

**YAKIMA COUNTY, WASHINGTON**  
**CLASS SPECIFICATION**  
**CLASS TITLE: ENGINEER SENIOR MANAGER IV**

<b>BAND:</b> <b>ENG</b>	<b>GRADE:</b> <b>M</b>	<b>SUBGRADE:</b> <b>4</b>	<b>CLASS CODE:</b> <b>J23-8681</b>
<b>DEPARTMENT:</b> Yakima County Roads	<b>ACCOUNTABLE TO:</b> Varies	<b>JOB FAMILY:</b> Engineering	<b>OVERTIME STATUS:</b> Exempt
<b>JOB SUMMARY:</b> This position is responsible for in the overall management of the environmental services programs and facilities services programs that includes program development, capital and maintenance program administration and budgeting for the Solid Waste Division, Water Resources Division, Water and Wastewater Utilities Divisions.			
<b>DISTINGUISHING CHARACTERISTICS:</b> The Engineer Senior Manager IV is the highest-level class in a four level engineer manager classification series. The Engineer Senior Manager IV is required to have a valid Professional Engineer certification in the State of Washington.			
<b>DUTY NO.</b>	<b>ESSENTIAL DUTIES:</b>		<b>BAND/ GRADE</b>
1	Establishes and implements broad department wide goals, work objectives, initiatives, directives, policies and procedures within the functional areas of responsibility; plans, evaluates, directs and implements programs in multiple departmental Divisions; establishes priorities, and provides managerial, technical and administrative leadership and advice.		D6
2.	Develops general programs and strategies to accomplish the goals and objectives established by the Board of County Commissioners for the Solid Waste, Water Resources, Water/Wastewater Utilities and Facilities divisions of the Environmental Services Department. Formulates, develops and adjusts programs, strategies and priorities and makes resource allocations within these divisions.		D6
3.	Directs the selection, evaluation training and motivation of the Division Managers; resolves grievances and other sensitive matters; determines appropriate personnel actions including initiating and implementing disciplinary actions. Delegates authority to subordinate managers. Oversees and ensures compliance with the statutory and administrative requirement for administration of the Environmental Services Department.		D6
4.	Creates, implements and monitors annual budgets for the functional areas. Develops and updates six year environmental and facilities capital improvement programs (CIPs), annual capital construction programs and makes recommendations to the Board of County Commissioners for the construction, replacement, or improvement of county facilities, (with the exception of county transportation facilities) and the apportionment of funds to administration, operations and maintenance functions.		D6
5.	Evaluates functional area workload and makes recommendations to the Board of County Commissioners regarding functional area staffing levels and makes determinations whether to accomplish work with county staff, or to use outside consultants or contractors.		C4
6.	Collaborates and interacts with other elected officials, department heads, local government officials and the general public to explain departmental functions, goals, objectives and projects, and to resolve the most sensitive and technical issues.		C4
7.	Other duties as assigned.		
<b>Knowledge of: (position requirements at entry):</b> <b>Knowledge of:</b>  Civil and Environmental Engineering Principles and practices; Engineering Mathematics; Environmental Engineering, Road and bridge construction and maintenance methods and materials; Maintenance Management principles; Bridge Inspection and Bridge Program management principles and practices; Modern employee supervision principles; Accounting and Budgeting Principles			

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**Skills** (position requirements at entry):

**Skill in:**

Developing and implementing policies, plans and procedures; Planning and Supervising the work of others; Problem solving and decision making; Effective oral and written communication with a variety of individuals; Employee management in a collective bargaining environment.

**Training and Experience** (position requirements at entry):

- Bachelor of Science Degree in Civil Engineering and eleven (11) years of engineering work including two (2) years in area of specialty or the equivalent education and experience which provides the knowledge, skills and abilities sufficient to successfully perform the essential duties of the job.
- Registration as a Professional Engineer in the State of Washington at time of appointment

**Preferences:**

- Additional degrees, professional certifications, recognition, awards and licenses that demonstrate acquisition and application of the required knowledge, and abilities to be successful in this position.

**Licensing Requirements** (position requirements at entry):

- Valid WA State Driver's License and proof of insurance, if requested
- Successful completion of general employment verification

**Working Conditions:** Positions in this class typically require:

Environmental Demands: exposure to weather, travel, multiple work locations, field work, working in traffic. may be exposed to hostile/angry individuals.

Physical Demands: bending, carrying, handling, sitting, standing, walking, fingering, kneeling, hearing, talking, visual acuity; stooping, mobility, grasping, repetitive motion.

Intellectual Demands: ability to multitask, ability to articulate and communicate information in conversations, ability to follow written instruction.

Light Work: Exerting up to 20 pounds of force occasionally, and/or up to 10 pounds of force frequently, and/or a negligible amount of force constantly to move objects. If the use of arm and/or leg controls requires exertion of forces greater than that for Sedentary Work and the worker sits most of the time.

**Classification History:**

New: 01/23