

Example

SUPERIOR COURT OF WASHINGTON	
COUNTY OF YAKIMA	
JUVENILE COURT	
<u>Your school district's name</u> (School District)	Petitioner
vs.	Respondent(s)
<u>Student's name</u>	Student
<u>Student's D.O.B. / /</u>	
<u>Parent(s) name</u>	Parent(s)

Check yes or no if an interpreter will be needed in court. If yes, you will need to fill out a "Request for Interpreter"

No:

Petition Regarding Truancy (PTTRU)

[Your school's name]
(Name of School)

Interpreter YES NO

The petitioner, the Your school district's name School District, requests that this court assume jurisdiction over the truancy of the student parent(s)/guardian(s) and issue an order compelling school attendance and such other relief under RCW 28A.225.090 as the court may order.

Pursuant to RCW 28A.225.030 this petition has been filed upon the student's:

- seventh absence within one month.
- fifteenth absence within the school year.

Check the appropriate boxes

I. Identification of the Parties

1.1 Identification of the school **Fill out this section completely**

School Name	
District	
Mailing Address	
Representative	
Phone Number	

FOR OFFICIAL USE ONLY
Juv. Ref. No: _____

1.2 Identification of the student **Fill out this page completely**

Name	Last:	First:	Middle:
Date of Birth	/ /	Age:	
Gender	<input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> Other:		
Identifiers	Height:	Weight:	Hair Color: Eye Color:
Race/Ethnicity	<input type="checkbox"/> White <input type="checkbox"/> Asian/Pacific Islander <input type="checkbox"/> Black <input type="checkbox"/> American Indian/Alaska Native <input type="checkbox"/> Hispanic <input type="checkbox"/> Other:		
Mailing Address			
Fluent Language(s)			
Individual Education Program (IEP)?	<input type="checkbox"/> Yes <input type="checkbox"/> No. If yes, what program?		
Current Academic Status			

1.3 Identification of parent/guardian

Name	Last:	First:	Middle:
Date of Birth	/ /	Age:	
Gender	<input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> Other		
Identifiers	Height:	Weight:	Hair Color: Eye Color:
Race/Ethnicity	<input type="checkbox"/> White <input type="checkbox"/> Asian/Pacific Islander <input type="checkbox"/> Black <input type="checkbox"/> American Indian/Alaska Native <input type="checkbox"/> Hispanic <input type="checkbox"/> Other:		
Mailing Address		Phone #	
Fluent Language(s)			

1.4 Identification of parent/guardian

Name	Last:	First:	Middle:
Date of Birth	/ /	Age:	
Gender	<input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> Other		
Identifiers	Height:	Weight:	Hair Color: Eye Color:
Race/Ethnicity	<input type="checkbox"/> White <input type="checkbox"/> Asian/Pacific Islander <input type="checkbox"/> Black <input type="checkbox"/> American Indian/Alaska Native <input type="checkbox"/> Hispanic <input type="checkbox"/> Other:		
Mailing Address		Phone #	
Fluent Language(s)			

II. Basis

Fill this section out completely

2.1 The student has had the following unexcused absences during the current school year:

Date school year begins and ends: First and last day of school	Student's grade: Grade?
Number of unexcused absences: How many absences?	
Dates of unexcused absences: List each one of the absences, which would 7, 10, or more, depending on which box you checked on page 1 and in section 2.8. Please attach attendance reports that reflects each one of these absences.	

Copies of the attendance reports are attached.

Check this box and attach copy of attendance report. The attendance report should reflect the unexcused absences listed above in Section 2.1

- 2.2 The respondent student resides within the **Your school district's name** School District and is subject to the requirements of the Compulsory School Attendance Law (RCW 28A.225).
- 2.3 The school district has informed the respondents of the requirements of the Compulsory School Attendance Law and of the potential consequences to each respondent of non-compliance with the law.
- 2.4 The school district has taken the following actions to eliminate or reduce the child's absences from school (RCW 28A.225.020):

- Informed the parent(s)/guardian that the student has been absent without excuse:
- In writing on: _____ (date(s)).
 - By phone: _____ (date(s)).
- Scheduled a conference with the student and parent(s)/guardian after a second absence without excuse. The conference was scheduled for _____ (date).
- The result of the conference was: _____
- _____
- _____
- Student failed to attend.
 - Parent(s)/guardian failed to attend.

- Further, the school district has undertaken the following data-informed actions to eliminate or reduce the student's absences:
- applied the Washington Assessment of the Risks and Needs of Students (WARNS) and, where appropriate, provided approved best practice or research-based intervention consistent with the WARNS profile, as provided in the attached assessment or as listed below:

<input type="checkbox"/> adjusted schedule	<input type="checkbox"/> provided tutoring
<input type="checkbox"/> adjusted student's program	<input type="checkbox"/> offered special school district programs:
<input type="checkbox"/> course changes	<input type="checkbox"/> alternative school placement
<input type="checkbox"/> vocational classes	<input type="checkbox"/> retention & retrieval programs
<input type="checkbox"/> work experience	<input type="checkbox"/> counseling
<input type="checkbox"/> arranged transportation changes	<input type="checkbox"/> other
<input type="checkbox"/> ESL evaluation and assessment undertaken	<input type="checkbox"/> provided individualized remedial instruction
<input type="checkbox"/> arranged for morning calls	<input type="checkbox"/> conducted home visits or conference
<input type="checkbox"/> made a special education referral	<input type="checkbox"/> contacted the student's probation officer

(Focus of Concern): _____ (name)

 - testing completed
 - held Multi-Disciplinary Team Meeting
 - contacted local police department
 - Other: _____
- _____
- _____
- _____
- _____

- Did the school district enter into an agreement with the student and parent(s) that establishes school attendance requirements? no yes, a copy of the agreement is attached.
- Did the school district refer the student to a community engagement board? no yes, a copy of the agreement is attached.

Section 2.4:
Check the appropriate boxes. Please fill out this section thoroughly.

Section 2.5: Only the 2nd box should be checked, allowing more time for case management.

2.5 The above-described actions have not been successful in substantially reducing the respondent student's unexcused absences from school and court intervention is necessary to assist the school district in reducing the student's unexcused absences from school.

Because the absences occurred so quickly, it is too soon to determine whether the school's actions will be successful in substantially reducing the respondent student's unexcused absences from school. The school district will file a Supplemental Petition when the success of the actions has been evaluated (not later than one month from the filing of this Petition).

2.6 The following circumstances and behavior of the student demonstrate that testing for use of controlled substances or alcohol would help the student's compliance with the mandatory attendance law:

Fill in if applicable

2.7 Other juvenile court matters involving the student known to the school district:

- "At-Risk-Youth" petition (cause number):
- "Child In Need of Services" petition (cause number):
- Juvenile Offenses (cause numbers):
- Dependency (cause number):

2.7: Check boxes that apply. If any. If checked, write in the corresponding cause number.

2.8 Based upon the foregoing, the school district alleges that:

- The respondent student is in violation of the Compulsory School Attendance Law in that the student has at least seven unexcused absences within any month or fifteen unexcused absences during the current school year.
- The respondent parent(s)/guardian(s) are in violation of the Compulsory School Attendance Law in that they have not exercised reasonable diligence in causing the respondent student to regularly attend school.
- Further opportunity to intervene with the respondents may result in successfully addressing the respondent student's truant behavior.
- Other: _____

2.9 Attached to and incorporated by reference to this petition are the following:

- Attendance Records
- Copies of all letters sent to parent(s)/guardian(s)
- Witness list for hearing
- Student's School Registration Form(s)
- Notices of suspension

Check all that apply and attach copies to this petition.

Only the 1st box should be checked.

III. RELIEF REQUESTED

The school district requests that the court:

- Stay this proceeding, and refer the respondent(s) to the Community Engagement Board.
- Set a date and time for a court hearing to consider this petition.

Interpreter services in **Fill in if applicable** language hearing impaired are required for student parent(s)/guardian(s) **Name of student/parent(s)/guardian(s) that are in need of an interpreter.**

IV. DECLARATION

I, **Your name here**, am employed as a **Your job title** by the **Your school district's name** School District. I declare under penalty of perjury under the laws of the state of Washington that the above information is true and accurate and that the **Your school district's name** School District has complied/is in the process of complying with the statutory requirements of RCW 28A.225.020.

I further declare under penalty of perjury under the laws of the state of Washington that I am a custodian of or supervisor over the attendance records of this student. That these records are kept in the ordinary course of the business of said school and school district, are records that are made near or at the time of the taking of attendance and are relied on by the school and school district for all purposes relating to attendance and truancy.

Signed on **Today's date** at **Your city**, Washington.

Date

Place

Your signature
Signature

Your printed name
Print Name

School address
Address

File Petition at:
Yakima County Superior Court
Juvenile Division
1728 Jerome Avenue
Yakima, WA 98902