



## Minutes for the Meeting of the Emergency Services Executive Board (ESEB)

Wednesday, November 16, 2022 – 9:30  
2403 South 18<sup>th</sup> Street, Suite 200

| <b>Board Members Present</b>          | <b>Others Attending:</b>                 |
|---------------------------------------|--|
| Amanda McKinney – Commissioner        | Tony Miller – Director, YVOEM            |
| Sherry Raymond – Mayor, City of Selah | Pam Brooks – Financial Specialist, YVOEM |
| Janice Deccio – Mayor, City of Yakima | Nici Parpart – Grant Specialist, YVOEM   |
| Carl Hendrickson – YSO                | Andrew Bigelow – Planner, YVOEM          |
|                                       |  |
|                                       |  |
| <b>Board Members Absent</b>           |  |
| Jose Trevino – Mayor, City of Granger |  |
|                                       |  |

**Meeting Packet Contents:** Current Agenda, Previous Meeting Minutes

**I. Call to Order 9:44 am**

Amanda

**II. Approval of the August 17, 2022, Regular Meeting Minutes (Action Item)**

1. Mayor Deccio made the motion to approve the August 17, 2022, regular meeting minutes; Mayor Raymond seconded the motion, all in favor and moved.

**III. Financial Reports and Resolutions:**

Tony

1. **2023 Assessments** - We have been working on the 2023 Budget and we were able to drop the assessments by one cent to 99 cents per capita.
2. **Budget Approval** – Costs for 2023 – we have talked about this previously and Tony would like the board's approval to increase our office employee wages by 7%. This increase would put us closer in line to the wages of Emergency Management offices on the east side of the state. Our medical insurance, liability insurance and county costs have gone up since last year. We have \$53K for response equipment in the budget – some is for law enforcement equipment, but we will talk more about this.  
\$25K – miscellaneous - Tony's vehicle is hitting the mileage threshold and he is up for a new vehicle so county fleet will order it asap; it can take up to a year to get it. He will get a 2023 F150 pickup. The money allotted will help pay for our part of purchasing it, the light package, canopy, rollout tray for his drone equipment and the necessary equipment for evacuation response. The Tahoe will go to auction and the proceeds will go towards the new vehicle. The Tahoe was used when Tony got it – it is a 2017 and he got it in 2019. Total 2023 budget is \$608,494.50. Carl made the motion to approve the budget, Mayor Deccio seconded the motion, all in favor and moved.
3. **Sustainment Grants** – Our EMPG will be 153K, our SHSP (Homeland Security grant) will be 105K, but with this grant the actual money coming to us is lower as we have national priorities, such as cybersecurity, that must be met and are paid directly out of the funds. It will pay for our Everbridge and some salaries. Our EFSEC - Hanford grant for Columbia Generating Station, will be the same amount we get every year and pays for sustainment.

**IV. Status Updates and Notable Events:**

Tony/Nici/Pam

1. **Assessments** – Pam reported that we have received all our assessments for 2022. The total received is \$261,300.  
Grant reimbursements we have received \$257,000. We have received \$34,000. for miscellaneous – goods & services for Tony's portion of EMS funds. Deposits of \$552,644. and withdrawals of \$572,000. with our current balance at \$116,000. We have grant monies pending and the PA Grant funds from COVID that we are still waiting on.

2. **Grant Status** – Nici has been thinking outside the box and came across a GESA Credit Union Local Heroes grant. Sunnyside PD was the only one who asked her to apply for the grant and they were awarded \$37,550. (Her first grant – yay!) for ballistic shields which should be awarded soon. Nici thanked Commissioner McKinney for the flock system ARPA grants that were awarded. Amanda said they are still working with the cities on the flock systems through the ARPA funds as not every city applied for them. The Commissioners offered the cities who had not applied for them to do so and announced they would fund these flock systems, and it would not impact their other requests. Sherry asked Amanda if the cities who did not apply for ARPA funds for flock cameras would have the same process as the ones who did apply. Amanda said they have offered the same terms to all the cities, which is a year contract so that everyone will get the same opportunity. She said the reason they did this was that all law enforcement agencies agree that these systems are immensely helpful. They hope it will also help everyone to get better pricing with consolidation of orders.  
Nici is currently working with a couple of the police departments on a grant called the “Spirit of Blue”, which is a foundation that gives corporate sponsorships for law enforcement. They want to know the top 5 items that they are in dire need of, so she is working to get those in. The next big ones are the AFG for fire departments and she talked with FEMA and this grant has been pushed out until January 2023; she has a couple fire departments that she will be helping apply for the AFG. FEMA is slow moving so it is getting pushed out further. Another big one that Nici will be working on with Andrew’s help is the Community Wildfire Defense grant. She has at least 4 fire departments that she will be working with to clean up areas that have had massive wildfires and continuous fires. This grant will fund Andrew and any other staff that needs to be funded and it will pay for any work that needs to be done to clean up these neighborhoods. The departments she will be working with on this is Selah, East Valley, West Valley and the Nile. Nici has been working on getting 501c3 status from the IRS for our LEPC and it was just approved. This will open a lot of grants to us because we are not eligible for many grants unless we are a foundation or a 501c3. She will be applying for some grants that will help our EOC and with Andrew also.
3. **2023 Exercises** – We have the Airport exercise we do for the city every year and that will be a functional exercise and is more of a hybrid tabletop exercise.  
PNWU has reached out and want to do an exercise in April. Before COVID they were doing a mass casualty exercise every year and are wanting to put it back on their schedule. In April we will do an Active Shooter at PNWU in conjunction with the Sheriff’s office and Fire District #4. The LEPC will be doing some HAZMAT tabletop exercises in 2023. Mike and Andrew have been working with the LEPC and they are getting the best participation Tony has seen in 10 years.  
There may be more exercises as Tony has talked with DJ Goldsmith of the City of Yakima Fire and they may put some exercises together. There has been talk about a train derailment exercise.  
Amanda brought up to Carl that this may tie into the radio project. We want to educate the public and make them feel like we are prepared, but at the same time we do have a deficiency in our radios and the ability to communicate and those of us involved will be advocating for a county-wide radio system.
4. **Office Updates** – Tony  
Andrew and Mike are meeting with the Volunteers once a month and Andrew is having a meeting with them tomorrow at the Highland Fire Station, which is our backup EOC. They will set up the EOC and do some testing. Andrew has been doing great and Nici will be working on some grants in 2023 to try to fund his position on a permanent basis. With two planners we can get more done than we have been able to in the last few years. Memorial Hospital is joining Everbridge for their staffing – to do callouts, etc. There is no charge, but it adds about 1,800 people to our Alert Yakima. Grandview Police Dept. contacted Tony as the Grandview school system lost their alert system so we will be meeting with them about this. Mike said he has talked with the school contacts and will be mirroring what they have done with Memorial. Amanda suggested that Tony notify the media when we do exercises so that we can bring up the Alert system.  
Tony has been meeting with Memorial and they recognize that they are not prepared for a mass casualty event. We have a plan with them; they are going to start doing some more training with their nurses and Tony will meet with the ER doctors probably in February and do some

training on what happens outside the hospital doors and why it happens. If we had a mass casualty event and there were 40 people injured, Tony suspects 30 would be shipped out of our county. We need to start building our plans on how to make that happen.

**V. Old Business:**

Tony

1. 2022 Jurisdictional Equipment Needs: We were able to pull some grant funds from Homeland Security to purchase pistol shields and ballistic helmets for Selah Police Dept. for their special teams. We also got heavier plates for their vests. We purchased a Smart TV for YSO for training and special operations along with 5 more ballistic helmets and 3 pistol shields. Wapato Police Dept. got helmets and shields also.  
2023 – Operational response - \$36,000 for response - \$6,000 for Emergency Management and \$30,000 for law enforcement (possibly to SWAT to help get that up and going).  
There is talk that the grants will become more designated to specific categories, and we won't have much say in how they are spent. Our grants should remain as they are through 2024, however, Nici found that the EMPG grant will be cut in 2025 by \$50,000,000 Nationwide.  
As things change in the future, we will be looking at more grants to help fund us rather than having to increase the assessments. We are aware that every jurisdiction is tight on funds.

**VII. New Business:**

Tony

1. Tony would like to talk about emergency declarations; in the bylaws for our board, it gives Tony the authority to declare an emergency. He feels that the board should have a say in whether we declare an emergency. Everyone agrees that it should be at least a virtual meeting with the board or a conference call with quorum and/or majority to determine whether to declare or not.

**VIII. GOOD OF THE ORDER**

Amanda

Tony will be out of the country from December 20<sup>th</sup> through January 5<sup>th</sup> and will be out of contact completely. Mike will be out on medical so that defaults to Andrew being active Interim. Mayor Deccio made a motion to adjourn the meeting, all in favor and moved.

**IX. NEXT MEETINGS:**

Meetings are held on the third Wednesday of every 3 months. Meeting dates for 2023: February 15, May 17, August 16, and November 15, 2023.

## **Appendix A**

### **ACRONYMS:**

**CEMP** – Comprehensive Emergency Management Plan

**CERT** – Community Emergency Response Team

**CGS** – Columbia Generating Station

**CR22 – Cascadia Rising**

**EAS** – Emergency Alert System

**EOC** – Emergency Operations Center

**EM** – Emergency Management

**ENS** – Emergency Notification System

**DNR** - Dept. of Natural Resources

**DOH** – Department of Health

**FMAG** – Fire Management Assistant Grant

**HAZMAT** – Hazard Materials

**HMP** – Hazard Mitigation Plan

**IC** – Incident Commander

**LECC** – Local Emergency Communication Committee

**LEPC** - Local Emergency Planning Committee

**NNO** – National Night Out

**OEM** -Office of Emergency Management

**PFHMG**- Post Fire Hazard Mitigation Grant

**PIO** – Public Information Officer

**QR Code** – Matrix barcode – machine-readable

**SECC** - State Emergency Communication Committee

**YSO** – Yakima Sheriff's Office

**YVOEM** – Yakima Valley Office of Emergency Management