



BOARD OF YAKIMA COUNTY COMMISSIONERS

Agenda Request Form (ARF)

Deliver completed ARF and finalized agenda item to the Clerk or Deputy Clerk of the Board at the Yakima County Commissioners' Office, Room 232.

Board of County Commissioners Record Assigned

BOCC Agreement

354-2024

Yakima County, WA

Prepared by: Kimberly Ruelas

Department: Human Services

Requested Agenda Date: 09/24/2024

Presenting: Lance Larsen

Action Requested – Check Applicable Box:

☐ PASS RESOLUTION

☐ PASS ORDINANCE

☐ ISSUE PROCLAMATION

☒ EXECUTE or AMEND

AGREEMENT, CONTRACT, or GRANT

☐ OTHER _____

Document Title:

Northwest Community Action Center Rental Assistance 2025 Contract Modification 1
(NCAC-RA-2025-MOD1)

Background Information:

Northwest Community Action Center requested \$277,550 (per year) in the 2024-26 HHAP RFP for Rental Assistance. Northwest Community Action Center was awarded \$136,250. This modification increases their year 1 award by \$141,300 bringing the total year 1 award to the full requested \$277,550 and leaving year 2 unchanged. The additional funding is from one-year non-recurring funds granted by the State Department of Commerce.

Describe Fiscal Impact:

\$141,300 from July 1st, 2024, through June 30th, 2025.


Summary & Recommendation:

Recommend to approve.

Department Head/Elected Official Signature

Corporate Counsel Initial (for Agreements Only)

HUMAN SERVICES CONTRACT FACE SHEET

CONTRACTOR IS A <input checked="" type="checkbox"/> SUBRECIPIENT <input type="checkbox"/> VENDOR		CONTRACT NUMBER: NCAC-RA-2025-MOD1	
1. NAME/ADDRESS: Northwest Community Action Center DBA Yakima Valley Farm Workers Clinic, UEI: XPMYYG76MMD5 706 Rentschler Ln Toppenish, WA 98948 (509) 865-7630	2. ORIGINAL CONTRACT AMOUNT: \$136,250	5. PREVIOUS CONTRACT AMOUNT: \$136,250	
	3. CASH MATCH REQUIREMENT:	6. MODIFICATION AMOUNT: \$141,300	
	4. TOTAL CONTRACT AMOUNT: \$136,250	7. NEW TOTAL CONTRACT AMOUNT: \$277,550	
8. CONTACT: Sherran Campos, Program Manager Housing Support Services 706 Rentschler Ln Toppenish, WA 98948 (509) 865-7630 SherranC@yvfwc.org	9. COUNTY PROGRAM CONTACT: Yakima County Human Services Melissa Holm, Grant Manager 223 N 1st Street Yakima, WA 98901-2639 (509) 865-5005 Melissa.Holm@co.yakima.wa.us	10. COUNTY FISCAL CONTACT: Yakima County Human Services Kimberly Ruelas, Accountant II 223 N 1st Street Yakima, WA 98901-2639 (509) 823-8881 kimberly.ruelas@co.yakima.wa.us	
11. CONTRACT START DATE: July 1, 2024		12. CONTRACT END DATE: June 30, 2025	
13. FUNDING AUTHORITY: Washington State Department of Commerce Consolidated Homeless Grant/ Local Housing Fees 2163		14. INDIRECT RATE: N/A	
15. CFDA NUMBER(s): N/A		16. CFDA TITLE(S): N/A	
17. MODIFICATION PURPOSE: To change funding amounts, per the availability of funds and in accordance with amounts as requested by the subrecipient.			
EXHIBITS: When the box below is marked with an X, the following Exhibits are attached and are incorporated into this Contract by reference: <input checked="" type="checkbox"/> Exhibits (specify): EXHIBIT A – Special Terms & Performance Measures EXHIBIT B – Budget EXHIBIT C – Insurance Certificate EXHIBIT D – Uniform Guidance EXHIBIT E – Modification 1			
This Contract contains all of the terms and conditions agreed upon by the parties and all documents attached or incorporated by reference, include Basic Interagency Agreement or its successor. No other understandings or representations, oral or otherwise, regarding the subject matter of this Contract shall be deemed to exist or bind the parties. The parties signing below warrant that they have read and understand this Contract and have authority to enter into this Contract.			
Northwest Community Action Center DBA Yakima Valley Farm Workers  Christy Bracewell Trotter, CFO 9/12/2024 Date Approved as to Form:  Deputy Prosecuting Attorney Agreement Number BOCC Agreement		BOARD OF COUNTY COMMISSIONERS  Amanda McKinney, Chair  Kyle Curtis, Commissioner  LaDon Linde, Commissioner DATED SEP 24 2024 Attest:  Julie Lawrence, Clerk of the Board or Erin Franklin, Deputy Clerk of the Board	



354-2024

EXHIBIT E

MODIFICATION 1

This Contract is modified as follows:

EXHIBIT B BUDGET

GRANTEE is authorized to spend no more than **TWO-HUNDRED SEVENTY-SEVEN THOUSAND FIVE-HUNDRED AND FIFTY-FIVE AND 00/100 DOLLARS (\$277,550) FROM July 1st, 2024, through June 30th, 2025.**

<u>Budget Category</u>	<u>Current Contract</u> <u>Amount</u>	<u>Modification 1</u>	<u>New Contract</u> <u>Amount</u>
Administration	\$8,175	\$8,478	\$16,653
Operations	\$54,445	\$56,464	\$110,909
Rental Assistance	\$73,630	\$76,358	\$149,988
TOTAL	\$136,250	\$141,300	\$277,550

ALL OTHER TERMS AND CONDITIONS OF THIS CONTRACT REMAIN IN FULL FORCE AND EFFECT.