



# REQUIRED APPLICATION MATERIALS

Updated 3/10/2025

## Minor Rezone

Yakima County Public Services

128 North Second Street · Fourth Floor Courthouse · Yakima, Washington 98901  
(509) 574-2300 · 1-800 572-7354 · FAX (509) 574-2301 · [www.co.yakima.wa.us](http://www.co.yakima.wa.us)

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### PLEASE ATTACH THE FOLLOWING TO THE FORM:

- All applicable project permit forms are fully filled out.
- A General Application form fully filled out and signed by the property owner(s) of all lots involved (YCC 16B.04.020(1)(a)).
  - a. For properties owned by a charity or corporation, submitting the Washington Secretary of State registered agent information is required;
  - b. If you are signing the application as a power of attorney, executor of a will, or similar, a copy of the legal documentation assigning such authority is required; and,
  - c. If the application is associated with a school district, fire district, or similar, it must be signed by a board member, commissioner, elected executive, or additional legal documentation indicating another person has signing authority for the entity.
- A site plan depicting the boundaries of the properties to be rezoned (a map can be obtained from the GIS Division or Planning Division)
- All documents, narratives, detailed project development schedules, or special studies as required in the written summary provided by Yakima County after a pre-application conference (EAC) and/or environmental site visit (SVR) (YCC 19.30.060(4)(d)).
- If applicable, a completed State Environmental Policy Act (SEPA) checklist (YCC 16B.04.020(1)(f)).
- Payment for all required Planning Division and additional fees (YCC 16B.04.020(1)(e) and YCC Title 20). These fees do not include Hearing Examiner fees, final review fees, recording fees, and other potential fees from permits required upon review of the application.