

YAKIMA COUNTY, WASHINGTON
CLASS SPECIFICATION
CLASS TITLE: ENGINEER SENIOR MANAGER III

BAND: ENG	GRADE: M	SUBGRADE: 3	CLASS CODE: J23-8672
DEPARTMENT: Yakima County Roads	ACCOUNTABLE TO: Varies	JOB FAMILY: Engineering	OVERTIME STATUS: Exempt
JOB SUMMARY: The Engineer Senior Manager III has delegated authority to act as the County Engineer in program development, capital and maintenance program administration and budgeting for the County Road Department.			
DISTINGUISHING CHARACTERISTICS: The Engineer Senior Manager III is the third level class in a four level engineer manager classification series. The Engineer Senior Manager III is required to have a valid Professional Engineer certification in the State of Washington.			
DUTY NO.	ESSENTIAL DUTIES:		BAND/ GRADE
1	Manages and Coordinates the programs and operations of the Road Maintenance and Survey & Construction Divisions. Provides oversight, direction and advice to Division Managers. Prepares the Road Maintenance Budget for inclusion in the Road Department budget; Monitors program activities and resolves more complex issues. Makes final determinations on complex construction contract Change Orders or contractor Claims resolution; Oversees emergency operations functions.		D6
2.	Coordinates capital project development activities between the Engineering, Traffic Engineering and Right of Way Divisions to ensure timely project delivery. Exercises judgement and makes determinations on how to resolve critical project delivery issues.		D6
3.	Develops the Capital Project program including: Priority Programming analysis, 6-Year TIP Development, Annual Construction Program development		C4
4.	Recommends budget levels for the Capital, and Administration program areas to be included in the County Road Fund budget. Monitors the County Road fund budget revenues and expenditures.		D6
5.	Monitors grant program activities. Ensures compliance with grant program requirements. Examines eligibility criteria and recommends potential projects for grant applications. Coordinates Emergency Management damage assessment functions.		C4
6.	Documents compliance with: WAC Chapter 136 Standards of Good Practice, Federal Title VI program. Researches and recommends policies and procedures to be implemented within the department.		C4
7.	Other duties as assigned.		
Knowledge of: (position requirements at entry): Knowledge of: Civil Engineering Principles and practices; Engineering Mathematics; Road and bridge construction and maintenance methods and materials; Maintenance Management principles; Bridge Inspection and Bridge Program management principles and practices; Modern employee supervision principles; Accounting and Budgeting Principles.			
Skills (position requirements at entry): Skill in: Understanding complex road and bridge improvement project design; Developing and implementing policies, plans and procedures; Planning and Supervising the work of others; Problem solving and decision making; Effective oral and written communication with a variety of individuals; Employee management in a collective bargaining environment.			
Training and Experience (position requirements at entry): <ul style="list-style-type: none">Bachelor of Science Degree in Civil Engineering or Land Surveying and ten (10) years of engineering work including two (2) years in area of specialty or the equivalent education and experience which provides the knowledge, skills and abilities sufficient to successfully perform the essential duties of the job.Registration as a Professional Engineer in the State of Washington at time of appointment			

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Preferences:

- Additional degrees, professional certifications, recognition, awards and licenses that demonstrate acquisition and application of the required knowledge, and abilities to be successful in this position.

Licensing Requirements (position requirements at entry):

- Valid WA State Driver's License and proof of insurance, if requested
- Successful completion of general employment verification

Working Conditions: Positions in this class typically require:

Environmental Demands: exposure to weather, travel, multiple work locations, field work, working in traffic. may be exposed to hostile/angry individuals.

Physical Demands: bending, carrying, handling, sitting, standing, walking, fingering, kneeling, hearing, talking, visual acuity; stooping, mobility, grasping, repetitive motion.

Intellectual Demands: ability to multitask, ability to articulate and communicate information in conversations, ability to follow written instruction.

Light Work: Exerting up to 20 pounds of force occasionally, and/or up to 10 pounds of force frequently, and/or a negligible amount of force constantly to move objects. If the use of arm and/or leg controls requires exertion of forces greater than that for Sedentary Work and the worker sits most of the time.

Classification History:

New: 01/23