CALL TO ORDER	December 11, 2023, the Data Committee came to order at 10:00am.
INTRODUCTIONS/ ICEBRAKERS	Members present: Dave Hanson (SOC) Zoom: Mike Johnson (UGM) Biran Ahern (RH), Sherran Campos, Annette Rodriguez (YNHS), Joan Davenport (City of Yakima), Suzi Carpino (Camp Hope), Joseph Brusic (YPO) *If you don't see your name or your organization name here, please email Deann at Deann.Bergquist@co.yakima.wa.us Human Services staff present: Melissa Holm, Esther Magasis, Deann Bergquist, Ivan Orozco
NEW BUSINESS *Review and Approve the prior meeting minutes*	Approval of Meeting Minutes: Data Committee Meeting 12/03/2023 **Action: Dave Hanson moved to approve the minutes from the 10/23/2023 Data Committee Meeting. Sherran Campos seconded. The motion carried.**
Review Local Data Committee Charter	Melissa explained what is there now and discussion on how to incorporate this into the YHC Homeless charter. A draft of the Data Committee roles/responsibilities were reviewed. There was a motion to add the second to last paragraph and bulleted items from the draft document into the YHC coalition charter.
Review Local Dashboards	Ivan reviewed local data dashboards that included enrollment numbers throughout the last several years and Point-In-Time Counts. Dashboards included Demographic data regarding 2023 enrollments, feedback was asked for improving Household Composition graph, YYA with children had not been de-duplicated, included in both YYA and Families with Children. Committee members suggested to create a fourth category to address Youth and Young Adults with children.
HMIS Data Quality: Internal Data Audit vs External Data Audits	Melissa reviewed the dashboard slides and Dave reviewed the entries and associated data. Data quality is more than project entry and exit. Improve local tracking of length of time homeless and exit to housing (destinations). Reduction in "Exits to Unknown" will improve and provide quality data can be measured.
Set Data Committee schedule for 2024 (Doodle Poll)	The set meeting date will now be on the second Monday of the month. The time will be determined by a Doodle Poll.
ACTION ITEMS	1. Updated the YHC coalition charter to include Data Committee language as suggested above. There was a Motion: Brian Ahern, Seconded by Sherran Campos. All were in favor. 2. Ivan will create a fourth category to address Youth and Youth and Young Adults with children. 3. Melissa will work to get the 2023 PIT Data out as soon as possible. 4. Melissa/Ivan will send the data review information out after PIT. They will devote it to data quality. 5. Second Monday of the Month will be the new meeting date.

Next Meeting   DATE: 01/22/2024
                       Hybrid Zoom and In Person at Yakima County Resource Center
Adjourn   With no other business, the meeting was adjourned at 10:59am