

AGENDA REQUEST FORM

**Return completed form and complete agenda item to the Clerk of the Board
Yakima County Commissioners' Office, Room 232**

Prepared by:

Meg Scott

Department:

Human Services

Requested Agenda Date:

1/02/2024

Presenting:

Esther Magasis

Document Title:

Northwest Community Action Center, Housing Essential Needs Contract Modification
(NCAC-HEN-2024 MOD 2)

Action Requested: *Check Applicable Box*

- ☐ PASS RESOLUTION ☒ EXECUTE or AMEND **AGREEMENT** CONTRACT or GRANT
☐ ISSUE PROCLAMATION ☐ PASS ORDINANCE ☐ OTHER _____

Describe Fiscal Impact:

Grants an additional \$54,135 to the current \$622,915 for a new total of \$677,050 to Northwest Community Action Center.

Background Information:

This is a modification to a current contract. The additional funding comes from Foundational Community Supports (FCS) added to the State Department of Commerce to the current CHG (HEN) grant. FCS provides a bridge period for households who are no longer HEN eligible. NCAC is one of two eligible grantees from Commerce for this FCS Bridge funding. All other aspects of the contract remain the same.

Summary & Recommendation:

This modification is needed to add additional funding. Recommend to approve.

Motion:

Department Head/ Elected Official

Esther Magasis

Signature



AGREEMENT Attached Is Approved as to Form
Corporate Counsel Initial DC

Late Agenda Requests Require BOCC Chairman Signature:

Board of County Commissioners Record Assigned

BOCC Agreement

#

002-2024

Yakima County, WA

APPROVED FOR AGENDA:

☐

Consent

☐

Regular

Board of County Commissioners Determined

HUMAN SERVICES CONTRACT FACE SHEET

CONTRACTOR IS A <input checked="" type="checkbox"/> SUBRECIPIENT <input type="checkbox"/> VENDOR		CONTRACT NUMBER: NCAC-HEN-2024 MOD 2	
1. NAME/ADDRESS: Northwest Community Action Center DBA Yakima Valley Farm Workers Clinic, UEI: XPMYYG76MMD5 706 Rentschler Ln Toppenish, WA 98948 (509) 865-7630	2. ORIGINAL CONTRACT AMOUNT: \$337,000	5. PREVIOUS CONTRACT AMOUNT: \$622,915	
	3. CASH MATCH REQUIREMENT:	6. MODIFICATION AMOUNT: \$54,135	
	4. TOTAL CONTRACT AMOUNT: \$337,000	7. NEW TOTAL CONTRACT AMOUNT: \$677,050	
8. CONTACT: Sherran Campos, Admin Fellow 706 Rentschler Ln Toppenish, WA 98948 (509) 865-7630 SherranC@yvwfc.org	9. COUNTY PROGRAM CONTACT: Yakima County Human Services Melissa Holms, Manager 223 N 1st Street Yakima, WA 98901-2639 (509) 856-5005 Melissa.Holm@co.yakima.wa.us	10. COUNTY FISCAL CONTACT: Yakima County Human Services Meg Scott, Accountant 223 N 1st Street Yakima, WA 98901-2639 (509) 574-1367 Meghanne.Scott@co.yakima.wa.us	
11. CONTRACT START DATE: July 1, 2023		12. CONTRACT END DATE: June 30, 2024	
13. FUNDING AUTHORITY: Wa St Dept of Commerce, Consolidated Homeless Grant		14. INDIRECT RATE: N/A	
15. CFDA NUMBER(s): N/A		16. CFDA TITLE(S): N/A	
17. PURPOSE: Funding for Housing and Essential Needs			
EXHIBITS: When the box below is marked with an X, the following Exhibits are attached and are incorporated into this Contract by reference: <input checked="" type="checkbox"/> Exhibits (specify): EXHIBIT A – Special Terms & Performance Measures EXHIBIT B – Budget EXHIBIT C – Insurance Certificate EXHIBIT D – Uniform Guidance EXHIBIT E – Modification 1 EXHIBIT F – Modification 2			
This Contract contains all of the terms and conditions agreed upon by the parties and all documents attached or incorporated by reference, include Basic Interagency Agreement or its successor. No other understandings or representations, oral or otherwise, regarding the subject matter of this Contract shall be deemed to exist or bind the parties. The parties signing below warrant that they have read and understand this Contract and have authority to enter into this Contract.			
NORTHWEST COMMUNITY ACTION CENTER dba YAKIMA VALLEY FARMWORKERS CLINIC <i>Christy Bracewell Trotter</i> Christy Bracewell Trotter, CFO 12/19/2023 Date Approved as to Form: <i>Daniel Clark</i> Deputy Prosecuting Attorney BOCC Agreement Agreement Number 002-2024		BOARD OF YAKIMA COUNTY COMMISSIONERS <i>Amanda McKinney</i> Amanda McKinney, Chair <i>Kyle Curtis</i> Kyle Curtis, Commissioner <i>LaDon Linde</i> LaDon Linde, Commissioner Constituting the Board of County Commissioners for Yakima County, Washington DATED JAN 02 2024 Attest: <i>[Signature]</i> Julie Lawrence, Clerk of the Board Erin Franklin, Deputy Clerk of the Board	



EXHIBIT F

NCAC-HEN-2024 MODIFICATION 2

Whereas, Yakima County, a subdivision of the State of Washington (hereinafter described as the “County” or “Yakima County”), and Northwest Community Action Center DBA Yakima Valley Farm Workers Clinic, have entered into a contractual relationship with Agreement 209-2023 to provide homeless services.

Whereas, both parties entered into and executed a contract for existing contract on August 15, 2023 (date of original agreement) and,

Whereas,

Now therefore, the parties agree to the following:

1. There is a new funding which creates a bridge period of rent assistance for households enrolled in FCS, prioritizing households enrolled in Supportive Employment, who no longer have a HEN Referral from Department of Social and Health Services (DSHS) due to increased income or other changes in eligibility.
2. Eligible households are as follows:

HEN households no longer have a HEN Referral from DSHS. This includes:

Households who:

- Are currently receiving HEN rent assistance.
- Homeless and at-risk households who
- Received a HEN Referral within the last six months but were not able to identify permanent housing.

OR

- Received rent assistance in the past but exited the program within the last six months.

AND

- Households enrolled in FCS. FCS households enrolled in the Supportive Employment should be prioritized.

AND

Household income is at or below 80 % Area Median Income.

3. The housing provider must:
 - a. work with the household on a housing stability plan to secure affordable permanent housing with the knowledge that this funding expires June 30, 2025.

- b. Ensure HMIS projects are set up specifically for this funding and data entered accurately.

4. Budget: Categories as follows:

<u>Category</u>	<u>Original Amount</u>	<u>Mod 1 Amount</u>	<u>Mod 2 Amount</u>	<u>Total Amount</u>
Administration	\$20,220	\$11,670		\$31,890
Rental Assistance	\$225,790	\$195,470		\$421,260
Operations	\$90,990	\$78,775		\$169,765
HEN FCS Bridge Admin			\$3,750	\$3,750
HEN FCS Bridge Rent			\$31,385	\$31,385
HEN FCS Bridge Operations			\$19,000	\$19,000
TOTAL	\$337,000	\$285,915	\$54,135	\$677,050

5. That all other terms and conditions of the Agreement shall remain the same and shall be performed by the parties.
6. That the above modifications shall be effective upon full execution of the parties.