

Yakima County Human Services Department



# Prevention, Treatment, and Recovery: Opioid Settlement Request for Proposal

Date Released: September 23, 2024

## Contents

Overview .....	1
Project Description.....	2
Timeline.....	2
Technical Assistance Session .....	3
Anticipated Budget .....	3
Application Process.....	3
Application Questions.....	4
General Information .....	4
Project Details.....	4
Outcomes.....	5

## Overview

The Yakima County Human Services Department is seeking applications from qualified agencies to provide services aimed at addressing the opioid crisis through prevention, treatment, and recovery support for individuals in Yakima County. This Request for Proposals (RFP) is competitive and open to any legally constituted entities that meet the specified eligibility requirements outlined in this application.

The focus of this RFP is on providing comprehensive support for individuals affected by opioid use, with the goal of improving health outcomes and fostering long-term recovery. Agencies are encouraged to propose innovative approaches that effectively integrate prevention, treatment, and recovery services to address the unique challenges of opioid addiction.

Programs wishing to apply must:

1. Address at least one of the priorities identified by the Yakima County Behavioral Health and Substance Abuse Coalition and/ or the Board of County Commissioners
2. Must be supported by available funding streams, and
3. Must be able to meet Yakima County contract standard insurance requirements:  
*The Contractor shall, with insurance carriers with a Best Rating of A-VII or better, maintain occurrence based comprehensive general liability insurance and automobile liability insurance with minimum limits of \$2,000,000 per occurrence and \$5,000,000 aggregate, as well as Workers Compensation Contingent Employers Liability with minimum limits of \$1,000,000 each accident or disease for each employee. Such insurance shall provide that Yakima County, its officers, employees, agents, and volunteers are Primary Additional Insureds under such insurance. The coverage provided under such insurance for such Primary Additional Insureds shall be primary and not contributory to any other coverage that may be available to such Primary Additional Insureds. Prior to commencement of any work under this Agreement, the Contractor shall, provide proof of such insurance including all Certificates of Insurance and*

*endorsements pertaining to such insurance, and if requested, any policy pertaining to insurance required under this Agreement.*

Initial awards will be made for the period of January 1, 2025, to December 31, 2025. In future years this funding source will be added to the current MHST funding cycle. The next planned RFP release is anticipated for July 2025 with awards starting in 2026.

Yakima County will have no responsibility or obligation to pay any costs incurred by any applicant in preparing a response to this funding opportunity or in complying with any subsequent request by the Human Services Department for information or participation throughout the evaluation and selection process.

**If you have questions about the 2024 Prevention, Treatment, and Recovery: Opioid Settlement RFP, please contact the Yakima County Human Services Department at [HumanServices@co.yakima.wa.us](mailto:HumanServices@co.yakima.wa.us) or (509) 574-1365.**

Unauthorized contact regarding this RFP with County employees outside of the Human Services Department intended to circumvent the appropriate communication channels may result in disqualification. Any oral communications not documented in writing will be considered unofficial and non-binding on behalf of the County.

### Project Description

Projects should align with the priorities identified by the Yakima County Behavioral Health and Substance Abuse Coalition and the Board of County Commissioners:

#### 1. Opioid Prevention Programs

This category focuses on initiatives designed to reduce the occurrence of opioid misuse and addiction in communities. Proposed projects may include education and outreach campaigns, school-based prevention programs, community awareness initiatives, and strategies targeting at-risk populations. Programs should aim to prevent the initiation of opioid use through evidence-based practices and address underlying factors contributing to opioid misuse.

#### 2. Opioid Treatment Programs

Treatment-focused proposals should address the needs of individuals already struggling with opioid addiction. Projects can include the implementation or expansion of Medication-Assisted Treatment (MAT), the establishment of accessible treatment facilities, and integrated care models that combine behavioral health services with opioid use disorder treatment. Innovative approaches that enhance access, reduce barriers, and provide long-term support are encouraged.

#### 3. Opioid Recovery Programs

Recovery projects aim to support individuals in maintaining long-term sobriety and reintegration into society. Proposals may involve peer support networks, recovery housing, job training and employment assistance, and community reentry services. Projects that foster stable recovery environments and provide wrap-around services for individuals recovering from opioid addiction are vital for sustained success.

### Timeline

The Human Services Department reserves the right to change any dates in the timeline.

Event	Date
Request for Proposal Release Date	Monday, September 23, 2024
Technical Assistance Session (see below)	Tuesday, October 15, 2024
Submission deadline	3:00pm Friday, November 1, 2024
Submissions presented to BOCC for consideration Anticipating funding decisions to be made at this time, pending a request from the Board of County Commissioners for continued study session(s) to discuss and consider submissions.	Tuesday, December 3, 2024

### Technical Assistance Session

To register for the session please complete the [ZOOM registration](https://us06web.zoom.us/meeting/register/tZ0qd--prjMjEtHHG-sZjuPa-UKcOEUVxXwR). Link: <https://us06web.zoom.us/meeting/register/tZ0qd--prjMjEtHHG-sZjuPa-UKcOEUVxXwR>. The meeting will be held virtually, and an FAQ will be provided after the session and posted to the Department of Human Services website the following day. Participation is not mandatory.

### Anticipated Budget

Approximately \$450,000 is expected to be available through this RFP for one year of funding. This an approximate guideline for each of the budget categories:

Project Type	RFP Amount
Prevention	\$175,000
Treatment	\$100,000
Recovery	\$75,000
*Supplemental Funding	100,000
<b>Total</b>	<b>\$450,000</b>

### \* Supplemental Funding 10/3/2024

Yakima County will be increasing the total award amount from \$350k to \$450k. This increase represents the efforts of Yakima County to balance sustainability across the lifetime of the Opiate Settlement Funds with the desire to put these funds to work meeting immediate needs in our community. The additional funding will made available to all project type categories. If you have questions about this increase award amount, please feel free to contact Human Services Department at [HumanServices@co.Yakima.wa.us](mailto:HumanServices@co.Yakima.wa.us), or (509) 574-1365.

### Application Process

This RFP will consist of 14 questions, intended to assist the Yakima County Board of County Commissioners in making a determination on potential uses of the Opioid Settlements Funds within Yakima County. Please submit completed responses to JotForm by 3:00pm on Friday November 1, 2024. JotForm: <https://form.jotform.com/YakimaCountyHumanServices/prevention-treatment-andrecovery-op>

If applying for multiple projects, please submit a separate proposal for each project. If applying for a single, cohesive project with another organization please coordinate and submit just one proposal.

If you have questions about the 2024 Prevention, Treatment, and Recovery: Opioid Settlement RFP, please contact the Yakima County Human Services Department at [HumanServices@co.yakima.wa.us](mailto:HumanServices@co.yakima.wa.us) or (509) 574-1365.

## Application Questions

### General Information

1. Primary contact for application (name, title, phone number, email)
2. Primary contact who will oversee project if funded, if different from primary contact for application (name, title, phone number, email)
3. (For nonprofits) Board documents (List of Board Members, charter, bylaws)
4. Program/Project Name
5. Program Type: Opioid Prevention Programs, Opioid Treatment Programs, or Opioid Recovery Programs

### Project Details

6. Describe the scope of the project, including the goals and how they will be achieved.
7. Describe the staff resources associated with the project.
  - a. Will this require hiring additional staff? If so, how many, and for what roles?
  - b. If not, which staff are current, how will this impact their current roles, and what roles will they assume under this project proposal?
8. Does this project include any other partners – internal or external to the County?
  - a. If yes, please describe your partnership(s); including the name(s) of the organization(s)/department(s), and the function of the partnership(s).
  - b. If yes, please include a letter of intent from your partner(s) confirming this collaboration will exist as described.
9. Is this a time-limited or ongoing project? If it is time-limited, what is your anticipated completion date?
10. Does this project have any current barriers to success, outside of funding?
11. Washington Attorney General Approved Usage, Schedule/Subcategories: Example, A2 or C2 and C3.
12. What is the anticipated budget for this project? (please follow the format of the example budget provided): [Budget Template](#)

Category	Item	Annual Cost
Staff Salaries and Benefits	1.0 FTE Case Manager	\$67,541
	0.5 FTE Program Specialist	\$27,693
Supplies	Educational Materials	\$250
Operations	Evidenced Based Prevention Programs	\$18,000
<b>TOTAL</b>		<b>\$113,484</b>

*The details provided above are provided for example purposes only and have not been reviewed for accuracy in reflecting the true cost of any of the items listed. Categories and Items do not have to fall within the range of what is shown in the example – for allowability considerations, please refer to [Washington State Office of the Attorney General](#) for [approved uses](#).*

13. Describe how this project addresses (at least) one of the priorities identified in the [Yakima County Behavioral Health Charter](#) and/or the Board Of County Commissioners.

14. Describe how this project falls into the category of (at least) one of the [Approved Uses](#) identified by the [Washington State Office of the Attorney General](#).
15. Provide any relevant data that shows the need for the proposed activities and how your program plans to impact the community.

#### Outcomes

16. What are the intended outcomes of the project?
17. How will you measure the effectiveness of your project, if awarded? What data will you collect, at what frequency will it be collected, and how will your program collect it?