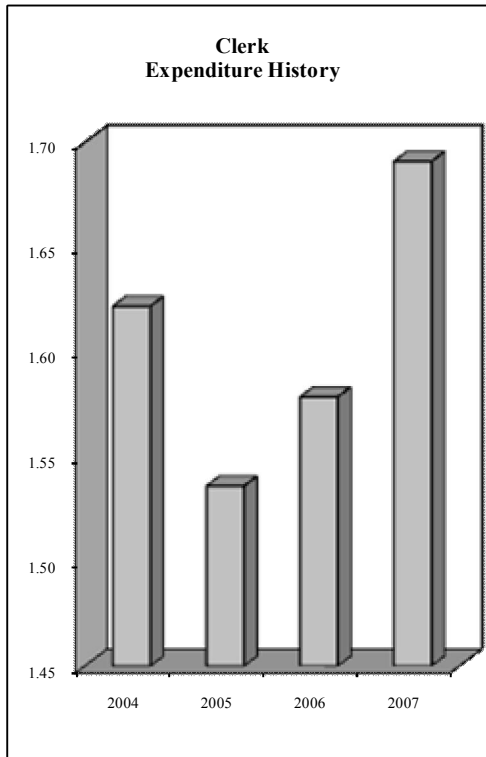


# Clerk



Expenditures	2004 Actual	2005 Actual	2006 Budget	2007 Budget
Salaries & Wages	1,047,931	970,970	1,039,051	1,015,532
Personnel Benefits	290,851	283,706	255,969	353,079
Supplies	42,138	36,878	31,384	45,526
Other Services & Charges	240,905	244,463	252,165	276,815
Total	1,621,825	1,536,017	1,578,569	1,690,952
Staffing / FTE	31.40	30.40	29.50	30.50

## Program Description:

The County Clerk is the financial and executive officer of Superior Court. The Clerk's office is comprised of several divisions. Mandated duties include, but are not limited to, permanent retention of all Superior Court and Juvenile Court records; attending and recording criminal, civil, domestic relations, probate, adoption, mental illness and juvenile court proceedings; receipting, collecting, investing trust funds as required, disbursing all money paid through the Clerk's office; preservation of archived records; perfecting appeals to the Court of Appeals and Supreme Court; releasing exhibits used in court proceedings; dismissing court cases; carrying out reporting requirements to other departments and agencies; jury management; and providing assistance to the public, judges, and attorneys.

## Major Objectives:

- Improve public service utilizing technology to include Web Access to public court records, electronic filing of court documents and digital certification of court documents
- Improved case management.
- Continued growth in collection of court ordered financial obligations

## Revenue/Expenditure Comment:

Revenue is generated from Superior Court filing fees, payment of criminal legal financial obligations, investment interest and discretionary grants/contracts with the State. Revenue and expenditures remain fairly constant except for growth associated with the State.

**2007 Final Budget**  
**Revenue**  
**As of November 30, 2006**

		2004	2005	2006	2006	2007
		Actual	Actual	Current	Budget	Budget
Clerk						
REVENUES						
1 42033396792	Child Support Enforc-Clerk	169,331	201,733	174,235	240,000	215,000
1 42033400301	Archives - Secreatry of Stat			6,000	6,000	4,000
1 42033400402	Domestic Violence-State			16,188		12,000
1 42033400403	Domestic Violence-Local			3,845		3,000
1 42033401203	AOC - Clerk Computer Reimb		14,119			
1 42033401207	AOC - Clerk Collections	76,691	50,219	37,612	42,000	42,000
1 42033401208	AOC - CAPS Reimbursment	17,947	300			
1 42033401210	AOC - Stop Grant				22,115	
1 42033401211	Stop Grant			10,256		
1 42033403101	Dept of Ecology	32,888	30,451	33,142	40,000	42,000
1 42033404601	DSHS-Institutional Reimb	172	57			
1 42033404612	DSHS-Becca Bill	44,246	29,837	14,526	45,000	40,000
1 42033812004	Intergov Serv-Jury List Reim	1,709	2,556	1,007	1,700	1,007
1 42033812006	Intergov Serv-Yakima City Ju	2,952	4,365	6,180	5,700	5,300
1 42033812007	Intergov-JAG Grant			5,383	5,383	
1 42033819010	Collection Services Reimburs	16,709	14,038	14,828	20,000	20,000
1 42034123001	Civil/Probate & Domest Filin	13,600	10,783	12,785	6,500	13,000
1 42034123961	Unlawful Detainer File-S04	379	11,569	23,321	4,886	18,000
1 42034123971	Juvenile Emancip-S04	175	239	264	300	300
1 42034123981	Civil Filings-S04	83,068	114,142	184,490	91,000	185,000
1 42034123991	Civil Filings w/Facilit-S04	49,676	71,008	89,252	55,000	85,000
1 42034125001	Water Rights & Torrens Filin	125	35	35	100	50
1 42034129001	Other Filings	31,631	31,586	27,894	30,000	26,000
1 42034129021	Will Repository		80	400		400
1 42034134001	Superior Court Record Servic	118,116	139,995	169,690	160,000	185,000
1 42034134002	Superior Ct Arbitration DeNo	2,750			3,000	
1 42034137001	Sup Crt-Crime Lab Analysis F	188	467	178	200	200
1 42034137002	Sup Crt-Costs-Criminal Warra	804	678	740	1,200	700
1 42034233005	Drug Court Fees		50	70		70
1 42034270003	Fee-Juvenile Probation Bail	70	90	100	100	100
1 42035130001	Superior Crt-Othr Criminl Fe	15,899	13,698	16,452	20,000	17,000
1 42035180001	Superior Crt-Crime Vict Asse	648	310	761	100	1,000
1 42035180003	Juv-Crime Victim Penalty Ass	122	62	188	100	300
1 42035180004	Adult-Crime Victim Penalty A	2,062	1,811	2,284	3,000	2,500
1 42035180011	Penalty Crime Victims	31,728	30,214	28,524	34,000	30,000
1 42035180031	Juvenile Crime Victims	9,174	8,222	8,458	8,500	8,500
1 42035190001	Sup Crt-Other Felony Penalti	35,138	31,420	32,218	30,000	30,000
1 42035190021	Sup Ct-Domestic Violence Pen	142	1,565	2,507	1,000	2,500
1 42035190022	Domestic Violence-State		9,144	4,329		4,329
1 42035190023	Domestic Violence-Local		2,059	1,028		1,028
1 42035191096	Sup Crt-Truancy Fines	130	280		300	
1 42035191401	Sup Crt-Juv Offender Fines	339	431	342	500	400
1 42035723201	Sup Crt-Juv Pub Def Costs	7,183	5,613	5,805	6,000	6,000
1 42035725001	Sup Crt-Interpreter	1	2	2	1	
1 42035729001	Superior Court-Sanctions	6	5	2	10	
1 42036111002	Investment Interest-Clrks Tr	518	14,918	18,276	4,000	14,000

**2007 Final Budget  
Revenue  
As of November 30, 2006**

		2004	2005	2006	2006	2007
		Actual	Actual	Current	Budget	Budget
Clerk						
REVENUES						
1	42036119002		113	240	200	100
1	42036140201		9,565	10,291	9,500	15,000
1	42036981001		104-	30	85-	
1	42036990023		5	27	1	
1	42036990026			130	219	
1	42038688001		I PSEA 3	53,862		
Sub 420 Clerk		775,896	912,490	969,626	897,614	1,030,784

**2007 Final Budget  
Expenditures  
As of November 30, 2006**

		2004	2005	2006	2006	2007	
		Actual	Actual	Current	Budget	Budget	
Clerk							
Salaries							
1	4211001	Salaries & Wages	977,302	951,601	928,988	1,026,454	1,000,837
1	4211002	Salaries-Overtime	42,705	11,586	28,957	25,076	
1	4211003	Salaries-Extra Help	15,715	16,119	16,705	17,000	14,695
1	4211010	Accrued Annual Leave	11,977	10,705-	815-		
1	4211011	Accrued Comp Time	232	2,370	369-		
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Obj	001	Salaries	1,047,931	970,970	973,467	1,068,530	1,015,532
Personnel Benefits							
1	4212002	Benefits-Direct	291,082	286,688	292,348	255,969	353,079
1	4212004	Benefits-Bank Accruals	232-	2,982-	3,668-		
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Obj	002	Personnel Benefits	290,851	283,706	288,680	255,969	353,079
Supplies							
1	4213101	Office & Operating Supplies	35,310	32,258	36,586	33,184	38,526
1	4213501	Small Tools & Minor Equipmen	3,720	2,059	1,987	8,709	3,000
1	4213502	Computer Software	752	2,563	8,982	9,213	4,000
1	4213590	Small Attrac-Tracked Invento	2,356	1-	5,166	708	
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Obj	003	Supplies	42,138	36,878	52,721	51,814	45,526
Other Services - Charges							
1	4214101	Professional Services	605	2,389	8,871	9,000	4,000
1	4214191	Prof Serv-Purchasing Serv	2,405	2,717	4,632	4,632	4,097
1	4214192	Prof Serv-Info Serv	105,759	118,652	124,658	124,658	137,624
1	4214201	Communication-Telephone	7,945	6,853	6,627	6,000	7,000
1	4214202	Communication-Postage	13,961	14,803	18,226	20,364	16,000
1	4214301	Travel	4,575	4,622	3,963	4,119	10,362
1	4214401	Advertising	231	387	309	350	400
1	4214501	Operating Rentals & Leases	13,581	10,949	10,180	7,500	8,000
1	4214590	Rent-Facil Maint	66,242	66,242	66,242	69,442	66,242
1	4214601	Insurance			50	50	500
1	4214690	Insurance-Interfund	8,578	9,266	11,833	11,833	6,590
1	4214801	Repairs & Maintenance	10,126	4,774	11,734	11,800	12,000
1	4214901	Miscellaneous	6,897	2,809	2,308	2,310	4,000
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Obj	004	Other Services - Charges	240,905	244,463	269,631	272,058	276,815
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Sub	420	Clerk	1,621,824	1,536,018	1,584,500	1,648,371	1,690,952