

# AGENDA REQUEST FORM

**Return completed form and complete agenda item to the Clerk of the Board  
Yakima County Commissioners' Office, Room 232**

Prepared by:

Meg Scott

Department: Human Services

Requested Agenda Date: 11/28/2023

Presenting: Esther Magasis

Document Title:

Yakima Neighborhood Health Services, Coordinated Entry Contract Modification 2  
(YNHS-CE-2024 MOD 2)

Action Requested: *Check Applicable Box*

☐ PASS RESOLUTION    ☒ EXECUTE or AMEND **AGREEMENT** CONTRACT or GRANT  
☐ ISSUE PROCLAMATION   ☐ PASS ORDINANCE   ☐ OTHER \_\_\_\_\_

Describe Fiscal Impact:

Adding \$26,140 to the current budget of \$35,650 for a new total of \$61,970 to Yakima Neighborhood Health Services.

Background Information:

This is a modification to a current contract with Yakima Neighborhood Health Services. Additional grant funds have been awarded by the State to address the impact of inflation costs, providing much-needed financial support to help organizations and projects maintain their operations and services in the face of rising expenses. The additional funding comes from a State grant intended for this purpose.

Summary &amp; Recommendation:

This modification is needed to add an additional line item for inflation.  
Recommend to approve.

Motion:

Department Head/ Elected Official

Esther Magasis

Signature



**AGREEMENT** Attached Is Approved as to Form  
Corporate Counsel Initial



*Late Agenda Requests Require BOCC Chairman Signature:*

\_\_\_\_\_

Board of County Commissioners Record Assigned  
BOCC Agreement

#

## 393 - 2023

Yakima County, WA

APPROVED FOR AGENDA:

☐ Consent☐ Regular

Board of County Commissioners Determined

## HUMAN SERVICES CONTRACT FACE SHEET

CONTRACTOR IS A <input checked="" type="checkbox"/> SUBRECIPIENT <input type="checkbox"/> VENDOR		CONTRACT NUMBER: <b>YNHS-CE-2024 MOD 2</b>	
1. NAME/ADDRESS: <b>Yakima Neighborhood Health Services</b> <b>UEI: MLLRMK6YJ2T2NNBRG1</b> <b>12 S 8<sup>th</sup> St</b> <b>Yakima, WA 98901</b> <b>(509) 574-5552</b>	2. ORIGINAL CONTRACT AMOUNT: <b>\$35,650</b>	5. PREVIOUS CONTRACT AMOUNT: <b>\$35,650</b>	
	3. CASH MATCH REQUIREMENT:	6. MODIFICATION AMOUNT: <b>\$26,140</b>	
	4. TOTAL CONTRACT AMOUNT: <b>\$35,650</b>	7. NEW TOTAL CONTRACT AMOUNT: <b>\$61,790</b>	
8. CONTACT: <b>Laraine Rising, CFO</b> <b>PO Box 2605</b> <b>Yakima, WA 98907</b> <b>(509) 574-5558</b> <b>Laraine.Rising@ynhs.org</b>	9. COUNTY PROGRAM CONTACT: <b>Yakima County Human Services</b> <b>Esther Magasis, Director</b> <b>128 N 2<sup>nd</sup> Street, Room 102</b> <b>Yakima, WA 98901-2639</b> <b>(509) 574-1366</b> <b>Esther.Magasis@co.yakima.wa.us</b>	10. COUNTY FISCAL CONTACT: <b>Yakima County Human Services</b> <b>Lance Larsen, Accounting Manager</b> <b>128 N 2<sup>nd</sup> Street, Room 102</b> <b>Yakima, WA 98901-2639</b> <b>(509) 574-1369</b> <b>Lance.Larsen@co.yakima.wa.us</b>	
11. CONTRACT START DATE: <b>July 1, 2023</b>		12. CONTRACT END DATE: <b>June 30, 2024</b>	
13. FUNDING AUTHORITY: <b>Wa St Dept of Commerce Consolidated Homeless Grant</b>		14. INDIRECT RATE: <b>N/A</b>	
15. CFDA NUMBER(s): <b>N/A</b>		16. CFDA TITLE(S): <b>N/A</b>	
17. PURPOSE: <b>YNHS Coordinated Entry - Adults</b>			
<b>EXHIBITS:</b> When the box below is marked with an X, the following Exhibits are attached and are incorporated into this Contract by reference: <input checked="" type="checkbox"/> Exhibits (specify): <b>EXHIBIT A – Special Term &amp; Performance Measures</b> <b>EXHIBIT B – Budget</b> <b>EXHIBIT C – Insurance Certificate</b> <b>EXHIBIT D – Uniform Guidance</b> <b>EXHIBIT E – Modification 1</b> <b>EXHIBIT F – Modification 2</b>			
This Contract contains all of the terms and conditions agreed upon by the parties and all documents attached or incorporated by reference, include Basic Interagency Agreement or its successor. No other understandings or representations, oral or otherwise, regarding the subject matter of this Contract shall be deemed to exist or bind the parties. The parties signing below warrant that they have read and understand this Contract and have authority to enter into this Contract.			
<b>YAKIMA NEIGHBORHOOD HEALTH SERVICES</b>		<b>BOARD OF COUNTY COMMISSIONERS</b>	
<u>Rhonda Hauff</u> Rhonda Hauff, President, and CEO		<u>LaDon Linde</u> LaDon Linde, Chair	
11/15/2023 Date		<u>Amanda McKinney</u> Amanda McKinney, Commissioner	
<b>Approved as to Form:</b> <u>Daniel Clark</u> Deputy Prosecuting Attorney		<u>Kyle Curtis</u> Kyle Curtis, Commissioner	
Agreement Number <b>393-2023</b>		<b>DATED NOV 28 2023</b> Attest: <u>Julie Lawrence, Clerk of the Board</u> <u>Erin Franklin, Deputy Clerk of the Board</u>	



## EXHIBIT F

### YNHS-CE-2024 MODIFICATION 2

Whereas, Yakima County, a subdivision of the State of Washington (hereinafter described as the “County” or “Yakima County”), and Yakima Neighborhood Health Services, have entered into a contractual relationship with Agreement 181-2023 to provide homeless services.

Whereas, both parties entered into and executed a contract for existing contract on August 1, 2023, and,

Whereas, the Washington State Department of Commerce has identified the need to provide additional funding to homeless service provider workforce to address the challenges posed by inflation.

Now therefore, the parties agree to the following:

1. Budget: The budget adds a new budget category ‘Inflation Increase’ for the amount of \$26,140 for a new total contract value of \$61,790.

<u>Category</u>	<u>Original Amount</u>	<u>Mod Amount</u>	<u>New Amount</u>
Administration	\$1,980	\$0	\$1,980
Operations	\$33,670	\$0	\$33,670
Inflation Increase	\$0	\$26,140	\$26,140
<b>TOTAL</b>	<b>\$35,650</b>	<b>\$26,140</b>	<b>\$61,790</b>

2. Funding use is to maintain current levels of homeless subsidies and services and to stabilize the homeless service provider workforce. Commerce expects grantees to prioritize salary increases or retention stipends for their homeless service provider workforce, and to the extent possible, offset other inflation costs.
3. This is a one-time budget increase and will not be sustained with future funds.
4. Allowable uses for these funds are for any allowable Consolidated Homeless Grant activity.
5. That all other terms and conditions of the Agreement shall remain the same and shall be performed by the parties.
6. That the above modifications shall be effective upon full execution of the parties.