Institute○ Central Washington Refrigeration○ City of Yakima Fire Department○ City of Yakima Public Works○ Fulcrum Environmental Consulting○ SunComm 911○ Sunnyside Fire Dept○ Ultra Yield Micronutrients○ WA Emergency Management Division – Hazmat Planning○ Washington State Patrol○ Yakima Chief Hops○ Yakima Health District

	<ul style="list-style-type: none"> ○ Yakima Training Center – Emergency Services ○ Yakima Valley Emergency Management ○ Yakima Valley Farm Workers Clinic <p>*Conference Call</p>
MEETING TIMELINE/DISCUSSION	<p>Agenda:</p> <ul style="list-style-type: none"> • Chair called virtual meeting to Order: 1:02pm • Roll Call for approval to record meeting – all approved 8/24/20 meeting notes via phone. • Mission statement & logo overview and vote <ul style="list-style-type: none"> ○ Scott Melton motioned to approve Option A mission statement from the survey, no second: <i>The Yakima County, Washington LEPC helps to promote public health and safety; supports preparedness of members of the public, government agencies, and industry; and provides local subject matter expertise to emergency planning and response agencies by serving as a venue for communication and consultation among a diversity of stakeholders.</i> <ul style="list-style-type: none"> ▪ Ken Anderson said to table discussion for now ▪ Scott Melton rescinded motion for Option A mission statement from presentation ○ Discussion on the logo ○ Jason Clapp motion to approve Option B logo from presentation, J. Metz seconded the motion and there were no objections. Option B logo (center on image below) is approved.

Logos – 20 Responses (as of 10/28)



- Committee assignments discussion
 - Membership
 - Ken Anderson suggested to create a membership committee. Scott Melton concurred.
 - Ryan Matthews volunteered to chair membership subcommittee. Scott Melton and Jodi Metz also agreed to participate with this Membership subcommittee.
 - Future committees
 - Reese suggested creating a PR subcommittee instead of a one-time committee. Nathan Johnson liked the idea as well.
 - PR/Mission Statement - Jodi Metz volunteered for chair. Chad Ferguson, Mike McMullan and Peggy Williamson agreed to participate within this PR/Mission Statement committee.
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- Topics and suggestions for next quarterly meeting on February 1, 2021 @ 1:00pm. Place TBD.
 - Ken brought up potentially bringing in somebody for a presentation. Jason said bringing in somebody to speak about what they do and how they impact or interact with LEPC had worked well in the past.

	<ul style="list-style-type: none"> ○ Jason Clapp will likely create a survey to ask for LEPC inputs and contact Ryan Matthews about sharing his email to entire LEPC list about him chairing the Membership subcommittee and being a point of contact. ○ Jason Clapp announced that this would be his last LEPC meeting before taking a new position within Franklin Co. Emergency Management. • Good of the order – no comments for anybody • Chair adjourned meeting: 1:52pm ○
OPEN DISCUSSION AND NETWORKING	<p>LEPC Community Coordinator – Jason Clapp</p> <ul style="list-style-type: none"> • LEPC will use Yakima Valley Emergency Management Google Drive for subcommittee members to share information. I will give permissions to people that have the link. Please only give link to others participating in your particular subcommittee. • Send any general LEPC questions/concerns to lepc@co.yakima.wa.us



Yakima Local Emergency Planning Committee (LEPC) - 8/24/20

MEETING: Quarterly meeting to discuss potential mission and vision statement, and a logo.

AGENDA	NOTES
WELCOME AND INTRODUCTIONS	<ul style="list-style-type: none"> • Regular quarterly meeting via GoToMeeting. • Location: Virtual • Call to Order: 1:00pm • Attendance – 15 estimate – unfortunately didn't record all in attendance: <ul style="list-style-type: none"> ○ Sunnyside Fire ○ Ammonia Safety and Training Institute ○ City of Yakima Fire Dept ○ Fulcrum Environmental Consulting

	<ul style="list-style-type: none"> ○ Yakima Valley Emergency Management ○ National Weather Service <p>*Conference Call</p> <ul style="list-style-type: none"> ● Adjourned: 1:49pm
MEETING TIMELINE/DISCUSSION	<ul style="list-style-type: none"> ● Agenda: <ul style="list-style-type: none"> ○ Discuss mission and vision statements ○ Who should be a part of LEPC? Discuss developing a “tripod stool” membership structure of industry, first responder and gov’t. These legs support the whole community. <ul style="list-style-type: none"> ▪ We as community members, know our community and our local hazards ○ Recruitment, Advertising and Membership ● 1:00pm, Ken Anderson and Scott Melton (LEPC Chair and Vice-Chair, respectively) started the meeting with an overview of the agenda and spoke about moving forward with our LEPC by wanting to establish mission and vision statements. They opened the meeting up to comments/suggestion regarding our mission statement. <ul style="list-style-type: none"> ○ Steve Saunders (Emergency Management at YTC) suggested the LEPC include government, industry, public safety, and community involvement ○ Lorraine Churchill (ASTI) commented that everybody should be involved. The LEPC is the hub that connects everybody together. ○ Ryan Mathews (via GoToMeeting Chat) suggested to document the hazards present in our community, prepare for emergencies, connect emergency responders, and plan for a safe restoration. ○ Aaron Markham (via GoToMeeting Chat) suggested: Our mission is to Prepare, Plan, and Practice for all hazard emergencies in our County
OPEN DISCUSSION AND NETWORKING	<p>LEPC Chair & Vice Chair – Ken Anderson and Scott Melton</p> <ul style="list-style-type: none"> ● We want to get this LEPC better established to obtain more buy-in. Basically, why would I want to be part of the LEPC? What’s in it for me? ● Scott also asked if anybody was interested in creating a logo for our LEPC. <p>LEPC Community Coordinator – Jason Clapp</p> <ul style="list-style-type: none"> ● Will work on compiling several mission statement versions and post on survey monkey for comments/suggestion and ultimately for voting ● Send any mission or vision statement suggestions/comments to jason.clapp@co.yakima.wa.us



Yakima Local Emergency Planning Committee (LEPC) - 5/4/20

MEETING: Quarterly meeting to adopt the Yakima LEPC Bylaws and vote on Chair and Vice Chair.

AGENDA	NOTES
WELCOME AND INTRODUCTIONS	<ul style="list-style-type: none">• Regular quarterly meeting to adopt the Yakima LEPC Bylaws and vote on Officers.• Location: Virtual• Time: 1:00pm to 1:25pm• Attendance – 14 representing the following agencies/organizations:<ul style="list-style-type: none">○ Sunnyside Fire○ Triumph Actuation Systems○ Yakima Waste Systems○ Washington Beef○ Yakima County Sheriff's Office○ SunComm○ Pace International○ Ammonia Safety and Training Institute○ Fulcrum Environmental Consulting○ WA Dept of Ecology○ Yakima Valley Emergency Management○ Walmart○ National Weather Service○ US. Senator Murray's Office <p>*Conference Call</p>
MEETING TIMELINE/DISCUSSION	<ul style="list-style-type: none">• We are here to vote to adopt the LEPC By-Laws and vote for Chair and Vice Chair.

	<ul style="list-style-type: none"> • 1:02pm, Jason Clapp (LEPC Community Coordinator) started the meeting with an overview of the agenda and spoke about how to vote online through the presentation at www.zeetings.com/yvoem. • Jason Clapp had a four-slide presentation for sign-in and voting purposes. <ul style="list-style-type: none"> ◦ 1. Meeting Attendance: Enter Name and Organization ◦ 2. Vote to adopt the Bylaws ◦ 3. Vote for LEPC Chair ◦ 4. Vote for LEPC Vice Chair • As of the time of this meeting there were no new nominations for Chair by besides Ken Anderson, and no nominations for Vice Chair. • The second slide was to vote LEPC bylaws adoption. Through Zeetings.com analytics we had 13 votes with 13 yea votes and 0 nay votes. By simple majority vote the LEPC Bylaws were adopted. • The third slide was to vote on Ken Anderson for LEPC Chair. Through Zeetings.com analytics we had 11 votes with 11 yea votes and 0 nay votes. No other nominations came in on the concurrent phone call. Therefore, by simple majority vote the LEPC has voted Ken Anderson as LEPC Chair. • The fourth and final slide was to vote for LEPC Vice Chair. However, since we did not have a nomination for Vice Chair at the start of the meeting, Ken Anderson motioned to nominate Scott Melton as Vice Chair. This motion was seconded by Jason Clapp and several others on the call. We then used slide number four to vote on Scott Melton for LEPC Vice Chair. Through Zeetings.com analytics we had 13 votes with 12 yea votes and 1 nay votes. No other nominations came in on the concurrent phone call. Therefore, by simple majority vote the LEPC has voted Scott Melton as LEPC Vice Chair. • The regular meeting schedule was discusses and since the February, May, August, and November dates are mentioned as the quarterly meeting months within the Bylaws, so Scott Melton suggested the LEPC defer to the LEPC Bylaws. • Ken Anderson motioned to adjourn the meeting at 1:25pm. Scott Melton and Jason Clapp seconded the motions.
OPEN DISCUSSION AND NETWORKING	<p>LEPC Chair – Ken Anderson</p> <ul style="list-style-type: none"> • Said Center for Domestic Preparedness (CDP) has reopened and is offering online training classes that is open for anybody to sign up. Peggy Williamson asked for more info and Ken Anderson sent the CDP link via email to the group. https://cdp.dhs.gov/find-training <p>LEPC Community Coordinator - Jason Clapp</p>

	<ul style="list-style-type: none"> • Thank you to Ken Anderson and Scott Melton for stepping up and taking on these roles. • Thank you all who attended the meeting today. • I will forward the meeting analytics with these meeting notes.
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Yakima Local Emergency Planning Committee (LEPC) - 2/12/20

MEETING: Special meeting to approve the Yakima LEPC Bylaws and vote on an Interim Chair.

AGENDA	NOTES
WELCOME AND INTRODUCTIONS	<ul style="list-style-type: none"> • Special meeting to approve the Yakima LEPC Bylaws and vote on an Interim Chair. The regular meeting on Feb 3rd was the Grandview Ammonia Release Tabletop Exercise, and we did not have time to conduct any voting. • Location: Yakima Valley Farm Workers Clinic Conf Center (514 W. 1st Ave, Toppenish) • Attendance – 11 representing the following agencies/organizations: <ul style="list-style-type: none"> ○ Bob Johnson – Astria Toppenish Hospital ○ Ken Anderson – City of Sunnyside Fire Dept ○ Peggy Williamson* – Fulcrum Environmental ○ Craig Smith – Washington Beef ○ Dustin Showalter – Washington Beef ○ Jerry Rodriguez – Washington Beef ○ Matt Davison – Washington Beef ○ Nathan Johnson* – Yakima Health District ○ Jason Clapp – Yakima Valley Emergency Management ○ Reese Maloney – Yakima Valley Farm Workers Clinic ○ Arturo Obispo – Yakima Waste System <p>*Conference Call</p>
MEETING TIMELINE/DISCUSSION	<ul style="list-style-type: none"> • Jason Clapp – Presented Final Draft Bylaws to the group

	<ul style="list-style-type: none"> Bylaws amendments – Dustin Showalter motioned to amend the Bylaws to add officer (Chair and Vice Chair) voting on alternating years. Ex. Chair and Vice Chair are not voted for at the same time to maintain some continuity. Matt Davison seconded the motion. The vote is passed with 11 “yea” and 0 “nay” votes. Amended Bylaws adoption – Bob Johnson motioned to adopt the amended bylaws. Reese Maloney seconded the motion. The vote is passed with 11 “yea” and 0 “nay” votes. Ken Anderson – Suggested to vote for an Interim Chairperson until the next scheduled quarterly meeting in May 2020. Vote for Interim Chair – Jason Clapp made motion to nominate Ken Anderson as Interim Chair for the Yakima County LEPC. Dustin Showalter seconded the motion. The vote is passed for Ken Anderson as Interim Chair with 10 “yea” and 0 “nay” votes.
OPEN DISCUSSION AND NETWORKING	<p>Interim Chair – Ken Anderson</p> <ul style="list-style-type: none"> Suggested we should vote on a Chair and Vice Chair at the next scheduled quarterly meeting in May 2020. Solicit the LEPC group for Chair and Vice Chair nominees via email, so the LEPC has candidates available to vote on next meeting. Said the LEPC Community Coordinator and Interim Chair should have the Officer nominations and the next meeting new business sent out to the LEPC members at least two (2) weeks prior to the next quarterly meeting...no later than April 20th. The LEPC should have a run down of the appropriate RCWs and WACs relating to the LEPC <p>Suggested by group</p> <ul style="list-style-type: none"> Create a Communications Plan generated by a potential LEPC subcommittee <p>Jason Clapp (Yakima Valley Emergency Management)</p> <ul style="list-style-type: none"> Created a membership signup on the top of the Yakima County LEPC webpage (https://www.yakimacounty.us/2062/LEPC). Will need to determine how the LEPC wants to gather and keep membership info.



Yakima Local Emergency Planning Committee (LEPC) - 2/3/20

MEETING: Quarterly on the first Monday (Feb, May, Aug, & Nov).

AGENDA	NOTES
WELCOME AND INTRODUCTIONS	<ul style="list-style-type: none"> • Location: Walmart Distribution Center (546 Woodall Rd., Grandview) • Attendance – 42 from 19 organizations: <ul style="list-style-type: none"> ○ Scott Melton – Ammonia Safety and Training Institute (ASTI) ○ Lorraine Churchill – Ammonia Safety and Training Institute (ASTI) ○ Deanna Davis – Benton County Office of Emergency Management ○ Larry Risley – Central Washington Refrigeration ○ Rob Wickersham – Central Washington Refrigeration ○ Del Whitmore – City of Grandview Fire Dept ○ Pat Mason – City of Grandview Fire Dept ○ Kal Fuller – City of Grandview Police Dept ○ Mike Hoop – City of Grandview Police Dept ○ Ken Anderson – City of Sunnyside Fire Dept ○ Jacob Milner – Educational Services District #105, SSOCC ○ Jessie Espinoza – Grandview School District ○ Brad Shreeve – Grandview School District ○ Vincent Papol – National Weather Service, Pendleton ○ Kale Guerin – Prosser Health ○ Alfonso Murillo – Walmart Distribution Center #7021 ○ Victor Camacho – Walmart Distribution Center #7021 ○ Gabriel Arias – Walmart Distribution Center #7021 ○ Shannon Burleson – Walmart Distribution Center #7021 ○ Josh Stallrop – Walmart Distribution Center #7021 ○ Daniel Martinez-Uribe – Walmart Distribution Center #7021 ○ Alfonso Gomez – Walmart Distribution Center #7021 ○ Craig Smith – Washington Beef ○ Dustin Showalter – Washington Beef ○ Matt Davison – Washington Beef ○ Jerry Rodriguez – Washington Beef ○ Sam Hunn – Washington State Dept of Ecology - Spills ○ Kent Catlin – Washington State Emergency Management Division ○ Dan Marrow – Washington State Dept of Transportation ○ Steve Turcott – Washington State Dept of Transportation

	<ul style="list-style-type: none"> ○ David Mosley – Washington State Dept of Transportation ○ Tad Richardson – Washington State Dept of Transportation ○ Kiley Conaway – Washington State Patrol ○ Jodie Metz – Washington State Patrol ○ Maria Davila – Yakima Sheriff's Office Dispatch ○ Nathan Johnson – Yakima Health District ○ Jason Clapp – Yakima Valley Emergency Management ○ Horace Ward – Yakima Valley Emergency Management ○ Mike McMullen – Yakima Valley Emergency Management ○ Tony Miller – Yakima Valley Emergency Management ○ Reese Maloney – Yakima Valley Farm Workers Clinic
PRESENTATIONS	<p>Jason Clapp, YVEM, facilitated Ammonia Release Tabletop Exercise: 1:00 – 2:30 pm</p> <ul style="list-style-type: none"> ● Module 1: Initial Response ● Module 2: Evacuation/Shelter-In-Place ● Module 3: Public Information ● Asked for feedback on note cards to help with future After Action Report (AAR) ● Horace Ward, YVEM, compiled notes throughout the exercise for the AAR

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Yakima Local Emergency Planning Committee (LEPC) - 11/4/19

MEETING: Quarterly on the first Monday (Feb, May, Aug, & Nov) at Yakima Valley Emergency Management (YVEM) Training Rm (unless otherwise specified).

AGENDA	NOTES
WELCOME AND INTRODUCTIONS	<ul style="list-style-type: none"> ● Location: City of Sunnyside Fire Department (513 S. 8th St., Sunnyside) ● Attendance – 19, representing the following agencies/organizations: <ul style="list-style-type: none"> ○ Ammonia Safety and Training Institute (ASTI) ○ Central Washington Refrigeration

	<ul style="list-style-type: none"> ○ City of Yakima Fire Dept ○ City of Sunnyside Fire Dept ○ National Weather Service, Pendleton / Umatilla Co. LEPC ○ US Senator Murray Central WA Rep ○ Walmart Distribution Center ○ Washington Beef ○ Washington State Dept of Ecology - Spills ○ Yakima Valley Emergency Management
EAP/ERP PRESENTATIONS	<ul style="list-style-type: none"> • LEPC and Tier II Overview – LEPC Coordinator (Jason Clapp – Yakima Valley Emergency Management) • Sunnyside Fire Dept Response/Emergency Ops – SFD (Gregg Hutchinson)
OPEN DISCUSSION AND NETWORKING	<p>Chief Aaron Markham (City of Yakima Fire Dept)</p> <ul style="list-style-type: none"> • Briefly discussed the Yakima/Tri-County Hazmat Team. <p>Jason Clapp (Yakima Valley Emergency Management)</p> <ul style="list-style-type: none"> • Briefly discussed the draft Yakima LEPC By-Laws document and the need for volunteers for LEPC Chair, Info Coordinator, & Secretary. • Discusses the goal to conduct an ammonia release tabletop at the Feb LEPC meeting. <p>Shannon Burleson (Walmart DC)</p> <ul style="list-style-type: none"> • Offered to involve Walmart in the tabletop exercise and host in their facility in Grandview. <p>Scott Melton (ASTI)</p> <ul style="list-style-type: none"> • Discussed coordinating the first-ever Ammonia Safety Day for eastern WA right here within Yakima County. It would be great to collaborate with the Yakima LEPC.



Yakima Local Emergency Planning Committee (LEPC) - 8/6/19

Draft MISSION: To enhance the protection of the community and the environment from hazardous materials incidents (stored and/or transported throughout your community) through planning, preparation, and communication between citizens, businesses, and government.

MEETING: Quarterly on the first Monday (Feb, May, Aug, & Nov) at Yakima Valley Emergency Management (YVEM) Training Rm (unless otherwise specified).

AGENDA	NOTES
WELCOME AND INTRODUCTIONS	<ul style="list-style-type: none">• Location: Yakima National Guard Amory (2501 Airport Lane, Yakima)• Attendance – 22, representing the following agencies/organizations:<ul style="list-style-type: none">○ Fulcrum Environmental○ National Weather Service, Pendleton○ Pace International○ Paragon Films○ Trident Ag○ Virginia Mason Memorial Hospital○ Washington Beef○ Washington National Guard – 10th Homeland Response Force (HRF)○ Washington State Dept of Ecology○ Washington State Dept of Transportation (SC Traffic Mgmt Center)○ Yakama Nation – Tribal Insurance○ Yakima Chief Hops○ Yakima Valley Emergency Management○ Yakima Valley Farm Workers Clinic○ Yakima Waste Systems
EAP/ERP PRESENTATIONS	<ul style="list-style-type: none">• NWS Pendleton Decision Support Service (DSS)• WA National Guard-Yakima-Homeland Response Force (HRF) Decontamination Unit
OPEN DISCUSSION AND NETWORKING	Jason Clapp: <ul style="list-style-type: none">• Briefly discussed the draft Yakima LEPC By-Laws document and the need for volunteers for LEPC Chair, Info Coordinator, & Secretary.



Yakima Local Emergency Planning Committee (LEPC) - 5/14/19

Draft MISSION: To enhance the protection of the community and the environment from hazardous materials incidents (stored and/or transported throughout your community) through planning, preparation, and communication between citizens, businesses, and government.

MEETING: Quarterly on the first Monday (Feb, May, Aug, & Nov) at Yakima Valley Emergency Management (YVEM) Training Rm (unless otherwise specified).

AGENDA	NOTES
WELCOME AND INTRODUCTIONS	<ul style="list-style-type: none">Attendance – 19, representing the following agencies/organizations:<ul style="list-style-type: none">Central Washington RefrigerationParagon FilmsRep for US Senator MurraySeneca FoodsVirginia Mason Memorial HospitalWashington BeefWashington National Guard – 10th Homeland Response Force (HRF)Washington State Dept of EcologyWashington State Emergency Management DivisionYakima Health DistrictYakima Valley Emergency ManagementYakima Valley Farm Workers ClinicYakima Waste Systems
EAP/ERP PRESENTATIONS	<ul style="list-style-type: none">Washington Beef EAP/ERPWA State Ecology Spill Program

OPEN DISCUSSION AND NETWORKING

Jason Clapp:

- Briefly discussed the draft Yakima LEPC By-Laws document and the need for volunteers for LEPC Chair, Info Coordinator, & Secretary.
- Potentially have NWS Pendleton and National Guard's 10th HRF to present at next meeting in August.