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## *Yakima Health District*

### *Community Health Specialist*

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**Salary: \$25.75 - \$33.60 Hourly + Benefits (10 Salary Step Range)**

The Yakima Health District offers a comprehensive benefits package that includes medical, vision, dental, and life insurance; participation in Washington State retirement system (DRS); and a generous annual, holiday, and sick leave program.

This employee generally starts at the first step of the salary range and moves to step two of the range upon the successful completion of a six (6) month probation period and is eligible for a step increase each year thereafter through step ten (10).

**Purpose of the Position:**

A Community Health Specialist provides and manages health education programs that help individuals and families, throughout Yakima County, maximize and maintain healthy lifestyles.

**Essential Job Functions:**

This professional is responsible for performing the tasks as follows:

- Collect and analyze data to identify community needs prior to planning, implementing, monitoring, and evaluating programs designed to encourage healthy lifestyles, policies, and environments;
- Develop and present health and promotional programs, workshops, informational sessions to medical providers, schools, community members, and fellow health professionals;
- Make decisions, solve problems, analyze information and evaluate results to choose the best solutions to frequent health concerns;
- Develop, prioritize, implement and monitor program or project goals and objectives;
- Collect statistical data, maintain records, prepare reports;
- Interpret the meaning of information for others by explaining what the information means and how it may be used to address health concerns;
- Evaluate information and data to ensure deliverables are in compliance with regulations, grant requirements, and mandated laws;

- Update technical knowledge and apply new information to the job;
- Present complex regulations and guidelines in writing and verbally in a clear and concise manner to a diverse population, some with limited English skills;
- Develop a network of organization and community partners interested in sponsoring educational and informational campaigns specific to improved health.

### **Knowledge and Abilities:**

- A Bachelor's degree in public health, education, public administration or a related field;
- Two (2) years of experience providing public health program services or education to the community, service agencies, or health providers
- An equivalent amount of experience may substitute for education on a one for one basis;
- Knowledge of leadership, program management, and oversee service deliverables;
- Must be proficient in the use of Microsoft Suites software including Outlook, Excel, Word, and PowerPoint (or Adobe);
- Establish and maintain effective, courteous and respectful interpersonal relationships with internal and external colleagues, partners, clients, and the general public, to include communicating with a difficult or disruptive customer
- Ability to communicate effectively with a very diverse workforce and community
- Ability to speak, read, write English is required; ability to speak **Spanish is Highly Desired.**

### **Working Conditions/Physical Conditions:**

- The majority of this work is conducted indoors in an office, meeting rooms, or community facilities;
- Frequent use of a computer that involves viewing a computer screen, and frequent wrist movements;
- Frequent travel throughout the county and on occasion to regional meetings in the state;
- Must be able to obtain a valid Washington State driver's license within 30 days of employment and possess auto insurance, or be able to demonstrate the ability to travel throughout the county during adverse weather conditions;
- The successful candidate will be required to complete a thorough background investigation which includes the review of the individual's criminal history
- Must be able to legally work in the United States as a citizen or possess appropriate immigration paperwork;
- Must prove or obtain immunity to measles, mumps, rubella and varicella diseases within thirty days of employment;
- Must be current with pertussis immunization within thirty (30) days of employment.

**How to Apply:**

Resume and cover letter must be submitted by 11:59pm on January 9, 2022 to [HealthDistrictHR@co.yakima.wa.us](mailto:HealthDistrictHR@co.yakima.wa.us) or mailed to 1210 Ahtanum Ridge Drive Union Gap, WA 98903. The resume and cover letter should include information about relevant work experience, skills and abilities applicable to the job.

To learn more about the Yakima Health District: [www.yakimahealthdistrict.org](http://www.yakimahealthdistrict.org)

**The Yakima Health District is an Equal Opportunity Employer that embraces diversity.**

**This is a drug and tobacco free workplace.**