



BOARD OF YAKIMA COUNTY COMMISSIONERS

Agenda Request Form (ARF)

Deliver completed ARF and finalized agenda item to the Clerk or Deputy Clerk of the Board at the Yakima County Commissioners' Office, Room 232.

Prepared by: Esther Magasis

Department: Human Services

Requested Agenda Date: MAY 28 2024

Presenting: Esther Magasis

Board of County Commissioners Record Assigned

#

136-2024

Action Requested – Check Applicable Box:

☒ PASS RESOLUTION

☐ PASS ORDINANCE

☐ ISSUE PROCLAMATION

☐ EXECUTE or AMEND

AGREEMENT, CONTRACT, or GRANT

☐ OTHER _____

Document Title:

IN THE MATTER OF UPDATING THE YAKIMA MENTAL HEALTH AND SUBSTANCE USE DISORDER PROGRAM CHARTER TO THE YAKIMA COUNTY BEHAVIORAL HEALTH AND SUBSTANCE USE DISORDER COALITION CHARTER

Background Information:

Updating the 2019 Yakima Mental Health and Substance Use Disorder Program Charter

Describe Fiscal Impact:

\$0

Summary & Recommendation:

Updates the 2019 Charter to reflect the current needs, responsibilities, and structure of the Behavioral Health Substance Use Disorder Coalition. Recommend to approve


Department Head/Elected Official Signature

Corporate Counsel Initial (for Agreements Only)

BOARD OF YAKIMA COUNTY COMMISSIONERS RESOLUTION

**IN THE MATTER OF UPDATING THE
YAKIMA MENTAL HEALTH AND
SUBSTANCE USE DISORDER PROGRAM
CHARTER TO THE YAKIMA COUNTY
BEHAVIORAL HEALTH AND
SUBSTANCE USE DISORDER
COALITION CHARTER**

136-2024

WHEREAS, the Yakima County Board of County Commissioners is the local legislative authority and holds the ultimate responsibility for the mental health and chemical dependency sales and use tax revenue within Yakima County, as outlined in RCW 82.14.460; **and**,

WHEREAS, the Yakima County Board of County Commissioners have the ultimate decision-making authority as to the final distribution of local funds for each competitive funding cycle; **and**,

WHEREAS, the Yakima County Board of County Commissioners passed RESO 423-2019 on Tuesday, December 3, 2019, Adopting the Yakima Mental Health and Substance Use Disorder Program Charter; **and**,

WHEREAS, in the intervening period since the initial Charter was adopted, the Yakima County Department of Human Services has established the Yakima County Behavioral Health and Substance Use Disorder Coalition (BHSUDC); **and**,

WHEREAS, as the BHSUDC has been established, the Yakima County Department of Human Services staff has made updates to the language of the Charter to adapt to the current structure and goals of the BHSUDC, taking into consideration feedback from both BHSUDC members and from the Board of County Commissioners; **now, therefore**,

BE IT HEREBY RESOLVED by the Board of Yakima County Commissioners that the Yakima Mental Health and Substance Use Disorder Program Charter adopted in RESO 423-2019 be replaced by the Yakima County Behavioral Health and Substance Use Disorder Coalition Charter.

DONE MAY 28 2024



Attest:

Julie Lawrence, Clerk of the Board *or*
Erin Franklin, Deputy Clerk of the Board

Amanda McKinney

Amanda McKinney, Chair

Kyle Curtis

Kyle Curtis, Commissioner

LaDon Linde

LaDon Linde, Commissioner
*Constituting the Board of County Commissioners
for Yakima County, Washington*

BEHAVIORAL HEALTH AND SUBSTANCE USE DISORDER COALITION CHARTER

OF

YAKIMA COUNTY

I. PURPOSE

The purpose of the Behavioral Health & Substance Use Disorder Coalition Charter of Yakima County is to address the wide range of matters associated with behavioral health and substance use disorder in Yakima County with the goal of reducing the impacts of these issues on the community.

II. OVERVIEW

The State Legislature passed Senate Bill 5763 in the 2005 Session, which allows Counties to pass a 1/10 (one tenth) of 1% sales and use tax for mental health or chemical dependency treatment services or therapeutic courts. The Yakima County Board of County Commissioners passed Ordinance 8-2019 on October 29th, 2019, implementing the aforementioned sales and use tax for Yakima County.

To support the implementation of this tax revenue, the Behavioral Health & Substance Use Disorder Coalition Charter of Yakima County is created to provide community partners, providers, and interested parties a forum to efficiently and effectively address the challenges of behavioral health and substance use disorder in Yakima County.

III. LEGISLATIVE AUTHORITY

The Yakima Board of County Commissioners (BOCC) is the local legislative authority and holds the ultimate responsibility for the behavioral health and substance use disorder programs funded by the mental health and chemical dependency sales and use tax revenue within Yakima County as outlined in RCW 82.14.460.

IV. COALITION

a. PURPOSE

The primary objective of the Yakima County Behavioral Health and Substance Use Disorder Coalition (BHSUDC) is to formulate and evaluate the Yakima County Behavioral Health Plan. This plan will undergo periodic reviews by the Board of County Commissioners, guiding the Request for Proposal (RFP) process for grants funded by the Mental Health and Chemical Dependency tax revenue. The BHSUDC is dedicated to collaborating with community members and stakeholders to minimize the impact of behavioral health and substance use disorder issues within the county.

b. MEMBERSHIP

The BHSUDC welcomes participation from all community members, and its membership is open and flexible. Anyone, including community members, providers, elected officials,

businesspersons, chamber members, or any other individuals or entities interested in addressing behavioral health or substance use disorder issues in Yakima County, is encouraged to become a member and actively engage in the Coalition.

c. MEETINGS

The Yakima County Behavioral Health and Substance Use Disorder Coalition (BHSUDC) will establish an annual meeting schedule, which will be accessible on the BHSUDC website. The frequency and duration of meetings will be determined annually by BHSUDC members, with the standard expectation of monthly meetings.

d. CHAIR, VICE-CHAIR AND BASIC PROCEDURE

At its initial meeting each calendar year, the Yakima County Behavioral Health and Substance Use Disorder Coalition shall democratically select, through a majority vote, a Chair and two Vice-Chairs from its membership. The selection process shall include two-year alternating term limits for the Chair and Vice-Chair positions. Meetings will adhere to the fundamental principles outlined in Robert's Rules of Order. Decisions of the BHSUDC will be determined by the majority vote of the attending members, with the members present at the meeting constituting a quorum.

e. COALITION PRIORITIES

The Yakima County Behavioral Health and Substance Use Disorder Coalition prioritizes the following objectives:

- Reducing Impacts: Dedicate efforts to mitigating the impacts of behavioral health and substance use disorders within the community.
- Expertise Advisement: Provide expert advice and guidance to the Board of County Commissioners on matters related to behavioral health and substance use disorders.
- Formulating and Evaluating Progress: Formulate and regularly evaluate progress on the Yakima County Behavioral Health Plan to ensure its effectiveness in addressing community needs.

Additionally, the Coalition recognizes that other issues, whether short-term or long-term, may emerge. As deemed appropriate by a majority vote of the Coalition, sub-committees may be created or disbanded to address these issues.

Two specific priorities for action in 2024 include:

- Community Stakeholder Engagement: Describe the benefits and challenges associated with bringing together diverse community stakeholders to address gaps within the Behavioral Health systems.
- Coalition Development: Develop a coalition comprising community stakeholders and individuals with lived experiences to identify and establish priorities for addressing gaps within the Behavioral Health systems.

- Development of the Yakima County Behavioral Health Strategic Plan

V. PROGRAM ADMINISTRATOR

a. PURPOSE

The purpose of the Program Administrator is to have an entity who is responsible for ensuring that funding and reporting requirements of federal, state, and local funds are appropriately managed.

The Program Administrator will oversee the funding contracts, ensuring that contractual provisions are followed, data is being entered, and other requirements of the contract and/or law are followed during the contract terms.

The Program Administrator shall fairly and transparently administer state and locally funded contracts for behavioral health and substance use disorder programs and projects free of bias or conflicts of interest.

The Program Administrator will carry out the direction given by the Human Services Director, who operates at the direction of the Board of County Commissioners, with regards to the funding goals, qualifications, determinations and contract management.

b. SELECTION

The Program Administrator role will be filled by the Human Services Director with Board of County Commissioner consent.

c. SUPPORT –

The Program Administrator shall provide funding for administrative support to the Coalition.

The Program Administrator shall administer County contracts for local funds for behavioral health and substance use disorder services within Yakima County and shall issue and administer contracts for state funds for behavioral health and substance use disorder services within Yakima County.

d. REPORTS TO BOARD OF COUNTY COMMISSIONERS

The Program Administrator will report to the Human Services Director. The Human Services Director, in concert with the BOCC, will determine the extent of administrative funding support that will be given by the Program Administrator to the Coalition.

e. FUNDING PROCESS

The approved Behavioral Health Plan, endorsed by the BOCC and recommended by the BHSUDC, outlines priorities for addressing behavioral health and substance use disorder in Yakima County. To implement these priorities, the Human Services Director and Program Administrator will utilize them to form the Competitive Process Scoring Committee (CPSC). The Program Administrator will then craft the request for proposal for local funds, forwarding it to County Staff for publication.

The CPSC, consisting of seven neutral county-wide community members appointed by the BOCC with subject matter expertise and appropriate training, will independently review and score applications. The committee may also conduct interviews. Following completion of scoring and interviews (if conducted), the CPSC will provide a recommendation to the Board of County Commissioners. The BOCC will subsequently either approve or deny the recommendation.

Upon approval, the Board of County Commissioners will instruct the Program Administrator to draft the Scope of Work, Special Terms, and Budget for inclusion in awarded contracts. Local Funding contracts will be approved by the BOCC and managed by the Program Administrator.

The ultimate decision-making authority regarding the final distribution of local funds for each competitive funding cycle lies with the Board of County Commissioners.

VI. TERMINATION

The Coalition, and sub-committees, are created and can be terminated by the Board of County Commissioners at its discretion without notice.