



BOARD OF YAKIMA COUNTY COMMISSIONERS

Agenda Request Form (ARF)

Deliver completed ARF and finalized agenda item to the Clerk or Deputy Clerk of the Board at the Yakima County Commissioners' Office, Room 232.

Prepared by: Kimberly Ruelas

Department: Human Services

Requested Agenda Date: 09/24/2024

Presenting: Lance Larsen

Board of County Commissioners Record Assigned

BOCC Agreement

353-2024

Yakima County, WA

Action Requested – Check Applicable Box:

PASS RESOLUTION

EXECUTE or AMEND

PASS ORDINANCE

AGREEMENT, CONTRACT, or GRANT

ISSUE PROCLAMATION

OTHER _____

Document Title:

Northwest Community Action Center Coordinated Entry 2025 Contract Modification 1
(NCAC-CE-2025-MOD1)

Background Information:

Northwest Community Action Center requested \$24,628 (per year) in the 2024-26 HHAP RFP for Coordinated Entry. Northwest Community Action Center was awarded \$12,334. This modification increases their year 1 award by \$12,294 bringing the total year 1 award to the full requested \$24,628 and leaving year 2 unchanged. The additional funding is from one-year non-recurring funds granted by the State Department of Commerce.

Describe Fiscal Impact:

\$12,294 from July 1st, 2024, through June 30th, 2025.

Summary & Recommendation:

Recommend to approve.

DC

Department Head/Elected Official Signature

Corporate Counsel Initial (for Agreements Only)

HUMAN SERVICES CONTRACT FACE SHEET

CONTRACTOR IS A <input checked="" type="checkbox"/> SUBRECIPIENT <input type="checkbox"/> VENDOR		CONTRACT NUMBER: NCAC-CE-2025-MOD1	
1. NAME/ADDRESS: Northwest Community Action Center DBA Yakima Valley Farm Workers Clinic, UEI: XPMYYG76MMD5 706 Rentschler Ln Toppenish, WA 98948 (509) 865-7630	2. ORIGINAL CONTRACT AMOUNT: \$12,334	5. PREVIOUS CONTRACT AMOUNT: \$12,334	
	3. CASH MATCH REQUIREMENT:	6. MODIFICATION AMOUNT: \$12,294	
	4. TOTAL CONTRACT AMOUNT: \$12,334	7. NEW TOTAL CONTRACT AMOUNT: \$24,628	
8. CONTACT: Sherran Campos, Program Manager Housing Support Services 706 Rentschler Ln Toppenish, WA 98948 (509) 865-7630 SherranC@yvfwc.org	9. COUNTY PROGRAM CONTACT: Yakima County Human Services Melissa Holm, Grant Manager 223 N 1st Street Yakima, WA 98901-2639 (509) 865-5005 Melissa.Holm@co.yakima.wa.us	10. COUNTY FISCAL CONTACT: Yakima County Human Services Kimberly Ruelas, Accountant II 223 N 1st Street Yakima, WA 98901-2639 (509) 823-8881 kimberly.ruelas@co.yakima.wa.us	
	11. CONTRACT START DATE: July 1, 2024	12. CONTRACT END DATE: June 30, 2025	
	13. FUNDING AUTHORITY: Washington State Department of Commerce Consolidated Homeless Grant/ Local Housing Fees 2163	14. INDIRECT RATE: N/A	
15. CFDA NUMBER(s): N/A	16. CFDA TITLE(S): N/A		
17. MODIFICATION PURPOSE: To change funding amounts, per the availability of funds and in accordance with amounts as requested by the subrecipient.			
EXHIBITS: When the box below is marked with an X, the following Exhibits are attached and are incorporated into this Contract by reference: <input checked="" type="checkbox"/> Exhibits (specify): EXHIBIT A – Special Terms & Performance Measures EXHIBIT B – Budget EXHIBIT C – Insurance Certificate EXHIBIT D – Uniform Guidance EXHIBIT E – Modification 1			
This Contract contains all of the terms and conditions agreed upon by the parties and all documents attached or incorporated by reference, include Basic Interagency Agreement or its successor. No other understandings or representations, oral or otherwise, regarding the subject matter of this Contract shall be deemed to exist or bind the parties. The parties signing below warrant that they have read and understand this Contract and have authority to enter into this Contract.			
Northwest Community Action Center DBA Yakima Valley Farm Workers <i>Christy Bracewell Trotter</i> <hr/> Christy Bracewell Trotter, CFO 9/12/2024 <hr/> Date		BOARD OF COUNTY COMMISSIONERS <i>Amanda McKinney</i> <hr/> Amanda McKinney, Chair <hr/> <i>Kyle Curtis</i> <hr/> Kyle Curtis, Commissioner	
Approved as to Form: <i>Daniel Clark</i> <hr/> Deputy Prosecuting Attorney		<i>LaDon Linde</i> <hr/> LaDon Linde, Commissioner DATED <i>SEP 24 2024</i> Attest: <i>Julie Lawrence</i> , Clerk of the Board or <i>Erin Franklin</i> , Deputy Clerk of the Board	
Agreement Number BOCC Agreement			

353-2024

EXHIBIT E

MODIFICATION 1

This Contract is modified as follows:

EXHIBIT B BUDGET

GRANTEE is authorized to spend no more than **TWENTY-FOUR THOUSAND SIX-HUNDRED AND TWENTY-EIGHT AND 00/100 DOLLARS (\$24,628)** FROM July 1st, 2024, through June 30th, 2025.

<u>Budget Category</u>	<u>Current Contract Amount</u>	<u>Modification 1</u>	<u>New Contract Amount</u>
Administration	\$740	\$738	\$1,478
Operations	\$11,594	\$11,556	\$23,150
TOTAL	\$12,334	\$12,294	\$24,628

ALL OTHER TERMS AND CONDITIONS OF THIS CONTRACT REMAIN IN FULL FORCE AND EFFECT.