





# YAKIMA HEALTH DISTRICT

Prevention Is Our Business

## Board of Health Agenda

Wednesday, June 30, 2021

1. **Call meeting to order:** Board Chair Ron Anderson
2. **Introductions of guest/staff:** Ryan Ibach
3. **Executive Session:** To evaluate the qualifications of an applicant for public employment; health officer candidates, in accordance with [RCW 42.30.110 \(1\)\(g\)](#).
4. **Review of submitted public written comments:** Ryan Ibach
5. **Consent Agenda- Motion** to approve all items listed with an asterisk (\*) are considered routine by the Health Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board Member requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.
  - \* May 26, 2021 Yakima Health District (YHD) Board of Health minutes.
  - \* June 1, 2021 YHD Board of Health Special Meeting minutes.
  - \* June 9, 2021 YHD Board of Health Special Meeting minutes.
  - \* Payment of accounts payable and payroll issued in May 2021 in the amount of \$1,243,353.71.
6. **Board Business:** André Fresco
  - a. Yakima County COVID-19 update  
**Strategic Goal:** *Deliver Mandated Services;* **Board Input:** *Board Awareness*
  - b. COVID-19 compensation for YHD exempt employees  
**Strategic Goal:** *Increase Efficiency & Effectiveness;* **Board Input:** *Board Awareness*
7. **Financial Report:** Chase Porter May 2021 (**pages**)  
**Motion:** to approve the financial report for the month of May 2021  
**Department Reports**
8. Chief Operating Officer: Ryan Ibach
9. Local Emergency Response Coordinator: Nathan Johnson
10. Health Officer: Dr. Larry Jecha
11. Disease Control: Melissa Sixberry
12. Environmental Health: Shawn Magee
13. Public Health Partnerships: Lilian Bravo
13. Unfinished Business:  
The selection of the Health Officer - Ryan Ibach  
**Strategic Goal:** *Deliver Mandated Services;* **Board Input:** *Board Discussion/Decision*
14. New Business:
15. Adjourn



# YAKIMA HEALTH DISTRICT

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## Board of Health Minutes

Wednesday, May 26, 2021

**NOTE:** In accordance with [Proclamation 20-28 by the Governor Amending Proclamation 20-05](#), the Board of Health meetings will not be held in-person. This meeting was held virtually using Zoom Webinar software. Additionally, due to this format, members of the public were asked to submit their comments prior to 3:00pm on May 25, 2021.

To view the complete Board of Health meeting recording, please go to the [Yakima Health District Youtube channel](#) or the [Yakima Health District website](#).

1. **Meeting called to order by Board Chair, Ron Anderson, at 8:36 a.m.**
2. **Introductions of guests/staff:** Shawn Magee introduced Kait Wolterstorff, new Environmental Health Specialist. Lilian Bravo introduced Carina Gonzalez, who will be the new Public Health Technician for the Public Partnerships department.

### **Present**

Ron Anderson, Commissioner  
Dr. Sean Cleary, Citizen Representative  
Amanda McKinney, Commissioner  
LaDon Linde, Commissioner  
Patricia Byers, City Representative  
Naila Duval, City Representative  
Dave Atteberry, Citizen Representative

### **Yakima Health District (YHD) Staff**

Andre Fresco	Wendy Garcia
Ryan Ibach	Victoria Reyes
Chase Porter	Jocelyn Castillo
Melissa Sixberry	David Miller
Lilian Bravo	Kait Wolterstorff
Shawn Magee	Carina Gonzalez
Dr. Larry Jecha	Nathan Johnson
James Elliott - YHD Attorney	



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3. **Review of Submitted Public Written Comments** – 17 written comments were submitted by members of the public, which were read and summarized by Ryan Ibach. Submitted comments are available upon request..

<p>4. <b>CONSENT AGENDA: MOTION</b> Board Chair Ron Anderson entertained a motion to approve the May 26, 2021, Yakima Health District Consent Agenda.</p>	<p><b>MOVE TO APPROVE:</b> Dave Atteberry <b>SECOND:</b> Amanda McKinney ✓ <i>Approved</i> <input type="checkbox"/> <i>Declined</i> <input type="checkbox"/> <i>Amend</i> <i>*All in favor, none opposed.</i> <i>The motion passed.</i></p>
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## The following items were adopted upon approval of the consent agenda:

- April 28, 2021 Yakima Health District Board of Health minutes.
- May 12, 2021 Yakima Health District Board of Health Special Meeting minutes.
- Approval of accounts payable and payroll issued in May 2021 in the amount of \$824,164.11.  
*\*Please note that approval of minutes include the recording of the meetings, which are available on the YHD website and YouTube page.*

5. **BOARD BUSINESS:** Andre Fresco, Yakima Health District (YHD) Executive Director

### Yakima COVID-19 Update

The Yakima Health District attended the congratulatory closing ceremony for the FEMA Vaccination Site at the St. Fair Grounds. Multiple agencies, members of high authority, and several Board of Health members also attended the event. The event was to thank those all involved who assisted in the distribution of vaccines in Yakima County.

### High School Vaccine Competition

After hearing concerns from Board members regarding the communication distributed to schools for the high school vaccine competition, it was decided to pull the competition. More discussion regarding communication about the vaccine to minors who are eligible, will be reviewed carefully prior to being distributed.

*The following items were discussed:*

- *Commissioner McKinney requested communication regarding vaccine to minors be sent to the Board with ample amount of time prior to be published.*



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- *Concerns regarding the competition.*
- *Alternate options to a competitive approach that could reduce peer pressure.*
- *Personal authority vs Board authority, addressed by James Elliott.*

## 6. FINANCIAL REPORT: Chase Porter, Senior Finance Manager

### April 2021 Budget Summary

We had a monthly gain of excess revenue of approximately \$98K, bringing our loss to approximately \$121K.

### April 2021 Revenue and Expenditures

- Annual budgeted revenues and expenditures are \$7.5M and \$7.6M, respectively.
- Year-to-date budgeted revenue and expenditures are both \$2.5M.
- Year-to-date actual revenue and expenditures are \$3.5M and \$3.6M, respectively.

### Program Updates and COVID-19 financials

The State Auditor's Office (SAO) will conduct an annual audit at the Yakima Health District beginning June 1<sup>st</sup>. A financial audit and an accountability will take place. Financial audits are annual, and the accountability audits are every two years. YHD asked to have the accountability audit as well due to new a financial management system, more electronic filing, and emergency response to the COVID-19 pandemic. Due to the pandemic, YHD is \$1M over budget, so a budget amendment will be needed by summer, early fall. Most expenditures had gone towards COVID-19.

**MOTION:** Ron Anderson entertained a motion to approve the financial report for the month of April 2021.

**MOVE TO APPROVE:** Ron Anderson

**SECOND:** Naila Duval

*Approved*

*Declined*

*Amend*

*\*All in favor, none opposed.*

*The motion passed.*

## 7. CHIEF OPERATING OFFICER: Ryan Ibach

**Yakima Health District Lobby**



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The Yakima Health District staff are working towards opening the lobby to the public, which has been closed for over a year. In accordance with both the CDC and State Department of Health guidelines, the opening date is expected to be June 30<sup>th</sup>, or sooner.

## **Health Officer Recruitment Update.**

Dr. Jennifer Maxwell and Dr. Koen Hulshof retracted their applications for the health officer position. The remaining candidates have scheduled interviews, which will be open to the public. A link on the YHD website and social media pages will be available for the public, as well as a media alert. Each interview will be 45-55 minutes long. Interview questions will be sent to the candidates 24 hours before their scheduled interview. The candidate interview questions, scoring matrix, and resumes will be sent to the Board one week before the interviews.

## **8. LOCAL EMERGENCY RESPONSE COORDINATOR: Nathan Johnson**

### **FEMA Mass Vaccination Site Update**

Nathan Johnson thanked Dr. Sean Cleary, Commissioner LaDon Linde, and Mayor Patricia Byers for representing the Board of Health at the FEMA site closing ceremony. Top leadership from FEMA Region 10, State Department of Health, State Emergency Management, and other local partners also attended. Currently 40,351 vaccines have been distributed, and 230 mobile sites have been held. At least 20 organizations and over 300 individuals from private sector, state government, and federal government collaborated in making the mass vaccination site a success. The demobilization of the FEMA site is nearly complete, with Columbia Safety continuing a smaller drive-thru still at the Central Washington State Fair Park. Fixed mobile sites are also being planned. The State Department of Health are working to get data on veterans who received the vaccine on a base, as those are not reported to the State.

*The following items were discussed:*

- Costs of the mass vaccination site.
- Proper storage for COVID-19 vaccines.
- Wasted vaccines in Yakima County.
- Vaccine distribution among clinics.
- FEMA using the Yakima mass vaccination site as a model site for other counties.
- The Board asked the Yakima Health District recognized the work of Kathy Kramer, CEO of the Fair Grounds, with a certificate of appreciation.

## **9. HEALTH OFFICER: Dr. Larry Jecha**



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## **COVID-19**

The local mask mandate by previous health officer Dr. Teresa Everson was rescinded by interim health officer Dr. Larry Jecha, and released a statement stating Yakima County is following the CDC and State regulations on mask wearing. Many positive changes continue to occur in the fight against COVID-19, including the announcement from the Governor that the State will be fully open by June 30<sup>th</sup>. The CDC guidelines stated those fully vaccinated do not need to wear a mask. Cases continue to decline in Yakima County.

## **10. DISEASE CONTROL: Melissa Sixberry**

### **COVID-19**

Melissa Sixberry thanked Dr. Jecha for continuing to help and support the Yakima Health District. One outbreak involving both staff and residents at a long-term care facility occurred, which the Yakima Health District Outbreak Team continues to monitor. Ryan Ibach and Melissa Sixberry continue to work with the outbreak team and school nurses to discuss COVID-19 related questions and concerns. A survey was sent to school nurses, which provided great feedback.

*The following items were discussed:*

- *The Mature Minor Doctrine and the process behind it.*
- *The Mask Exemption Form and the process behind it.*
- *Concerns on the process for the mask exemption form.*
- *Commissioner Amanda McKinney requested the form to be readily available on the YHD website.*

### **Tuberculosis**

Three active cases of tuberculosis are being monitored by YHD staff.

### **Needle Exchange Program**

Narcan, treatment for narcotic overdose in an emergency, will be offered weekly during the needle exchange program, instead of bi-weekly.

### **Goodbye to David Miller**

David Miller, long term public health nurse of the Yakima Health District, will transition to work for the State Department of Health as a tuberculosis expert. Several YHD staff and Board members thanked David for his work and dedication, especially during the COVID-19 pandemic. David Miller spoke briefly about his time at YHD and the work that was accomplished.

## **11. ENVIRONMENTAL HEALTH: Shawn Magee**

### **COVID-19 Update**



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The Environmental Health team continue to provide new guidance from the CDC and State Department of Health to local business and school, such as updated mask mandates and event/spectator guidance.

*The following items were discussed:*

- *The collaboration between the Yakima Health District and YVCOG to distribute information regarding COVID-19 guidelines to elected officials.*

## **EH Programs**

All programs and services are being conducted for the EH team and are in their busy season. Apart from COVID-19, a lot of work has gone towards food inspections and land development. Weekly meetings with the Building & Planning department from the County have resumed. All EH staff positions are now filled with the addition of Kait Wolterstorff.

## **Junk Car Removal**

Funding from the Department of Ecology Solid Waste was available for removal of junk cars. A total of 46 vehicles have been removed.

## **12. PUBLIC HEALTH PARTNERSHIPS: Lilian Bravo**

### **Promotoras**

The Promotoras de Salud program reached over 13K individual community members, surpassing their initial goal to reach 4K families. In partnership with WA State Department of Health, Yakima County piloted a Care Coordination Program where individuals were able to get support and education on how to properly quarantine and isolate. This work was recognized by the WA State Department of Health as they are actively working to expand this model in other counties. Dr. Consuelo Rodriguez from Pacific Northwest University was awarded the Betti Thompson Community Health Trailblazer Award by Fred Hutchinson Cancer Research Center and the University of Washington due to her tireless efforts to improve the health of the Hispanic/LatinX community in Yakima Valley. Dr. Rodriguez trained the employees of the Promotoras de Salud program and has worked closely with the Yakima Health District to promote COVID-19 and Vaccine Information in a variety of platforms .

### **Facebook Live Events**

Over the last six months, YHD has hosted several Facebook live events for the public to answer COVID-19 related questions and concerns. These events reached over 3K individuals. Another one





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will be hosted within the next month in partnership with local pediatricians for parents in the community.

### 13. Unfinished Business - None

### 14. New Business:

- a. **Proposed Motion:** Any new business brought up during a Board of Health meeting that is not on the agenda may be discussed at the Board of Health meeting, but action may not be taken until the following Board of Health meeting. – Commissioner Ron Anderson.

<p><b>MOTION:</b> Ron Anderson entertained a motion to table the following proposed motion on the agenda for the next Board of Health Meeting: <b>Proposed Motion:</b> Any new business brought up during a Board of Health meeting that is not on the agenda may be discussed at the Board of Health meeting, but action may not be taken until the following Board of Health meeting. – Commissioner Ron Anderson.</p>	<p><b>MOVE TO TABLE:</b> Ron Anderson  <b>SECOND:</b> Dr. Sean Cleary  <input type="checkbox"/> <i>Approved</i>  <input type="checkbox"/> <i>Declined</i>  <input type="checkbox"/> <i>Amend</i>  <input checked="" type="checkbox"/> <i>Tabled</i>  <i>*All in favor, none opposed.</i>  <b>The motion passed.</b></p>
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*The following items were discussed:*

- *Clarification on the intend of the motion, specifically that the motion is for regular meetings only, not emergency situations.*

<p><b>MOTION:</b> Ron Anderson motioned to table until the next meeting: Naila Duval motioned that no motion should contradict any State, Federal, local laws, ordinances, or statues and must adhere to the best interest of public health and the goals and missions of the Yakima Health District</p>	<p><b>MOVE TO TABLE:</b> Ron Anderson  <b>SECOND:</b> Dr. Sean Cleary  <input type="checkbox"/> <i>Approved</i>  <input type="checkbox"/> <i>Declined</i>  <input type="checkbox"/> <i>Amend</i>  <input checked="" type="checkbox"/> <i>Tabled</i>  <i>*5 in favor, 2 opposed.</i>  <b>The motion passed.</b></p>
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*The following items were discussed:*

- *The oath taken by elected officials on the Board of Health.*
- *Duties and responsibilities of the Board of Health.*



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- b. **Discussion on promoting vaccines to minors: Commissioner Amanda McKinney.**  
**Discussion** - Commissioner McKinney shared her concerns about the vaccine campaign. She requested the health district and Board focus communication efforts be towards education parents on the COVID-19 vaccine. Commissioner LaDon Linde requested to add to the agenda for the next Board of Health meeting regarding discussion on a policy allowing the Board to review special communications prior to being distributed to the public, without limiting YHD staff on daily communications. Several Board members and YHD staff discuss the support, as well as concerns, regarding appropriate messaging for children under 18 years old. Vaccine statistics were also discussed.
- c. Dr. Sean Cleary requested to add to the agenda for the next Board of Health meeting the compensation for YHD staff due to the excessive hours worked due to the COVID-19 pandemic.

**MOTION:** Naila Duval motioned to table further discussion on the mask mandate for children until the next Board of Health meeting.

**MOVE TO TABLE:** Naila Duval

**SECOND:** Patricia Byers

*Approved*

*Declined*

*Amend*

*Tabled*

**\*2 in favor, 5 opposed.**

***The motion did not pass.***

- d. **Discussion continued on mask mandate for children: Commissioner Amanda McKinney.**  
**Discussion** - Commissioner McKinney discussed the recent CDC and State guidance which state those vaccinated do not have to wear a mask, and her concerns regarding children having to wear masks. Several Board members and YHD staff discussed how COVID-19 and masking affects children.



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**MOTION:** Commissioner Amanda McKinney moved to recommend the Health Officer and the Board of Health to agree that mask should not be worn by children.

**MOVE TO APPROVE:** Amanda McKinney

**SECOND:** Dr. Dave Atteberry

*Approved*

*Declined*

*Amend*

**\*4 in favor, 3 opposed.**

***The motion passed.***

*The following items were discussed:*

- *Dr. Larry Jecha disagreed with the motion and stated the mask mandate will stay.*
- *Reliable sources of information regarding COVID-19.*
- *Mental health in children due to masking.*
- *Concerns regarding making motions that go against the CDC and State guidelines and the current mandate.*

15. **MOTION:** Board Chair Ron Anderson adjourned the meeting at 11: 18 a.m.

**MOVE TO APPROVE:** Dr. Dave Atteberry

**SECOND:** Patricia Byers

*Approved*

*Declined*

*Amend*

**\*All in favor, none opposed.**

***The motion passed.***



# YAKIMA HEALTH DISTRICT

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## Board of Health Special Meeting Minutes

Monday, June 1, 2021

***NOTE:** In accordance with [Proclamation 20-28 by the Governor Amending Proclamation 20-05](#), the Board of Health meetings will not be held in-person. This meeting was held virtually using Zoom Webinar software and live streamed on the Yakima Health District Facebook page, which is public. No public comments were submitted.*

*To view the complete Board of Health meeting recording, please go to the [Yakima Health District Youtube channel](#) or the [Yakima Health District website](#).*

1. Meeting called to order by Vice Chair, Sean Cleary, at 12:15 p.m.
2. Introductions of guests/staff

***Ryan Ibach, Chief Operating Officer, conducted roll call of staff and Board members***

### **Present**

Patricia Byers, City Representative  
Naila Duval, City Representative  
Dave Atteberry, Citizen Representative  
Dr. Sean Cleary, Citizen Representative

### **Absent**

Amanda McKinney, Commissioner  
LaDon Linde, Commissioner  
Ron Anderson, Board Chair, Commissioner

### **Yakima Health District (YHD) Staff**

Andre Fresco  
Ryan Ibach  
Victoria Reyes  
James Elliott-YHD Attorney

### **Guest/Press**

Ryan Rogers - KIMA

3. **Executive Session:** To discuss the lawsuits against the Yakima Health District Board of Health in accordance with RCW 42.30.110 (1)(i). The Executive Session began at 12:26 pm and concluded at 1:06 pm.



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4. **MOTION:** Vice Chair Sean Cleary adjourned the meeting at 1:08 p.m.

**MOVE TO APPROVE:** Sean Cleary

**SECOND:** Patricia Byers

*Approved*

*Declined*

*Amend*

*\*All in favor, none opposed.*

*The motion passed.*



# YAKIMA HEALTH DISTRICT

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## Board of Health Special Meeting Minutes

Wednesday, June 9, 2021

**NOTE:** In accordance with [Proclamation 20-28 by the Governor Amending Proclamation 20-05](#), the Board of Health meetings will not be held in-person. This meeting was held virtually using Zoom Webinar software and live streamed on the Yakima Health District Facebook page, which is public. Additionally, due to this format, members of the public were asked to submit their comments prior to 3:00pm on June 8, 2021.

To view the complete Board of Health meeting recording, please go to the [Yakima Health District Youtube channel](#) or the [Yakima Health District website](#).

1. Meeting called to order by Board Chair, Ron Anderson, at 5:30 p.m.
2. **Introductions of guests/staff**

*Ryan Ibach, Chief Operating Officer, conducted roll call of staff and Board members*

### **Present**

Ron Anderson, Commissioner  
Amanda McKinney, Commissioner  
LaDon Linde, Commissioner  
Patricia Byers, City Representative  
Naila Duval, City Representative  
Dave Atteberry, Citizen Representative  
Dr. Sean Cleary, Citizen Representative

### **None Absent**

### **Present Yakima Health District (YHD) Staff**

Andre Fresco  
Ryan Ibach  
Chase Porter  
Melissa Sixberry  
Lilian Bravo  
Shawn Magee

Nathan Johnson  
Dr. Larry Jecha  
Wendy Garcia  
Victoria Reyes  
Jocelyn Castillo  
James Elliott-YHD Attorney

**Due to the high volume of viewers, the Board of Health Special Meeting was live streamed on the Yakima Health District Facebook page.**



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3. **Review of Submitted Public Written Comments** – 8 written comments that were submitted by members of the public were read and summarized by Ryan Ibach, Chief Operating Officer. Submitted comments are available upon request.

## 4. UNFINISHED BUSINESS:

### a. COVID-19 Compensation for YHD Exempt Employees

Andre Fresco discussed possible compensation for exempt YHD staff for the additional hours worked due to the COVID-19 emergency response. The State Department of Health has funding that could be used for reimbursing exempt employees for hazardous pay and overtime. Ryan Ibach is working closely with the State Department of Health regarding the specifications. There would be no local cost. If eligible for reimbursement, Mr. Fresco will ask for YHD directors and a number of exempt employees to receive pay for their work dedicated to the COVID-19 response from 1/1/2021-6/1/2021. YHD staff who are paid hourly were paid overtime for their additional hours worked. Also if eligible, Mr. Fresco will ask the Board members authorization for his own additional hours worked due to the pandemic.

*Additional Discussion pertaining to this item included:*

- State Department of Health funding streams that would provide the overtime pay for YHD exempt employees.
- Several Board members asked to ensure the reimbursement stays within legal boundaries and asked YHD attorney James Elliott to be involved in the process.
- Andre Fresco will provide more information at the next Board of Health meeting.

**b. Proposed Motion:** Any new business brought up during a Board of Health meeting that is not on the agenda may be discussed at the Board of Health meeting, but action may not be taken until the following Board of Health meeting. – Commissioner Ron Anderson.

<p><b>MOTION:</b> Any new business brought up during a Board of Health meeting that is not on the agenda may be discussed at the Board of Health meeting, but action may not be taken until the following Board of Health meeting.</p>	<p><b>MOVE TO APPROVE:</b> Ron Anderson <b>SECOND:</b> Patricia Byers ✓ <i>Approved</i> <input type="checkbox"/> <i>Declined</i> <input type="checkbox"/> <i>Amend</i> <input type="checkbox"/> <i>Tabled</i> <b>*6 in favor, 1 opposed.</b> <b><i>The motion passed.</i></b></p>
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Board Chair Ron explained the motion is for normal business purposes. This is to allow the Board, YHD Staff, and the public notice of upcoming agenda items so enough time allows for sound decision making and enough notice for the public of any potential decision making that may occur at the Board of Health meetings.

*Additional discussion pertaining to this item included:*

- Clear definitions given of what are emergency items and what normal Board business includes.
- YHD Attorney James Elliott relayed there are no specific laws regarding this matter, but he and Patricia Byers explained the City of Yakima Council have a similar rule they follow stating new business will be put on the agenda and action may be taken then.

**c. Proposed Motion** - No motion should contradict any State, Federal, local laws, ordinances, or statutes and must adhere to the best interest of public health and the goals and missions of the Yakima Health District – Naila Duval

<p><b>MOTION:</b> No motion should contradict any State, Federal, local laws, ordinances, or statutes and must adhere to the best interest of public health and the goals and missions of the Yakima Health District.</p>	<p><b>MOVE TO APPROVE:</b> Naila Duval  <b>SECOND:</b> Sean Cleary  <input type="checkbox"/> <i>Approved</i>  <input checked="" type="checkbox"/> <i>Declined</i>  <input type="checkbox"/> <i>Amend</i>  <input type="checkbox"/> <i>Tabled</i>  <i>*3 if favor, 4 opposed.</i>  <b><i>The motion does not pass.</i></b></p>
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Naila Duval stated her concerns regarding motions made by the Board that contradict both State and Federal laws, mandates, regulations, the State Health Officer, and the Local Health Officer. By doing so, she expressed concern that this adds to government mistrust by the public and undermines the public health experts and the Board as a deciding body.

*Additional discussion pertaining to this item included:*

- Several Board members and YHD staff shared their opinions regarding intent of motions and if those motions are beneficial to the public, regardless of if those motions contradict laws.
- The responsibilities that YHD staff and the Board have regarding abiding by current laws and to the safety of the public.
- Liability and consequences the Board and/or YHD staff may face if it is decided to not follow laws at the State, Federal, and local level.





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## 5. NEW BUSINESS:

- a. Scheduling Board of Health Special meetings on an as needed basis. – Ron Anderson.

Commissioner Ron Anderson stated the intent for the special meetings originally was to address items that were not part of regular business. He suggested to expand the scheduled times of the monthly morning meetings instead of scheduling special meetings on a regular monthly basis.

*Additional discussion pertaining to this item included:*

- After discussion, it was decided to continue the special meetings as long as the emergency order by the Governor is in place.

- b. Discussion on a policy allowing the Board to review communications towards minors prior to being distributed to the public, without limiting YHD staff on daily communications. -LaDon Linde

Commissioner LaDon Linde stated due to the controversy regarding the high school vaccine competition campaign, it would be best to send communications targeted to minors to the Board prior for review, without limiting the daily functions and work of YHD staff.

*Additional discussion pertaining to this item included:*

- After discussion, the Board requested for YHD staff to seek a similar policy that other local health jurisdiction may already have in place.

## **HEALTH OFFICER UPDATE: Dr. Larry Jecha**

Dr. Larry Jecha shared the case count is at a slight increase, and still at a high level of community spread. He thanked the YHD staff for their hard work. He also shared the main variant in Yakima County is the California variant, and have not been affected by the Delta variant.

## **CHIEF OPERATING OFFICER: Ryan Ibach**

Ryan Ibach provided the dates and times for the three scheduled health officer interviews. A decision can be made at the June 30, 2021 Board of Health meeting. Discussion can take place in an executive session, but no decisions can be made until the public meeting. The Board interview notes and scoring matrix will be part of the Board of Health packet, as they are public record, which will be available on June 25, 2021.

Andre Fresco discussed the possibility of having himself, Melissa Sixberry, and Ryan Ibach as part of the executive session to represent YHD staff who will work closely with the future health officer and have decades of public health experience.



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*Additional discussion pertaining to this item included:*

- Several Board members and YHD staff discussed the importance of YHD staff to take part in the executive session.

<p><b>MOTION:</b> Allow YHD staff participating in the health officer interviews (Andre Fresco, Ryan Ibach, and Melissa Sixberry) to provide written comments and to be a part of the first part of the executive session.</p> <p><i>*Please note Dr. Dave Atteberry was excluded in the vote as he is a candidate for the health officer position.</i></p>	<p><b>MOVE TO APPROVE:</b> Naila Duval <b>SECOND:</b> Sean Cleary</p> <p><input checked="" type="checkbox"/> <i>Approved</i> <input type="checkbox"/> <i>Declined</i> <input type="checkbox"/> <i>Amend</i> <input type="checkbox"/> <i>Tabled</i></p> <p><i>*6 if favor, 0 opposed.</i> <b><i>The motion does passed.</i></b></p>
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<p>5. <b>MOTION:</b> Patricia Byers moved to adjourn the meeting at 7:23 p.m.</p>	<p><b>MOVE TO APPROVE:</b> Patricia Byers <b>SECOND:</b> Dave Atteberry</p> <p><input checked="" type="checkbox"/> <i>Approved</i> <input type="checkbox"/> <i>Declined</i> <input type="checkbox"/> <i>Amend</i> <input type="checkbox"/> <i>Tabled</i></p> <p><i>*All if favor, none opposed.</i> <b><i>The motion passed.</i></b></p>
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**YAKIMA HEALTH DISTRICT  
BOARD OF HEALTH  
VOUCHERS APPROVAL**

The following vouchers/warrants are approved for payment:

<b>Fund 620010 - From General Ledger Report (FMS)</b>		
<b>A/P Batch &amp; Cash Voucher#</b>	<b>Amount</b>	
Accounts Payable 5/10/2021	\$2,565.05	
Accounts Payable 5/14/2021	\$420,123.53	
Accounts Payable 5/25/2021	\$639.98	
Accounts Payable 5/28/2021	\$594,619.26	
Total Claims & Warrants, above		\$1,017,947.82
Payroll Remittance	\$141,256.21	
Payroll Tax Remittance	\$84,149.68	
Total payroll paid this month		
Total Payroll		\$225,405.89
<b>TOTAL PAYMENTS</b>		<b>\$1,243,353.71</b>

All of the above preliminary May expenditures are approved for payment in the amount of **\$1,243,353.71** this 30th day of June 2021.

\_\_\_\_\_  
**Board of Health Chair**



Yakima Health District  
 1210 Ahtanum Ridge Drive  
 Union Gap, WA 98903  
 Phone (509) 249-6549  
 Fax (509) 249-6649

**YAKIMA COUNTY HEALTH DISTRICT**

**For the month of May 2021**

**REVIEW OF PRELIMINARY FINANCIAL STATEMENTS**

**41.67% OF THE BUDGET**

Year to date: as of April 2021	Net Income (Loss)		\$	(121,333)
<b>For the Month of May 2021- ACTUALS</b>	<b>Net Income (Loss)</b>		<b>\$</b>	<b>23,380</b>
subtotal			\$	(97,953)
Prior period adjustment			\$	13,191
<b>May 2021</b>	<b>Net Income (Loss)</b>		<b>\$</b>	<b>(84,762)</b>

**Budget to Actual comparison- Year to date as of 5/31/2021**

	Revenue		Expenditures	
Fiscal Year 2021 Total Adopted Budget	7,520,153		7,561,289	
<b>Allocated Budget YTD</b>	<b>3,133,397</b>		<b>3,150,537</b>	
Budget % to total adopted budget	48.44%		47.81%	
Subtotals Actuals	4,702,526	62.53%	4,787,539	63.32%
Actuals - Pass Thru Programs (Indirect Costs)	0		(251)	0.00%
<b>Total Actuals</b>	<b>4,702,526</b>		<b>4,787,288</b>	
Total actuals % to total adopted budget	72.69%		63.31%	
<b>Actual compared to total adopted budget</b>	<b>(2,817,627)</b>		<b>(2,774,001)</b>	
<b>Actual compared to allocated budget - YTD</b>	<b>1,569,129</b>		<b>1,636,751</b>	
<b>As of May 30, 2021</b>	Actual Revenue is less than budget by this amount		Actual Expenditure is less than budget by this amount	



**Yakima Health District  
Income Statement  
May 2021**

	Monthly			Year-to-Date			Year-End	
	Actual	Budget	Difference	Actual	Budget	Difference	2021 Budget	8 Mo.'s Remaining
<b>Revenue</b>								
Public Health Funding	87,707	87,707	(0)	438,534	438,534	(0)	1,052,482	613,948
Foundational Public Health	-	14,166	(14,166)	-	70,832	(70,832)	169,996	169,996
Federal	761,098	150,615	610,483	2,709,025	753,075	1,955,950	1,807,380	(901,645)
State	44,705	45,915	(1,210)	130,003	229,576	(99,573)	550,983	420,980
Yakima County	12,500	13,625	(1,125)	62,500	68,125	(5,625)	163,500	101,000
Fees, Permits Licensing	93,275	109,216	(15,941)	516,630	546,082	(29,452)	1,310,597	793,967
Developmental Disabilities	214,276	203,768	10,508	912,991	1,018,840	(105,848)	2,445,215	1,532,224
Nongovernmental Contributions	-	-	-	1,000	-	1,000	-	(1,000)
Investment Income	6,353	1,667	4,687	(68,675)	8,333	(77,008)	20,000	88,675
Other	177	-	177	519	-	519	-	(519)
<b>Total Revenue</b>	<b>1,220,092</b>	<b>626,679</b>	<b>593,413</b>	<b>4,702,526</b>	<b>3,133,397</b>	<b>1,569,129</b>	<b>7,520,153</b>	<b>2,817,627</b>
<b>Expenses</b>								
Salaries & Wages	212,785	183,015	29,771	942,150	915,074	27,076	2,196,178	1,254,028
Benefits-Direct	76,613	71,766	4,847	408,001	358,830	49,171	861,192	453,191
Payroll Expense	289,399	254,781	34,618	1,350,151	1,273,904	76,247	3,057,370	1,707,219
Enhanced Program	2,000	41,667	(39,667)	2,000	208,333	(206,333)	500,000	498,000
Advertising/Promotional	83,732	13,384	70,348	148,037	66,920	81,116	160,609	12,572
BOH Meeting Supplies	-	83	(83)	-	417	(417)	1,000	1,000
Computer Expense	6,763	458	6,304	10,550	2,292	8,259	5,500	(5,050)
Copies & Printing	5,013	2,213	2,801	9,974	11,063	(1,089)	26,550	16,576
Employee Recognition	-	267	(267)	-	1,333	(1,333)	3,200	3,200
Janitorial Services	2,022	2,667	(645)	9,229	13,333	(4,105)	32,000	22,771
Janitorial Supplies	-	233	(233)	666	1,167	(501)	2,800	2,134
Membership Dues	105,695	2,335	103,359	111,979	11,677	100,302	28,025	(83,954)
Office Supplies	824	977	(153)	14,057	4,885	9,171	11,725	(2,332)
Operating Supplies	841	1,150	(309)	23,311	5,750	17,561	13,800	(9,511)
Postage	558	1,000	(442)	8,514	5,002	3,512	12,005	3,491
Telephone	7,075	2,662	4,413	17,179	13,310	3,869	31,945	14,766
Professional Services - Accounting	550	2,933	(2,383)	550	14,667	(14,117)	35,200	34,650
Professional Services - County Indirect	-	2,143	(2,143)	-	10,713	(10,713)	25,710	25,710
Professional Services - Health Officer	-	13,208	(13,208)	-	66,042	(66,042)	158,500	158,500
Professional Services - Legal	31,550	9,404	22,146	102,452	47,021	55,431	112,850	10,398
Professional Services - Technology	16,446	15,312	1,134	82,228	76,559	5,669	183,741	101,513
Professional Services - Other	329,896	10,987	318,909	1,502,819	54,934	1,447,885	131,841	(1,370,978)
Provider Serv-Medical (Fed)	42,857	30,052	12,806	135,246	150,259	(15,013)	360,621	225,375
Provider Serv-Medical (State)	15,649	7,197	8,452	50,798	35,985	14,813	86,364	35,566
Provider Services - DD	197,869	186,166	11,703	829,495	930,830	(101,335)	2,233,992	1,404,497
Contracted Services	219	3,194	(2,975)	17,192	15,971	1,221	38,330	21,138



**Yakima Health District  
Income Statement  
May 2021**

	Monthly			Year-to-Date			Year-End	
	Actual	Budget	Difference	Actual	Budget	Difference	2021 Budget	8 Mo.'s Remaining
<b>Expenses (Cont.)</b>								
Temp Worker	-	-	-	-	-	-	-	-
Client's Related Expenses	14,054	42	14,013	14,054	208	13,846	500	(13,554)
Interpreting Services	-	21	(21)	2,793	104	2,688	250	(2,543)
Laboratory & Pharmacy Supplies	15,188	413	14,775	29,208	2,063	27,146	4,950	(24,258)
Bank Fees	-	75	(75)	-	375	(375)	900	900
Fuel	749	1,967	(1,218)	3,366	9,835	(6,469)	23,604	20,238
Insurance	4,286	3,805	481	21,428	19,024	2,403	45,658	24,230
Miscellaneous	130	416	(286)	4,797	2,081	2,717	4,994	197
Operating Rental & Leases	14,562	6,832	7,730	255,282	34,162	221,119	81,989	(173,293)
Rent Storage	202	210	(8)	1,011	1,051	(41)	2,523	1,512
Repair & Maintenance (Car/Bldg.)	661	1,383	(722)	3,866	6,917	(3,050)	16,600	12,734
Small Tools & Equip/Asset Repl.	8,448	517	7,932	31,150	2,583	28,566	6,200	(24,950)
Training	-	1,033	(1,033)	5,767	5,167	601	12,400	6,633
Travel	3,205	13,663	(10,458)	8,944	68,317	(59,372)	163,960	155,016
Utilities	3,199	2,090	1,110	9,261	10,448	(1,186)	25,074	15,813
Close Out Indirect Program	(6,182)	(5,983)	(198)	(26,988)	(29,917)	2,929	(71,800)	(44,812)
Less Pass-Through Expenses	(749)	(849)	101	(3,077)	(4,246)	1,170	(10,191)	(7,114)
<b>Total Expenses</b>	<b>1,196,712</b>	<b>630,107</b>	<b>566,605</b>	<b>4,787,288</b>	<b>3,150,537</b>	<b>1,636,751</b>	<b>7,561,289</b>	<b>2,774,001</b>
<b>Current Year Excess/(Loss on) Revenue</b>	<b>23,380</b>	<b>(3,428)</b>	<b>26,808</b>	<b>(84,762)</b>	<b>(17,140)</b>	<b>(67,622)</b>	<b>(41,137)</b>	<b>43,625</b>
<b>COVID 2020 State Funding</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>309,737</b>	<b>309,737</b>	<b>-</b>		
<b>Excess/(Loss on) Revenue</b>	<b>23,380</b>	<b>(3,428)</b>	<b>26,808</b>	<b>224,975</b>	<b>292,597</b>	<b>(67,622)</b>		

**YAKIMA HEALTH DISTRICT**  
**Preliminary Monthly Financial Summary by Program for May 2021**  
**Budget YTD Percentage 41.67%**

**Yrly Budget Rev 6,469,128 48.44%**    **Yrly budget Exp 6,589,516 47.81%**    **Original**

**72.69%**    **72.65%**

Prog No.	Program Description	Actual - Current Month			Actual - Year to Date (YTD)			Budget - Year To Date (YTD)			Budget Variance from YTD actual	Year to date	Year to date	Admin & Support Programs	Comments
		Revenue	Expense	Net	Revenue	Expense	Net	Revenue	Expense	Net	Amount (Over) or Under Budget	Actuals (Expenses only)	Budget (Expenses only)	Amount (Over) or Under Budget	
111	YHD Vehicles	-	150	(150)	-	(251)	251	-	-	-	251				
100	Administrator & Health Officer	6,353	-	6,353	(68,675)	-	(68,675) #	8,333	(1)	8,334	(77,009)	104,859	77,117	(27,742)	
110	Information Systems	-	-	-	-	-	-	-	-	-	-	28,113	33,569	5,457	
113	Strategic Planning and Partnership	29,654	17,956	11,698	86,862	25,579	61,283	112,120	48,105	64,015	(2,732)				
120	Community Health Administration	-	-	-	-	0	(0)	-	-	-	(0)	465	12,053	11,589	
130	Building, Fixtures	-	-	-	-	0	(0)	-	-	-	(0)	26,988	34,163	7,175	HVAC Unit
150	EH Administration	-	3,444	(3,444)	-	6,141	(6,141)	-	-	-	(6,141)	14,837	23,663	8,827	
160	Business Management	-	-	-	-	-	-	-	-	-	-	167,124	141,526	(25,598)	
161	Bus Mgmt Unallocated	5,263	15,646	(10,383)	25,962	17,159	8,803	18,760	16,678	2,083	6,721				
170	Personnel	-	-	-	-	-	-	-	-	-	-	0	17,915	17,915	
171	Agency Training	-	1,672	(1,672)	-	6,240	(6,240)	6,042	7,555	(1,513)	(4,727)				
172	HR Legal/Sound Employment	-	-	-	-	-	-	2,708	-	2,708	(2,708)				
173	Kresge Contribution	-	-	-	-	-	-	-	33,542	(33,542)	33,542				Revenue received PY
221	SNAP ED	3,940	3,899	42	11,861	11,653	208	41,167	41,183	(16)	224				
223	Tobacco Prevention & Education	1,979	1,402	577	3,329	3,329	-	3,261	3,265	(4)	4				
225	Child Death Review	542	-	542	2,711	-	2,711	3,544	1,182	2,362	349				
290	Medicaid Admin Match- YHD	-	-	-	-	-	-	20,833	5,882	14,951	(14,951)				Qrtrly Billing
309	Medical Records	667	240	427	3,333	1,123	2,210	3,333	2,749	584	1,627				
320	DOHCC - Immunizations	-	-	-	-	-	-	-	-	-	-				
321	DOHCC-Prenatal Hep B	-	-	-	-	-	-	-	-	-	-				
322	Immunization Promotion	-	374	(374)	980	2,058	(1,079) #	5,227	5,239	(12)	(1,066)				Vaccine for Children
325	COVID 19 Response	657,257	654,674	2,583	2,254,453	2,654,615	(400,162) #	496,845	497,778	(933)	(399,229)				COVID 19 Response
326	COVID 19 Vaccination	15,734	19,384	(3,650)	127,186	142,056	(14,869) #	-	-	-	(14,869)				COVID 19 Response
327	COVID 19 Vaccination Federal	-	-	-	18,675	18,675	-	-	-	-	-				
331	STD - DOH staff	1,329	957	372	6,389	4,551	1,838	5,955	5,951	4	1,834				
332	STD- Yakima	12,667	6,156	6,511	63,333	27,285	36,048	63,333	59,106	4,227	31,821				
349	Tuberculosis Program	15,788	25,875	(10,088)	78,938	70,451	8,487	110,098	81,599	28,499	(20,012)				
350	HIV Testing	-	126	(126)	-	769	(769)	-	-	-	(769)				
351	HIV PrEP	769	2,594	(1,825)	10,570	11,995	(1,425) #	4,560	4,072	487	(1,912)				
352	Adult Viral Hepatitis	6,524	5,358	1,167	24,670	18,837	5,833	29,604	26,988	2,616	3,217				
390	Other Comm Diseases	35,583	19,566	16,018	177,917	47,029	130,888	177,917	141,631	36,285	94,603				
430	Colon Screening	-	-	-	286	260	26	-	-	-	26				
431	Breast/Cervical Cancer-Direct Services/Operation	80,476	74,889	5,587	281,524	262,216	19,307	244,908	244,701	207	19,100				
432	Komen Funding	-	-	-	-	-	-	-	-	-	-				
450	Wisewoman	3,269	3,816	(548)	13,080	14,623	(1,543)	41,248	40,634	614	(2,157)				New Program
520	Drinking Water	5,722	8,361	(2,640)	30,458	30,844	(386)	27,842	27,039	802	(1,189)				
522	Water Quality- Sanitary Survey	-	-	-	-	-	-	5,500	4,667	833	(833)				
523	DOE Well Drilling Inspections	-	2,960	(2,960)	4,075	20,642	(16,567) #	12,500	11,478	1,022	(17,589)				Qrtrly Billing
530	Solid Waste Permits/Tonnage	5,760	2,963	2,798	34,287	36,520	(2,233) #	22,708	21,849	859	(3,093)				Increased FTE
531	Solid Waste Nuisances	2,162	629	1,533	10,632	2,403	8,229	24,417	20,554	3,862	4,367				
532	Solid Waste Facilities	2,026	124	1,903	10,498	1,312	9,186	4,792	3,881	910	8,276				
533	Bio-Solids	108	161	(52)	542	750	(208)	2,625	1,755	870	(1,078)				
534	Proper Syringes Program Outreach	83	484	(401)	417	691	(274)	2,097	1,243	854	(1,128)				
540	OSS & Land Develop	39,881	31,613	8,268	183,201	187,297	(4,096) #	161,549	156,865	4,684	(8,780)				Reduced Revenue

Internal Serv- Vehicles/Copiers	Personal Health Program	Environ. Health Program
Admin & Support	Communicable Disease Prog	Developmental Disability Program
Assets replacements/PERS1	Adult Hepatitis Program	Vital Records
Agency Trg/HR Legal	Breast & Colon Program	Indirect cost Rate Allocation

# - Note on Program  
T - Timing Difference

**YAKIMA HEALTH DISTRICT**  
**Preliminary Monthly Financial Summary by Program for May 2021**  
**Budget YTD Percentage 41.67%**

Yrly Budget Rev 6,469,128 48.44%  
 Yrly budget Exp 6,589,516 47.81%  
 Original

72.69% 72.65%

Prog No.	Program Description	Actual - Current Month			Actual - Year to Date (YTD)			Budget - Year To Date (YTD)			Budget Variance from YTD actual	Year to date	Year to date	Admin & Support Programs	Comments
		Revenue	Expense	Net	Revenue	Expense	Net	Revenue	Expense	Net	Amount (Over) or Under Budget	Actuals (Expenses only)	Budget (Expenses only)	Amount (Over) or Under Budget	
550	Vector	667	171	496	3,333	578	2,755	5,417	4,118	1,299	1,456				
560	Food Inspections	24,758	23,616	1,141	166,229	105,451	60,778	175,417	163,515	11,901	48,877				
561	Food Education	30	1,455	(1,425)	19,557	4,122	15,435	22,917	18,270	4,646	10,789				
562	School Food Program	-	989	(989)	1,929	2,823	(894)	7,710	6,551	1,158	(2,052)				
563	Itinerant Food Program	1,230	1,415	(185)	3,206	5,002	(1,796) #	15,283	14,445	838	(2,634)				Reduced Revenue
580	Water Recreation & Camps	3,607	2,077	1,530	33,261	8,021	25,240	24,032	23,228	804	24,437				
680	Developmental Disability	207,887	216,470	(8,583)	882,068	864,437	17,632	970,433	962,498	7,935	9,697				
681	Developmental Disability - Info/Ed	6,389	6,389	-	30,923	30,923	-	54,032	54,032	(0)	0				
710	Vital Records	15,463	15,386	77	61,998	62,977	(979)	90,833	91,100	(266)	(712)				Reduced Revenue
790	Epidemiology	11,415	10,432	983	27,853	23,024	4,828	4,917	3,920	997	3,832				
791	Lead Case Mgmt	833	313	520	4,167	313	3,853	4,167	2,690	1,477	2,376				
794	PHEPR-Bio Terrorism	10,527	10,527	-	50,767	50,767	-	75,672	75,854	(182)	182				
811	Assessment	3,748	-	3,748	18,742	-	18,742	18,742	4,810	13,932	4,810				
888	Indirect Cost Rate Allocation	-	-	-	-	-	-	-	-	-	-				
900	Enhanced Program	-	2,000	(2,000)	1,000	2,000	(1,000)	-	208,333	(208,333)	207,333				
	<b>GRAND TOTAL</b>	<b>1,220,092</b>	<b>1,196,712</b>	<b>23,380</b>	<b>4,702,526</b>	<b>4,787,288</b>	<b>(84,762)</b>	<b>3,133,397</b>	<b>3,150,537</b>	<b>(17,140)</b>	<b>(67,622)</b>				

**TOTALS BY DEPARTMENT**

Personal Health Program	6,462	5,301	1,161	17,901	14,982	2,919	68,806	51,512	17,294	(14,375)
Breast & Colon Program	83,745	78,706	5,039	294,890	277,099	17,791	286,156	285,335	821	16,969
Adult Hepatitis Program	6,524	5,358	1,167	24,670	18,837	5,833	29,604	26,988	2,616	3,217
Communicable Disease Prog	755,790	740,691	15,100	2,792,535	3,003,943	(211,408)	895,093	809,545	85,548	(296,955)
Environ. Health Program	96,561	90,988	5,573	552,392	463,364	89,028	590,476	555,315	35,161	53,867
Developmental Disability Program	214,276	222,859	(8,583)	912,991	895,360	17,632	1,024,465	1,016,530	7,935	9,697
Admin & Support	36,008	17,956	18,052	18,187	25,579	(7,392)	120,453	48,105	72,349	(79,741)
Internal Serv- Vehicles/Copiers	-	150	(150)	-	(251)	251	-	-	-	251
Indirect cost Rate Allocation	-	-	-	-	-	-	-	-	-	-
Vital Records	15,463	15,386	77	61,998	62,977	(979)	90,833	91,100	(266)	(712)
Bus Mgmt Unallocated	5,263	15,646	(10,383)	25,962	17,159	8,803	18,760	16,678	2,083	6,721
Agency Trg/HR Legal	-	1,672	(1,672)	-	6,240	(6,240)	8,750	41,096	(32,346)	26,106
Enhanced Program	-	2,000	(2,000)	1,000	2,000	(1,000)	-	208,333	(208,333)	207,333
	<b>1,220,092</b>	<b>1,196,712</b>	<b>23,380</b>	<b>4,702,526</b>	<b>4,787,288</b>	<b>(84,762)</b>	<b>3,133,397</b>	<b>3,150,537</b>	<b>(17,140)</b>	<b>(67,622)</b>

Internal Serv- Vehicles/Copiers	Personal Health Program	Environ. Health Program
Admin & Support	Communicable Disease Prog	Developmental Disability Program
Assets replacements/PERS1	Adult Hepatitis Program	Vital Records
Agency Trg/HR Legal	Breast & Colon Program	Indirect cost Rate Allocation

# - Note on Program  
 T - Timing Difference





**Yakima Health District  
COVID 19 Response  
May 2021**

	COVID 19 Response		Budget	
	Monthly	Annual	2020 Budget	Remaining
<b>Revenue</b>				
Public Health Funding	2,583	12,917	31,000	18,083
Federal	670,408	2,387,398	851,691	(1,535,707)
State	-	-	-	-
<b>Current Year Total Revenue</b>	<b>672,991</b>	<b>2,400,315</b>	<b>882,691</b>	<b>(1,517,624)</b>
COVID 2020 State Funding	-	309,737	309,737	-
<b>Total COVID Revenue</b>	<b>672,991</b>	<b>2,710,052</b>	<b>1,192,428</b>	<b>(1,517,624)</b>
<b>Expenses</b>				
Salaries & Wages	76,962	419,828	429,637	9,809
Benefits-Direct	24,604	154,548	147,800	(6,748)
Payroll Expense	101,565	574,376	577,437	3,061
Advertising/Promotional	81,700	143,147	150,000	6,853
Employee Recognition	-	-	-	-
Computer Expense	-	1,642	-	(1,642)
Copies & Printing	921	1,204	2,532	1,328
Janitorial Supplies	-	-	-	-
Office Supplies	44	11,047	500	(10,547)
Operating Supplies	766	21,579	-	(21,579)
Postage	33	4,152	3,000	(1,152)
Telephone	2,120	7,826	2,200	(5,626)
Professional Services - Health Officer	-	-	100,000	100,000
Professional Services - Legal	10,700	19,450	100,000	80,550
Professional Services - Other	324,833	1,484,967	85,000	(1,399,967)
Contracted Services	-	16,000	-	(16,000)
Client's Related Expenses	-	-	-	-
Interpreting Services	-	2,785	-	(2,785)
Laboratory & Pharmacy Supplies	76	13,738	1,000	(12,738)
Fuel	-	12	2,133	2,121
Membership Dues	105,589	108,408	-	(108,408)
Miscellaneous	-	1,783	1,344	(439)
Operating Rental & Leases	8,381	228,294	-	(228,294)
Rent Storage	-	-	-	-
Repair & Maintenance (Car/Bldg.)	-	-	-	-
Small Tools & Equip/Asset Repl.	8,448	31,150	1,000	(30,150)
Training	-	-	-	-
Travel	8	351	7,000	6,649
Utilities	-	-	-	-
Close Out Indirect Program	28,876	143,436	161,520	18,084
<b>Total Expenses</b>	<b>674,058</b>	<b>2,815,346</b>	<b>1,194,666</b>	<b>(1,620,680)</b>
<b>Excess/(Loss on) Revenue</b>	<b>(1,067)</b>	<b>(105,294)</b>	<b>(2,238)</b>	<b>103,056</b>
<b>Expected Expenses to-date</b>				
Columbia Safety		100,000		
Signal Health		93,000		
Starplexed		50,000		
<b>Total Expected Expenses to-date</b>		<b>243,000</b>		
<b>Total Actual and Expected Expenses</b>		<b>3,058,346</b>		

**YAKIMA HEALTH DISTRICT**  
**2020 Cash Flow Report**  
(Cash Basis Accounting)

	1/31/2021	2/29/2021	3/31/2021	4/30/2021	5/31/2021
Beginning Cash	96,432	661,524	(21,728)	51,944	58,520
Transfers From Investment	368,000	767,000	735,500	411,000	711,000
Receipts /Deposits	1,793,421	1,133,562	778,514	909,739	677,424
<b>TOTAL CASH AVAILABLE</b>	<b>2,257,852</b>	<b>2,562,086</b>	<b>1,492,286</b>	<b>1,372,684</b>	<b>1,446,944</b>
<b>MINUS</b>					
Payroll Outlays	324,018	227,091	213,481	232,909	225,406
Vouchers Payables Paid	721,811	912,724	709,816	591,255	1,017,948
Transfer to investment	550,500	1,444,000	517,000	490,000	146,000
Prior Period Adjustment			45		
<b>TOTAL CASH OUTLAY/TRANSFER</b>	<b>1,596,328</b>	<b>2,583,814</b>	<b>1,440,342</b>	<b>1,314,164</b>	<b>1,389,354</b>
<b>ENDING BALANCE - CASH ( Fund 01 only)</b>	<b>661,524</b>	<b>(21,728)</b>	<b>51,944</b>	<b>58,520</b>	<b>57,590</b>
Temporary Investment Fund 01	7,614,401	8,291,401	8,072,901	8,151,901	7,461,082
<b>TOTAL CASH &amp; CASH EQUIVALENTS- FUND 1 ONLY</b>	<b>8,275,925</b>	<b>8,269,673</b>	<b>8,124,845</b>	<b>8,210,421</b>	<b>7,518,672</b>
<b>TOTAL CASH &amp; CASH EQUIVALENT- ALL FUNDS</b>	<b>8,275,925</b>	<b>8,269,673</b>	<b>8,124,845</b>	<b>8,210,421</b>	<b>7,518,672</b>

MONTHLY EXPENSES BASED ON YEARLY BUDGET divided by 12	630,107	630,107	630,107	630,107	630,107
NUMBER OF MONTHS - OPERATING CASH AVAILABLE Fund 01 only	13	13	13	13	12
NUMBER OF DAYS - OPERATING CASH AVAILABLE	394	394	387	391	358

<b>BUDGET YEAR</b>	<b>Y2021</b>
<b>BUDGET (ADOPTED ON 10/31/18 MTG)</b>	
OPERATION	7,061,289
ENHANCED PROGRAM	500,000
<b>FULL BUDGET</b>	<b>7,561,289</b>