

## ALLOWABLE

- Community design and accessibility that can be considered removable and not fixed structures such as: removable solar lighting, signage, wayfinding, crosswalk markings and signs, paint/art projects, moveable ramps/railings, high resolution reflective tape/paint, traffic cones, striping, portable speed bumps, delineator posts and traffic-calming items, truncated domes (sidewalk warning pads), streetscape items (e.g. planters, painting on buildings, awnings, pocket parks and striping, bike-rack and bike fix it-station, multi-use path materials (e.g. maps, benches, mulch, sand, pet waste disposal stations, kiosks, maps, shared road signs)
  - Ways to contribute support to a larger project – perhaps funding the non-permanent feature (e.g., paint or signage) and a partner provide funds for more permanent infrastructure
  - Tactical urbanism projects and demonstration projects (e.g., pop-up bike lane, reverse angle parking)
  - The cost of material (under \$5K per item) and the contracted services to install the above improvements are allowed if they are not considered fixed capital outlay costs (capital improvements).
- Equipment rental – if it is connected to a sustainable approach, no more than four (4) days rental and must be coded to your travel.
- Equipment under \$5K (per individual item)
  - For example, point of sale system at a Farmer’s Market for SNAP/EBT, an iPad to support a Farmer’s Market or community organization conducting a Walkability Assessment, food storage such as freezers or refrigerators.
  - Warranties for refrigerators or freezers (although we suggest that the organization assume this cost since it is a long-term item)
- Contracted Services for example, a speaker at trainings, drivers to expand food delivery, graphic designer, Community Leader, Food Pantry Support. \*\* Please note Contract Services do not have to be limited to \$5K.
  - Consultants in planning/engineering to help with official policy/plan development and guidance
  - Contracting with the Public Works Department (staff time, strategic planning)
- Travel
  - Use of rental truck or car (4-day limit)
  - Uber or Lyft costs to transport or deliver food or other items related to the project. Uber/Lyft are not allowed for transportation services directly for individual-benefit
  - Bus transportation for groups of individuals that are essential to a community-wide and systems approach.

Copying

Shipping/Postage

Project Supplies

Webinar/Communication Usage Fees (not Wi-Fi or user fees for individuals)

Conference Technology Support • Meeting Space Rental, Audio and Visual Equipment rental

Staff Salary/Wages and Benefits

Indirect Costs based on current or provisional rates

## **NOT ALLOWABLE**

- Incentives or purchases/loans intended for individual use such as iPads (even loaner programs), Wi-Fi/internet services, food, seeds, canning equipment, or direct supports to individuals.
- Travel:
  - Uber or Lyft costs are not allowed for transportation services directly for individuals but can be purchased as a service to transport food to individuals paid by another organization.
- Stipend budget line cannot be used to pay individuals such as community leaders or drivers. Individuals can only be paid for services through Contracted Services (see above under Contracted Services).
- Food or food incentives, food vouchers, fruit and vegetables for example that are part of a program such as the Fruit & Veg Rx Program
- Capital improvements or any expenses that result in permanent infrastructure improvements such as sidewalks and sidewalk improvements (e.g., permanent paved or gravel ramp) and trails and trail improvements.
- Financial incentives for individuals such as Double Up Bucks Program or cash payments
- Individual units of equipment over \$5K
- Activities related to alcohol, tobacco or firearms.
- Research
- Clinical care
- Publicity and propaganda (lobbying)